



**YAKIMA VALLEY  
TRANSPORTATION POLICY BOARD  
AGENDA**

Monday, May 21, 2018  
1:30 p.m.

The 300 Building  
311 N. 4<sup>th</sup> St, Ste 204, Yakima, WA

**TRANSPORTATION POLICY BOARD:**

James Restucci, Council Member, City of Sunnyside, Chair  
John Hodgkinson, Council Member, City of Union Gap, Vice Chair  
Janice Gonzales, Council Member, City of Zillah  
Bill Moore, Council Member, City of Grandview  
Brad Hill, Council Member, City of Yakima  
Dan Olson, Member at Large  
Mike Leita, Commissioner, Yakima County  
Todd Trepanier, Region Administrator, WSDOT SCR  
Jon Smith, President/CEO, YCDA  
Madelyn Carlson, CEO, People for People

13<sup>th</sup> District:  
Sen. Judy Warnick  
Rep. Tom Dent  
Rep. Matt Manweller

14<sup>th</sup> District:  
Senator Curtis King  
Representative Norm Johnson  
Representative Gina Mosbrucker

15<sup>th</sup> District:  
Senator Jim Honeyford  
Representative David Taylor  
Representative Bruce Chandler

**CALL TO ORDER**

The May 21, 2018 meeting of the Transportation Policy Board will come to order at \_\_\_\_\_ p.m.

**I. INTRODUCTIONS**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES – April 23, 2018** *pp. 3-4*

**PUBLIC COMMENT POLICY** – *It is the policy of the Transportation Policy Board to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.*

**IV. OLD BUSINESS**

1. State Fiscal Year (SFY) 2019 Unified Planning Work Program (UPWP) Approval - *Table*  
*Larry Mattson, Executive Director & Alan Adolf, Transportation Program Manager*

- SFY 2019 UPWP Final adoption and submittal to WSDOT

*Action: Adopt Resolution 2018-11 for State Fiscal Year 2019 Unified Planning Work Plan and authorize Chair to sign Resolution 2018-11 for submittal of the UPWP to WSDOT* *pg. 5*

2. Washington State Transportation Commission Meeting & Tour (May 15- 16) Review  
*Larry Mattson, Executive Director & Alan Adolf, Transportation Program Manager*

- Multi-site bus tour (15<sup>th</sup>) and agency/jurisdictional presentations (16<sup>th</sup>)

*Action: Information*

3. Human Services Transportation Plan (HSTP) Monthly Status Update

*Mike Shuttleworth, Planning Manager, Alan Adolf, Transportation Program Manager*

*Action: Information*

**V. NEW BUSINESS**

1. May 2018 Metropolitan/Regional Transportation Improvement Program (M/RTIP) Amendment  
*Alan Adolf, Transportation Program Manager*

- Public comment period from April 25, 2018 – May 9, 2018 no comments received.
- Technical Advisory Committee (TAC) recommended on May 10, 2018 provided that no substantive comments are received that would cause process to delay in order to respond.

*Action 2a: Adopt Resolution 2018-09 for Determination of Air Quality and authorize Chair to sign Resolution 2018-09. pp. 6-7*

*Action 2b: Adopt Resolution 2018-10 for Findings and authorize Chair to sign Resolution 2018-10. pp. 8-9*

*Action 2c: Approval of the 2018-2021 M/RTIP February Amendment and authorize Chair to sign TIP Amendment page 10*

*“I move to authorize the Chair to sign Resolution 2018-09, 2018-10 and the May TIP Amendment.”*

**OTHER BUSINESS** – *Larry Mattson, Executive Director*

**PUBLIC COMMENT**

**ADJOURN** at \_\_\_\_\_ p.m.

*YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.*

*If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.*

YVCOG TRANSPORTATION POLICY BOARD  
MEETING MINUTES  
April 23, 2018

CALL TO ORDER

Chair Jim Restucci called the April 23, 2018 meeting of the Transportation Policy Board to order at 1:31 p.m. A quorum was present.

PUBLIC COMMENT  
POLICY

It is the policy of the Transportation Policy Board to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

ROLL CALL &  
INTRODUCTIONS

Members present: Jim Restucci, John Hodkinson, Bill Moore, Brad Hill, Mike Leita, Madelyn Carlson, Janice Gonzales, Troy Suing, Jonathan Smith

Members Absent: Dan Olson\*

YVCOG staff present: Larry Mattson, Alan Adolf and Jodi Smith

Others present: Kathy Coffey, Sara Watkins

*\*Indicates notice of absence received prior to meeting.*

APPROVAL OF MINUTES

*Mr. Hodkinson moved to approve the minutes from March 19, 2018. Mr. Leita seconded. The minutes were adopted.*

OLD BUSINESS

*State Fiscal Year (SFY) 2019  
Unified Planning Work Program  
(UPWP) Development\**

Mr. Mattson presented information on the Unified Planning Work Program for 2019. This is your last chance to review the draft UPWP for 2019. We will this to the May 21st meeting for final approval. Mr. Adolf stated that the previously discussed "Lower Valley Trail Feasibility Study Task, tentatively considered as a 2019 work task was replaced with the Update of the 2016 - 2040 Metropolitan & Region Transportation Plan. The 2020 - 2050 Metropolitan and Regional Transportation Plan is due to be completed in March 2020. Congestion Mitigation and Air Quality (CMAC), Commute Trip Reduction (CTR) and Human Service Transportation Program (HSTP) plan funds were brought into plan for the first time to show all available transportation planning funds available to YVCOG for the 2019 UPWP Year. Paper and electronic copies will be sent to the TAC Committee for review before the next Policy Board meeting in May.

NEW BUSINESS

*Federal Transit Administration  
(FTA) Fiscal Year Certifications  
and Assurances Agreement\**

Mr. Adolf presented the (federal) FTA Assurances and Certifications agreement document needed for funding federal transit grant and allocation funds including FTA and HSTP programs. Mr. Leita moved to authorize the chair to sign the FTA Certifications and Assurances Agreement. Ms. Gonzales seconded. Motion passes.

*Performance Measurements  
Phase 3 (PM3) - MAP 21  
Washington State Proposed*

Mr. Adolf reported on pending performance measures from with the Department of Transportation. The Policy Board previously approved safety projections as part of WSDOT's greater statewide performance measurements effort called PM3 or "Performance Measures Phase 3". The chart on page 9 contains federally

*Targets for Review – Introduction to future action\**

mandated (MAP-21 and FAST Act) performance measurements that YVCOG will be presenting to the policy board in the upcoming months. Most are statewide targets that YVCOG’s Policy Board will be asked to concur with on yearly, 2-year and 4-year reporting periods. The only performance measure area will include CMAQ (air quality) tracking since YVCOG’s members are still receiving CMAQ funds. We have been in attainment status for CO and PM10 and have been since 2002 and 2005, respectively, and are only required to report on PM10 and CO. We will be working with the Yakima Valley Clean Air Authority, as needed as part of STP updates. Question: are we moving to PM 2.5? Mr. Adolf stated at this point, the answer is no. YVCOG will be asking for concurrence on the six new performance measures by October 1st, and wanted to introduce the topics early to provide board members time to adequately review this technically complex performance measure information accurately.

*Washington State Transportation Commission Meeting (Yakima – May 15th & 16th)*

Mr. Mattson presented information on the Washington Transportation Commission Board Meeting. Every year, they go on the road. 3 years ago, it was in Sunnyside. They will be in Yakima on May 15<sup>th</sup> and 16<sup>th</sup>. City of Yakima is hosting. Events include the board meeting on May 16<sup>th</sup> and an afternoon (May 15<sup>th</sup>) site tour that includes the Moxee’s Morrier Lane Project, Yakima County’s Meyers Road Bridge, Vintage Valley Parkway in Zillah, South Union Gap Interchange & Beltway, the East-West Corridor, Boise Cascade Project, and if time allows, the Naches Rail to Trail beginning at the Suntides Interchange. Paul Parker with the Washington Transportation Commission is working with YVCOG to organize.

OTHER BUSINESS

None

PUBLIC COMMENT

None

ADJOURN

With no other business, Mr. Restucci adjourned the meeting at 1:44 p.m.

Respectfully submitted,

James A. Restucci  
YVCOG Transportation Policy Board Chair

Date signed

ATTEST:

Jodi Smith, Office Specialist

Date signed

Resolution 2018 - 11

Yakima Valley  
Metropolitan and Regional Planning Organizations

State Fiscal Year 2019  
UNIFIED PLANNING WORK PROGRAM

WHEREAS, the Yakima Valley Conference of Governments (YVCOG) is the federally designated Metropolitan Planning Organization, (MPO), for the Yakima Valley region, as well as the state-designated Regional Transportation Planning Organization (RTPO) as required in accordance with the following authorities --

1. 23 CFR Section 450,
2. 23 USC Section 134 and 49 USC Section 5303
3. RCW 47.80,
4. WAC 486; and,

WHEREAS, the YVCOG is therefore responsible for budgeting state and federal funds to fulfill transportation planning tasks according to and guided by these cited authorities; and

WHEREAS, the YVCOG has developed a work program for the period July 1, 2018 to June 30, 2019 (State Fiscal Year 2019) that includes funding from Federal Highway Administration (FHWA), Federal Transit Administration (FTA), and Washington State Department of Transportation (WSDOT) using the anticipated funding amounts provided by these agencies; and

WHEREAS, the work program identifies work tasks and products to be completed in order to fulfill the federal and state transportation planning responsibilities of an MPO and RTPO.

NOW, THEREFORE, BE IT RESOLVED, that the Yakima Valley MPO/RTPO Policy Board hereby adopts the *State Fiscal Year 2019 Unified Planning Work Program* for the Yakima Valley Metropolitan and Regional Transportation Planning Organizations.

Signed this 21st day of May, 2018.

\_\_\_\_\_  
James A. Restucci, Policy Board Chair  
Yakima Valley Metropolitan & Regional Transportation Planning Organization

ATTEST

\_\_\_\_\_  
Lauris C. Mattson, Executive Director  
Yakima Valley Conference of Governments

pg. 5

Resolution 2018-09

2018-2021 Yakima Valley Metropolitan and Regional Transportation Improvement Program

MAY 21, 2018 AMENDMENT – DETERMINATION OF AIR QUALITY CONFORMITY

A *RESOLUTION* of the Yakima Valley Transportation Policy Board affirming the conformity of the 2018-2021 Yakima Valley Metropolitan and Regional Area Transportation Improvement Program with the Washington State Implementation Plan for Air Quality.

*WHEREAS*, Yakima Valley Conference of Governments (YVCOG) serves as the designated Metropolitan Planning Organization, hereafter referred to as the MPO, for the Yakima Valley Metropolitan area; and

*WHEREAS*, the 2018-2021 Yakima Valley Metropolitan and Regional Transportation Improvement Program, hereafter referred to as the M/RTIP, is the basis for distributing federal transportation funds to the Yakima Valley's metropolitan area; and

*WHEREAS*, the 2016-2040 Yakima Valley Metropolitan Transportation Plan, hereafter referred to as the MTP, was adopted by the Yakima Valley Transportation Policy Board on March 21, 2016 and provides the long-range transportation plan guiding the development of transportation improvements for the metropolitan area of the Yakima Valley; and

*WHEREAS*, it is necessary to amend the 2018-2021 MTIP to add the following projects, modeled when necessary to determine if there are any negative impacts upon air quality in the metropolitan area of the Yakima Valley:

**FORMAL amendments to the 2018-2021 M/RTIP for May 2018 are:**

**Yakima Transit**

**REVISION – IT / Equipment Upgrades – Fixed Route Buses** – Yakima Transit plans on purchasing new IT software/equipment that will assist in collecting data for reporting purposes. Yakima Transit is required to collect and report this data on an annual basis to the State (Washington State Department of Transportation) and Federal (Federal Transit Authority) levels. Funds include 2016, 2017, and 2018 Federal FTA 5339 Funds (\$459,984), and 2016, 2017, and 2018 Local Funds (\$114,246). Total Project Cost: **\$571,230**

**REVISION -- Annual FTA Operating Assistance FFY 2017 & 2018 (5307):**

Yakima Transit is submitting for Annual Operating Assistance Funding. This is a continuous funding source which Yakima Transit utilizes each year. Yakima Transit's 2017 apportionment was not obligated. 2017 and 2018 apportionment will be obligated jointly in 2018. 2017 Federal FTA 5307 Funds (\$2,268,868), Local Transit Match (\$2,268,868), 2018 Federal FTA 5307 Funds (\$2,400,000), Local Transit Match (\$2,400,00). **Total Project Cost: \$9,337,736.**

*WHEREAS*, the Federal Clean Air Act Amendments of 1990 and the Rule on Air Quality for Transportation Plans, Programs, and Projects, the Federal Highway Administration, and the Federal Transit Administration all require the Yakima Valley Conference of Governments as MPO to determine that the 2016-2040 MTP and any amendments to the 2018-2021 MTIP conform to the Washington State Implementation Plan for Air Quality, hereafter referred to as the SIP, and support the intent of the SIP to achieve and maintain National Ambient Air Quality Standards (NAAQS); and

*WHEREAS*, the Federal Clean Air Act Amendments of 1990 and the Rule on Air Quality also require that the goals, policies, programs and projects embodied in the 2018-2021 M/RTIP not contradict or adversely impact implementation of transportation control measures for PM<sub>10</sub> as identified in the SIP for the Yakima Valley PM<sub>10</sub> maintenance area; and

*WHEREAS*, the Yakima Valley metropolitan area is in conformity for CO as of December 31, 2002, and has further determined that the levels set for CO will not be exceeded by these amended projects; and,

*WHEREAS*, YVCOG, in amending this project from the 2018-2021 M/RTIP has assessed PM<sub>10</sub> mobile source emissions in full compliance with current federal statutes and regulations; and,

*WHEREAS*, in preparing the assessment for this amendment, YVCOG used the most recent estimates of existing and future population, employment, travel demand characteristics, system capacities on the modeled transportation system, as well as mobile source emission factors provided by the Washington State Department of Ecology; and,

*WHEREAS*, this Determination of Conformity demonstrates the following regarding the amended 2018-2021 M/RTIP:

1. The addition of this project into the 2018-2021 M/RTIP is neutral to the reduction of particulate matter (PM<sub>10</sub>) in the Yakima Valley PM<sub>10</sub> Maintenance Area; and,
2. The 2018-2021 M/RTIP need not implement transportation control measures for PM<sub>10</sub> as none are currently identified in the approved 2004 Limited Maintenance Plan for Yakima Valley; and,
3. The 2018-2021 M/RTIP as amended by the addition of this project continues to conform to the current Washington SIP and to the 2001 Yakima Valley Area Limited Maintenance Plan for CO.

*NOW, THEREFORE, BE IT RESOLVED*, the Yakima Valley Transportation Policy Board, finding the quantitative analysis of transportation-related PM<sub>10</sub> emissions for the 2018-2021 Metropolitan and Regional Transportation Improvement Programs (M/RTIP) modeled scenarios for the amended 2018-2021 MTIP yield far less PM<sub>10</sub> than the 1994 budget of 927 tons, declares that the 2018-2021 MTIP, as amended, meets the requirements of both state and federal air quality conformity rules (**WAC 173-420** and **40 USC Part 51** respectively) for PM<sub>10</sub>, and is in conformity with the Clean Air Act Amendments of 1990, Interim Phase II -- Conformity Guidelines for PM<sub>10</sub>, and **40 CFR Part 41**.

Adopted by the Yakima Valley Transportation Policy Board this 21st day of May 2018.

---

James A. Restucci, Chair  
Yakima Valley Transportation Policy Board

ATTEST

---

Lauris (Larry) C. Mattson, Executive Director  
Yakima Valley Conference of Governments

Resolution 2018-10

2018-2021 Yakima Valley Metropolitan and Regional Transportation Improvement Program  
May 21, 2018 AMENDMENT – FINDINGS

A *RESOLUTION* of the Yakima Valley Transportation Policy Board affirming the findings of the May 2018 Amendment to the 2018-2021 Yakima Valley Metropolitan and Regional Transportation Improvement Program (hereafter to be known as the M/RTIP).

*WHEREAS*, the Yakima Valley Conference of Governments (YVCOG), as the federal-designated Metropolitan Planning Organization (MPO) for the Yakima Valley has the responsibility for annually developing and adopting a Metropolitan Transportation Improvement Program, hereafter to be referred to as the M/RTIP; and,

*WHEREAS*, the following jurisdictions have submitted the following projects for inclusion into the 2018-2021 M/RTIP –

**FORMAL amendments to the 2018-2021 M/RTIP for MAY 2018 are:**

**Yakima Transit**

**REVISION – IT / Equipment Upgrades – Fixed Route Buses** – Yakima Transit plans on purchasing new IT software/equipment that will assist in collecting data for reporting purposes. Yakima Transit is required to collect and report this data on an annual basis to the State (Washington State Department of Transportation) and Federal (Federal Transit Authority) levels. Funds include 2016, 2017, and 2018 Federal FTA 5339 Funds (\$459,984), and 2016, 2017, and 2018 Local Funds (\$114,246). Total Project Cost: **\$571,230**

**REVISION -- Annual FTA Operating Assistance FFY 2017 & 2018 (5307):**

Yakima Transit is submitting for Annual Operating Assistance Funding. This is a continuous funding source which Yakima Transit utilizes each year. Yakima Transit's 2017 apportionment was not obligated. 2017 and 2018 apportionment will be obligated jointly in 2018. 2017 Federal FTA 5307 Funds (\$2,268,868), Local Transit Match (\$2,268,868), 2018 Federal FTA 5307 Funds (\$2,400,000), Local Transit Match (\$2,400,00). **Total Project Cost: \$9,337,736.**

*WHEREAS*, the projects are based on reasonably available financial resources; and,

*WHEREAS*, transportation improvement projects within the Yakima Metropolitan Area must be included in the 2018-2021 M/RTIP to be eligible for federal assistance under Federal Transit Administration and Federal Highway Administration funding programs; and,

*WHEREAS*, the Yakima Valley Transportation Policy Board, in its review of this amendment to the 2018-2021 MTIP, formally adopted on May 21, 2018:

1. Finds the amended projects contained in this formal amendment to the 2018-2021 M/RTIP to be a realistic program of projects to be implemented by local jurisdictions as secured; and,
2. Finds the projects contained in the 2018-2021 M/RTIP to be consistent with regional goals, objectives, and policies; and,



3. Finds that the projects listed in this formal amendment to the 2018-2021 M/RTIP be financially feasible and,
4. Based on these findings, approves the projects submitted by Yakima Transit to be amended into the 2018-2021 M/RTIP and STIP as Secured.

NOW, THEREFORE, BE IT RESOLVED, that the Yakima Valley Transportation Policy Board adopts the May 2018 amendment to the 2018-2021 Metropolitan and Regional Transportation Improvement Program; and,

BE IT FURTHER RESOLVED, that the amended projects listed in this resolution be added to the 2018-2021 Metropolitan and Regional Transportation Improvement Program, and transmitted to the appropriate state and federal agencies for review, approval, and inclusion in the 2018-2021 State Transportation Improvement Program (STIP).

Adopted by the Yakima Valley Transportation Policy Board this 21st day of May 2018.

---

James A. Restucci, Chair  
Yakima Valley Transportation Policy Board

ATTEST

---

Lauris (Larry) C. Mattson, Executive Director  
Yakima Valley Conference of Governments

Date

# TIP Amendment Checklist

**Yakima Valley Conference of Governments**

**2018-2021 Transportation Improvement Program**

**May 2018**

May 21, 2018

**TIME FRAME** - 23 CFR 450.324(a)

The TIP covers a period of no less than four years.

**PROJECTS INCLUDED** - 23 CFR 450.324(c) and (d)

The TIP or TIP amendment includes capital and non-capital surface transportation projects (or phases of projects) within the boundaries of the metropolitan planning area proposed for funding under 23 U.S.C. and 49 U.S.C. Chapter 53 and regionally significant projects requiring action by the FHWA or the FTA (see attached project list).

**PUBLIC PARTICIPATION** - 23 CFR 450.324(b)

All interested parties had reasonable opportunity to comment on the proposed TIP or TIP amendment as required by §450.316(a)

**PRIORITY OF PROJECTS** - 23 CFR 450.324(l)(1) The projects in the TIP and TIP amendments are prioritized.

**FINANCIAL PLAN** - 23 CFR 450.324(h)

The TIP and TIP amendments include a financial plan that demonstrates how the approved TIP can be implemented.

**CONGESTION MANAGEMENT PROCESS** – 23 CFR 450.320

The MPO is a TMA and addresses congestion with an adopted Congestion Management Process.

Yes  No

**AIR QUALITY CONFORMITY** – 40 CFR Part 93

The MPO is in a non-attainment or maintenance area for Clean Air Act criteria pollutants. Air Quality (AQ) Conformity is demonstrated in the TIP and received final approval by FHWA and FTA.

Yes  No

**METROPOLITAN TRANSPORTATION PLAN CONSISTENCY** – 23 CFR 450.324(g)

Each project and/or project phase included in the TIP and TIP amendments is consistent with the approved metropolitan transportation plan.

\_\_\_\_\_  
MPO Signature

\_\_\_\_\_  
Title

Date May 21, 2018

Reviewed By:

\_\_\_\_\_  
WSDOT Signature

\_\_\_\_\_  
Title

Date May 21, 2018