



**YVCOG EXECUTIVE COMMITTEE  
AGENDA**

Monday, December 19, 2016  
1:30 p.m.

The 300 Building  
311 N. 4<sup>th</sup> St, Ste 204, Yakima, WA

**YVCOG EXECUTIVE COMMITTEE MEMBERS:**

- Jim Restucci, Chair, Mayor, City of Sunnyside,
- John Hodkinson, Vice-Chair, Member-at-Large
- Mike Leita, Commissioner, Yakima County
- Maureen Adkison, Council Member, City of Yakima
- Dan Olson, Council Member, City of Union Gap
- Janice Gonzales, Council Member, City of Zillah
- Mario Martinez, Mayor, City of Mabton

- ❖ **CALL TO ORDER** – The December 19, 2016 meeting of the YVCOG Executive Committee will come to order at \_\_\_\_\_ p.m.
- ❖ **INTRODUCTIONS / ROLL CALL**
- ❖ **APPROVAL OF MINUTES** – November 14, 2016 (pages 4-9)
- ❖ **PUBLIC COMMENT POLICY** – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting*

**OLD BUSINESS**

1. YVCOG 2017 Calendar (page 10)  
Larry Mattson, Executive Director
  - Set 2017 meeting dates for General Membership and Executive Committee  
*Action: Review and adopt 2017 meeting calendar.*
2. YVCOG Strategic Plan (page 11)  
Larry Mattson, Executive Director  
*Action: Review and adopt strategic plan.*

**NEW BUSINESS**

1. Executive Session – 2016 Review of Executive Director’s Performance  
“The Yakima Valley Conference of Governments shall convene an Executive Session, pursuant to RCW 42.30.110(1)(g)(“review the performance of a public employee”) for the purpose of reviewing the performance of the Executive Director Larry Mattson. This session will begin at \_\_\_\_\_ o’clock, and will be concluded at \_\_\_\_\_ o’clock.”
2. Executive Director’s Correspondence  
Larry Mattson, Executive Director
  - Staffing updates: Senior Planner, Homeless Manager, and Associate Planner
  - City of Yakima and YNHS Letters (pages 12-14)  
*Action: Information.*

(pages 17-19)

- Code of Conduct and Conflict of Interest  
*Action: Executive Committee to sign letter of undertaking*

3. Approval of Vouchers  
*Tamara Hayward, Office Specialist*  
*Action: Review, approval and authorization of signatures*

4. Contracts  
*Larry Mattson, Executive Director*
  - Homeless Program Master Agreement  
*Action: Approve and authorize Chair to sign*

(table copy)

5. Homeless Program Contracts  
*Crystal Testerman, Homeless Program Manager*
  - 2016 Extreme Winter Weather Shelter Additional Funding \$130,000 for an additional church with beds, an additional warming shelter, and additional hotel/motel vouchers to cover overflow from church shelters (Amend existing contracts)
  - 2017 Contracts with Commerce
  - 2017 Contracts with Providers  
*Action: Approve and authorize Chair to sign*

(pages 20-23)

(pages 24-27)

(table copy)

6. Monthly Budget Report  
*Christina Wickenhagen, Deputy Director*
  - Final November 2016 Budget Report  
*Action: Approval*
  - November 2016 Cash Flow Statement.  
*Action: Approval*

(pages 28-31)

7. YVCOG Pay Plan (effective 1/1/2017)  
*Larry Mattson, Executive Director*
  - Proposed increase of 1% to Pay Plan for YVCOG positions; pay plan effective 1/1/2017  
*Action: Approval and adoption of YVCOG Pay Plan*

(page 32)

8. Appoint 2017 Auditing Officer & Alternate Auditing Officers, by Resolution 2016-4  
*Larry Mattson, Executive Director*
  - Appoint Lauris C. Mattson as 2017 Auditing & Investing Officer and Christina Wickenhagen and Tamara Hayward as alternate Auditing Officers, effective January 1, 2017  
*Action: Approve and authorize Chair to sign Resolution 2016-4*

(page 33)

9. Advanced Travel Fund  
*Christina Wickenhagen, Deputy Director*
  - Consideration to increase Advanced Travel Fund from \$3500.00 to \$5000.00.  
*Action: Approve and authorize Chair to sign Resolution 2016-5*

(page 34)

10. Federal Reimbursement Certification and Signature  
*Christina Wickenhagen, Deputy Director*
  - Uniform Guidance 2 CRF 200.415(a) requires a resolution to appoint an official(s) who is authorized to legally bind the Non-Federal Agency for federal reimbursement  
*Action: Approve and authorize Chair to sign Resolution 2016-7*

(pages 35-36)

11. Homeless Program 5-Year Plan  
*Christina Wickenhagen, Deputy Director*

- Proposed 5-Year Plan: ***To Reduce Homelessness in Yakima County so that it is Brief and Rare***
- HPPC requests Executive Committee recognize an Interim Working Document and postpone approval of a 5-Year Plan
- Staff requests direction for RFP timeline/schedule without an approved 5-Year Homeless Plan  
*Action: Informational*

12. Homeless Program

*Crystal Testerman, Homeless Program Manager*

- Emergency Winter Shelters
- 100 Day Challenge
- Yakima Homeless Network
- Lower Valley Homeless Coalition

*Action: Informational*

13. YVCOG January 2017 General Membership Meeting

*Larry Mattson, Executive Director*

*Action: Information; Community Economic Revitalization Board to present*

**OTHER BUSINESS  
PUBLIC COMMENT  
ADJOURN**

*YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.*

*If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.*

YVCOG EXECUTIVE COMMITTEE MEETING MINUTES  
November 14, 2016

CALL TO ORDER

Jim Restucci, YVCOG Chairman, called the November 14, 2016 meeting of the YVCOG Executive Committee to order at 2:06 pm

ROLL CALL &  
INTRODUCTIONS

Members present: Jim Restucci, John Hodkinson, Mike Leita, Dan Olson, Mario Martinez, Maureen Adkison  
Members Absent: Janice Gonzales\*  
YVCOG staff present: Chris Wickenhagen, Tami Hayward, and Crystal Testerman  
Others present: Lowell Krueger, Rhonda Hauff, Elizabeth XX, Logan Bahr  
A quorum was present.  
\*Indicates notice of absence received prior to meeting.

APPROVAL OF MINUTES

Ms. Adkison moved to approve the minutes from the October 17, 2016 minutes Mr. Leita seconded. The motion carried.

PUBLIC COMMENT  
POLICY

It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

OLD BUSINESS

Draft Governance Agreement

Ms. Wickenhagen asked the Executive Committee for direction if they would like to include the Ports, Clean Air Authority or other Associate Members as signatories on the Governance Agreement. After discussion, it was determined that because Associate Members sign a contract already with the Executive Committee, it is not necessary to have them as signatories on the Governance Agreement. Mr. Hodkinson moved to not include Associate Members as signatories on the Governance Agreement, Mr. Leita seconded this motion. Motion carried.

Ms. Wickenhagen also asked if the Executive Committee would like to expand the Transportation Policy Board to add a Port representative, Tribal representative and Chambers of Commerce representatives. The Executive Committee does not feel a need to expand the Transportation Policy Board at this time. If any of these groups would like to request a seat on the Transportation Policy Board, the Executive Committee would welcome a presentation from them during an Executive Committee meeting requesting this. Direction is that Staff reach out to these entities to understand their purpose and justification and advantages to expand the YVCOG Transportation Board.

Mr. Leita stated that we should take no action at this time.

NEW BUSINESS

Executive Director's report

*Letter from City of Yakima*

Ms. Wickenhagen shared the City of Yakima's letter received by Mr. Mattson and that Mr. Mattson is working with Mr. Moore to address each of their requests. The letter addressed the City's request for additional funding for current needs to address winter weather shelter and an RFP in January to secure a long term solution for a low threshold shelter in Yakima.

Ms. Adkison stated that she believes there will be a problem of more homeless needing shelter than what is anticipated. She said that the City of Yakima is working with Yakima Neighborhood Health to find a building to house 60 or more people. She is concerned about the City facing a lawsuit by ACLU. If the City of Yakima cannot find housing for these people and they start camping the City can't arrest them. If homeless are on property they are impeding or disturbing a neighborhood officers will have to arrest them.

She also stated that YNHS told the City of Yakima that they had 36 for sheltering but couldn't get to the funds at YVCOG so they lost most of those housing possibilities. This led to more homeless on the streets. Ms. Adkison wants the availability to funds in a reasonable length of time.

Mr. Leita stated that Homelessness was something Yakima County embarked upon 10 years ago. It seems that only recently this seems to have become a crisis with the City of Yakima when this has been prevalent for years, and extreme winter shelters churches have been providing shelter for years. The Executive Committee is trying to come up with long term solutions and not react to emergencies. Mr. Leita then asked if the core problem is lack of churches or more homeless?

Ms. Hauff said there is the same capacity in churches as previous years. The difference this year is the concentration of individuals in the downtown, that is what has everybody upset; what is the perfect storm? The people coming in off the river, people much hidden in our alleys, houses boarded up, and the combination of the anti-camping ordinances. It's a higher concentration making them more visible. Last year, there were about 10-12 men, and 3 or 4 women. Women's shelter was never at capacity. With the men we were at capacity at times, at the height of the season, the shelter turned away 2-3 men a night, sometimes it was capacity issue and sometimes it was behavior issues. Used some Motel/Hotel Vouchers \$12,000 for Yakima and \$12,000 for Sunnyside and NCAC had \$12,000 for Mid-Valley. Both organizations used full amounts for motel/hotel vouchers.

The Executive Committee tried to confirm actual numbers of how many homeless need shelter. Ms. Hauff could not give them actuals because of all of the variables that go with this issue. There is around 40 individuals YNHS sees now. There was 70-80 at the height of the summer, but since then they have gone away, meaning, some have gone into housing and some moved back in with family.

Mr. Restucci clarified with Ms. Adkison that the City is requesting an additional 20 beds, totaling 60 beds. Ms. Adkison confirmed 20 more beds. Mr. Leita asked for the justification for more beds. Ms. Adkison stated that if we're going to take Homelessness on, we need an immediate answer if a crisis arises. She believes we're going to have a lot of homeless on the streets this winter.

Mr. Leita requested they go through the letter line by line. He then asked if this is a crisis, why is there criteria on where a warming shelter would be located. The City of Yakima is making the request, where would they like the shelter? Mr. Restucci requested the City outline their request. The City's request is really ambiguous, what is it the City really needs?

Mr. Krueger asked to participate in the conversation because HPPC discussed the letter also. It was determined by the HPPC to recommend that September and October filing fees be set aside, approximately \$130,000 to earmark these funds to overflow. These funds would be given as a modification to the current contracts.

Ms. Wickenhagen reiterated that if the need does come up that the need will be brought back to the Executive Committee to be able to provide those beds.

Mr. Leita believes the Executive Committee should conditionally approve an increase in the current contracts by \$130,000 specific to hotel/motel vouchers if there is a need.

Mr. Restucci said the Board can take action to authorize the Chair to sign once the documentation is ready.

Mr. Leita stated that what Mr. Martinez stated is that the money is there and the programs are there but that they are not being as effective as we had hoped, because there are still 30

or 40 people not using the services willingly or unwillingly. There is always going to be an element that there will be some people that will not go to shelter. Ms. Hauff said there are a few that chose to stay in the hold. There are a few people that cannot be in that commune.

There was discussion regarding the Extreme Winter Weather Shelter contracts. Money was designated to NCAC for the hotel/motel vouchers. Ms. Adkison asked how Yakima can get access to this money. They will need to contact NCAC. NCAC will cover both the lower valley and the City of Yakima. Mr. Krueger believes there probably is not enough vouchers for both the lower and upper valley. The recommendation is to support the overflow with hotel/motel vouchers and for another church with 20 more beds.

Mr. Leita asked where the contract is with an amendment. Mr. Krueger said that of the letter from the City of Yakima, the HPPC is talking about items 2 and 3. Mr. Restucci stated that if the HPPC has taken action, there should be something before the Executive Committee with the action the HPPC took. Mr. Leita said the Executive Committee needs a draft or written proposal to amend the contracts in response to the City of Yakima's letter to address points 2 and 3.

Mr. Leita stated that because YVCOG's Executive Director received a formal letter signed by the Mayor and City Manager, that a written response from Mr. Mattson, at the recommendations of how to respond from the Executive Committee. Each line item was discussed at great length and the following responses were agreed upon.

1. The HPPC discussed and said it was inconclusive that there is a need for another daytime warming shelter. The question was presented to YNHS and their comment was not everybody is in there at the same time. At the current time, providing more funds for an additional warming shelter does not have adequate justification to support it. It was also discussed that YVCOG does not determine where a warming shelter would be placed within the City of Yakima and Yakima's request that the warming shelter be outside of Central Business District is at their discretion.
2. Due to the lateness of the request, the Executive Committee cannot respond to this request.
3. Additional funding for hotel/motel vouchers to cover overflow for nights when available beds at emergency shelters do not cover the demand could be conditionally authorized by increasing the contracts already in place for the hotel/motel vouchers. YVCOG Staff is to bring a mod to the Executive Committee's review and approval to address this request.
4. Preparation of a Request for Proposal process to begin a long term solution to the need for a low threshold shelter in Yakima is underway. It is the intent that YVCOG will be putting out a RFP in first quarter of 2017.

It was also discussed that YNHS' intention was to develop a low barrier shelter at Roy's Market. This proposal was given to the City of Yakima and they did not allow it. The City and YNHS have since come to an agreement and YNHS is moving forward to build this, once the City of Yakima and YNHS have resolved it.

Mr. Krueger stated that the RFP will not be specific to the development of Roy's Market, but it will be a consolidated RFP to address all needs of Homelessness.

Mr. Restucci is concerned and make sure the City of Yakima gets the money they need for Homelessness, but the Executive Committee needs to be mindful that the YVCOG is a regional organization and needs to be mindful of all of the other Cities in the Valley.

Mr. Martinez is concerned about perception that YVCOG isn't doing the work fast enough. He wants the City of Yakima to understand that is waiting on the HPPC to

get their work done before YVCOG can get their work done. Ms. Adkison said she has explained this.

*Review YVCOG Strategic Plan*

Ms. Wickenhagen shared the draft Strategic Plan for YVCOG for 2016 through 2017. This is an internal document. Mr. Mattson will bring this forward in December for approval if there are no changes requested.

*\*\*Chair Mr. Restucci excused himself at 3:25 and Mr. Hodkinson took over the meeting*

Approval of Vouchers

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Executive Committee.

As of this date, the Executive Committee approved for payment those claims and payroll vouchers in the list as follows: payroll vouchers numbered OCT-16-001 through OCT-16-006 in the total amount of \$XXXX.00, and claim vouchers numbered OCT-16-007 through OCT-16-037 in the total amount of \$27,. Mr. Olson moved to approve the October Vouchers \* Mr. Martinez seconded this motion. Motion carried.

Homeless Program Update

Ms. Wickenhagen spoke on the Homeless Planning and Policy Council and a bylaw revision. The bylaw changes are necessary to align business practices with YVCOG. HPPC is also reviewing bylaws. She reported that the bylaws will be brought back to the Executive Committee next month.

Ms. Wickenhagen reported on the Homeless 5-year plan Status: First she shared Yakima County's previous 10-Year Plan that expired the end of 2015. She then shared the plan Commerce has on file as our 'Plan'. She stated that this is a 2015-2020 Homeless Plan that has not been approved by BOCC or Executive Committee to our knowledge, so in essence, we are non-compliant with an approved plan on file with Commerce. Ms. Wickenhagen then shared a draft 5-Year Plan that YVCOG has been developing and attempting to work the HPPC to be able to submit to the Executive Committee for approval. This draft Plan is laid out in a table format that Commerce would like to see the plan, showing goals, tasks, who the responsible party is, start date and completion date. Ms. Wickenhagen shared that Joan Davenport, with the City of Yakima, has been the only HPPC member to submit any comments on YVCOG's 5-Year Plan.

Mr. Krueger stated that what was brought forward to the HPPC and why they have not been able to move forward and actually complete the project as they felt it would be completed to bring to the EC. What was recommended by the HPPC is that the Executive Committee formally adopt the former 10-year plan to give them time to complete the 5-year plan because the plan needs to be in line with an RFP process because the RFP needs to meet the goals and objectives of the plan.

Mr. Martinez asked if we can adopt the Staff's plan and updated it. The conclusion is yes, if it is adopted we could. Ms. Wickenhagen asked the Executive Committee how they would like to move forward. She shared that it was the intent to request the Executive Committee to adopt by reference the Plan that Commerce has on file for 6 months to give the HPPC time to complete the 5-Year Plan to recommend for approval by the Executive Committee.

Ms. Hauff said she has another plan that is dated 2012-2017. Ms. Wickenhagen asked if this was approved by BOCC. Ms. Hauff does not know the answer. Ms. Wickenhagen will send over a request to Yakima County to check for us. If this was approved, the Executive Committee could approve to adopt by reference this approved plan to give more time to the development of the Plan that YVCOG has been working on.

Mr. Martinez stated that the Plan being developed by YVCOG Staff is exactly what Commerce wants and would like YVCOG to bring this plan back to the Executive Committee next month. Mr. Martinez asked why it was taking so long to get through the HPPC?

Mr. Krueger stated that the HPPC wants to have more narrative explaining their accomplishments in the past. He stated that this is how the Plan historically has always been done in the past. Ms. Wickenhagen asked Mr. Krueger if a yearly report covers this information. He said yes, a yearly report is completed each year.

Mr. Leita wants to get compliant as soon as possible. He agrees with Mr. Martinez that we need to get it done and move forward with the Plan that YVCOG is developing. YVCOG is to bring this back next month to the Executive Committee.

Ms. Wickenhagen shared that the HPPC is the CoC who is responsible for the Point In Time Count (PIT). An RFQ for the Point in Time Count and Project Homeless Connect went out and YNHS submitted an application, was scored by a scoring committee and was approved. Although the Project Homeless Connect is not a required activity, YVCOG kept this activity as a status quo for the Program for 2016. \*Mr. Leita moved to approve the PIT/PHC Contract with YNHS. Ms. Adkison seconded this motion. Motion carried.

Ms. Wickenhagen shared that the HURAY Program Contract at this time is not compliant with Emergency Shelter Grant allowable activities. Yakima Neighborhood Health Services (YNHS) has a Master Lease with Landlords for placing Homeless into housing. These federal funds do not allow a master lease. The Homeless person is required to have and sign the lease directly with the landlord. The HURAY program is not compliant unless YNHS changes the agreements to be between the homeless person (client) with the landlord. YNHS has submitted a question to HUD regarding this mandate. YVCOG has been working with the ESG Funder. At this time, YVCOG cannot ask to the County to pay for these expenses as an allowable expense with ESG funds.

Ms. Hauff explained that their other leases through HUD is done through a master lease. Ms. Hauff from YNHS asked if the ESG funds could just be switched out with the 2163 local filing fees. Ms. Hauff stated that it did go through the HPPC and that the first discussion was to use the 2163 funds. Ms. Wickenhagen said we cannot commit those funds without the proper process of going through the HPPC and Executive Committee, and we are not sure if there is enough 2163 funds available, especially if we are going to be putting out an RFP in early 2017. Ms. Wickenhagen asked Ms. Hauff if YNHS has attempted to change the lease agreements to be direct between the Homeless Person and the Landlord with YNHS co-signing. She said they are working on it. Mr. Leita said he does not believe the landlords will lease directly with a homeless person. Ms. Hauff said that the 19 people could be evicted and be back out on the streets. Ms. Wickenhagen said we cannot reimburse until the program is compliant. No action was taken at this time.

#### Homeless Program

Ms. Testerman shared the progress of the "100 Day Challenge". Day 75, we have housed approximately 11 families since the start of the challenge in August, there are 6 families that are not sheltered. We are working with advisor to get the coordinated entry up and running. We are working on logistics of the coordinated entry. Celebration is scheduled for December 17 in Pasco.



- Monthly Budget Report Ms. Wickenhagen presented the October 2016 Monthly Budget Report\* showing a revenue balance of \$-65,121.97. \*Mr. Leita moved to approve the monthly budget report. Mr. Olson seconded. Motion carried.
- Budget Amendment Ms. Wickenhagen presented a Budget Amendment to the 2016 Budget. The amendment does not change the total budget; it only adjusts line item details to include additional contracts received throughout the year. \*Mr. Olson moved to approve the monthly budget report. Mr. Leita seconded. Motion carried.
- Policy Update Ms. Wickenhagen presented the Conflict of Interest Policy for approval that was presented last month by Mr. Mattson. YVCOG received no feedback for changes to the policy. It remains the same as what was presented last month. \*Mr. Leita moved to approve the Conflict of Interest Policy. Ms. Adkison seconded. Motion carried.
- 2017 Technical Assistance Contracts Ms. Hayward presented the 2017 Technical Assistance Contract for review and approval to mail to members and for the Chair to sign when initiated by members. \*Mr. Olson moved to approve the mailing the 2017 Technical Assistance Contracts and the for chair to sign when initiated by the member. Mr. Leita seconded. Motion carried.
- General Membership Meeting Ms. Wickenhagen reported that Fred Abousleman, Executive Director at the Oregon Cascades West COG and former Executive Director of NARC will be the speaker during the General Membership in December. She also stated that our hope is that the Mayor of Yakima will be able to welcome everyone to the City of Yakima. Special invitations have been mailed to each member's clerk to disperse to their councils. 2016 Outstanding Service Award nominees can be emailed to Mr. Restucci or Mr. Mattson.

OTHER BUSINESS none

PUBLIC COMMENT none

ADJOURN With no other business, Mr. Hodkinson adjourned the meeting at 4:14 p.m.

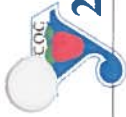
Respectfully submitted,

\_\_\_\_\_  
James A. Restucci, YVCOG Chairman

\_\_\_\_\_  
Date signed

ATTEST:

\_\_\_\_\_  
Christina Wickenhagen, Deputy Director



## 2017 YAKIMA VALLEY CONFERENCE OF GOVERNMENTS MEETING DATES

*Transportation Policy Board & Executive Committee	**General Membership	***Transportation Technical Advisory Committee	****Mobilizing Public Access Countywide Transportation Advisory Committee	*****Homeless Planning & Policy Council Advisory Committee
January 18 – Wednesday	January 18	January 5	January 4	January 10
February 15 – Wednesday	March 15	February 9	April 5	February 14
March 20	May 17	March 9	July 5	March 14
April 17	September 20	April 13	October 4	April 11
May 15	October 18	May 11		May 9
June 19	December 13	June 8		June 13
July 17		July 13		July 11
August 21		August 10		August 8
September 18		September 14		September 12
October 16		October 12		October 10
November 20		November 9		November 14
December 18		December 7		December 12

\*The **Transportation Policy Board** and **Executive Committee** meet at 1:30 p.m. at the YVCOG office, 311 North 4<sup>th</sup> Street, Suite 204, in Yakima on the **3rd Monday** of each month. The January and February meetings will be the **3rd Wednesday**.

\*\* The **General Membership** meets at 6:30 p.m. on the **3rd Wednesday** of January, March, May, September, and October. The December meeting is held on the **2nd Wednesday**. These meetings are held at alternating locations throughout the region.

\*\*\*The **Transportation Technical Advisory Committee** meets at 10:00 a.m. at the YVCOG office, 311 North 4<sup>th</sup> Street, Suite 204, in Yakima on the **2nd Thursday** of each month (unless notified otherwise).

\*\*\*\***Mobilizing Public Access to Countywide Transportation** meets at 2:30 p.m. at the YVCOG office, 311 North 4<sup>th</sup> Street, Suite 204, in Yakima (unless notified otherwise).

\*\*\*\*\* **The Homeless Planning & Policy Council** meeting is held on the **2nd Tuesday** of each month at 10:00 a.m. at alternating locations throughout the region.



# YAKIMA VALLEY STRATEGIC PLAN

## CONFERENCE OF GOVERNMENT

CONVENER, CATALYST AND RESOURCE

Though our Region is made up of diverse entities, each with unique qualities, we are united by our similarities. Together, we comprise one community – **Yakima County**. Founded upon the principles of regional collaboration, cooperation, and consensus building, the Yakima Valley Conference of Governments (YVCOG) serves as the common ground where area partners come together to work toward a shared vision across the Region. Together, public and private partners develop and implement innovative and sustainable strategies that enhance the Region's quality of life and economic vitality.

### Vision:

Our Board of Directors' decisions, through strategic partnerships and staff efforts, contribute to the advancement of the Region's economic vitality, enhanced quality of life, strong sense of place, and expanded opportunities that attract and retain talented individuals and organizations to the Yakima County Region.

### Mission:

Provide member jurisdictions a regional network for professional community planning, transportation, grant writing, GIS and facilitate coordinated efforts on matters of mutual concern

### Values:

Our values describe how YVCOG conducts business:

**Integrity** – We maintain high ethics, a fair and balanced approach to issues, and strong standards of professionalism in all aspects of the agency's work for the betterment of the Region.

**Transparency** – We ensure that the public has the opportunity to observe, debate, question, and participate in the agency's planning process.

**Inclusion** - We seek the active participation and contribution of all groups in the regional planning process.

**Diversity** – We welcome alternate views and seek input from participants of diverse race, income, jurisdiction, age, or ability.

**Innovation** – We seek and offer creative and innovative solutions in the regional planning process through expanded use of technology, improved processes, and adapted methods from other fields or regions.

### Goals:

**1. ENHANCED CUSTOMER RELATIONS** - YVCOG knows that membership today wants improved customer experience, which can only be achieved through better communication between the membership and the YVCOG.

#### Actions:

- **General Membership & Beyond:** Provide better communication thru the use of a newsletter, website, grant listserv, forums, marketing services to members, trainings, COG presence at city council meetings once a month, lower valley satellite office.
- **Executive Committee & Advisory Boards:** Improved decision making. Provide EC—Dashboards & desk reference for Homeless Program, other programs, "Welcome to YVCOG" packet or notebook, Build unified guidelines or bylaws (TAC, HPPC...), New member orientation.
- **Partnerships:** Improve & expand relationships with ports, YCDA, etc.





Yakima Neighborhood Health Services  
12 South 8<sup>th</sup> St, PO Box 2605  
Yakima WA 98907-2605  
Phone (509) 454-4143 Fax (509) 454-3651  
www.ynhs.org

December 2, 2016

Ms. Crystal Testerman  
Yakima Valley Conference of Governments  
311 North 4<sup>th</sup> Street  
Yakima WA 98901

Ms. Testerman,

We have reviewed the draft five year plan to end homelessness prepared by the Yakima Valley Conference of Government staff.

Yakima Neighborhood Health Services fully agrees and supports the letter and comments provided by the Homeless Network of Yakima County. After reviewing the comments, and reviewing the guidance provided by the Department of Commerce, as well as the guidance provided by HUD's Continuum of Care, your document does not represent Yakima County's interests or expertise in its best light.

Yakima County has been known for its collaborative model for many years. We would encourage YVCOG to join this collaboration rather than working in isolation. It makes for a much stronger team.

We have also reviewed the 2015-2020 plan on file with the Department of Commerce. This document does an accurate job describing the needs, reporting the data, and pointing toward solutions and the collaborative partners who will work together toward those solutions.

We would suggest the Homeless Planning and Policy Council adopt the 2015-2020 plan as your interim document, and forward to the Executive Committee and the County Commissioners for adoption if that is indeed the remaining unaccomplished step.

The 2015-2020 plan reflects the knowledge and work of our communities far better than the draft 2016 draft 5 year plan.

Sincerely,

Anita Monoian, President and CEO  
Yakima Neighborhood Health Services

Don Hinman, Board Chair  
Yakima Neighborhood Health Services



Accredited by the Joint Commission



Patient Centered Medical Home Level 3

12



## Homeless Network of Yakima County

*Working for the Homeless - A Continuum  
of Care*

December 2, 2016

Crystal Testerman, Interim Homeless Program Manager  
Yakima Valley Conference of Governments  
311 North 4th Street, Suite 204  
Yakima, WA 98901

Dear Ms. Testerman:

This letter is in response to the request for comments regarding the Yakima Valley Conference of Governments Draft 5-year Yakima County Homeless Housing Plan. As you are aware, this plan will direct the allocation of approximately 15 million dollars over the next five years to address the needs in our communities around homelessness. This response has been developed and approved by the Homeless Network of Yakima County. **We have confirmation a 2015 – 2020 plan is on file with the Department of Commerce, which keeps Yakima County in compliance so there is no need for the continued sense of urgency.**

The Homeless Network has concerns about the draft plan and its potential to jeopardize much needed funding in Yakima County. Your draft plan does not adhere to required state and federal guidelines around local plans. These are outlined in the attached document.

Homeless regulations, funding streams, and elements of strategic planning are complex. Many member of the Homeless Network of Yakima County have had over a decade to learn and understand the concepts and strategies necessary to develop a functional plan to successfully address and reduce homelessness. It is our hope that you would leverage our expertise – we are here to help.

**The Homeless Network, a collaboration of forty-plus homeless service provider organizations, individuals, and homeless persons, is requesting you defer submission of the current draft plan. In addition, we hope any future amendments to the plan take into consideration the requirements of the HUD Continuum of Care Interim Rule as well as the Plan Guidance from Department of Commerce.**

Our comments were not able to fit on the five line form you provided. You will find our comments attached. Please call on us for additional information and assistance.

Thank you,

Sincerely,

Annette Rodriguez, Chair, Homeless Network of Yakima County



# Homeless Network of Yakima County

*Working for the Homeless - A Continuum  
of Care*

Enclosure: Homeless Network Response to Proposed Five-Year Plan

Cc: Homeless Network of Yakima County  
Yakima Valley Conference of Governments Executive Committee  
Yakima County Commissioners



**OFFICE OF THE MAYOR**  
129 North Second Street  
City Hall, Yakima, Washington 98901  
Phone (509) 575-6050 • Fax (509) 576-6335



December 2, 2016

Yakima Valley Conference of Governments  
Attn: Larry Mattson, Executive Director  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

Subject: Clarification Requested regarding YVCOG Response Letter

Dear Mr. Mattson:

As you know, Yakima has been challenged in the past year to address the many complex needs of the homeless population within our community. The City has worked hard to be a good partner with the service providers and agencies to accomplish this goal. We fully recognize that success will depend, in no small measure, on cooperation and collaboration. As we have repeatedly stated, we stand ready to help develop a positive pathway forward. With that in mind, your letter dated November 18, 2016 (attached) was somewhat puzzling.

Our letter of October 31, 2016 to you was in response to the question you posed about the homeless situation: "What does the City of Yakima need right away"? We responded with the four priorities. Changes in the current landscape notwithstanding, we still believe these are areas of concern that need continued vigilance and likely funding support. And to ensure that programs and services are in place by March 15, 2017 when the winter warming shelters close, it is imperative that the Request for Proposal (RFP) for services be issued as soon as possible.

The City of Yakima would have been more than happy to provide a narrative to support these requests rather than put the YVCOG Executive Board in the position of evaluating a blanket request for programmatic funds. We had been under the impression from previous conversations with you that there was potential to amend existing contracts to supplement funds for daytime shelter, additional overnight shelter beds or motel vouchers. It is our understanding that the Homeless Planning and Policy Committee (HPPC) and the YVCOG Executive Board supported the concept of amending these existing contracts, but asked for more specifics, which we would be happy to provide.

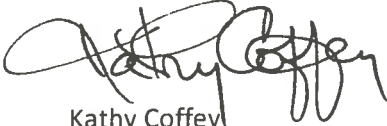
Development of a 5-Year Plan to support the community must continue in order to support the RFP process. The draft 5-Year Homeless Housing Plan you released is a promising start. As requested, the City will be providing comments within the time frame requested and we remain committed to supporting efforts to finalize the plan and move funding to providers. So that we are clear, the City has never argued that this process should be more "City driven". We do not currently have staff expertise in managing programs for the homeless. We have expressed what we see as needs, but the provider community should be as involved in the process as they have been in the past, and community priorities should be articulated by groups like the HPPC. We clearly recognize the tension between providers and funders. That tension can be successfully managed with carefully crafted contracts that will provide the level of accountability you seek.



There is widespread agreement that the Yakima Valley can improve service delivery to meet the needs of homeless families and individuals. The City of Yakima strongly supports a January 2017 RFP process that will expedite funding to meet those needs.

We look forward to an opportunity to review and discuss these issues at our scheduled meeting on December 2, 2016.

Sincerely,



Kathy Coffey  
Mayor



Cliff Moore  
City Manager

Copies: Jim Restucci  
Mike Leita  
Lowel Kruger  
Rhonda Hauff



## YVCOG Code of Conduct

YVCOG Executive Committee members and staff will conduct themselves according to the following rules of conduct as they pertain to work for, and on behalf of, the Conference of Governments:

1. Maintain decorum and set an example for conduct when representing the Conference, and endeavor not to disgrace or embarrass the Conference while acting in an official capacity;
2. Represent that opinions stated are their own and do not necessarily represent those of the YVCOG unless the stated policy or position has been adopted by the Executive Committee or General Membership;
3. Not divulge information discussed in executive session;
4. Make public any conflict of interest s/he has with respect to any issue under consideration by the Executive Committee. The Executive Committee Member shall not participate in discussions of the subject nor vote on the subject if the Executive Committee Member has a personal, financial or property interest in the subject;
5. Not use their position or Conference resources for personal or professional gain, especially financial gain, including the acceptance of gifts and gratuities, and
6. Shall not make knowingly and intentionally false statements on which the Executive Committee, YVCOG staff or Conference Members rely to establish policy or make important decisions.

### DEFINITIONS

**Code of Conduct** – Officials and employees are expected to use good judgment, adhere to high ethical standards, and avoid situations that create an actual or perceived conflict between their personal interests and those of the Conference.

While it is not possible to develop a comprehensive detailed set of rules to address every situation, the Conference does adhere to and will strictly enforce any applicable laws or regulations relating to conflicts of interest, appearance of fairness and ethics that apply to the employees and officials of Yakima Valley Conference of Governments. The statutes provide detailed outlines of what constitutes ethical and appropriate behavior while holding office or employed with the Yakima Valley Conference of Governments.

### PROCEDURE

All meetings will be conducted in an orderly and business-like manner using Roberts Rules of Order as a guide. The order of business will be that indicated in the agenda. Any additions or changes in the prepared agenda may be requested by the Chair or an Executive Committee member and must be approved by majority vote of the members present

# CONFLICT OF INTEREST DISCLOSURE FORM

## PURPOSE

To document the policy of Yakima Valley Conference of Governments to assure that the YVCOG Executive Committee and Policy Board and other individual(s) acting on behalf or for the Conference is in compliance with the laws of the state of Washington.

## A. REVISED CODE OF WASHINGTON

1. Chapter 42.23, Code of Ethics for Municipal Officers - Contract Interests, includes the following RCW Sections:

- 42.23.010 Declaration of purpose
- 42.23.020 Definitions
- 42.23.030 Interest in contracts prohibited - Exceptions
- 42.23.040 Remote interests
- 42.23.050 Prohibited contracts void - Penalties for violation of chapter
- 42.23.060 Local charter controls chapter
- 42.23.070 Prohibited acts
- 42.23.900 Construction - Chapter applicable to state registered domestic partnerships

B. PUBLIC TRUST: Yakima Valley Conference of Governments, as a local government, operates according to the Revised Code of Washington and is subject to scrutiny by, and accountable to, the governmental authorities thereof as well as to members of the general public.

1. Consequently, there exists between Yakima Valley Conference of Governments, its YVCOG Executive Committee and Policy Board and its management employees and the general public a fiduciary duty, which carries with it a broad and unbending duty of loyalty and fidelity.
2. The YVCOG Executive Committee and Policy Board and management employees have the responsibility of administering the affairs of Yakima Valley Conference of Governments honestly and prudently, and of exercising their best care, skill, and judgment for the sole benefit of the Yakima Valley Conference of Governments. These persons shall exercise the utmost good faith in all transactions involved in their duties, and they shall not use their positions with Yakima Valley Conference of Governments, or knowledge gained therefrom, for their personal benefit. The interests of the Conference must be the first priority in all decisions and actions.
3. If an issue is to be decided by the YVCOG Executive Committee and Policy Board that involves potential conflict of interest for an individual, it is the responsibility of that person to:
  - a. Identify the potential conflict of interest
  - b. Not participate in discussion of the program or motion being considered
  - c. Not vote on the issue
4. It is the responsibility of the YVCOG Executive Committee and Policy Board to:
  - a. Only decide to contract with that individual if he or she is the best qualified individual available, and willing to provide the goods or services needed at the best price
  - b. Record in the minutes of the meeting of the YVCOG Executive Committee and Policy Board the potential conflict of interest, and the use of procedures and criteria contained in this policy
5. It is not a conflict of interest to reimburse YVCOG Executive Committee and Policy Board for expenses incurred (such as the purchase of supplies, as one example).

LETTER OF UNDERTAKING

YVCOG Executive Committee, Policy Board members and staff will conduct themselves according to the following rules of conduct as they pertain to work for, and on behalf of, the Conference of Governments

Officials and employees are expected to use good judgment, adhere to high ethical standards, and avoid situations that create an actual or perceived conflict between their personal interests and those of the Conference.

While it is not possible to develop a comprehensive detailed set of rules to address every situation, the Conference does adhere to and will strictly enforce any applicable laws or regulations relating to conflicts of interest, appearance of fairness and ethics that apply to the employees and officials of Yakima Valley Conference of Governments. The statutes provide detailed outlines of what constitutes ethical and appropriate behavior while hold office or employed with the Yakima Valley Conference of Governments.

All meetings will be conducted in an orderly and business-like manner using Roberts Rules of Order as a guide. The order of business will be that indicated in the agenda. Any additions or changes in the prepared agenda may be requested by the Chair or an Executive Committee member and must be approved by majority vote of the member's present

Meetings will be scheduled according to the By-laws of the Yakima Valley Conference of Governments and meetings deemed essential by the Executive Committee to be in the best interests of the Conference. All meetings will be open to the public with the exception of executive or closed sessions authorized by law. Final action resulting from executive session discussions will be taken during a meeting open to the public as required by law.

A potential or actual conflict of interest will be disclosed if the Official or employee has an economic interest in or any personal, business or volunteer affiliations that may give rise to a real or apparent conflict of interest.

I have no conflict of interest to report

I have the following conflict of interest to report (please specify other nonprofit and for-profit boards you (and your spouse) sit on, any for-profit business for which you or an immediate family member are an officer or direct, or a majority shareholder, and the name of your employer and any business you or a family member own:

1. \_\_\_\_\_

2. \_\_\_\_\_

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

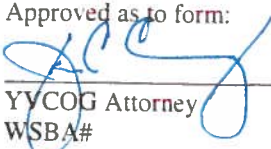
Printed name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Last Updated   Approved  
20-13   2-20-13  
J-17-16   *submitted for review*

19

**HOMELESS EXTREME WINTER WEATHER SHELTER PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input type="checkbox"/> SUBRECIPIENT <input checked="" type="checkbox"/> <b>VENDOR</b>		CONTRACT NUMBER: <b>PSA EWW YNHS 16-17 MOD 1</b>	
1. NAME/ADDRESS: <b>Anita Monoian, President &amp; CEO                  Yakima Neighborhood Health Services                  12 South 8<sup>th</sup> Street                  Yakima, WA 98901</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$ 151,000</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$ 0.00</b>	
	3. CASH MATCH REQUIREMENT: <b>\$ 0.00</b>	6. MODIFICATION AMOUNT: <b>\$ 84,000</b>	
	4. TOTAL CONTRACT AMOUNT: <b>\$ 151,000</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$ 235,000</b>	
8. CONTACT INFO: <b>Rhonda Huff, YNHS Chief Operating                  Officer/Deputy CEO                  (509)574-5552                  Rhonda.hauff@ynhs.org</b>	9. YVCOG PROGRAM CONTACT INFO: Crystal Testerman 311 N 4 <sup>th</sup> St, Suite 204 Yakima WA 98901 509-949-1287 crystal.testerman@yvcog.org	10. YVCOG FISCAL CONTACT INFO: Christina Wickenhagen 311 N 4 <sup>th</sup> St. Suite 204 Yakima WA 98901 509-574-7986 chris.wickenhagen@yvcog.org	
11. CONTRACT START DATE: <b>November 15, 2016</b>		12. CONTRACT END DATE: <b>March 31, 2017</b>	
13. FUNDING AUTHORITY: <p align="center"><b>2163 Local Funds - Homeless Program</b></p>			
14. STATE AND FEDERAL "BARS" CODE: <b>565-XX-XXX</b>		15. CFDA NUMBER(S): <p align="center">n/a</p>	
16. PURPOSE: <b>The Contractor shall perform professional services as defined by the Statement of Work incorporated herein.</b>			
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): <b>EXHIBIT A - N/A                  EXHIBIT B - Scope of Work                  EXHIBIT C - Budget</b>			
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.			
<b>YAKIMA NEIGHBORHOOD HEALTH SERVICES                  YNHS</b>		<b>YAKIMA VALLEY CONFERENCE OF                  GOVERNMENTS</b>	
_____ Anita Monoian, CEO		_____ James A Restucci, Chairman	
_____ Date		_____ Lauris C Mattson, Executive Director	
_____ Attest:		Approved as to form:  _____ YVCOG Attorney WSBA#	
_____ Jessica Hansen, Office & Communications Specialist			

**BUDGET**

***Yakima Neighborhood Health Services***

**EXTREME WINTER WEATHER – SEASONAL SHELTER OPERATIONS**

<i>Line Item</i>	<i>Amount</i>
Shelter Operations	\$95,575
Addn' Shelter or Hotel/Motel Vouchers	\$81,040
Administration	\$8,460
<b>TOTAL</b>	<b>\$185,075</b>

**EXTREME WINTER WEATHER – SEASONAL WARMING (DAY) SHELTER OPERATIONS**

<i>Line Item</i>	<i>Amount</i>
Shelter Operations	\$49,925
Administration	-
<b>TOTAL</b>	<b>\$49,925</b>

**Invoicing Provisions:**

A. Monthly invoices and documentation must be submitted in both the following two ways:

- Electronically: Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
- Original invoice via delivery: A signed original hard copy of the invoice must be submitted to Yakima Valley Conference of Governments Financial Services. The signed original invoice must be received no later than the 10th of the month to be paid on the next scheduled payable date at the following address:

Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

- B. Under "General Terms and Conditions," documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.
- C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end

# HOMELESS EXTREME WINTER WEATHER SHELTER PROGRAM CONTRACT

## FACE SHEET

CONTRACTOR IS A <input type="checkbox"/> SUBRECIPIENT <input checked="" type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>PSA EWW NCAC 16-17 MOD 1</b>
1. NAME/ADDRESS: <b>Carlos Oliveras, Executive Director                  Yakima Valley Farm Workers Clinic                  601 N. Keys Road                  Yakima WA 98901</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$ 30,000</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$ 0.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$ 0.00</b>	6. MODIFICATION AMOUNT: <b>\$ 46,000</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$ 30,000</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$ 76,000</b>
8. CONTACT INFO: <b>Janice Gonzalez                  Janiceg@yvwfc.org</b>	9. YVCOG PROGRAM CONTACT INFO: Crystal Testerman 311 N 4 <sup>th</sup> St, Suite 204 Yakima WA 98901 509-949-1287 crystal.testerman@yvcog.org	10. YVCOG FISCAL CONTACT INFO: Christina Wickenhagen 311 N 4 <sup>th</sup> St, Suite 204 Yakima WA 98901 509-574-7986 chris.wickenhagen@yvcog.org
11. CONTRACT START DATE: <b>November 15, 2016</b>	12. CONTRACT END DATE: <b>March 31, 2017</b>	
13. FUNDING AUTHORITY: <b>2163 Local Funds – Homeless Program</b>		
14. STATE AND FEDERAL "BARS" CODE:	15. CFDA NUMBER(S): <b>n/a</b>	
16. PURPOSE: <b>The Contractor shall perform professional services as defined by the Statement of Work incorporated herein.</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): <b>EXHIBIT A – N/A                  EXHIBIT B – Scope of Work                  EXHIBIT C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>YAKIMA VALLEY FARM WORKERS CLINIC                  NCAC</b>	<b>YAKIMA VALLEY CONFERENCE OF                  GOVERNMENTS</b>	
_____	_____	
Carol Oliveras, Executive Director	James A Restucci, Chairman	
_____	_____	
Date	Lauris C Mattson, Executive Director	
Attest:	Approved as to form:	
_____	_____	
Jessica Hansen, Office & Communications Specialist	YVCOG Attorney WSBA#	

## BUDGET

### *Northwest Community Action Center*

#### EXTREME WINTER WEATHER - MOTEL VOUCHERS

<i>Line Item</i>	<i>Amount</i>
Hotel/Motel Vouchers	\$64,345
Operations	\$9,120
Administration	\$2,535
<b>TOTAL</b>	<b>\$76,000</b>

#### Invoicing Provisions:

A. Monthly invoices and documentation must be submitted in both the following two ways:

- Electronically: Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
- Original invoice via delivery: A signed original hard copy of the invoice must be submitted to Yakima Valley Conference of Governments Financial Services. The signed original invoice must be received no later than the 10th of the month to be paid on the next scheduled payable date at the following address:

Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

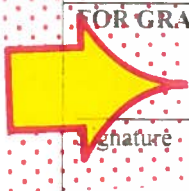
- B. Under "General Terms and Conditions," documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.
- C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end of the invoice period shall rest solely with the Executive Director; the Director's decision shall be final and not capable of right to appeal.
- D. Submitted invoices must explicitly allocate costs by contracted line items. The Contractor is responsible for ensuring submitted cost documentation is clearly associated with contracted line items. Invoices not meeting this requirement will be returned for correction (All submission deadlines still apply to invoices in need of correction).

**FACE SHEET**

Contract Number: 14-46107-020

**Washington State Department of Commerce  
Community Services and Housing Division  
Housing Assistance Unit  
Emergency Solutions Grant (ESG)**

<b>1. Grantee</b> Yakima Valley Conference of Governments 311 N 4 <sup>th</sup> St STE 204 Yakima, WA 98901		<b>2. Grantee Doing Business As (optional)</b>	
<b>3. Grantee Representative</b> Crystal Testerman (509) 574-1550 crystal.testerman@yvcog.org		<b>4. COMMERCE Representative</b> Nick Mondau Program Manager (360) 725-3028 (360) 586-5880 <a href="mailto:nick.mondau@commerce.wa.gov">nick.mondau@commerce.wa.gov</a> PO Box 42525 1101 Plum Street SE Olympia, WA 98504-2525	
<b>5. Grant Amount</b> \$40,000	<b>6. Funding Source</b> Federal: <input checked="" type="checkbox"/> State: <input type="checkbox"/> Other: <input type="checkbox"/> N/A: <input type="checkbox"/>	<b>7. Start Date</b> January 1, 2017	<b>8. End Date</b> June 30, 2017
<b>9. Federal Funds (as applicable)</b>		<b>Federal Agency:</b> HUD	<b>CFDA Number</b> 14.231
<b>10. Tax ID #</b>	<b>11. SWV #</b> SWV0000492	<b>12. UBI #</b>	<b>13. DUNS #</b>
<b>14. Grant Purpose</b> The purpose of ESG is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are experiencing homelessness. The funds under this program are intended to target individuals and families who would be homeless but for this assistance. The funds will provide for a variety of assistance, including: short-term or medium-term rental assistance, housing search and placement, and housing stability case management.  COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant and attachments and have executed this Grant on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant are governed by this Grant and the following other documents incorporated by reference: Grantee Terms and Conditions including Attachment "A" – Scope of Work, Attachment "B" – Budget, Guidelines for Emergency Solutions Grant (ESG) and ESG Application. In addition, HUD Interim Rule entitled HEARTH: ESG Program and Consolidated Plan Conforming Amendment of 24 CFR Parts 91 and 576, Docket No. FR-5474-I-01, RIN 2506-AC29 is incorporated by reference.			
<b>FOR GRANTEE</b>		<b>FOR COMMERCE</b>	
_____ Signature		_____ Diane Klontz, Assistant Director Community Services and Housing Division	
_____ Print Name and Title		_____ Date	
_____ Date		<b>APPROVED AS TO FORM ONLY BY ASSISTANT ATTORNEY GENERAL</b>	





## Budget

Grant Term: 1/1/2017 – 6/30/2017

Grant Amount: \$40,000

(Sum of actual expenditures may not exceed Grant Amount.)

Activity Limits*	Administration Limit (up to 7.5% of Grant Amount)	Emergency Shelter Limit (up to 60% of Grant Amount)	Homelessness Prevention Limit (up to 40% of Grant Amount)	Rapid Re-housing Limit (up to 100% of Grant Amount)
Limit Amount (sum of actual expenditures may not exceed Grant Amount)	\$3,000	\$24,000	\$16,000	\$40,000

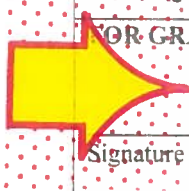
\*Activities are defined in the *Guidelines for Emergency Solutions Grant (ESG)*.

**FACE SHEET**

Grant Number: 16-46108-370

**Washington State Department of Commerce  
Community Services and Housing Division  
Housing Assistance Unit  
Consolidated Homeless Grant (CHG)**

<b>1. Grantee</b> Yakima Valley Confer of Govts 311 N 4TH ST STE 204  YAKIMA, WA 98901		<b>2. Grantee Doing Business As (optional)</b> N/A	
<b>3. Grantee Representative</b> Crystal Testerman  (509) 574-1550 crystal.testerman@yvcog.org		<b>4. COMMERCE Representative</b> Jeff Spring CHG Program Manager (360) 725-2991 (360) 586-5880 jeff.spring@commerce.wa.gov	
<b>5. Grant Amount</b> \$10,000.00	<b>6. Funding Source</b> Federal: State: Other: X	<b>7. Start Date</b> January 1, 2017	<b>8. End Date</b> June 30, 2017
<b>9. Federal Funds (as applicable)</b> N/A	<b>Federal Agency:</b> N/A	<b>CFDA Number</b> N/A	
<b>10. Tax ID #</b> XXXXXXXXXXXXXXXX	<b>11. SWV #</b> SWV0199377-00	<b>12. UBI #</b> N/A	<b>13. DUNS #</b> N/A
<b>14. Grant Purpose</b> This contract moves unspent Consolidated Homeless Grant and Housing and Essential Needs funding from Yakima County Community Services to the Yakima Valley Conference of Governments. The CHG is designed to support an integrated system of housing assistance to prevent homelessness and quickly re-house households who are unsheltered. This grant provides resources to address the needs of people who are homeless or at-risk of homelessness, as described in Local Homeless Plans.  COMMERCE, defined as the Department of Commerce, and the Grantee, as defined above, acknowledge and accept the terms of this Grant and attachments and have executed this Grant on the date below to start as of the date and year referenced above. The rights and obligations of both parties to this Grant are governed by this Grant and the following other documents incorporated by reference: CHG Application , CHG Guidelines (as they may be revised from time to time), and Grant Terms and Conditions including Attachment "A" - Scope of Work, Attachment "B" – Budget.			
<b>FOR GRANTEE</b>  _____ Signature  _____ Print Name and Title  _____ Date		<b>FOR COMMERCE</b>  _____ Diane Klontz, Assistant Director Community Services and Housing Division  _____ Date  <b>APPROVED AS TO FORM ONLY BY ASSISTANT ATTORNEY GENERAL APPROVAL ON FILE</b>	



## Budget

Budget	Total
Admin 2016-17	\$1,000.00
Fac Support: For-Profit Lease	\$1,000.00
Fac Support: Other Lease and Facility Costs	\$1,000.00
Rent: For-Profit Rent	\$1,000.00
Rent: Other Rent and Housing Costs	\$0.00
Operations: CHG Base Funding	\$1,000.00
TANF: For-Profit Rent	\$1,000.00
TANF: Other Rent and Housing Costs	\$0.00
TANF: Operations	\$1,000.00
HEN: Admin 2017	\$1,000.00
HEN: Rent and Housing Costs 2017	\$1,000.00
HEN: Operations 2017	\$1,000.00
<b>Total</b>	<b>\$10,000.00</b>

**YVCOG Executive Committee Meeting December 19, 2016  
BUDGET REPORT  
November 2016**

Prepared By Christina Wickenhagen, Deputy Director

REVENUES RECEIVED:	2015 TOTAL	2016
January	\$ 139,242.72	\$ 85,638.48
February	\$ 8,458.67	\$ 112,354.71
March	\$ 122,787.20	\$ 200,453.73
April	\$ 88,696.32	\$ 108,418.53
May	\$ 73,382.91	\$ 120,008.63
June	\$ 27,377.24	\$ 58,623.14
July	\$ 153,299.59	\$ 119,768.97
August	\$ 18,103.44	\$ 55,619.87
September	\$ 111,391.18	\$ 78,557.30
October	\$ 96,570.50	\$ 119,732.27
<b>November</b>	<b>\$ 141,987.62</b>	<b>\$ 133,507.18</b>
December	\$ 100,389.56	\$ -

**Total Revenue MTD (through November) \$ 981,297.39 \$ 1,192,682.81**

**Total Revenue YTD \$ 1,081,686.95 \$ 1,192,682.81**

**EXPENDITURES:**

<b>Salaries</b>	January	\$ 44,902.46	\$ 64,453.00
	February	\$ 44,973.88	\$ 64,428.77
	March	\$ 45,466.69	\$ 65,621.22
	April	\$ 45,405.04	\$ 64,674.51
	May	\$ 45,262.88	\$ 69,115.38
	June	\$ 45,405.04	\$ 65,012.35
	July	\$ 56,908.71	\$ 64,685.84
	August	\$ 57,255.46	\$ 71,677.89
	September	\$ 55,885.22	\$ 58,678.48
	October	\$ 60,384.15	\$ 58,885.05
	<b>November</b>	<b>\$ 60,993.62</b>	<b>\$ 57,033.22</b>
	December	\$ 60,750.91	\$ -

**Total Salaries MTD (through November) \$ 562,843.15 \$ 704,265.71**

**Total Salaries YTD \$ 623,594.06 \$ 704,265.71**

<b>Vouchers</b>	January	\$ 37,102.55	\$ 53,237.27
	February	\$ 27,281.15	\$ 67,919.72
	March	\$ 28,564.67	\$ 45,097.15
	April	\$ 25,014.46	\$ 46,943.47
	May	\$ 37,301.64	\$ 30,636.73
	June	\$ 33,450.80	\$ 45,778.90
	July	\$ 31,814.70	\$ 41,865.23
	August	\$ 30,891.36	\$ 41,479.03
	September	\$ 39,898.68	\$ 56,292.17
	October	\$ 35,370.69	\$ 47,815.44
	<b>November</b>	<b>\$ 34,022.79</b>	<b>\$ 33,749.75</b>
	December	\$ 28,643.22	\$ -

**Total Vouchers MTD (through November) \$ 360,713.49 \$ 510,814.86**

**Total Vouchers YTD \$ 389,356.71 \$ 510,814.86**

**TOTAL EXPENDITURES MTD (through November) \$923,556.64 \$1,215,080.57**

**TOTAL EXPENDITURES YTD \$1,012,950.77 \$1,215,080.57**

**Revenue Balance \$68,736.18 -\$22,397.76**

**MONTHLY CASH FLOW (estimate)**

Salaries	\$ 57,033.22	REIMB (SAL)	\$ 57,033.22	ADMIN	\$ -
Vouchers	\$ 33,749.75	REIMBURSED	\$ 32,555.85	ADMIN	\$ 1,193.90

2016  
Yakima Valley Conference of Governments  
REVENUE Budget

92%

Grants	Sub-Departments Grants/Contracts	NOVEMBER	YTD Actual Revenue	2016 Budget	Year-to-Date \$ Variance	Year-to-Date % Variance
615 308 000 01	Beginning Fund Bal-Designated **			195,000.00 **	195,000.00	
	<b>Administration</b>					
615 100 368.5	Admin-Gen'l Assessment	-	114,986.00	114,986.00	0.00	100%
615 100 369.9	Admin-Misc Revenue (copies, posters)	194.70	309.90	300.00	-9.90	103%
615 100 345.8	Admin-Assoc Membership Fees	-	350.00	350.00	0.00	100%
100 369 10 001	Sale of Scrap & Junk	-	386.55	400.00 *	13.45	97%
	<b>Total Administration</b>	194.70	116,032.45	116,036.00	3.55	100%
615 100 337.X	Intergov-Local Match WSDOT	-	39,412.00	39,412.00	0.00	100%
615 100 368.5	Intergov -Local Transit	-	6,000.00	6,000.00	0.00	100%
	<b>Total Intergov-Local</b>	-	45,412.00	45,412.00	0.00	100%
615 210 333	STP - Fed Hwy Admin WSDOT	-	16,048.34	16,100.00 *	51.66	100%
	<b>MPO/RTPO</b>					
350 333 20 205	FHWA-DOT-Metro Plan (PL)	55,351.14	192,242.58	350,000.00	157,757.42	55%
350 333 20 505	FTA-DOT-Metro Plan Grant	-	80,978.81	81,000.00 *	21.19	100%
350 334	RTPO-WSDOT	14,158.07	82,720.72	97,000.00	14,279.28	85%
	<b>Total MPO/RTPO</b>	69,509.21	355,942.11	528,000.00	172,057.89	67%
390 333 20 515	Human Services Transp Plan		2,925.49	10,000.00	7,074.51	29%
615 440 334	CTR - Plans & Progr WSDOT	-	72,653.46	87,600.00 *	14,946.54	83%
615 445 333	CMAQ Grant	5,438.22	90,369.58	103,750.00	13,380.42	87%
600 333 66 468	Dept of Health Grant N1557	-	11,685.35	11,700.00 *	14.65	100%
600 333 66 468	Dept of Health Grant N1558	-	13,802.06	13,810.00 *	7.94	100%
700 345 89 003	Homeless PSA	46,686.30	357,282.95	540,000.00	182,717.05	66%
567 337 89 003	Yakima Valley Comm Foundation		27,000.00	27,000.00 *	0.00	100%
615 100 337.1	Intergov-Scholarship	-	195.00	500.00	305.00	39%
615 5XX 345.8	Intergov Serv-Exec Boards (TA Contr)			115,340.00 *		
	Member TA's 2015	-	1,909.96			
	Grandview TA 2016	-	369.62			
	Grandview GMA PSA	844.71	8,494.45			
	Granger TA 2016	-	1,532.71			
	Granger GMA PSA	4,154.23	9,754.18			
	Harrah PSA 2014	-				
	Mabton TA 2016	-	5,778.37			
	Mabton GMA PSA	280.42	7,803.35			
	Moxee TA 2016	-				
	Naches TA 2016	-				
	Naches GMA PSA	1,228.75	9,226.92			
	Selah TA 2016	-				
	Selah GMA PSA	2,990.32	10,339.73			
	Tieton TA 2016	-	2,305.85			
	Toppenish TA 2016	-	4,096.66			
	Union Gap TA 2016	-	2,608.66			
582-333-14	Union Gap GMA	-	377.32			
	Wapato TA 2016	1,594.03	10,201.66			
	Wapato Parks PSA	-	3,635.66			
583-333-14	Wapato GMA	586.29	586.29			
	Wapato CDBG Grant PSA	-	1,960.08			
	YC HOME Cons PSA 15-19	-	2,352.55			
	<b>Total TA Contracts</b>	11,678.75	83,334.02	115,340.00	32,005.98	72%
	<b>Total Revenue</b>	133,507.18	1,192,682.81	1,615,248.00	\$ 232,751.04	74%

\* Denotes budget amendment

2016  
Yakima Valley Conference of Governments  
**EXPENDITURE Budget**

92%

GL Code & Description	NOVEMBER	YTD Actual	2016 Budget	Annual \$ Variance	YTD % Variance
<b>Salaries</b>	\$ -				
10-001 Salaries and Wages	\$ 57,033.22	\$ 699,520.04	\$ 831,000.00 *	84% \$	131,479.96
10-002 Salaries-Overtime	\$ -	\$ 4,745.67	\$ 8,000.00	59% \$	3,254.33
10-003 Salaries-Extra Help	\$ -	\$ -	\$ -	0% \$	-
<b>Salaries</b>	\$ 57,033.22	\$ 704,265.71	\$ 839,000.00	84% \$	134,734.29
<b>Personnel Benefits</b>					
20-002 Benefits-Direct	\$ 18,102.34	\$ 234,420.55	\$ 290,000.00 *	81% \$	55,579.45
<b>Personnel Benefits</b>	\$ 18,102.34	\$ 234,420.55	\$ 290,000.00	81% \$	55,579.45
<b>Supplies</b>					
31-001 Office & Operating Supplies	\$ 822.62	\$ 24,256.86	\$ 44,000.00	55% \$	19,743.14
35-001 Small Tools and Minor Equip	\$ -	\$ 12,710.39	\$ 19,000.00	67% \$	6,289.61
35-002 Computer Software	\$ -	\$ -	\$ 0.00 *	0% \$	0.00
35-090 Small & Attractive Items	\$ -	\$ -	\$ 3,000.00 *	0% \$	3,000.00
<b>Supplies</b>	\$ 822.62	\$ 36,967.25	\$ 66,000.00	56% \$	29,032.75
<b>Other Services-Charges</b>					
40-001 Homeless Provider Contracts	\$ -	\$ 20,000.00	\$ 40,000.00 *	50% \$	20,000.00
41-001 Professional Services	\$ 1,180.50	\$ 67,474.06	\$ 99,866.00 *	68% \$	32,391.94
41-092 Prof Serv-Tech Services	\$ 1,200.65	\$ 12,006.50	\$ 14,500.00 *	83% \$	2,493.50
42-001 Communications-Telephone	\$ 832.26	\$ 8,706.87	\$ 10,800.00	81% \$	2,093.13
42-002 Communication-Postage	\$ 166.30	\$ 906.00	\$ 3,500.00	26% \$	2,594.00
43-001 Travel	\$ 4,040.18	\$ 24,007.28	\$ 55,000.00 *	44% \$	30,992.72
44-001 Advertising	\$ 455.03	\$ 5,912.52	\$ 12,000.00	49% \$	6,087.48
45-001 Operating Rentals and Leases	\$ 6,697.87	\$ 64,179.83	\$ 97,000.00 *	66% \$	32,820.17
46-001 Insurance	\$ -	\$ 5,317.00	\$ 6,100.00	87% \$	783.00
47-001 Utility Services	\$ 11.47	\$ 125.61	\$ 250.00 *	50% \$	124.39
48-001 Repair and Maintenance	\$ 220.53	\$ 3,613.03	\$ 5,500.00 *	66% \$	1,886.97
49-001 Misc. (registrations, dues, subscriptions)	\$ 20.00	\$ 27,178.36	\$ 75,532.00 *	36% \$	48,353.64
<b>Other Services - Charges</b>	\$ 14,824.79	\$ 239,427.06 #	\$ 420,048.00 -	57% \$	180,620.94
<b>Debt Services-Interest</b>					
81-001 Interest	\$ -	\$ -	\$ 200.00	\$	200.00
<b>Debt Service - Interest</b>	\$ -	\$ -	\$ 200.00 -	\$	200.00
<b>Total Expenditure</b>	\$ 90,782.97	\$ 1,215,080.57	\$ 1,615,248.00 \$-	75% \$	400,167.43

30

2015- '16 Cash Flow Statement  
Yakima Valley Conference of Governments  
Preliminary

November 2016

(Cash Basis Accounting)

	November	December	January	February	March	April	May	June	July	August	September	October	November
Yakima County Treasurer													
Key Bank Custodial Account													
<b>Beginning cash</b>	\$278,943.63	\$325,914.84	\$414.84	\$259,820.08	\$296,112.97	\$385,846.66	\$383,112.48	\$402,667.53	\$348,560.44	\$351,708.25	\$304,101.01	\$267,625.55	\$0.00
Fed Hwy Admin-WSDOT STP	11,434.21	6,328.76	4,986.76	1,256.97	828.89	1,828.00	2,552.49	4,595.23					
FHWA DOT-Metro Plan Grant	19,587.73		13,450.38		47,695.75	28,550.31	0.00	19,971.11	26,416.00		29,358.20		55,351.14
FTA-DOT-Metro Plan Grant					31,069.44		21,359.06					2,925.49	
Human Svs Trasp Plan Grant													
DOT-RTPO & RTPO Long Range	18,527.51		15,549.58		29,540.83		16,461.72	7,010.52					14,158.07
CMAQ Plans & Programs	19,863.49	9,454.29	9,055.81	7,710.42	8,343.17	9,436.69	10,130.68	13,905.75	9,872.11	6,662.90		15,843.11	5,438.22
DOT - CTR		6,277.33	17,761.61	6,003.36	6,102.11	5,972.78	6,081.09	6,140.73	6,089.87			12,472.63	
Dept Health Grant							7,365.25	3,590.61	7,596.72		6,934.83		
Active Communities Grant													
Intergov Serv-Exec Boards (TA Cont	72,544.22	78,329.18	1,458.37	9,929.91	78,782.22	51,838.10	55,794.58	6,499.92	39,246.66	45,667.10	42,264.27	77,770.79	58,365.05
Intergov-County/City Share-gen assess			15,376.00	48,735.75	-1,063.00	10,720.25			30,496.75			10,720.25	
Intergov-Local Match WSDOT			7,593.00	38,679.00	-860.00								
Intergov -Local FTA (Yakima Transit)							195.00						
Intergov -Scholarship	30.46		20.42	39.30	14.32	50.00	50.00	50.00		-3,000.00			194.70
Misc Revenue-copies, posters										200.00			
Associate Membership Fees													
Scrap & Junk													
Non-revenue			280,000.00										
Expense Revenue Netted Back			12,681.98			22.40							
<b>Total Receipts</b>	\$141,987.62	\$112,571.54	\$378,320.46	\$168,764.64	\$200,453.73	\$108,418.53	\$120,008.63	\$58,623.14	\$119,768.97	\$55,619.87	\$78,557.30	\$119,732.27	\$133,507.18
<b>Available Cash</b>	\$420,931.25	\$438,486.38	\$378,795.30	\$428,584.72	\$496,566.70	\$494,265.19	\$503,121.11	\$461,290.67	\$469,329.41	\$417,328.12	\$382,658.31	\$387,357.82	\$133,507.18
<b>Use of Funds</b>													
Salaries	60,993.62	0.00	64,453.00	64,428.77	65,621.22	64,674.51	64,962.08	65,012.35	64,685.84	71,677.89	58,678.48	58,885.05	57,033.22
Personnel Benefits	20,117.30	0.00	19,538.08	34,884.63	21,581.89	21,357.02	21,412.82	21,426.18	21,320.88	20,902.72	19,359.50	19,387.79	18,102.34
Supplies	1,368.34	1,219.24	1,296.25	1,803.38	8,190.63	11,188.21	3,076.00	1,700.59	690.49	1,942.11	5,761.37	595.60	822.62
Other Services	12,537.15	7,169.38	33,102.94	31,231.71	15,324.63	14,398.24	10,301.21	22,652.13	19,853.86	18,634.20	31,171.30	27,832.05	14,824.79
Custodial Account		280,000.00	500.00										
Debt Service - Interest			24.95	123.26	1.67	-465.27	701.47	1,938.98	70.09	70.19	62.11	-350.38	
<b>Total Cash Out</b>	95,016.41	288,388.62	118,915.22	132,471.75	110,720.04	111,152.71	100,453.58	112,730.23	106,621.16	113,227.11	115,032.76	106,350.11	90,782.97
<b>Net Cash Flow</b>	\$325,914.84	\$150,097.76	\$259,820.08	\$296,112.97	\$385,846.66	\$383,112.48	\$402,667.53	\$348,560.44	\$361,708.25	\$304,101.01	\$267,625.55	\$281,007.71	\$42,724.21

31

**YAKIMA VALLEY CONFERENCE OF GOVERNMENTS**  
**Proposed 2017 PAY PLAN**  
**1% COLA**

Pay Grade	A	B	C	D	E	F	G
8 hr YR	36,154	38,015	39,971	42,028	44,191	46,465	48,856
8 hr MO	3,013	3,168	3,331	3,502	3,683	3,872	4,071
8 hr HR	17.38	18.28	19.22	20.21	21.25	22.34	23.49
A	53,595	56,283	59,105	62,069	65,182	68,451	71,884
8 hr YR	4,466	4,690	4,925	5,172	5,432	5,704	5,990
8 hr MO	25.77	27.06	28.42	29.84	31.34	32.91	34.56
B	64,284	67,346	70,553	73,913	77,433	81,121	84,985
8 hr YR	5,357	5,612	5,879	6,159	6,453	6,760	7,082
8 hr MO	30.91	32.38	33.92	35.54	37.23	39.00	40.86
C	67,464	70,818	74,339	78,035	81,914	85,987	90,262
8 hr YR	5,622	5,902	6,195	6,503	6,826	7,166	7,522
8 hr MO	32.43	34.05	35.74	37.52	39.38	41.34	43.40
D	72,975	76,774	80,770	84,975	89,398	94,052	98,948
8 hr YR	6,081	6,398	6,731	7,081	7,450	7,838	8,246
8 hr MO	35.08	36.91	38.83	40.85	42.98	45.22	47.57
E	93,033	97,690	102,580	107,715	113,107	118,769	124,715
8 hr YR	7,753	8,141	8,548	8,976	9,426	9,897	10,393
8 hr MO	44.73	46.97	49.32	51.79	54.38	57.10	59.96
F	105,856	111,221	116,858	122,780	129,003	135,541	142,410
8 hr YR	8,821	9,268	9,738	10,232	10,750	11,295	11,868
8 hr MO	50.89	53.47	56.18	59.03	62.02	65.16	68.47
8 hr HR							

A	Office Specialist
	Finance Specialist
B	Communications Specialist
	Program Coordinator
	Associate Planner
	Grant Accountant
C	Senior Planner
	GIS Analyst
	Program Analyst
D	Senior Accountant
E	Manager
F	Deputy Director
G	Executive Director



**RESOLUTION 2016-4**

**A RESOLUTION APPOINTING AN AUDITING OFFICER AND ALTERNATE  
AUDITING OFFICER FOR YAKIMA VALLEY CONFERENCE OF GOVERNMENTS'  
BUSINESS BANKING ACCOUNTS FOR YEAR 2017**

WHEREAS, it has come to the attention of the Yakima Valley Conference of Governments Executive Committee that there is a need to appoint an Auditing Officer and alternate Auditing Officers for the Yakima Valley Conference of Governments Business Account and Advance Travel Account, held at Key Bank, for year 2017 by resolution,

NOW, THEREFORE, BE IT RESOLVED by the Executive Committee of the Yakima Valley Conference of Governments that Lauris Mattson, Executive Director of the Yakima Valley Conference of Governments, be, and hereby is, appointed to serve as Auditing Officer with signing authority for the Yakima Valley Conference of Governments Business Account and Advanced Travel Account for year 2017, and

BE IT FURTHER RESOLVED that Christina Wickenhagen, Deputy Director and Tamara Hayward, Office Specialist of the Yakima Valley Conference of Governments, as Alternate Auditing Officers, be, and hereby are appointed to perform the duties of the YVCOG Auditing Officer in the absence of the Executive Director, to sign and perform any routine tasks associated with the payroll, claims, and advanced travel fund that would normally be signed by Lauris Mattson, YVCOG Executive Director.

THEREFORE, BE IT RESOLVED that the Yakima Valley Conference of Governments shall implement this resolution effective January 1, 2017.

ADOPTED this 19th day of December, 2017.

Signed:

Dated: December \_\_\_\_\_, 2017

\_\_\_\_\_  
James A. Restucci, Chair  
Yakima Valley Conference of Governments

Attest:

\_\_\_\_\_  
Lauris C Mattson, Executive Director

\_\_\_\_\_  
Christina Wickenhagen, Deputy Director

**RESOLUTION 2016-5**

WHEREAS, the Yakima Valley Conference of Governments established the Advance Travel Expense Account in the amount of \$3,500 at the Key Bank, Yakima Branch, account #472091018235, on November 16, 2015, by Resolution 2015-9; and

WHEREAS, it has come to the attention of the Yakima Valley Conference of Governments Executive Committee that there is a need to increase the Advance Travel Expense Account by an additional \$1,500, bringing the total of the Advance Travel Expense Account to \$5,000; and

THEREFORE, BE IT HEREBY RESOLVED, that the Yakima Valley Conference of Governments shall implement this resolution effective December 19, 2016.

DATED this 19<sup>th</sup> day of December 2016.

Signed:

\_\_\_\_\_  
James A. Restucci, Chair  
Yakima Valley Conference of Governments

ATTEST:

\_\_\_\_\_  
Jessica Hansen, Communications Office Specialist

**RESOLUTION 2016-7**

**A RESOLUTION DELEGATING AUTHORITY TO LEGALLY BIND THE YAKIMA VALLEY CONFERENCE OF GOVERNMENTS FOR THE SOLE PURPOSE OF REQUESTING FEDERAL REIMBURSEMENT FOR YEARS 2016-2017**

WHEREAS, it has come to the attention of the Yakima Valley Conference of Governments Executive Committee that there is a need to delegate authority to legally bind the Yakima Valley Conference of Governments for the sole purpose of requesting federal reimbursement for year 2016 and 2017, by resolution; and

WHEREAS, Federal agencies, through the State, authorize federal funding to the Yakima Valley Conference of Governments for various projects, including, but not limited to, transportation, homelessness and land use planning; and,

WHEREAS, The Code of Federal Regulations, 2 CFR 200.415(a) has been revised to ensure that final fiscal reports or vouchers requesting payment under Federal agreements must include a certification, signed by an official who is authorized to legally bind the non-Federal Agency; and,

WHEREAS, The Chair of the Yakima Valley Conference of Governments Executive Committee executes all Federal grant funding agreements and supplemental agreements; and,

WHEREAS, In order to seek timely reimbursement for proper expenditure related to the Federally-funded grant projects, the Executive Committee delegates to the person appointed as the Executive Director the authority to legally bind the Yakima Valley Conference of Governments solely for the purpose of requesting Federal Grant reimbursement;

NOW, THEREFORE, BE IT RESOLVED by the Executive Committee of the Yakima Valley Conference of Governments that for the purposes of requesting reimbursement for Federally-funded projects, Lauris Mattson, Executive Director be, and hereby is, delegated authority per 2 CFR 200.415(a) to legally bind the Yakima Valley Conference of Governments in furtherance of the intent of this resolution; and,

BE IT FURTHER RESOLVED that Christina Wickenhagen, Deputy Director and Tamara Hayward, Office Specialist of the Yakima Valley Conference of Governments, are hereby authorized to legally bind the Yakima Valley Conference of Governments for the sole purpose of requesting federal reimbursement in the absence of the Executive Director.

BE IT FURTHER RESOLVED, By the Yakima Valley Conference of Governments Executive Committee that the person(s) heretofore duly appointed shall be authorized to sign all grant reimbursement vouchers for grant-funded projects on behalf of the Yakima Valley Conference of Governments.

2 CRF 200.415(a):

“By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal award. I am aware that any false, fictitious, or fraudulent information, or the omission of any material fact, may subject me to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Sections 3729-3730 and 3801-3812).”

THEREFORE, BE IT RESOLVED that the Yakima Valley Conference of Governments shall implement this resolution effective December 1, 2016.

ADOPTED this 19th day of December, 2016.

Signed:

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James A. Restucci, Chair  
Yakima Valley Conference of Governments

Attest:

---

Lauris C Mattson, Executive Director

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Christina Wickenhagen, Deputy Director

Table Copy

**HOMELESS MASTER AGREEMENT**

**YAKIMA COUNTY  
And  
THE YAKIMA VALLEY CONFERENCE OF GOVERNMENTS  
(Interlocal Agreement Related to Homelessness)**

**WHEREAS**, Yakima Valley Conference of Governments is a regional agency organized under RCW 36.70.060 and 36.64.080 through 36.64.110 to serve the Cities of Yakima, Sunnyside, Toppenish, Grandview, Wapato, Granger, Harrah, Mabton, Moxee, Naches, Selah, Tieton, Union Gap, Zillah, the County of Yakima and the Tribal Council of the Confederated Bands and Tribes of the Yakama Indian Nation; and,

**WHEREAS**, the Washington State Legislature has passed various bills to provide funding to local governments to reduce homelessness in the cities and counties of Washington; and,

**WHEREAS**, the Washington State Department of Commerce provides federal and state funds through their agency including the "Consolidated Homeless Grant" or CHG; the "Housing and Essential Needs Grant", or HEN; and the "Emergency Solutions Grant", or ESG, to local governments (and other designated entities), providing funds to address the needs of people who are homeless or at risk of homelessness, as described in the Local Homeless Plans for each county; and,

**WHEREAS**, Yakima County engaged in a joint collaborative public process with a Local Homeless Housing Task Force (the Homeless Network of Yakima County) to adopt the "Ten-Year Plan to Reduce Homelessness in Yakima County" in January 2005; and,

**WHEREAS**, the parties wish to continue to work collaboratively and combine all above-referenced funds to be administered by one entity to serve Yakima County residents consistent with the "Ten-Year Plan to Reduce Homelessness in Yakima County," as now or hereafter may be updated; and,

**WHEREAS**, Yakima County desires to enter into an agreement for technical services to manage the local, state and federal resources outlined above and to develop, manage and implement the County's Five Year Homeless Housing Plan requirements and coordinate the Homeless Housing and Assistance Act and HUD Continuum of Care programs within Yakima County; and

**WHEREAS**, the Conference possesses the technical staff with the necessary expertise to provide the required services;

**NOW, THEREFORE**, pursuant to the Interlocal Cooperation Act, 39.34 RCW, and in consideration of the terms, conditions, covenants and performances contained herein, the parties do mutually agree as follows:

**1. PARTIES**

This Interlocal Agreement related to Homeless funds (hereinafter referred to as the ILA) is made by and between Yakima County (hereinafter referred to as **the County**) whose address is 128 North Second Street, County Courthouse, Room 232, Yakima, Washington 98901, and **the**

**Yakima Valley Conference of Governments** (hereinafter referred to as **YVCOG**) whose address is 311 N. 4<sup>th</sup> Street, Suite 204, Yakima, Washington 98901. Notices between the parties shall be made where and as provided for in Section 22, NOTICES.

**2. TERM**

This Agreement takes effect on January 1, 2017 or upon execution hereof by the authorized representatives of both parties and continues in effect until terminated as provided for in Section 8, SUSPENSION AND TERMINATION.

**3. PURPOSE**

The purpose of this Agreement is to designate YVCOG as the lead entity to manage the local, state and federal resources available in Yakima County to develop, manage and implement the County's Five Year Homeless Housing Plan requirements and coordinate the Homeless Housing and Assistance Act and HUD Continuum of Care programs within Yakima County. This includes being the lead entity for the application and administration of grant funds at the Federal and State levels to meet these requirements.

A more detailed statement of work is included as Attachment A.

**4. RECITALS**

The Parties make this Agreement based on and in recognition that RCW 39.34 authorizes interlocal agreements whereby municipal governments may jointly exercise the powers granted to each.

**5. MUTUAL CONSIDERATION**

- A. Homeless funds administered by YVCOG shall be applied to program costs and expenses including compensation to YVCOG for program and lead agency services. All funds shall be managed and administered in accordance with applicable grant and/or funding requirements. YVCOG shall provide invoices at mutually acceptable times and forms.
- B. In 2017, Yakima County will advance Nine-Hundred Thousand Dollars and No Cents (\$900,000.00) of the Local Filing Fees, or 2163 Funds, to YVCOG on a quarterly basis as follows:

January 1, 2017 \$500,600.00

April 1, 2017 \$144,600.00

July 1, 2017 \$127,400.00

October 1, 2017 \$127,400.00

YVCOG may request the County amend this quarterly allocation schedule as necessary to provide the most effective homeless services to the community but may not exceed the total amount without Commissioner approval.

- C. By March 31, 2018, YVCOG will reconcile the annual expenses charged against the Local Filing Fees and prepare a written report of annual homeless program performance to be submitted to the County. YVCOG, in its summary of expenses, will include notification to the County of any surplus Local Filing Fees received. This surplus will be adjusted against the April 1, 2018, quarterly payment made to YVCOG.
- D. Yakima County will provide to YVCOG on a quarterly basis a report of actual revenue received through means of ESSHB 2163 collected by the County Auditor's Office. The report will be submitted to YVCOG by no later than the 15<sup>th</sup> day of the month following the end of the quarter.
- E. On an annual basis during the budget development process for YVCOG and the County, allocation of the local homeless resources, better known as the Local Filing Fees, or 2163 Funds, will be determined and authorized by separate agreement.

**6. RECORDS, REPORTS AND AUDITS**

YVCOG agrees to maintain such records, make such reports, and follow such procedures as may be required by the County, pertaining to this Agreement. All records pertaining to this Agreement and work undertaken hereunder shall be retained by YVCOG for a period of seven years after final audit unless a longer period is required to resolve audit findings or litigation. The County and other authorized representatives of the State and Federal government shall have access to any books, documents, papers, and records of YVCOG, which pertain to this Agreement or work undertaken hereunder for the purpose of making audit, examination, excerpts, and transcriptions.

**7. RELATIONSHIP OF PARTIES AND AGENTS**

- A. The relationship of YVCOG to the County, with regard to this agreement, shall be that of an independent contractor rendering professional services. YVCOG shall have no authority to execute contracts or to make commitments on behalf of the County and nothing contained herein shall be deemed to create the relationship of employer and employee or principal and agent between the County and YVCOG.
- B. YVCOG represents that it has or will secure at its own expense all personnel, contractors, and/or subcontractors required in order to perform work under this Agreement. Such personnel shall not be employees of the County. All such personnel, contractors, and/or subcontractors shall be fully qualified and authorized/permitted under State and/or local law to perform such services.
- C. All services required hereunder will be performed by YVCOG or under its supervision and all personnel engaged in the work shall be fully qualified and shall be authorized or permitted under State or local law to perform such services.

**8. SUSPENSION AND TERMINATION**

- A. If YVCOG fails to comply with the terms and conditions of this Agreement, the County may pursue such remedies as are legally available, including, but not limited to, the suspension or termination of this Agreement in the manner specified herein:

- B. **SUSPENSION**—If YVCOG fails to comply with terms and conditions of this Agreement, the County may suspend this Agreement pending corrective action or investigation, effective not less than seven days following written notification to YVCOG or its authorized representative. County shall provide YVCOG with written notice detailing points of noncompliance. YVCOG shall have thirty (30) days to correct or contest alleged violations. The suspension will remain in full force and effect until YVCOG has taken corrective action and comes into compliance with the terms and conditions of this Agreement. No obligations incurred by YVCOG or its authorized representative during the period of suspension will be allowable under this Agreement, except:
- I. Reasonable, proper, and otherwise allowable costs which YVCOG could not avoid during the period of suspension;
  - II. Otherwise, allowable costs incurred during the period of suspension, if upon investigation, the County is satisfied of YVCOG's compliance with the terms and conditions of this Agreement to the extent of the compensation claimed by YVCOG.
- C. **TERMINATION FOR CAUSE**—If YVCOG fails to comply with the terms and conditions of this Agreement and any of the following conditions exist:
- I. There is an uncorrected material breach of the provisions of this Agreement that are of a scope and nature that the County deems continuation of this Agreement to be substantially detrimental to the interests of the County;
  - II. YVCOG has failed to take corrective action within the time period specified by same;
  - III. YVCOG has failed within the time specified to satisfactorily substantiate its compliance with the terms and conditions of this Agreement; then,
  - IV. The County may terminate this Agreement in whole or in part, and thereupon shall notify YVCOG of termination, the reasons therefore, and the effective date, provided such effective date shall not be prior to notification of YVCOG. After this effective date, no charges incurred are allowable. YVCOG may challenge such determination by available legal channels.
- D. **TERMINATION DUE TO CHANGE IN FUNDING** – If the funds upon which the County relied to establish this Agreement are withdrawn, reduced or limited, or if additional or modified conditions are placed on such funding, the County may terminate this Agreement by providing at least thirty business days written notice to YVCOG. The termination shall be effective on the date specified in the notice of termination.
- E. **TERMINATION FOR OTHER GROUNDS**—This Agreement may also be terminated in whole or in part by mutual consent and written agreement setting forth the conditions of termination, including effective date and, in case of termination in part, that portion to be terminated.



**9. COPYRIGHT RESTRICTION**

No report, maps, or other documents produced in whole or in part under this Agreement shall be the subject of an application for copyright by or on behalf of YVCOG.

**10. COMPLIANCE WITH LAWS**

The County and YVCOG shall comply with all applicable laws, ordinances, and codes of the Federal, State, and local governments with regard to the performance of this Agreement, including RCW 43.185C.210.

**11. NONDISCRIMINATION & TITLE VI OF THE CIVIL RIGHT ACT OF 1964**

YVCOG agrees that it shall not discriminate against any person on the grounds of race, creed, color, religion, national origin, sex, sexual orientation, veteran status, pregnancy, age, marital status, political affiliation or belief, or the presence of any sensory, mental or physical handicap in violation of the Washington State Law Against Discrimination (RCW chapter 49.60) or the Americans with Disabilities Act (42 U.S.C. 12101 et seq.) or any other applicable state, federal or local law, rule or regulation.

YVCOG and subcontractors shall abide by the requirements of 41 CFR §§ 60-300.5(a) and 60-741.5(a). These regulations prohibit discrimination against qualified individuals on the basis of protected veteran status or disability, and require affirmative action by covered prime contractors and subcontractors to employ and advance in employment qualified protected veterans and individuals with disabilities.

Under Title VI of the Civil Rights Act of 1964, no person shall, on the grounds of race, color, creed, religion, sex, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

**12. SECTION 109—HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974**

No person in the United States shall on the grounds of race, color, creed, religion, sex, or national origin be excluded from participation in, be denied benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title.

**13. AGE DISCRIMINATION ACT OF 1975 (As Amended)**

No person shall be excluded from participation, denied program benefits, or subjected to discrimination on the basis of age under any program or activity receiving Federal funding assistance (42 U.S.C. 610 et. seq.)

**14. SECTION 504 OF THE REHABILITATION ACT OF 1973 (As Amended)**

No otherwise qualified individual shall, solely by reason of his or her handicap, be excluded from participation (including employment), denied program benefits, or subjected to discrimination under any program or activity receiving Federal funds (29 U.S.C. 794).

**15. INTEREST OF AGENTS AND OFFICERS OF THE COUNTY AND YVCOG**

No member of the governing body of either party and no other officer, employee, or agent of either party who exercises any functions or responsibilities in connection with the planning or carrying out of the Agreement shall have any personal financial interest, direct or indirect, in this Agreement.

**16. HOLD HARMLESS AND INDEMNITY**

YVCOG shall indemnify and hold harmless the County, its officers, agents, and employees, from all liability, loss or damage, including costs of defense they may suffer as a result of claims, demands, actions costs, or judgments which result from the activities to be performed by YVCOG, its agents, employees, or subcontractors pursuant to this Agreement.

**17. PUBLIC LIABILITY**

YVCOG or its contractor(s) shall maintain for the duration of work under this Agreement, issued on an occurrence basis, comprehensive liability insurance with a combined single limit of not less than two million dollars (\$2,000,000.00) from a company authorized to provide insurance in the State of Washington. Said policies shall provide that the policy shall not be canceled or altered by any party without written notice to Yakima County, delivered not less than 30 days prior to such cancellation or alteration. Applicant certifies that comprehensive liability insurance with a combined single limit of not less than \$2,000,000.00 is in effect.

**18. ASSIGNABILITY**

YVCOG shall not assign any interest in this Agreement and shall not transfer any interest in this Agreement (whether by assignment or novation) without prior written consent of the County. Written notice of any such assignment or transfer shall be furnished promptly to the County by YVCOG.

**19. NON-WAIVER**

The failure of either party to insist upon strict performance of any provision of this Agreement or to exercise any right based upon a breach thereof or the acceptance of any performance during such breach shall not constitute a waiver of any right under this Agreement.

**20. AGREEMENT MODIFICATIONS**

It is mutually agreed and understood that no modification or waiver of any clause or condition of this Agreement is binding upon either party unless such modification or waiver is in writing and executed by the County and YVCOG.

**21. SEVERABILITY**

If any portion of this Agreement is changed per mutual agreement or any portion is held invalid, the remainder of this Agreement shall remain in full force and effect.

**22. NOTICES**

A. Unless stated otherwise herein, all notices and demands shall be in writing and sent or hand-delivered to the parties to their addresses as follows:

**TO YVCOG:** Larry Mattson  
Executive Director  
311 N. 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

**TO COUNTY:** Craig Warner  
Financial Services Director  
128 North Second Street, Room 232  
Yakima, WA 98901

or to such other addresses as the parties may hereafter designate in writing. Notices and/or demands shall be sent by registered or certified mail, postage prepaid, or hand-delivered. Such notices shall be deemed effective when mailed or hand-delivered at the addresses specified above.

**23. INTEGRATION**

This Agreement contains all terms and conditions agreed to by the County and YVCOG. There are no other oral or written agreements between YVCOG and County as to the subjects contained herein. No changes or additions to this Agreement shall be valid or binding upon either party unless such change or addition be in writing and executed by both parties.

**24. GOVERNING LAW AND VENUE**

All questions of the validity, construction, and application of this Agreement shall be governed by the laws of the State of Washington. Venue for any suit between the parties arising out of this Agreement shall be the Superior Court of Yakima County, Washington.

**25. FILING**

Upon execution by the authorized representatives of the parties, a copy of this Agreement shall be promptly filed with the Yakima County Auditor pursuant to RCW 39.34.040.

**26. ARTICLE 18: EXECUTION OF MULTIPLE ORIGINAL COUNTERPARTS:**

This agreement may be reproduced in any number of original counterparts. Each party need sign only one counterpart and when the signature pages are all assembled with one original counterpart, that compilation constitutes a fully executed and effective agreement among all the

Participating Jurisdictions. In the event that fewer than all named parties execute this agreement, the agreement, once recorded as specified in Section 25 shall be effective as between the parties that have executed the agreement to the same extent as if no other parties had been named.

\* \* \* \* \*

IN WITNESS WHEREOF, the County and YVCOG have executed this Agreement as of the date and year last written below.

**YVCOG**

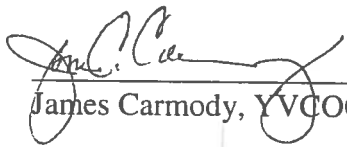
**BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
James A. Restucci, Chairman

\_\_\_\_\_  
Michael D. Leita, Chairman

**Approved as to Form:**

\_\_\_\_\_  
Kevin J. Bouchey, Commissioner

  
\_\_\_\_\_  
James Carmody, YVCOG Attorney

\_\_\_\_\_  
J. Rand Elliott, Commissioner

**Approved as to Form:**

**Attest:**

\_\_\_\_\_  
Daniel D. Clark, Deputy Prosecuting Attorney

\_\_\_\_\_  
Lauris C Mattson, Executive Director

**AGREEMENT AUTHORIZATION**

**Attest:**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Tiera L. Girard, Clerk of the Board

\_\_\_\_\_  
Date

Table Copy

**CONSOLIDATED HOMELESS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017 CHG NCAC</b>
1. NAME/ADDRESS:  <b>Juan Carlos Olivares, Exec Director Yakima Valley Farm Workers Clinic 601 N Keys Road Yakima WA 98901</b>	2. ORIGINAL CONTRACT AMOUNT: <p style="text-align: center;"><b>\$1,000</b></p>	5. PREVIOUS CONTRACT AMOUNT:
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT:
	4. TOTAL CONTRACT AMOUNT:	7. NEW TOTAL CONTRACT AMOUNT: <p style="text-align: center;"><b>\$1,000</b></p>
8. CONTACT INFO:  <b>Janice Gonzalez (509) 865-7630, ext 2743 Janiceg@yvwfc.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-759-7987 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org</b>
11. CONTRACT START DATE: <p style="text-align: center;"><b>January 1, 2017</b></p>	12. CONTRACT END DATE: <p style="text-align: center;"><b>June 30, 2017</b></p>	
13. FUNDING AUTHORITY: <b>Washington State Dept of Commerce Consolidated Homeless Grant (CHG)</b>		
14. STATE AND FEDERAL "BARS" CODE: <p style="text-align: center;"><b>N/A</b></p>	15. CFDA NUMBER(S): <p style="text-align: center;"><b>N/A</b></p>	
16. PURPOSE: <b>This contract provides resources to address the needs of people who are homeless or at-risk of homelessness, as described in the YVCOG Local Homeless Plan in the county of Yakima where Grantee will provide services. CHG funds and supports a variety of activities, including: operation of facility-based support, rental assistance, data collection and reporting.</b>		
<b>EXHIBITS:</b> When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  <input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>YAKIMA VALLEY FARM WORKERS CLINIC NCAC</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>
_____ Juan Carlos Oliveras, Executive Director		_____ James A Restucci, Chairman
_____ Date		_____ Lauris C Mattson, Executive Director
Attest:		Approved as to form:
_____ Jessica Hansen, Office & Comm. Specialist		_____ YVCOG Attorney WSBA#

## CHG/HEN BUDGET

*Please consider this budget as a place holder ONLY. The Budget will be amended as soon as the Department of Commerce transitions the remaining fund balances from Yakima County to the Yakima Valley Conference of Governments. The remaining contract balances will be allocated to appropriate line items at the time contracts are amended (approximately end of January 2017).*

### CHG

<i>Line Item</i>	<i>Amount</i>
Salaries/Wages/Overhead	100.00
Rental Assistance	300.00
Administration	100.00
<b>TOTAL</b>	<b>\$500.00</b>

### HEN

<i>Line Item</i>	<i>Amount</i>
Salaries/Wages/Overhead	100.00
Rental Assistance	300.00
Administration	100.00
<b>TOTAL</b>	<b>\$500.00</b>

### Invoicing Provisions:

- A. Monthly invoices and documentation must be submitted in both the following two ways:
- Electronically: Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
  - Original invoice via delivery: A signed original hard copy of the invoice must be submitted to Yakima Valley Conference of Governments Financial Services. The signed original invoice must be received no later than the 10th of the month to be paid on the next scheduled payable date at the following address:

Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

**CONSOLIDATED HOMELESS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017 CHG RH</b>
1. NAME/ADDRESS:  <b>Joshua Jackson, Exec Director Rod's House 204 South Naches Avenue Yakima WA 98901</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$1,000</b>	5. PREVIOUS CONTRACT AMOUNT:
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT:
	4. TOTAL CONTRACT AMOUNT:	7. NEW TOTAL CONTRACT AMOUNT: <b>\$1,000</b>
8. CONTACT INFO:  <b>509-895-2665 @rodshouse.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org</b>
11. CONTRACT START DATE: <b>January 1, 2017</b>	12. CONTRACT END DATE: <b>June 30, 2017</b>	
13. FUNDING AUTHORITY: <b>Washington State Dept of Commerce Consolidated Homeless Grant (CHG)</b>		
14. STATE AND FEDERAL "BARS" CODE: <b>N/A</b>	15. CFDA NUMBER(S): <b>N/A</b>	
16. PURPOSE: <b>This contract provides resources to address the needs of people who are homeless or at-risk of homelessness, as described in the YVCOG Local Homeless Plan in the county of Yakima where Grantee will provide services. CHG funds and supports a variety of activities, including: operation of facility-based support, rental assistance, data collection and reporting.</b>		
<p><b>EXHIBITS:</b> When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:</p> <p><input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b></p>		
<p>This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.</p>		
<b>ROD'S HOUSE</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>
_____ Joshua Jackson, Executive Director		_____ James A Restucci, Chairman
_____ Date		_____ Lauris C Mattson, Executive Director
Attest:		Approved as to form:
_____ Jessica Hansen, Office & Comm. Specialist		_____ YVCOG Attorney WSBA#



## CHG/HEN BUDGET

*Please consider this budget as a place holder ONLY. The Budget will be amended as soon as the Department of Commerce transitions the remaining fund balances from Yakima County to the Yakima Valley Conference of Governments. The remaining contract balances will be allocated to appropriate line items at the time contracts are amended (approximately end of January 2017).*

### CHG

<i>Line Item</i>	<i>Amount</i>
Salaries/Wages	100.00
Operations	300.00
Administration	100.00
<b>TOTAL</b>	<b>\$500.00</b>

### HEN

<i>Line Item</i>	<i>Amount</i>
Salaries/Wages	100.00
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Administration	100.00
<b>TOTAL</b>	<b>\$500.00</b>

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311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

**CONSOLIDATED HOMELESS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017 CHG TTS</b>
1. NAME/ADDRESS: <b>Beth Dannhardt, Exec Director Triumph Treatment Services 102 S Naches Avenue Yakima WA 98901-2947</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$1,000</b>	5. PREVIOUS CONTRACT AMOUNT:
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT:
	4. TOTAL CONTRACT AMOUNT:	7. NEW TOTAL CONTRACT AMOUNT: <b>\$1,000</b>
8. CONTACT INFO: <b>509-248-1800 bdannhardt@triumphtx.org</b>	9. YVCOG PROGRAM CONTACT INFO: Crystal Testerman, Program Mgr 311 N 4 <sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org	10. YVCOG FISCAL CONTACT INFO: Christina Wickenhagen 311 N 4 <sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org
11. CONTRACT START DATE: <b>January 1, 2017</b>	12. CONTRACT END DATE: <b>June 30, 2017</b>	
13. FUNDING AUTHORITY: <b>Washington State Dept of Commerce Consolidated Homeless Grant (CHG)</b>		
14. STATE AND FEDERAL "BARS" CODE: <b>N/A</b>	15. CFDA NUMBER(S): <b>N/A</b>	
16. PURPOSE: <b>This contract provides resources to address the needs of people who are homeless or at-risk of homelessness, as described in the YVCOG Local Homeless Plan in the county of Yakima where Grantee will provide services. CHG funds and supports a variety of activities, including: operation of facility-based support, rental assistance, data collection and reporting.</b>		
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This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>TRIUMPH TREATMENT SERVICES</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>
_____ Beth Dannhardt, Executive Director		_____ James A Restucci, Chairman
_____ Date		_____ Lauris C Mattson, Executive Director
Attest:  _____ Jessica Hansen, Office & Comm. Specialist		Approved as to form:  _____ YVCOG Attorney WSBA#

## CHG/HEN BUDGET

*Please consider this budget as a place holder ONLY. The Budget will be amended as soon as the Department of Commerce transitions the remaining fund balances from Yakima County to the Yakima Valley Conference of Governments. The remaining contract balances will be allocated to appropriate line items at the time contracts are amended (approximately end of January 2017).*

### CHG

<i>Line Item</i>	<i>Amount</i>
Salaries/Wages	100.00
Operations	300.00
Administration	100.00
<b>TOTAL</b>	<b>\$500.00</b>

### HEN

<i>Line Item</i>	<i>Amount</i>
Salaries/Wages	100.00
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Administration	100.00
<b>TOTAL</b>	<b>\$500.00</b>

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Yakima, WA 98901

**CONSOLIDATED HOMELESS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017 CHG YNHS</b>
1. NAME/ADDRESS: <b>Anita Monoian, CEO Yakima Neighborhood Health Svcs PO BOX 2605 Yakima WA 98907-2605</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$1,000</b>	5. PREVIOUS CONTRACT AMOUNT:
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT:
	4. TOTAL CONTRACT AMOUNT:	7. NEW TOTAL CONTRACT AMOUNT: <b>\$1,000</b>
8. CONTACT INFO: <b>Rhonda Hauff, COO/Dep CEO 509-574-5552 rhonda.hauff@ynhs.org</b>	9. YVCOG PROGRAM CONTACT INFO: Crystal Testerman, Program Mgr 311 N 4 <sup>th</sup> Street, Suite 204 Yakima WA 98901 509-759-7987 crystal.testerman@yvcog.org	10. YVCOG FISCAL CONTACT INFO: Christina Wickenhagen 311 N 4 <sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org
11. CONTRACT START DATE: <b>January 1, 2017</b>	12. CONTRACT END DATE: <b>June 30, 2017</b>	
13. FUNDING AUTHORITY: <b>Washington State Dept of Commerce Consolidated Homeless Grant (CHG)</b>		
14. STATE AND FEDERAL "BARS" CODE: <b>N/A</b>	15. CFDA NUMBER(S): <b>N/A</b>	
16. PURPOSE: <b>This contract provides resources to address the needs of people who are homeless or at-risk of homelessness, as described in the YVCOG Local Homeless Plan in the county of Yakima where Grantee will provide services. CHG funds and supports a variety of activities, including: operation of facility-based support, rental assistance, data collection and reporting.</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  <input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>YAKIMA NEIGHBORHOOD HEALTH SVS</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>
_____ Anita Monoian, CEO	_____ James A Restucci, Chairman	
_____ Date	_____ Lauris C Mattson, Executive Director	
Attest:	Approved as to form:	
_____ Jessica Hansen, Office & Comm. Specialist	_____ YVCOG Attorney WSBA#	

## CHG/HEN BUDGET

***Please consider this budget as a place holder ONLY. The Budget will be amended as soon as the Department of Commerce transitions the remaining fund balances from Yakima County to the Yakima Valley Conference of Governments. The remaining contract balances will be allocated to appropriate line items at the time contracts are amended (approximately end of January 2017).***

### **CHG**

<i>Line Item</i>	<i>Amount</i>
Salaries/Wages	100.00
Operations	300.00
Administration	100.00
<b>TOTAL</b>	<b>\$500.00</b>

### **HEN**

<i>Line Item</i>	<i>Amount</i>
Salaries/Wages	100.00
Operations	300.00
Administration	100.00
<b>TOTAL</b>	<b>\$500.00</b>

### **Invoicing Provisions:**

A. Monthly invoices and documentation must be submitted in both the following two ways:

- **Electronically:** Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
- **Original invoice via delivery:** A signed original hard copy of the invoice must be submitted to Yakima Valley Conference of Governments Financial Services. The signed original invoice must be received no later than the 10th of the month to be paid on the next scheduled payable date at the following address:

Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

**CONSOLIDATED HOMELESS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017 CHG YWCA</b>	
1. NAME/ADDRESS:  <b>Amy Flynn, Exec Director YWCA of Yakima 818 West Yakima Avenue Yakima WA 98902-3049</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$1,000</b>	5. PREVIOUS CONTRACT AMOUNT:	
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT:	
	4. TOTAL CONTRACT AMOUNT:	7. NEW TOTAL CONTRACT AMOUNT: <b>\$1,000</b>	
8. CONTACT INFO:  <b>509-248-5552 @ywcayakima.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org</b>	
11. CONTRACT START DATE: <b>January 1, 2017</b>		12. CONTRACT END DATE: <b>June 30, 2017</b>	
13. FUNDING AUTHORITY: <b>Washington State Dept of Commerce Consolidated Homeless Grant (CHG)</b>			
14. STATE AND FEDERAL "BARS" CODE: <b>N/A</b>		15. CFDA NUMBER(S): <b>N/A</b>	
16. PURPOSE: <b>This contract provides resources to address the needs of people who are homeless or at-risk of homelessness, as described in the YVCOG Local Homeless Plan in the county of Yakima where Grantee will provide services. CHG funds and supports a variety of activities, including: operation of facility-based support, rental assistance, data collection and reporting.</b>			
<p><b>EXHIBITS:</b> When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:</p> <p><input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b></p>			
<p>This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.</p>			
<b>YWCA</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>	
_____ Amy Flynn, Executive Director		_____ James A Restucci, Chairman	
_____ Date		_____ Lauris C Mattson, Executive Director	
Attest:		Approved as to form:	
_____ Jessica Hansen, Office & Comm. Specialist		_____ YVCOG Attorney WSBA#	

## CHG/HEN BUDGET

*Please consider this budget as a place holder ONLY. The Budget will be amended as soon as the Department of Commerce transitions the remaining fund balances from Yakima County to the Yakima Valley Conference of Governments. The remaining contract balances will be allocated to appropriate line items at the time contracts are amended (approximately end of January 2017).*

### CHG

<i>Line Item</i>	<i>Amount</i>
Salaries/Wages	100.00
Operations	300.00
Administration	100.00
<b>TOTAL</b>	<b>\$500.00</b>

### HEN

<i>Line Item</i>	<i>Amount</i>
Salaries/Wages	100.00
Operations	300.00
Administration	100.00
<b>TOTAL</b>	<b>\$500.00</b>

### Invoicing Provisions:

- A. Monthly invoices and documentation must be submitted in both the following two ways:
- Electronically: Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
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311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

**EMERGENCY SOLUTIONS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017 ESG LVCS</b>	
1. NAME/ADDRESS:  <b>Leticia Garcia, Executive Director Lower Valley Crisis &amp; Support Services PO Box 93 Sunnyside, WA 98944</b>	2. ORIGINAL CONTRACT AMOUNT: <p align="center"><b>\$1,000</b></p>	5. PREVIOUS CONTRACT AMOUNT:	
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT:	
	4. TOTAL CONTRACT AMOUNT:	7. NEW TOTAL CONTRACT AMOUNT: <p align="center"><b>\$1,000</b></p>	
8. CONTACT INFO:  <b>(509)837-6689 phone lgarcia@lvcss.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org</b>	
11. CONTRACT START DATE: <p align="center"><b>January 1, 2017</b></p>		12. CONTRACT END DATE: <p align="center"><b>June 30, 2017</b></p>	
13. FUNDING AUTHORITY: <b>McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, 42 U.S.C. 11371-78</b>			
14. CFDA NUMBER(S): <p align="center"><b>14.231</b></p>		15. CFDA TITLE(S): <p align="center"><b>Emergency Solutions Grant Program</b></p>	
16. PURPOSE: <b>The purpose of ESG is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are experiencing homelessness. The funds under this program are intended to target individuals and families who would be homeless but for this assistance. Modification to reflect various changes in budget, scope of work, special terms and to extend contract end date</b>			
<b>EXHIBITS:</b> When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  <input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b>			
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.			
<b>LOWER VALLEY CRISIS &amp; SUPPORT SERVICES</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>	
_____ Leticia Garcia, Executive Director		_____ James A Restucci, Chairman	
_____ Date		_____ Lauris C Mattson, Executive Director	
Attest:  _____ Jessica Hansen, Office & Comm. Specialist		Approved as to form:  _____ YVCOG Attorney WSBA#	



## ESG BUDGET

***Please consider this budget as a place holder ONLY. The Budget will be amended as soon as the Department of Commerce transitions the remaining fund balances from Yakima County to the Yakima Valley Conference of Governments. The remaining contract balances will be allocated to appropriate line items at the time contracts are amended (approximately end of January 2017).***

<i>Line Item</i>	<i>Amount</i>
Salaries/Wages	300.00
Operations	400.00
Administration	300.00
<b>TOTAL</b>	<b>\$1,000.00</b>

### Invoicing Provisions:

A. Monthly invoices and documentation must be submitted in both the following two ways:

- Electronically: Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
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Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

- B. Under "General Terms and Conditions," documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.
- C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end of the invoice period shall rest solely with the Executive Director; the Director's decision shall be final and not capable of right to appeal.

**EMERGENCY SOLUTIONS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017 ESG NCAC</b>
1. NAME/ADDRESS:  <b>Juan Carlos Olivares, Exec Director Yakima Valley Farm Workers Clinic 601 N Keys Road Yakima WA 98901</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$1,000</b>	5. PREVIOUS CONTRACT AMOUNT:
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT:
	4. TOTAL CONTRACT AMOUNT:	7. NEW TOTAL CONTRACT AMOUNT: <b>\$1,000</b>
8. CONTACT INFO:  <b>Janice Gonzalez (509) 865-7630, ext 2743 Janiceg@yvfwc.org</b>	9. YVCOG PROGRAM CONTACT INFO: Crystal Testerman, Program Mgr 311 N 4 <sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org	10. YVCOG FISCAL CONTACT INFO: Christina Wickenhagen 311 N 4 <sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org
11. CONTRACT START DATE: <b>January 1, 2017</b>	12. CONTRACT END DATE: <b>June 30, 2017</b>	
13. FUNDING AUTHORITY: <b>McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, 42 U.S.C. 11371-78</b>		
14. CFDA NUMBER(S): <b>14.231</b>	15. CFDA TITLE(S): <b>Emergency Solutions Grant Program</b>	
16. PURPOSE: <b>The purpose of ESG is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are experiencing homelessness. The funds under this program are intended to target individuals and families who would be homeless but for this assistance. Modification to reflect various changes in budget, scope of work, special terms and to extend contract end date</b>		
<p><b>EXHIBITS:</b> When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:</p> <p><input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b></p>		
<p>This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.</p>		
<b>YAKIMA VALLEY FARM WORKERS CLINIC NCAC</b>	<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>	
_____ Juan Carlos Oliveras, Executive Director	_____ James A Restucci, Chairman	
_____ Date	_____ Lauris C Mattson, Executive Director	
Attest:	Approved as to form:	
_____ Jessica Hansen, Office & Comm. Specialist	_____ YVCOG Attorney WSBA#	

## ESG BUDGET

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<i>Line Item</i>	<i>Amount</i>
Salaries/Wages	300.00
Operations	400.00
Administration	300.00
<b>TOTAL</b>	<b>\$1,000.00</b>

### Invoicing Provisions:

A. Monthly invoices and documentation must be submitted in both the following two ways:

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Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

B. Under "General Terms and Conditions," documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.

C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end of the invoice period shall rest solely with the Executive Director; the Director's decision shall be final and not capable of right to appeal.

**EMERGENCY SOLUTIONS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017 ESG TTS</b>
1. NAME/ADDRESS:  <b>Beth Dannhardt, Executive Director Triumph Treatment Services 102 S. Naches Avenue Yakima, WA 98901-2947</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$1,000</b>	5. PREVIOUS CONTRACT AMOUNT:
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT:
	4. TOTAL CONTRACT AMOUNT:	7. NEW TOTAL CONTRACT AMOUNT: <b>\$1,000</b>
8. CONTACT INFO:  <b>(509)248-1800 phone bdannhardt@triumphtx.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org</b>
11. CONTRACT START DATE: <b>January 1, 2017</b>	12. CONTRACT END DATE: <b>June 30, 2017</b>	
13. FUNDING AUTHORITY: <b>McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, 42 U.S.C. 11371-78</b>		
14. CFDA NUMBER(s): <b>14.231</b>	15. CFDA TITLE(S): <b>Emergency Solutions Grant Program</b>	
16. PURPOSE: <b>The purpose of ESG is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are experiencing homelessness. The funds under this program are intended to target individuals and families who would be homeless but for this assistance. Modification to reflect various changes in budget, scope of work, special terms and to extend contract end date</b>		
<p><b>EXHIBITS:</b> When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:</p> <p><input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b></p>		
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<b>TRIUMPH TREATMENT SERVICES</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>
_____ Beth Dannhardt, Executive Director		_____ James A Restucci, Chairman
_____ Date		_____ Lauris C Mattson, Executive Director
Attest:		Approved as to form:
_____ Jessica Hansen, Office & Comm. Specialist		_____ YVCOG Attorney WSBA#

## ESG BUDGET

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<i>Line Item</i>	<i>Amount</i>
Salaries/Wages	300.00
Operations	400.00
Administration	300.00
<b>TOTAL</b>	<b>\$1,000.00</b>

### Invoicing Provisions:

- A. Monthly invoices and documentation must be submitted in both the following two ways:
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Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901
- B. Under "General Terms and Conditions," documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.
- C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end of the invoice period shall rest solely with the Executive Director; the Director's decision shall be final and not capable of right to appeal.

**EMERGENCY SOLUTIONS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017 ESG YNHS</b>
1. NAME/ADDRESS:  <b>Anita Monoian, CEO Yakima Neighborhood Health Services PO Box 2605 Yakima, WA 98907-2605</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$1,000</b>	5. PREVIOUS CONTRACT AMOUNT:
	3. CASH MATCH REQUIREMENT:	6. MODIFICATION AMOUNT:
	4. TOTAL CONTRACT AMOUNT:	7. NEW TOTAL CONTRACT AMOUNT: <b>\$1,000</b>
8. CONTACT INFO:  <b>Rhonda Hauff, COO/Deputy CEO (509)574-5552 Rhonda.hauff@ynhs.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org</b>
11. CONTRACT START DATE: <b>January 1, 2017</b>	12. CONTRACT END DATE: <b>June 30, 2017</b>	
13. FUNDING AUTHORITY: <b>McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, 42 U.S.C. 11371-78</b>		
14. CFDA NUMBER(S): <b>14.231</b>	15. CFDA TITLE(S): <b>Emergency Solutions Grant Program</b>	
16. PURPOSE: <b>The purpose of ESG is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are experiencing homelessness. The funds under this program are intended to target individuals and families who would be homeless but for this assistance. Modification to reflect various changes in budget, scope of work, special terms and to extend contract end date</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  <input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b>		
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<b>YAKIMA NEIGHBORHOOD HEALTH SERVICES</b>	<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>	
_____ Anita Monoian, CEO	_____ James A Restucci, Chairman	
_____ Date	_____ Lauris C Mattson, Executive Director	
Attest:  _____ Jessica Hansen, Office & Comm. Specialist	Approved as to form:  _____ YVCOG Attorney WSBA#	

## ESG BUDGET

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<i>Line Item</i>	<i>Amount</i>
Salaries/Wages	300.00
Operations	400.00
Administration	300.00
<b>TOTAL</b>	<b>\$1,000.00</b>

### Invoicing Provisions:

A. Monthly invoices and documentation must be submitted in both the following two ways:

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Yakima, WA 98901

- B. Under "General Terms and Conditions," documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.
- C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end of the invoice period shall rest solely with the Executive Director; the Director's decision shall be final and not capable of right to appeal.

**PROFESSIONAL SERVICE AGREEMENT  
FACE SHEET**

CONTRACTOR IS A  SUBRECIPIENT  VENDOR      CONTRACT NUMBER: **PSA HAF NCAC 17**

1. NAME/ADDRESS: <b>Carlos Oliveras, Executive Director Yakima Valley Farm Workers Clinic 601 N. Keys Road Yakima WA 98901</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$ 1,000</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$ 0.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$ 0.00</b>	6. MODIFICATION AMOUNT: <b>\$ 0,000</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$ 1,000</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$ 1,000</b>
8. CONTACT INFO:  <b>Janice Gonzalez (509) 865-7630, ext 2743 Janiceg@yvfwc.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-574-7986 chris.wickenhagen@yvcog.org</b>

11. CONTRACT START DATE: <b>January 1, 2017</b>	12. CONTRACT END DATE: <b>June 30, 2017</b>
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13. FUNDING AUTHORITY:  
**2163 Local Funds – Homeless Program**

14. STATE AND FEDERAL "BARS" CODE:	15. CFDA NUMBER(S): <b>n/a</b>
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16. PURPOSE:  
**The Contractor shall perform professional services as defined by the Statement of Work incorporated herein.**

**EXHIBITS:** When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  
Exhibits (specify):    **EXHIBIT A – N/A  
EXHIBIT B – Scope of Work  
EXHIBIT C - Budget**

This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.

<b>YAKIMA VALLEY FARM WORKERS CLINIC NCAC</b>	<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENTS</b>
_____	_____
Carol Oliveras, Executive Director	James A Restucci, Chairman
_____	_____
Date	Lauris C Mattson, Executive Director
_____	_____
Attest:	Approved as to form:
_____	_____
	YVCOG Attorney
	WSBA#
_____	
Jessica Hansen, Office & Communications Specialist	



## BUDGET

### **HOMELESS ASSISTANCE FUND**

<i>Line Item</i>	<i>Amount</i>
Direct Emergency Assistance and Client Coordination and Referral	\$1,000.00
<b>TOTAL</b>	<b>\$1,000.00</b>

### Invoicing Provisions:

A. Monthly invoices and documentation must be submitted in both the following two ways:

- Electronically: Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
- Original invoice via delivery: A signed original hard copy of the invoice must be submitted to Yakima Valley Conference of Governments Financial Services. The signed original invoice must be received no later than the 10th of the month to be paid on the next scheduled payable date at the following address:

Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

- B. Under "General Terms and Conditions," documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.
- C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end of the invoice period shall rest solely with the Executive Director; the Director's decision shall be final and not capable of right to appeal.
- D. Submitted invoices must explicitly allocate costs by contracted line items. The Contractor is responsible for ensuring submitted cost documentation is clearly associated with contracted line items. Invoices not meeting this requirement will be returned for correction (All submission deadlines still apply to invoices in need of correction).
- E. Submitted costs ineligible for reimbursement or not properly supported will be deducted from the Contractor's reimbursement. Contractor will be provided a summary of deductions and may opt to submit a supplemental invoice providing additional documentation before the next month's invoicing deadline for these costs only. Should a

**PROFESSIONAL SERVICE AGREEMENT  
FACE SHEET**

CONTRACTOR IS A <input type="checkbox"/> SUBRECIPIENT <input checked="" type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>PSA WFF YNHS 16-17</b>
1. NAME/ADDRESS: <b>Anita Monoian, President &amp; CEO Yakima Neighborhood Health Services 12 South 8<sup>th</sup> Street Yakima, WA 98901</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$ 1,000</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$ 0.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$ 0.00</b>	6. MODIFICATION AMOUNT: <b>\$ 0.00</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$ 1,000</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$ 1,000</b>
8. CONTACT INFO: <b>Rhonda Huff, YNHS Chief Operating Officer/Deputy CEO (509)574-5552 Rhonda.hauff@ynhs.org</b>	9. YVCOG PROGRAM CONTACT INFO: Crystal Testerman 311 N 4 <sup>th</sup> St, Suite 204 Yakima WA 98901 509-454-4695 crystal.testerman@yvcog.org	10. YVCOG FISCAL CONTACT INFO: Christina Wickenhagen 311 N 4 <sup>th</sup> St, Suite 204 Yakima WA 98901 509-574-7986 chris.wickenhagen@yvcog.org
11. CONTRACT START DATE: <b>January 1, 2017</b>	12. CONTRACT END DATE: <b>March 31, 2017</b>	
13. FUNDING AUTHORITY: <b>2163 Local Funds – Homeless Program</b>		
14. STATE AND FEDERAL "BARS" CODE: <b>565-XX-XXX</b>	15. CFDA NUMBER(S): <b>n/a</b>	
16. PURPOSE: <b>The Contractor shall perform professional services as defined by the Statement of Work incorporated herein.</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): <b>EXHIBIT A – N/A EXHIBIT B – Scope of Work EXHIBIT C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>YAKIMA NEIGHBORHOOD HEALTH SERVICES YNHS</b>	<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENTS</b>	
_____ Anita Monoian, CEO	_____ James A Restucci, Chairman	
_____ Date	_____ Lauris C Mattson, Executive Director	
Attest:	Approved as to form:	
_____ Jessica Hansen, Office & Communications Specialist	_____ YVCOG Attorney WSBA#	

## BUDGET

### *Washington Family Fund*

<i>Line Item</i>	<i>Amount</i>
Operations	\$1,000.00
<b>TOTAL</b>	<b>\$1,000.00</b>

### Invoicing Provisions:

A. Monthly invoices and documentation must be submitted in both the following two ways:

- **Electronically:** Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
- **Original invoice via delivery:** A signed original hard copy of the invoice must be submitted to Yakima Valley Conference of Governments Financial Services. The signed original invoice must be received no later than the 10th of the month to be paid on the next scheduled payable date at the following address:

Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

- B. Under "General Terms and Conditions," documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.
- C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end of the invoice period shall rest solely with the Executive Director; the Director's decision shall be final and not capable of right to appeal.
- D. Submitted invoices must explicitly allocate costs by contracted line items. The Contractor is responsible for ensuring submitted cost documentation is clearly associated with contracted line items. Invoices not meeting this requirement will be returned for correction (All submission deadlines still apply to invoices in need of correction).
- E. Submitted costs ineligible for reimbursement or not properly supported will be deducted from the Contractor's reimbursement. Contractor will be provided a summary of deductions and may opt to submit a supplemental invoice providing additional documentation before the next month's invoicing deadline for these costs only. Should a

Table Copy

## Executive Committee Review DRAFT vers. 1

### YAKIMA VALLEY CONFERENCE OF GOVERNMENTS GOVERNANCE AGREEMENT

This Interlocal Cooperation Agreement is made by and between Yakima Valley Conference of Governments (YVCOG) Yakima County, City of Grandview, Port of Grandview, City of Granger, Town of Harrah, City of Mabton, City of Moxee, Town of Naches, City of Selah, City of Sunnyside, Port of Sunnyside, City of Tieton, City of Toppenish, City of Union Gap, City of Wapato, City of Yakima, City of Zillah, Confederated Tribes and Bands of the Yakama Nation, Yakima Air Terminal McAllister Field, and the Yakima Regional Clean Air Agency, (each hereafter referred to as a "Member" or collectively, as "Members") for the purpose of confirming, organizing and maintaining a regional agency known as Yakima Valley Conference of Governments.

This agreement terminates and supersedes in all respects the Yakima Valley Conference of Governments Interlocal Cooperation Agreement dated February 7, 1994.

#### RECITALS:

**WHEREAS**, Yakima Valley Conference of Governments was established in 1966 and has served as a regional agency serving the individual and collective interests of participating member cities, towns, communities and political subdivisions within Yakima County, Washington; and

**WHEREAS**, RCW 36.64.080 authorizes counties, cities, towns and other participating political subdivisions to establish a regional agency (i.e. "Conference"), for the purpose of studying, coordinating, assisting and managing matters of regional or governmental interest and concern, including but not limited to transportation, land use planning, codes and ordinances, comprehensive facility and land use planning, government finances, air and water quality, regional and local social services, and other matters of local and regional interest or significance; and

**WHEREAS**, Federal transportation legislation (23 U.S.C. 134 and 49 U.S.C. 5303) requires the designation, by agreement between the Governor of the State of Washington and units of general purpose local government, of a Metropolitan Planning Organization (MPO) which, in cooperation with the State of Washington is to develop transportation plans and programs for urbanized areas of Washington State; and

**WHEREAS**, YVCOG has been designated as MPO for Yakima County with responsibility for implementing national policy set forth in 23 CFR §§450.300-.338 the local urbanized area including a continuing, cooperative, and comprehensive performance-based multimodal transportation planning process, together with development of a metropolitan transportation plan and a transportation improvement program (TIP); and

**WHEREAS**, State of Washington authorizes formation of a Regional Transportation Planning Organization (RTPO) through the voluntary association of local governments within a county (RCW 47.80.020); provided each RTPO shall encompass at least one complete county, have a population of at least 100,000 and have as members all counties within the region and at least sixty percent of the cities and towns collectively representing a minimum of seventy-five percent of the population of all incorporated municipalities; and

**WHEREAS**, each RTPO formed by local governments is required to create a transportation policy board in accordance with RCW 47.80.040 which board shall provide policy advice to the RTPO and shall allow representatives of major employers within the region, the department of transportation, transit districts, port districts, and member cities, towns, and counties within the region to participate in policy making; and

## Executive Committee Review DRAFT vers. 1

**WHEREAS**, RCW 47.80.020 provides that the RTPPO in an urbanized area shall be the same as the MPO designated for federal transportation planning purposes; and

**WHEREAS**, in accordance with applicable federal and state laws, the Members affirm and ratify the formation and continuation of a unified metropolitan and regional transportation planning program to carry out the responsibilities of the MPO and RTPPO, as well as other responsibilities determined by YVCOG; and

**WHEREAS**, Yakima Valley Conference of Governments (YVCOG) has been designated as the lead planning agency and fiscal agent for the Metropolitan Planning Organization and the Regional Transportation Planning Organization; and

**WHEREAS**, the Washington State Growth Management Act, Chapter 36.70A RCW, requires the coordinated countywide planning by counties, cities, towns and other political subdivisions that develops and implements policies for contiguous and orderly growth, provision of urban services, siting of capital facilities, transportation, planning, consideration of needs for affordable housing, economic development and employment, and other comprehensive planning matters; and

**WHEREAS**, the Members executing this Agreement confirm and represent that each of the Members has adopted one or more resolutions authorizing the execution of this Agreement, and that such resolutions are in all ways valid and binding; and

**WHEREAS**, the Yakima Valley Conference of Governments has been and may be named as a subrecipient on federal and state transportation planning grant funds; and

**WHEREAS**, the Yakima County Commissioners authorized the execution of this Agreement by Resolution No. 2016-AA, adopted on December, 2016;

**WHEREAS**, the Confederated Tribes and Bands of the Yakama Nation Tribal Council authorized the execution of this Agreement by Resolution No. 2016-BB adopted on December, 2016;

**WHEREAS**, the City of Grandview Council authorized the execution of this Agreement by Resolution No. 2016-CC adopted on December, 2016;

**WHEREAS**, the City of Granger Council authorized the execution of this Agreement by Resolution No. 2016-DD adopted on December, 2016;

**WHEREAS**, the Town of Harrah Council authorized the execution of this Agreement by Resolution No. 2016-EE adopted on December, 2016;

**WHEREAS**, the City of Mabton Council authorized the execution of this Agreement by Resolution No. 2016-FF adopted on December, 2016;

**WHEREAS**, the City of Moxee Council authorized the execution of this Agreement by Resolution No. 2016-GG adopted on December, 2016;

**WHEREAS**, the Town of Naches Council authorized the execution of this Agreement by Resolution No. 2016-HH adopted on December, 2016;

**WHEREAS**, the City of Selah Council authorized the execution of this Agreement by Resolution No. 2016-II adopted on December, 2016;

**WHEREAS**, the City of Sunnyside Council authorized the execution of this Agreement by Resolution No. 2016-JJ adopted on December, 2016;

## Executive Committee Review DRAFT vers. 1

**WHEREAS**, the City of Tieton Council authorized the execution of this Agreement by Resolution No. 2016-KK adopted on December, 2016;

**WHEREAS**, the City of Toppenish Council authorized the execution of this Agreement by Resolution No. 2016-LL adopted on December, 2016;

**WHEREAS**, the City of Union Gap Council authorized the execution of this Agreement by Resolution No. 2016-MM adopted on December, 2016;

**WHEREAS**, the City of Wapato Council authorized the execution of this Agreement by Resolution No. 2016-MM adopted on December, 2016;

**WHEREAS**, the City of Yakima Council authorized the execution of this Agreement by Resolution No. 2016-NN adopted on December, 2016;

**WHEREAS**, the City of Zillah Council authorized the execution of this Agreement by Resolution No. 2016-PP adopted on December, 2016;

**WHEREAS**, the Yakima Air Terminal McAllister Field Board of Directors authorized the execution of this Agreement by Resolution No 2016-UU adopted on December, 2016;

**WHEREAS**, the Yakima Regional Clean Air Agency Board of Directors authorized the execution of this Agreement by Resolution No. No 2016-VV adopted on December, 2016;

**WHEREAS**, the Port of Sunnyside Board of Commissioners authorized the execution of this Agreement by Resolution No. No 2016-WW adopted on December, 2016;

**WHEREAS**, the Port of Grandview Board of Commissioners authorized the execution of this Agreement by Resolution No. No 2016-XX adopted on December, 2016;

**NOW, THEREFORE**, pursuant to the above recitals that are incorporated into this Interlocal Cooperation Agreement as if included below, and in consideration of the terms and conditions set forth below, it is hereby agreed as follows:

### **Section 1 PURPOSES**

This Interlocal Cooperation Agreement is authorized by Interlocal Cooperation Act (RCW Ch. 39.34) for the following purposes:

- A. To establish, organize and maintain a regional agency pursuant to RCW 36.64.080 for the purpose of implementing study of regional and governmental issues of mutual interest and concern including transportation study and planning;
- B. To implement and perform the function and duties of a Regional Transportation Planning Organization (RTPO) for Yakima County as set forth in RCW 47.80.023 and WAC Ch. 468-86, as currently adopted or hereafter amended;
- C. To implement and perform the duties and functions of a Metropolitan Planning Organization (MPO) for the Yakima Valley Urbanized Area as such Area's boundaries are defined now or in the future, and as set forth in 23 U.S.C. 134 and 49 U.S.C. 5303 as currently adopted or hereafter amended and 23 CFR Parts 450 and 500 and 40 CFR Part 613, as currently adopted or as amended;
- D. To engage and assist in regional planning activities related to land use, transportation, sewer and water, parks and recreation, human services, housing and other community development programs;

## Executive Committee Review DRAFT vers. 1

- E. To assist in the planning and coordination of projects and programs which may involve federal and/or state financial participation and to assist in review of such projects and programs to assure compliance with area wide comprehensive plans;
- F. To contract or hire technical and administrative staff to provide and perform services with respect to conference programs, plans and activities including planning, grant administration and other services.

### Section 2

#### FUNCTIONS AND AUTHORITIES

**A. Transportation.** YVCOG shall perform the duties and responsibilities of an RTPO and MPO as prescribed in applicable federal and state laws and regulations and serve as a conference pursuant to RCW 36.64.080. Transportation planning and responsibilities are specifically delegated to Transportation Policy Board. Such responsibilities with respect to transportation shall include but not be limited to the following:

1. Prepare and periodically update a transportation strategy for the region. The strategy shall address alternative transportation modes and transportation demand management measures in regional quarters and shall recommend preferred transportation policies to implement adopted growth strategies. The strategy shall serve as a guide in preparation of the regional transportation plan.
2. Prepare a Regional Transportation Plan ("RTP") that is consistent with countywide planning policies, county, city and town comprehensive plans, and state transportation plans. The RTP will be developed in accordance with RCW 47.80.030 and will establish planning direction and strategies for regionally significant transportation projects, as defined in state law and shall be consistent with the regional growth management strategy, including but not limited to:
  - a. Certify that transportation elements of local comprehensive plans are consistent with the regional transportation plan.
  - b. Certify that all transportation projects within the region that have a significant impact upon regional facilities or services are consistent with the RTP.
3. Develop in cooperation with WSDOT, local governments and operators of public transportation services a six-year regional transportation improvement plan.
4. Carry out Metropolitan Planning Organization (MPO) functions as prescribed in Title 23 USC §134 and 49 USC §5303 for federally funded projects in the region and /or as required by federal and/or state laws and regulations that are applicable to the MPO, now or in the future. These functions include preparation of a RTP, an annual Unified Planning Work Program (UPWP), and a four-year capital plan (with an annual element).
5. Develop, coordinate, collect and maintain transportation related databases and transportation-related information for the members.
6. Develop and review transportation system level of service methodologies and standards, and work with cities, county, WSDOT and transit agencies on level of service standards and alternative transportation performance measures.
7. Perform such other transportation planning related functions as the Policy Board may hereinafter determine to be in the best interests of the Members.

## Executive Committee Review DRAFT vers. 1

**B. Research and Planning.** The Conference may act as a research and fact-finding agency of the members. To that end, it may make such surveys, analyses, studies and reports as authorized or requested by the Executive Committee. The Conference upon such authority or request may also:

1. Make inquiries, investigations, and surveys concerning the resources of Yakima County.
2. Assemble and analyze obtained data and develop systematic utilization thereof.
3. Cooperate with other commissions and public and private agencies of Yakima County, Washington, State, and the United States in planning endeavors.
4. Develop programs of Intergovernmental cooperation for the benefit of members.

**C. Technical Assistance.** The Conference may provide technical assistance to local, state and federal governments through regional data collection and forecasting services, consistent with the purpose, functions, and budget of the agency. In addition, the Conference may provide technical assistance with respect to transportation, economic development, land use and other planning and program functions as authorized by the Executive Committee. The Conference may also provide technical assistance to other agencies not listed herein, provided such agency is an approved Associate Member in good standing per the Articles of Association.

**D. Discussion Forum.** The Conference may provide a forum for discussion among local, state and federal officials together with other interested parties on issues or matters of common regional interest or significance.

**E. Other Functions.** The Conference shall, insofar as possible:

1. Coordinate general planning among and for the participating members;
2. Provide a written report to the members each year;
3. Prepare, approve and administer annual budget, which includes setting the amount Voting Members' and non-voting Members' dues, hire an Executive Director (who shall hire and supervise employees), hire consultants, engage professional accounting, legal and other services as needed; sue and be sued; and
4. Other such additional, modified or removed functions and authorities as shall be authorized by the Executive Committee.

### Section 3 BYLAWS

The authority to make, amend, or repeal bylaws is vested in the Conference so long as such bylaws are consistent with the provisions of these articles and applicable laws. Bylaws for the Conference are included in Exhibit A and are adopted as part of this agreement. Amendments to that portion of the Bylaws applying to the Transportation Policy Board must be approved by TPB. New Bylaws and/or amendments to the Bylaws require a "first reading" at a regular meeting of the Executive Committee and adoption thereafter at a subsequent regular meeting. Amendment of the Bylaws shall require a two thirds vote of the Conference Executive Committee.



# Executive Committee Review DRAFT vers. 1

## Section 4

### JURISDICTIONAL BOUNDARY

The Regional Transportation Planning Organization (RTPO) boundaries include all of Yakima County, which area is designated as the Yakima Valley Metropolitan Statistical Area (MSA) by the federal Office of Management and Budget Office. The Metropolitan Planning Area (MPA) boundary consists of the Urbanized Area ("UZA") as defined by the US Census, the contiguous geographic areas likely to become urbanized in the next 20 years, plus the adopted Urban Growth Areas of Selah, Moxee, Naches, Yakima and Union Gap. The MPO was established in 1974 by the Governor of the State of Washington. The RTPO was established in 1991. This Interlocal agreement replaces the original MPO and RTPO documents that were destroyed in a fire in the 1990s. All references to the "region" or "Valley" in this agreement shall mean the political boundaries of Yakima County unless changed by the Policy Board.

## Section 5

### MEMBERSHIP, EXECUTIVE COMMITTEE AND POLICY BOARD.

**A. Governing Body – Members.** The Conference shall be governed by its membership in accordance with its organizational documents (Articles and Bylaws) in this agreement. Membership in the Conference shall include representatives of the participating members including the county, cities, towns, ports or other municipal corporations and Tribal governments with its representative being the elected chief executive or designated official by the governing body of the member.

1. Membership in the Conference is established by execution of this Governance Agreement and shall be open to Yakima County, City of Grandview, City of Granger, Town of Harrah, City of Mabton, City of Moxee, Town of Naches, City of Selah, City of Sunnyside, City of Tieton, City of Toppenish, City of Union Gap, City of Wapato, City of Yakima, City of Zillah, Confederated Tribes and Bands of the Yakama Nation, legally established port districts, transit and paratransit service providers, economic development agencies, Yakima Air Terminal, McAllister Field, Yakima Regional Clean Air Agency.

2. The Conference shall also authorize Associate Membership in the conference to governmental organizations, agencies and special service districts upon written application. Executive Committee shall be responsible for reviewing and accepting/denying an agency or entity application for associate member status within the Conference and in accordance with the Articles of Association.

3. Membership shall designate an Executive Committee which shall be responsible for the internal administration, programming, procedures and practices of the Conference, together with any other duties and responsibilities as may be delegated by the general membership of the Conference. The Executive Committee shall not, however, exercise authority or responsibilities with respect to MPO and RTPO functions and authorities which shall be the responsibility of the Transportation Policy Board.

**B. Executive Committee.** The internal administration, programming, procedures and practices of the Conference, together with any other duties and responsibilities as delegated by the general membership, shall be vested in an Executive Committee.

## Executive Committee Review DRAFT vers. 1

1. The Executive Committee shall be composed of seven (7) members as follows:

Jurisdiction/Area	Number of Representatives
Yakima County	1
City of Yakima	1
City of Sunnyside	1
Area 1 Cities (Moxee, Naches, Selah, Tieton, Union Gap)	1
Area 2 Cities (Wapato, Toppenish, Harrah, Zillah)	1
Area 3 cities (Granger, Grandview, Mabton)	1
At-large representatives	1
Total	7

2. The Member at Large position may be filled by any person who resides within Yakima County. The Executive Committee shall be selected in the manner set forth in the Bylaws for the Conference.

3. The Executive Committee shall have the following powers, duties and responsibilities:

- a. To review and recommend Conference budget and membership dues;
- b. To recommend amendments to the Articles of Association and Bylaws;
- c. To approve expenditures;
- d. To address personnel policies and issues in cooperation with the Executive Director;
- e. To manage and coordinate loan and grant funding and programs;
- f. To review and coordinate the provision of Conference services, programs, policies and initiatives, within the scope of authority established by membership;
- g. To initiate, advise, and aid in the establishment of cooperative arrangements, including interlocal agreements, among local governments and member agencies within the region;
- h. To propose, initiate, or approve any study, policy discussion, plan, or other Conference matter;
- i. To approve new memberships and resolve membership questions;
- j. To make recommendations to any local government or member agency, or to other appropriate agencies or entities;
- k. To propose amendments to the YVCOG Governance Agreement for ratification by members;
- l. To elect a Chair person and Vice-Chair person and other officers; and
- m. To establish committees.

**C. Transportation Policy Board.** The Transportation Policy Board ("Transportation Policy Board") established by the Conference with authority to carry out (1) the RTPO functions set forth in RCW Ch. 47.80 and WAC Ch. 468-86, as currently adopted or hereafter amended, and (2) the MPO functions for the Yakima Valley Urbanized Area as set forth in 23 USC 134, 49 USC 5303, 23 CFR Parts 450 and 50, and 40 CFR Part 613, as currently adopted or hereafter amended. The composition of the Policy Board shall remain consistent with federal and state law as currently adopted or amended. Should such state or federal law change, the composition of the Policy Board shall be automatically adjusted to comply with such changes without requiring this agreement to be amended or approval by the membership.

## Executive Committee Review DRAFT vers. 1

1. Designation of Policy Board Representative. Each participating member shall be represented by its duly elected chief executive or by an official designated by the governing body of the member. The representative of the major employer group will be recommended by the governing board of the Yakima County Development Association (YCDA, or New Vision), or a Chamber of Commerce, and shall be confirmed and appointed by the Policy Board. WSDOT shall designate a high-level staff person to serve on the Policy Board. WSDOT shall designate its representative appointment in January of each year.

2. Ex Officio Members. Any member of the Washington State House of Representatives or Senate whose districts are wholly or partly within the boundaries of the regional transportation planning organization shall be an ex officio, nonvoting members of the TPB. For the Yakima Valley, this includes Legislative Districts 13, 14, and 15.

3. Voting and Ex Officio Members. Each such membership shall either be a Voting Membership or an Ex-Officio Membership as set forth below.

a. Voting representation on the Policy Board of the MPO/RTPO shall be as follows:

Table 1 - Transportation Policy Board Representation

Member/Agency	Policy Board
Yakima County	1
City of Yakima	1
City of Sunnyside	1
Area 1 cities (Moxee, Naches, Selah, Tieton, Union Gap)	1
Area 2 cities (Wapato, Toppenish, Harrah, Zillah)	1
Area 3 cities (Granger, Grandview, Mabton)	1
At-large representative	1
Ports Representative	1
Tribal Representative	1
WSDOT	1
YCDA/Major Employer Representative	1
Yakima Transit, or other Transit or Paratransit Provider	1
Legislative Delegation (13 <sup>th</sup> , 14 <sup>th</sup> , 15 <sup>th</sup> dist.)	Ex officio
Total	12

Voting membership for each entity requires maintaining good standing through payment of annual dues. Annual dues for port districts, airports, transit agencies and economic development agencies shall be equivalent to Associate Member dues. All Voting Members shall designate and notify YVCOG of their representative to the Policy Board. Every two years, the Small Cities and Towns within each of the three areas in the county will self-determine their representative to serve as the voting member, and shall notify YVCOG of the appointed member. If the Small Cities and Towns of any area fail to self-determine their representative or fail to notify YVCOG of the same, then such voting position shall remain vacant until such self-determination and notification has taken place. Such notification shall be in writing and shall set forth the signatures of at least a simple majority of the mayors of the Small Cities and Towns within that area.

b. At the Policy Board's discretion Ex-Officio membership shall also be open to other governmental and non-governmental entities when elected to membership by a majority of the Policy Board, and shall be effective upon their delivery of their written assurance that they will comply with this Agreement and the YVCOG bylaws. Ex-Officio members of the Organization are non-voting.

4. Purpose. The purpose of the Policy Board shall be to exercise on behalf of and in association with the Yakima Valley Conference of Governments the authority pursuant to the Agreement and under federal and state laws as the Yakima Valley Metropolitan Planning Organization and the Regional Transportation Planning Organization for Yakima County.

## Executive Committee Review DRAFT vers. 1

5. Duties. The Policy Board has the powers, duties, authority, functions and responsibilities set forth herein and otherwise prescribed by law, including but not limited to the following:

1. To approve the transportation work program (Unified Planning Work Program);
2. To approve consultant contracts consistent with the Unified Planning Work Program;
3. To certify local comprehensive plans are consistent with the Regional Transportation Plan;
4. To select projects in Yakima County to be funded with regionally managed funds, except those projects seeking Transportation Alternative Program Funds;
5. To manage the transportation improvement program for projects within Yakima County as per state and federal law;
6. To elect a Transportation Policy Board Chairperson and Vice-Chairperson
7. To establish committees consistent with Section 9 above;
8. To perform transportation planning activities for members as described in the approved work program

5. Work Program and Budget. The TPB shall prepare, adopt, and amend as necessary a proposed work program and budget for each fiscal year beginning July 1 of every year. The detailed Unified Planning Work Program shall list specific work projects to be undertaken by the MPO/RTPO in keeping with the requirements of the biennial Metropolitan/Regional Transportation Planning Organization Agreement with WSDOT. The Executive Director shall confer with and inform members concerning the preparation of and progress on the implementation of work programs and projects.

MPO/RTPO administration and operations shall be funded through such federal, state, local and/or private funding as may become available and as appropriated therefore by statute, resolution or ordinance. The biennial appropriation from WSDOT to carry out the regional transportation planning program shall be distributed to the YVCOG, the RTPO's lead planning agency.

### Section 6

#### GOVERNANCE, MEETINGS

**A. Board Officers.** The Executive Committee and Policy Board shall elect from its membership a chair and vice-chair. The term of office for the chair and vice chair shall be two years. When the chair's term expires the vice-chair shall become chair and a new vice-chair shall be elected. The primary duties of the chair shall be to preside over the meetings of the Board. In absence of the chair, the vice chair shall preside at the meetings. In his or her absence, a chair pro-tem shall be selected from the Board members present.

**B. Meetings.** Meetings of the Executive Committee of the Conference and the Transportation Policy Board shall be held at such times and places as determined and specified in the Conference's Bylaws. Meeting of both boards shall be called and held in compliance with Chapter 42.30 RCW, the Washington Open Public Meetings Act.

1. Notice. Written notice and the agenda of all regular Policy Board meetings shall be delivered, mailed, or transmitted electronically to all board members at least five days prior to the meeting.

2. Special Meetings. Special meetings may be called by the Chair or upon the written request of a majority of voting members in accordance with RCW 42.30.080. Notice of special meetings must be given in compliance with RCW 42.30.080. The notice must state the time, place, and purpose of the meeting.

3. Quorum. A quorum for the Policy Board shall consist of a simple majority of its total votes pursuant to the Agreement.

4. Voting. Each member/representative shall have votes as prescribed in the Agreement and for Towns, ports and Tribes established by the process set forth herein. Actions will be decided by a simple majority of the quorum.

## Executive Committee Review DRAFT vers. 1

5. Participation by Telephone or Electronic Media. When extraordinary circumstances prevent attendance by a member or alternate, such member or alternate may participate in a meeting by telephone conference or other electronic communications media so long as all members may simultaneously hear each other and participate during the meeting. Participation by such means shall constitute presence in person at a meeting for purposes of establishing a quorum, voting, and for all other purposes.

6. Appointment – Alternate. All representatives appointed to the Executive Committee and Policy Board shall remain until further written notification is received from the members. Alternate Policy Board representatives may serve in the absence of the designated representative so long as the alternate representative is an elected or appointed official of the appointing member's agency.

**C. Committees:** The Policy Board may appoint such other committees as it may determine at its discretion, from time to time, for such purpose as deemed appropriate and for such actions as may be delegated to such committee. Such committees shall be composed and formed as directed but shall not: (1) act on behalf of either Executive Committee or Policy Board; (2) take testimony; or (3) take public comment.

### Section 7

#### ALLOCATIONS

A. Yakima County, Cities and Towns, and any other entity holding membership in the Conference pursuant to the budgetary laws set forth in the Revised Code of Washington, to applicable resolutions and/ordinances of such member entities, and to such bylaws as may be adopted by the Conference; provided, however, that services and facilities may be provided by such participating agencies at a mutually agreed lieu of assessment.

B. The County and all cities and towns shall be assessed dues according to a per capita ration or through an equitable assessment established by the Conference. Special purpose districts and tribes and associate members in good standing shall be assessed at rates to be established annually by the Conference.

### Section 8

#### EXECUTIVE DIRECTOR and consultants

The Conference by action designated in the bylaws, may appoint an Executive Director and may employ any attorneys, consultants and/or staff deemed reasonable or necessary to carry out the purposes and functions of the Conference. No parts or property of the Conference shall inure to the benefit of any private person, except that the Conference is authorized to pay reasonable compensation for services rendered and make payments in furtherance of its purposes. The Executive Director and his or her designee shall act as Secretary to the Membership, Executive Committee and Transportation Policy Board and shall carry out other duties as assigned by the respective bodies.

### Section 9

#### CONTRACTS AND CONTRACTUAL SERVICES

The Conference may contract generally and enter into any contract or reasonable agreement with the Federal Government, the State, any municipal corporation and/or other governmental or private agency consistent with its purposes and may receive grants and gifts and make loans in furtherance of such programs.

# Executive Committee Review DRAFT vers. 1

## Section 10

### DURATION, DISSOLUTION and TERMINATION

The MPO/RTPO shall have perpetual existence, until dissolved by a vote of 2/3 of the voting members; provided, that all members shall receive one month written notice of the proposed dissolution, and all members are provided an opportunity for comment on the motion.

## Section 11

### INDEMNIFICATION INSURANCE AND LIABILITY

A. The Conference shall defend, indemnify, and hold harmless all employees. No member representative shall be personally liable for any monetary damages for conduct, action, or inaction as a member representative, unless such conduct involves intentional misconduct or a knowing violation of law. The Council shall obtain and keep in force third party liability insurance related to its activities with commercially reasonable liability limits and deductibles. To the extent practicable, the Conference shall cause its members to be named as insured under such policy(ies).

B. No Member or Member Representative shall be personally liable for any monetary damages for conduct, action, or inaction as a member representative, unless such conduct involved intentional misconduct or a knowing or willful violation of law.

## Section 12

### GENERAL PROVISIONS

**A. Adoption and Effective Date.** The effective date of this Agreement shall be as of the date last signed by the County and, at least sixty percent (60%) of the cities and towns within the MPO/RTPO area that represent seventy-five percent (75%) of the cities' and towns' population. This Agreement shall be binding upon the members who have executed this Agreement, their successors and assigns; provided, that upon such execution, all prior agreements relating to the formation of Yakima Valley MPO/RTPO or its predecessors shall be deemed terminated and replaced herewith. Thereafter, no city, town or special district shall be a member of the Yakima Valley MPO/RTPO until its governing body shall have approved this Agreement.

**B. Entire Agreement/Modification.** This Agreement constitutes the entire Agreement between the members. There are no understandings or agreements between members other than those set forth in this Agreement. No other statement, representation or promise has been made to induce the members to enter into this Agreement.

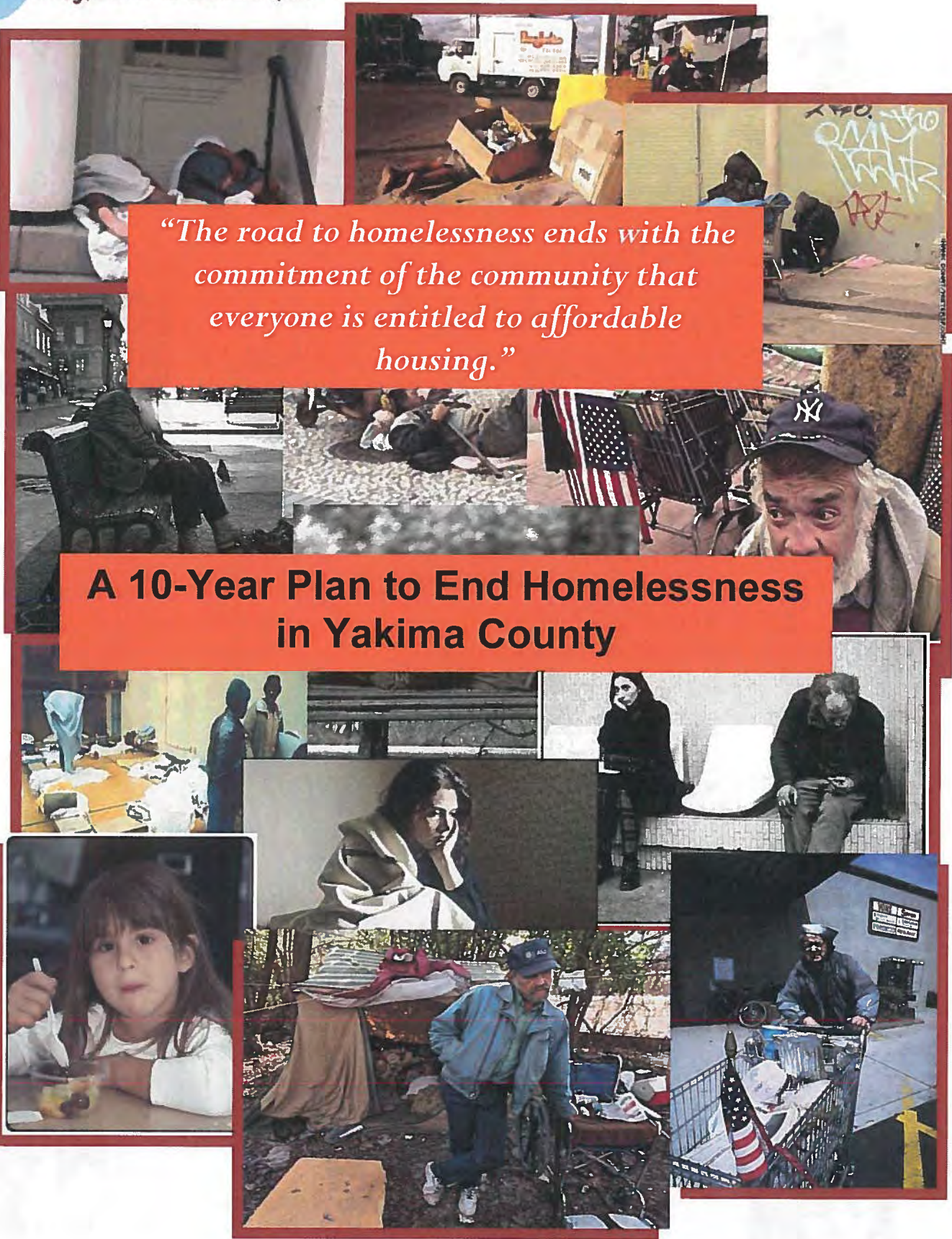
**C. Amendment.** This Agreement may not be amended, supplemented or otherwise modified unless expressly set forth in a written agreement executed by all members and adopted by resolution of each member's legislative authority or governing body.

**D. Savings.** If any portion of this Agreement, or its application to any person or circumstances, is held or determined to be invalid, such holding or determination shall not affect the validity or enforceability of any other term or provision and the application of this Agreement to other persons or circumstances shall not be affected.

**E. Counterparts.** This Agreement may be executed by the members using duplicate counterparts.

[signature pages follow....]

Table Copy



*“The road to homelessness ends with the commitment of the community that everyone is entitled to affordable housing.”*

**A 10-Year Plan to End Homelessness in Yakima County**



## TEN YEAR PLAN INDEX

### **PART I:**

HOMELESS NETWORK  
YAKIMA COUNTY PROFILE

### **PART II:**

SECTION 1 – EMERGENCY SERVICES  
SECTION 2 – MAINSTREAM SERVICES  
SECTION 3 – DATA  
SECTION 4 – OUTREACH  
SECTION 5 – SHORTEN HOMELESSNESS  
SECTION 6 – RAPID REHOUSING  
SECTION 7 – PERMANENT HOUSING  
SECTION 8 – SYSTEMS PREVENTION  
SECTION 9 – INCOME



### **PART III:**

TEN YEAR PLAN  
I. HOMELESS FAMILIES  
II. NON-CHRONIC HOMELESS  
III. CHRONICALLY HOMELESS  
IV. HOMELESS YOUTH  
V. DATA COLLECTION & PLANNING

### **ATTACHMENTS:**

ATTACHMENT 1 – DEFINITIONS  
ATTACHMENT 2 – PLANNING PARTICIPANTS





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## HOMELESS NETWORK OF YAKIMA COUNTY

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### MISSION

The mission of the Homeless Network of Yakima County (Network) is to advocate for the homeless people of Yakima County in order to improve the quality of life, increase public awareness of issues of homelessness, impact public policy, and to prevent and end homelessness.

### VISION

The Homeless Network will focus on realizable strategies to move homeless individuals and families beyond shelter to permanent housing and self-sufficiency by looking at a comprehensive range of needs and develop the local capacity to meet these needs. The Network will identify ways of coordinating and linking resources to avoid duplication by involving agencies and individuals currently involved with homeless and involve stakeholders outside of the traditional homeless system with a shared goal of building a comprehensive system to end homelessness and prevent return to homelessness.

### OPERATING PRINCIPLES

The *Homeless Network* is an association of emergency housing providers, service providers, community leaders, and any other interested person or entity who are concerned about addressing the emergency, transitional and permanent needs of the homeless. The purpose of the Network is:

1. Provide a place to share ideas, concerns and resources applicable to homeless issues and foster collaboration in addressing needs of the homeless.
2. Increase community awareness related to the causes of homelessness, the needs of homeless people and ways to end homelessness through a program of public education and advocacy.
3. Participate in developing and supporting public policy to assist homeless people and work toward ending homelessness.
4. Research and develop resources to support Network and Continuum of Care projects.
5. Develop, implement and annually review county-wide plans to end homelessness.

# HOMELESS NETWORK OF YAKIMA COUNTY

## HOMELESS NETWORK MEMBERSHIP

Campbell Farm	Providence Health System/Providence House
Care Bearers	River Rock Consulting
Casey Family Programs	St. Vincent de Paul
Center for Change	State of Washington Department of Corrections
Central Washington Comprehensive Mental Health	The Salvation Army of Yakima
City of Yakima Office of Neighborhood Development	Triumph Treatment Services
Community Residential Services Association	Union Gospel Mission Ministries
Community Volunteers	United Way of Yakima County
Consumer Credit Counseling Services of Yakima Valley	Yakima Association of Churches
Diocese of Yakima Housing Services	Yakima County Coalition for the Homeless
DSHS Region 2 Dept. of Child and Family Services	Yakima County Dept. of Community Services
DSHS Region 2 Juvenile Rehabilitation Administration	Yakima Family YMCA
Elmview	Yakima Federal Savings & Loan Association
EPIC	Yakima Health District
For A Better Tomorrow	Yakima Housing Authority
Homeless and Formally Homeless Volunteers	Yakima Interfaith Coalition/La Casa Hogar
Next Step Housing	Yakima Neighborhood Health Services
Northwest Justice Project	Yakima Public Schools
Office of Rural & Farm Worker Housing	Yakima Valley Farm Workers Clinic – N.C.A.C.
Oxford House Inc.	Yakima Valley Partners Habitat for Humanity
Parent Trust for Washington Children	YWCA of Yakima

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## HOMELESS NETWORK OF YAKIMA COUNTY

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### PLANNING

This ten-year plan to end homelessness in Yakima County by 2015 is the end result of a communitywide concern at the growing number of those at risk of becoming homeless as well as actual homeless individuals and families in the county. Towards the goal of ending homelessness, a coalition of over 40 local homeless service providers and involved individuals formed the Homeless Network of Yakima County (Network).

Members include:

Mental health providers	Correctional representatives
Local government representatives	Funders
Health care providers	Housing finance services
Affordable housing providers	Child abuse/neglect service providers
Shelter providers	Foster care services providers
Substance abuse providers	Community developers
Domestic violence services providers	Veterans services providers
Homeless individuals	Legal services providers

As part of the planning process the Network conducted “Point in Time” homeless counts which have provided base-line measurement data on the homeless population. The “Point in Time” data has been used to identify areas of emphasis. Based on these areas, the Network established the following four objectives:

- Reduce the number of homeless families
- Reduce the number of non-chronically homeless individuals
- Reduce the number of chronically homeless individuals
- Reduce the number of homeless youth

Under each of these four objectives the *Homeless Network* has established four strategies:

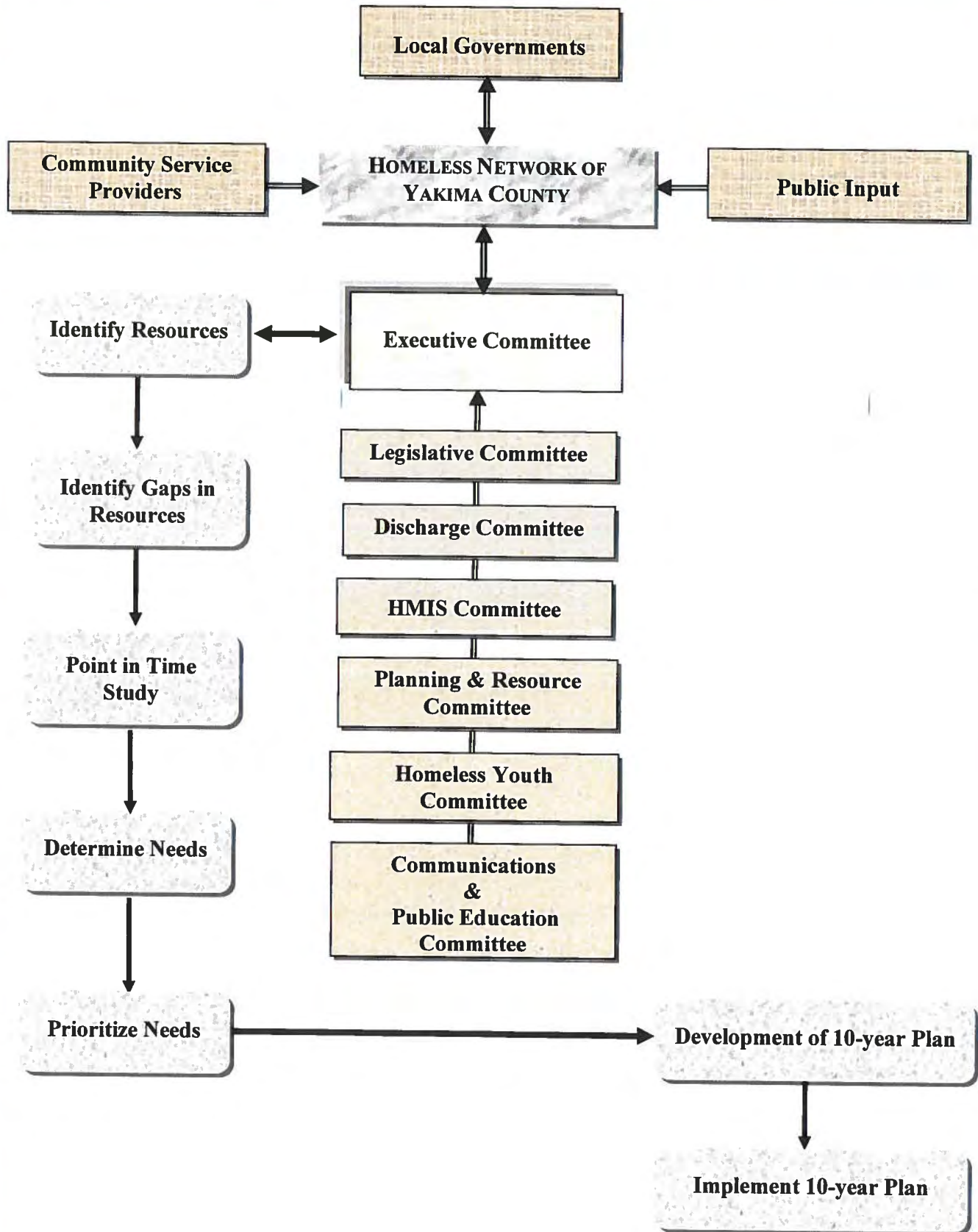
- Housing
- Prevention
- Income
- Health

To address each of the four objectives and strategies under the 10-year plan the Network has identified several activities both long-term and short-term that can be implemented to achieve the goal of reducing homelessness in Yakima County.

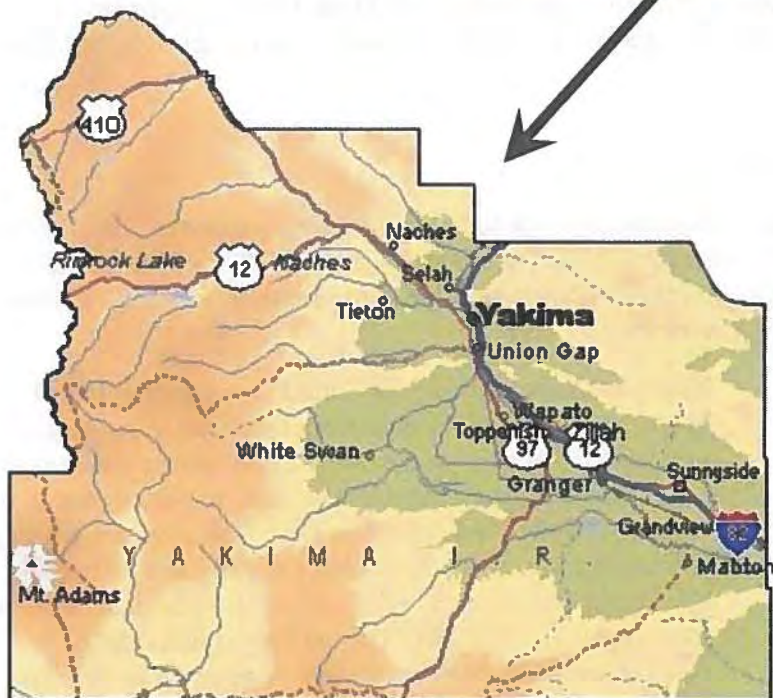
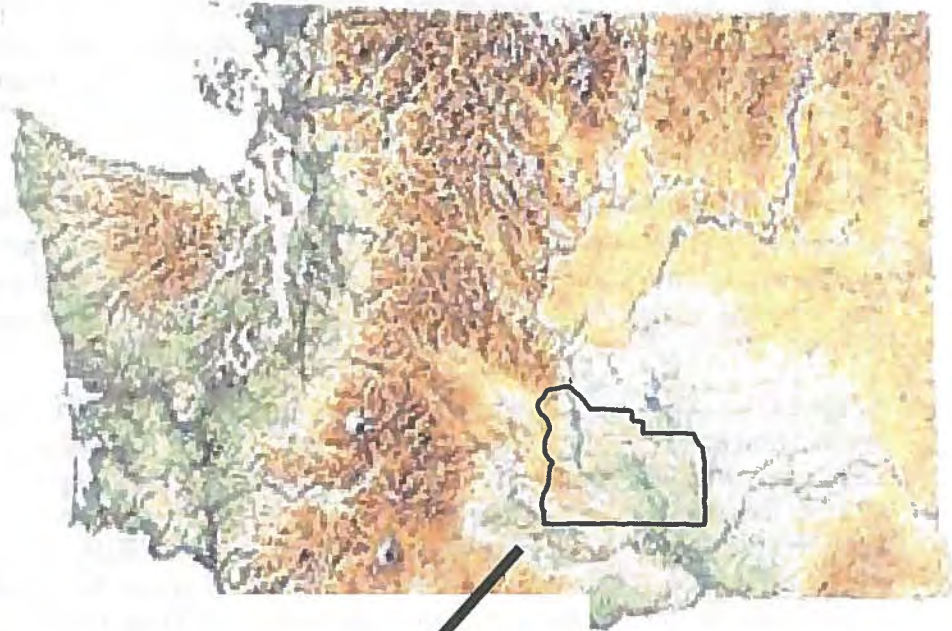
This *continuum of care* approach will streamline the current system so homeless people can move back into society through a coordinated housing and service system that addresses all of their immediate needs.

The *Homeless Network* believes that a community commitment to carrying out these approaches and strategies will positively impact those who are already homeless as well as those at risk of becoming homeless. By doing so the quality of life can and will be enhanced for individuals, families, and Yakima County as a whole.

# HOMELESS NETWORK OF YAKIMA COUNTY



# Yakima County, Washington



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## YAKIMA COUNTY

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### COUNTY OVERVIEW

Yakima County is the state's second largest county in terms of square miles (4,296 miles) and has the seventh largest population (226,727). It is unique in the State in having the largest concentration of minority populations in the state; over 50 percent of Yakima County's population is individuals of Hispanic background. According to the Office of Financial Management, one-half of the entire state's Native American population lives in the County. Yakima County is also home to the largest population of migrant and seasonal farm workers in the State. According to the Washington Migrant and Seasonal Farm Workers (MSFW) Enumeration Study for Washington State, there are 81,175 migrant and seasonal farm workers, including family members, temporarily resident in Yakima County.

The area's economic basis – agriculture and service industries – employs over 60 percent of the working population. Work in these sectors is traditionally low paying, is subject to seasonal employment, and offers little or no opportunities for upward advancement. Full-time occupations that pay more than minimum wage account for less than 13 percent of the work force.

Yakima County has been designated an “economically distressed” county by the Washington State Legislature due to the county's chronically depressed economy. Only 22 percent of the land surface is taxable because of a Federal Military Training Center and the Yakama Indian Reservation. Despite the injection of millions of State and Federal dollars in the form of employment and training programs annually for the past 20 years, the county continues to experience severe economic hardships. Nearly 40 percent of the county's population over the age of 16 is not in the work force. Chronic unemployment in the county – which averages between 9 – 11 percent annually - continues to be twice the state average.

### POPULATIONS AT RISK

Unemployment, low wages, chemical dependency, mental illness and insufficient income are established precursors to homelessness. On this basis, all available indicators show that Yakima County has the potential of having a large pool of individuals and families who are at risk of becoming homeless.

#### Living In Poverty -

Nearly a quarter of Yakima County's population live at or below poverty level. Even among those not in poverty, 42 percent are forced to seek some form of public assistance some time during the year. This is due, in part, to the County's median household income; Yakima County ranks 24<sup>th</sup> among the state's 39 counties with an annual median household income of \$39,022; almost 25 percent below the state average of \$51,794. The number of individuals visiting area food banks per 1,000 population in Yakima County is 80 percent greater than the state average (1,897 versus 1,051). Similarly, families receiving Temporary

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## YAKIMA COUNTY

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Assistance for Needy Families (TANF) is 123.65 per 1,000 in Yakima County compared with the state average of 63.92.

Chemical Dependency - Among youth aged 10-17, 23.7 per 1,000 are clients of state-funded chemical dependency programs; this exceeds the state average of 11.09. Among adults this rate is 23.11 per 1,000 compared with the state average of 11.83.

Mental Illness - The Washington State Mental Health Division calculates there are in excess of 7,000 Seriously Mentally Ill (SMI) individuals in Yakima County. Of this population 160 have been identified as homeless.

### CONDITIONS FOR HOMELESSNESS

A shortage of affordable housing plays a significant role in homelessness. Less than 1 percent of all housing in the County has been built over the past 10 years despite a population increase of 5 percent. There are 358 housing units available per 1,000 population which is 20 percent lower than the state average. The current homeownership rate in Yakima County is 62.8 percent. Of the available housing units in the County 36 percent are renter occupied units with an average vacancy rate of only 5.5 percent. As a result, housing in the County is in short supply. The lack of housing is most pronounced outside of the county's urban areas. In townships such as Parker and Outlook no new homes have been built in nearly 20 years.

This shortage of available housing has put a premium on what housing is available. The average price per home is \$125,700 which represents an increase of 33.7 percent over the past ten years. The average monthly rent for a two bedroom home is \$596. It requires a median income family to pay over half (55%) of their available income to rent a two bedroom home. Nearly 36 percent of renter occupied households in Yakima County spend 30 percent or more of their available income on rent. As a result, many families live in substandard homes or share a residence with other families. Others, however, become homeless. In Yakima County there are over 450 individuals in emergency or transitional shelters.

The need for a community wide approach to reducing homeless is demonstrated by a Point-in-Time survey of Yakima County's homeless population conducted in January 2006. In this survey 1,190 individuals and 801 households were identified as being homeless. 355 were identified as children age 0-17, 800 were between the ages of 18-64, 90 individuals reported that they were either living on the streets or in a car, 92 reported being homeless more than one year. Reasons included 213 unable to pay rent or mortgage, 187 lack of job skills, 175 drug or alcohol use, 147 mental illness, 143 job loss.

## SECTION 1 – EMERGENCY SERVICES

In most instances **emergency services** are the first point of contact between those at risk of becoming homeless or who are already homeless, and a community's social service network. Emergency services by themselves, however, can do little more than alleviate a crisis or emergency situation. Instead, they must be part of a broader scheme to address homelessness.



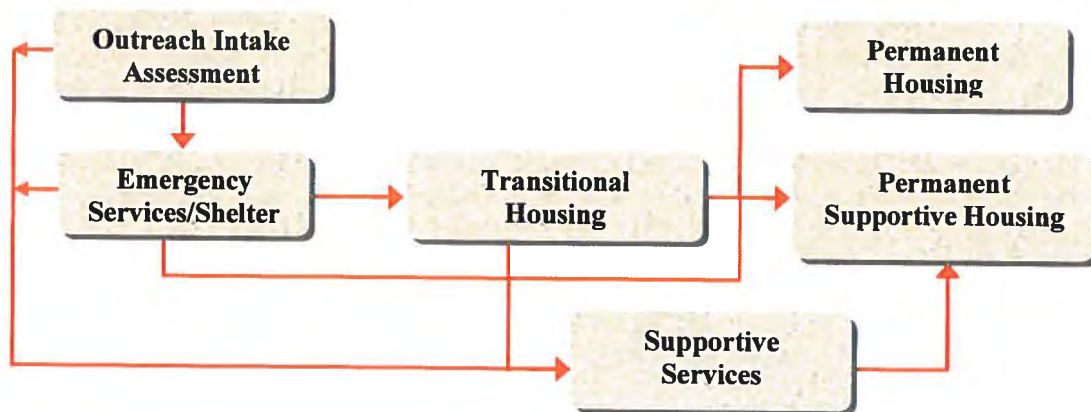
The experience of homeless providers across the country over the past ten years has demonstrated that the most effective in terms of resource use and efficient means of providing homeless emergency services is within the context of a comprehensive *continuum of care* service model. The effectiveness of this model has been described by the Department of Housing and Urban Development (HUD) as a new tool "for addressing the problem of homelessness" and incorporated into the McKinney Act.

### A MODEL FOR SUCCESS

HUD has identified the fundamental components of a comprehensive *continuum of care* system to be:

- ◆ Outreach, intake, and assessment to identify an individual's or family's service and housing needs, and link them to appropriate housing and/or service resource
- ◆ Emergency shelter and safe, decent alternatives to the streets
- ◆ Transitional housing with supportive services to help people develop the skills necessary for permanent housing
- ◆ Permanent housing and permanent supportive housing

### COMPONENTS OF A CONTINUUM OF CARE HOMELESS SYSTEM





## SECTION 1 – EMERGENCY SERVICES

*“Homelessness is a large, complicated problem that can be addressed and ended only through a comprehensive, multi-faceted approach...”*  
– HNYC Member

An effective “continuum of care” system - including emergency services - is coordinated. It not only includes the fundamental components identified by HUD, but also the necessary linkages and referral mechanisms among these components to facilitate the movement of individual and families toward permanent housing and self-sufficiency. It balances available capacity in each of its key components and provides a framework that is both dynamic and responsive to changing needs over time.

In using a “continuum of care” model to address homelessness, emergency services are a critical element of each stage in the continuum process. Too often emergency services are viewed as an end in themselves – once emergency services have alleviated a particular situation there is no longer a "crisis" and there is no need for emergency services to be continued. This is not to say, however, that the conditions that fostered the crisis have been resolved, or that a similar crisis will not occur at some later point in time.

Three characteristics must be present in order for emergency services - including emergency shelters – to be effective in this continuum. First, emergency services must be

*“You can not just turn your head to the homeless and pretend they aren’t there. They need the focus of the entire community.”*  
– HNYC Member

coordinated and integrated with all other homeless services in the continuum. This requires that emergency service providers share resources, not duplicate them. Secondly, the transition from one service to another needs to be seamless and have minimal barriers. This will ensure that a person or family in need of a specific service will not “fall through the gaps.” The third and final characteristic is that emergency services – including emergency shelters – must be readily available and assessable by the individual and family in need, and by the “continuum of care” service providers.

In this methodology case management plays a multi-faceted role. It is the primary means of linking the individual/family in need of services with those services through outreach. It provides continuity to the individual/family throughout the continuum of care process.

During this process case managers act as a single point of contact for accessing services across the multitude of services providers. In this role case managers help prevent the duplicated of services as well as identifying resources to fill potential gaps in the service continuum.

### Did You Know ...

Annually, the Emergency Shelter Assistance Program in Yakima County:

- Serves over 2,000 individuals
- 700 households
- Provides 22,000 bed nights

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## SECTION 1 – EMERGENCY SERVICES

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### HOMELESS SERVICES IN YAKIMA COUNTY

ISSUE:

*Lack of coordination and funding among emergency service providers results in duplicate services and gaps in services*

There is currently only one health care provider in Yakima County that specifically targets the homeless. The county is fortunate, however, to have a number of emergency services available to the homeless. Four hospitals – two in Yakima, one in Toppenish, and one in Sunnyside – offer emergency medical care. The countywide County Designed Mental Health Professional (CDMHP) system provides substance abuse or mental health intervention on a crisis basis. Two toll-free bilingual crisis lines provide information about, and make referrals to, critical services available to any caller around the clock. Numerous food and clothing banks are scattered across the county. A family crisis program in Yakima covers the county north of the City of Union Gap; another family crisis program in Sunnyside serves families in need south of the City of Union Gap. Both the Yakima and Sunnyside programs have a limited capability of providing temporary emergency/crisis housing to victims of domestic violence and connecting the victims with other services (i.e. counseling, medical care, etc.) Normally, crisis housing for domestic violence victims ranges from three days to a week. During this time the individual or family's needs are assessed and longer-term housing is arranged is necessary.

There are two types of emergency shelter programs for the homeless available in Yakima County. The first type is the “facility based shelter”. There are currently three facilities available to any individual/family needing shelter in the county, all of which are located in the City of Yakima. These shelters can accommodate 96 single adults and 166 families for various lengths of time, depending on the provider. The second type of shelter program is the “motel voucher” system. There are five voucher programs in the county; two in Yakima, one in Grandview, one in Toppenish, and one in Sunnyside

Very limited emergency shelter is available to several specialized homeless populations. The Projects for Assistance in Transition for Homeless (PATH) has four crisis beds available for those with mental health problems. The homeless veterans' shelter can provide 12 beds. Other underserved homeless populations include individuals/families participating in substance abuse treatment, individuals with HIV/AIDS, substance abusers who are not in treatment, and homeless youth.

All shelter programs in Yakima County provide information and referrals when they are unable to assist a homeless an individual or family. Providers in upper county report a shortfall of 170 shelter placements a week; in the lower county approximately 60 requests for emergency shelter go unmet weekly.

There is currently a limited countywide network to share information among emergency service providers. This is due, in part, to providers having different funding sources,

CHALLENGE:

*Create a coordinated emergency services system that will be adequate to meet the needs of homeless persons in crisis*

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## SECTION 1 – EMERGENCY SERVICES

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different reporting requirements, and diverse target populations. Information, therefore, tends to be shared within agencies, not across them. As a result, some providers may not utilize available resources. Similarly, due to the lack of coordination among providers, services are often fragmented with little or not continuity. Consequently, a crisis situation that threatens an individual's or family's housing stability may go unresolved.

### Did You Know ...

#### Annually, in Yakima County:

- 1,847 individuals were turned away from shelters
- 459 households were turned away from shelters

## SECTION 2 – MAINSTREAM SERVICES

People often need services, and low-income people must turn to public systems to secure the services they need. Some need services in order to work and earn the money to pay rent. Others need services, regardless of their income, in order to meet their basic responsibilities as a tenant and remain in housing. Public systems also supply medical care, job training, education, mental health treatment, childcare, substance abuse treatment, and transportation. Those systems are almost uniformly overburdened, and in many cases are not keeping up with new demands. These public systems require realistic funding and good policies to address new challenges.



Many mainstream service programs unintentionally work against homeless individuals and families who attempt to negotiate these systems. Homelessness is often a function of a mainstream system's inability to deal with issues such as lack of an address and telephone, illiteracy, loss of documentation, and incomplete medical records. For homeless people already beset with crises, navigating the system becomes yet another obstacle to stability.

### SPECIAL HOMELESS POPULATIONS

*“Street life is a culture unto itself”*  
– Network Member

Special populations of homeless individuals and families or those at risk of homelessness (i.e. veterans, youth, mentally ill-chemically addicted (MICA), individuals leaving institutions, domestic violence victims, etc.) often require multiple, integrated services. Without such services and the ability to readily access them, the homeless will remain without a permanent shelter and those at risk will become homeless. National studies have shown that three types of services are most needed among the homeless populations.

1. Mental health treatment is essential so that people with mental illness can earn money and pay rent, and for those with the most severe illnesses, so they can meet other responsibilities. A great deal of current chronic homelessness can be traced to the lack of a system of community treatment, linked with housing, to replace the system of decreasing beds available in state hospitals due to the closure of units at both Western State Hospital and Eastern State Hospital. Over the last decade there has been a 30 percent decline in the number of people cared for in state psychiatric hospitals. In Yakima County there are over 100 bed units available for mentally ill individuals who would be otherwise homeless.
2. The substance abuse treatment system is facing a severe treatment gap. The National Association of State Alcohol and Drug Abuse Directors indicates that 50 percent of those who need treatment receive it. Waiting times for treatment at publicly funded clinics often preclude effective help for those without stable housing. Currently there are 55 beds in halfway or transition housing programs

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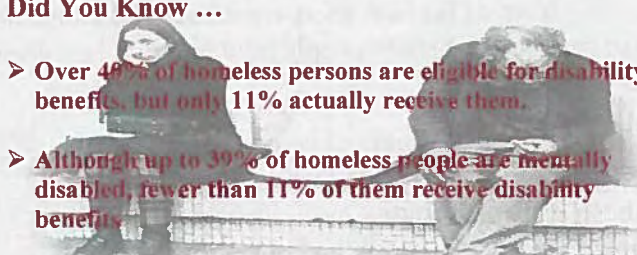
## SECTION 2 – MAINSTREAM SERVICES

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specifically identified for individuals leaving substance abuse treatment in the County.

3. Childcare is another important service. As welfare becomes less available to low income communities, single parents must work in order to stay housed. Public childcare is especially important for those at risk of homelessness. Homeless parents are less likely to have functioning networks of social supports, such as family members or friends who could care for their children, than are poor parents in general. Nationally, only one out of ten children who are eligible for child care assistance under federal law receives any help.

### Did You Know ...

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- Over 48% of homeless persons are eligible for disability benefits, but only 11% actually receive them.
  - Although up to 39% of homeless people are mentally disabled, fewer than 11% of them receive disability benefits.

*NATIONAL LAW CENTER ON HOMELESSNESS AND*

Homeless individuals living with HIV/AIDS must confront several additional issues that further complicate their situation such as access to transportation, medical management, and discrimination. Individuals who are HIV positive or diagnosed with AIDS are required to take medication at certain times with specific foods. Homeless patients generally do not have available food or water to satisfy these requirements. Or, medications may need to be mailed to a home address, further complicating the homeless HIV/AIDS patient's treatment. In Yakima County there are 5 beds and 13 voucher rental assistance slots reserved specifically homeless individuals living with HIV/AIDS.

### ACCESSING REGULAR SERVICES

*“People seeking services are often sent to numerous service providers only to learn at each stop that ‘we have no funds for that go... to other provider.’”*  
– Network Member

Mainstream health and social service programs are important funding sources for promoting many services that can help people transition from homelessness to stability. For those who qualify Medicaid law defines required services and optional services states can add. Within federal guidelines, states have limited flexibility within Medicaid to define who is eligible, what services they can receive, and how much is paid for those services. For both eligibility and services, in some instances states can apply for waivers, subject to Federal approval, to serve additional individuals or to provide additional services. Even when mainstream services exist, either to prevent homelessness or that can help people transition from homelessness to stable permanent housing, these services are not always accessed and utilized. Individuals/families in need of services

## SECTION 2 – MAINSTREAM SERVICES

must first know that a particular service exists; then they have to know where these services are available.

### ISSUE:

*There are no easily assessed entry points for people needing services for homelessness.*

Going from one service provider to another in order to possibly get the necessary services may be a formidable task; for some – especially those in rural areas such as Yakima County where there is no public transportation to link out lying areas with urban centers – it is an impossible task. The end result is to give up and accept the inevitable – homelessness.

A variety of resources are available in Yakima County to prevent homelessness. These are primarily concerned with providing some form of limited, short-term financial assistance. Virtually nothing

exists in the way of services that show people how to avoid homelessness or develop the life-skills to maintain stability.

The homeless of Yakima face a daunting task of trying to get help. While there are resources available locally, these resources have historically been dispersed among multiple providers, primarily in the upper county. An individual or family at risk of becoming homeless, or who are already homeless, cannot simply “drop in” and automatically and quickly be linked with the necessary array of services. Too often available services are 20+ miles away from the individual/family needing them and there is no way for the individual/family to travel that distance.

### CHALLENGE:

*Establish entry points that provide all the services necessary to address homelessness.*

The homeless resources in Yakima County are not “user friendly” to homeless people. Without a “user friendly” system, homelessness will not improve in this area. Homeless people will continue to give up due to all the barriers within the present system.

### **Did You Know ...**

- Among those eligible for food stamps, only 57% receive them.
- Among families eligible for welfare benefits, only 52% receive them.

*Nation Law Center on Homelessness and Poverty*

Given the currently available resources in the county a primary need is to streamline the system so homeless people can move back into society through a coordinated service system that connects them with all of the necessary services.

## SECTION 3 - DATA

From the perspective of mainstream society the homeless are almost invisible. Without a fixed residence the homeless are disconnected from local nuclear communities such as families, neighborhoods, and educational systems in which primary social bonds are developed, and the greater society in general. This disconnect separates the homeless individual or family from “normal” social supports. As a result, assessing the need for these supports only occurs in times of a family or individual “crisis”. While intervention may resolve immediate issues, the conditions or circumstances that led to a family or individual becoming homeless remain unchanged. Too often the family or individual reverts to homelessness once the immediate crisis has been resolved.



### THE FACE OF HOMELESSNESS

No single set of characteristics can define all homeless individuals or families. Each person or family without permanent, stable housing is unique. Some are veterans, others are in the process of leaving an institution, while still others are Mentally Ill and Chemically Addicted (MICA). There are, however, patterns of behavior that help to identify major types of homelessness. It is important to understand these types of homelessness in an effort to address the problem.

#### Did You Know ...

##### Among the homeless population nationally

- 50% are African-American
- 35% are White
- 12% are Hispanic
- 2% are Native American
- 1% is Asian



*National Law Center on Homelessness and Poverty*

The first homeless group to address when seeking to end homelessness is the group that lives within the shelter system itself – the *chronically* homeless. While the single homeless population represents 50 percent of all homeless, the *chronically* homeless represent 10 percent of the single homeless population.

Few people in this chronic group are likely to ever generate significant earnings through wages. While they may have some income from wages and/or public benefits, they will require long term subsidization of both housing and services to support them.

The people who use shelters repeatedly, often called the *episodically* homeless group, constitute approximately 9 percent of the single population. This population often

## SECTION 3 - DATA

includes victims of domestic violence. This group has a high public cost when housed in shelter because many of its members seem frequently to interact with other very costly public systems, particularly jails, prisons, and hospitals. Many are active substance abusers.

The *episodically* homeless group requires a flexible strategy that addresses both their housing needs (for those with mental health and/or chemical dependency issues both when in treatment and in relapse) and their need for treatment. When they are in treatment, or compliant with treatment requirements (i.e. clean and sober), supportive housing or private sector housing are good options. When they are unable to find acceptable treatment, or unwilling to partake in treatment or treatment regimens, other housing options must be found. Current policies in which *episodically* homeless people sleep in the street, in shelters, hospitals and penal institutions jeopardize public safety (primarily for them) and/or have high public costs.

There are different views about how best to address episodic homelessness. There are those who believe many *episodically* homeless people are those currently unwilling to engage in chemical dependency or mental health treatment. Therefore they believe it is necessary to create a type of housing that recognizes chemical dependency or mental illness, makes services available, but does not require sobriety or “stability”. Models of so-called “low demand” housing exist, and it has further been suggested that low cost hostel or dormitory type housing with daily or weekly rental terms be developed. Others believe that most treatment available for chemical dependency or mental illness is not appropriate for this group (too short term, no follow-up recovery or transitional housing) and that the solution for the episodic group is a sufficient supply of appropriate treatment. Either options, or a mix of options, are probably needed.

### ISSUE:

*Planning and developing projects that respond to the needs of homeless people in Yakima County*

Those who have relatively short stays in the homeless assistance system exit it and return infrequently, if at all, have been called the *transitionally* homeless. The majority of families and single adults who become homeless fall into this category, including domestic violence victims. They have had a housing crisis that has resulted in their homelessness. Despite the near universal shortage of affordable housing for poor people, they will find a way to house themselves. Since the homeless system is unable to address the real cause of their problem – the overall shortage of affordable housing – the best course of action is to facilitate their accommodation to this shortage and help them make it more quickly.

Nationally, the *Housing First* approach for most transitionally homeless families has proven to be effective. The focus of this approach is upon getting families very quickly back into housing and linking them with appropriate mainstream services – reducing their stay in housing to an absolute minimum.

For families in which the head of household has a chronic and longstanding illness that requires treatment, appropriate services must be attached. In this case attached services must include medical services, housing for family members, followed by an intermediate



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## SECTION 3 - DATA

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level of supportive housing. This is also a model for the chronically homeless, single people.

**ISSUE:**

*Lack of coordinated local data hinders identifying the scope of homelessness, and effectively accessing available resources*

For families fleeing an immediate domestic violence situation, a *Housing First* approach is unlikely to be effective. Such families typically need a period of four to six months in a sheltered and secure environment in order to sever ties with the batterer. A major component of this transition must be the identification of affordable housing available at its completion.

Similarly for *transitionally* homeless single adults, the emphasis should be placed upon facilitating their move to permanent housing. Housing services, case management services, and follow-up services can be effectively utilized to maximize housing stability.

The current orientation is to keep people in the system for long periods of time, either because there is no place for them to go (*chronically and episodically* homeless), or because it is assumed that people are homeless because of some set of personal problems that can be “fixed” by the homeless system (families, *transitionally* homeless single adults). To end homelessness a different approach can be taken. People should be placed in housing as rapidly as possible and linked to available services.

### HOMELESS COUNT

Any survey or attempt to count of the homeless in the county is, at best estimation. The U.S. Census Bureau acknowledged the logistical difficulties in its count of 300+ individuals using emergency shelters in the City of Yakima. Rural areas south of Union Gap are especially hard to survey; the number of homeless in the lower valley has not been established.

Data from the 2006 “Point in Time” homeless count indicates considerable growth in the homeless population in Yakima County. A total of 1265 unduplicated individuals and 940 households were counted as homeless. Of these 355 individuals (28%) were youth 0-17 years of age, 153 (12%) were considered chronically homeless, and 85 (7%) were victims of domestic violence. Of those counted, 160 (13%) suffered from mental health problems, 225 (18%) had a history of substance abuse, with 81 (6%) dually diagnosed (mentally ill and chemically addicted.) Untreated dental disease was found in 102 individuals.

On the night the count was conducted, 117 were found out of doors, 20 were found in their cars and 15 living in abandoned buildings.

**CHALLENGE:**

*Develop a system to accurately collect, distribute, and coordinate data. This data will be used to access the scope of homelessness, and developing projects that address the needs of homeless people in Yakima County.*

## SECTION 3 - DATA

The greatest number of homeless was found in temporary housing including emergency shelters 153 (12%), transitional housing 305 (24%) or temporarily staying with family or friends 339 (27%).

The National Alliance to End Homelessness acknowledges that *“the extent of homelessness may never be known”*. This difficulty in locating and identifying homeless individuals and families is compounded by the lack of an information and data sharing system among the 20 agencies in Yakima County currently providing services to homeless adults, youth, and families. The lack of such a system compartmentalizes services to the homeless and inhibits the successful use of a “continuum of care” approach to the application of services. It also reduces capacity of these agencies to develop the resources necessary to address the needs of the homeless.

Every local government needs solid information on who is homeless, why they became homeless, what homeless and mainstream assistance they receive, and what is effective in ending their homelessness. This information is needed on a city- and county-wide basis, not just a program-by-program basis. This allows trends to be monitored to determine what is causing homelessness, to assess what types of assistance are available to address homelessness, and to fill the resulting gaps.

While there are numerous services available to the homeless, these services are not coordinated. Severe limitations on providers’ ability to address the needs of the homeless are exacerbated by:

- ◆ The availability of appropriate accommodations for the number of homeless generally and for families and unaccompanied youth in particular.
- ◆ The uneven distribution of resources throughout the county. There are significantly fewer services below Union Gap than in the entire City of Yakima.
- ◆ Long distances between urban centers and the absence of any transportation system beyond the City of Yakima. This often makes the job of connecting homeless individuals and families with available services such as jobs and low-cost housing impossible.

### Did You Know ...

#### Among the homeless population in Yakima County :

- 3% are African-American
- 50% are White
- 32% are Hispanic
- 13% are Native American
- 2% are “Other”

*National Law Center on Homelessness and Poverty*

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## SECTION 4 - OUTREACH

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In order to be effective, the *continuum of care* must be integrated and coordinated so that when homeless people make contact with one agency in the system, they can be linked across agencies with the full range of housing and support services they need to stabilize their lives and maximize their self-sufficiency. Therefore, an information and referral system which provides accurate and up to-date information about service and housing availability and which effectively links people with what they need is an absolutely essential aspect of a fully-functioning *continuum of care*.



### THE IMPORTANCE OF INFORMATION SHARING

This information should be accessible to outreach workers, case managers, homeless people, and the general public. In addition to an accessible information and referral system, outreach is an important mechanism for connecting people with the services they need. For many people, an outreach worker provides the first point of contact with the service system; this may be through shelter day centers, multi-service or day drop-in centers, crisis hotlines, safe havens for domestic violence victims or the homeless mentally ill, informational street hand-outs, or mobile outreach workers who work on the streets.

*“I often hear how many of these people don’t want to go to agencies or their families to ask for help. They feel embarrassed and ashamed of their situations.”*

*— Network Member*

Outreach is particularly important for people who are reluctant to make contact with the service system on their own. While for some people, one contact with the system may be enough to link them with needed

services; for many others, street homeless, people with mental health disabilities and others who have had negative experiences with the service system, repeated contacts over time are necessary to build trust. This process of building trust and assessing needs is called *engagement*.

*Engagement* occurs in various stages beginning with first contact where the outreach worker seeks to become a familiar face and begins to establish credibility; proceeding to initial engagement tactics where the worker attempts to engage the potential clients in conversation and uses small incentives to facilitate interaction, such as provision of needed items (toothbrushes or socks); and continuing to more ongoing engagement tactics where the worker begins to “hangout” with clients and helps them to meet needs that can be easily addressed, such as transportation, clothing, or basic medical care. Ultimately, if successful, the outreach worker will be able to assist clients in identifying their longer-term needs and accessing the services that can help them to move out of homelessness.

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## SECTION 4 - OUTREACH

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### BARRIERS TO RECOVERY

The barriers to ending homelessness are significant, yet can be overcome if communities are committed to identifying and addressing the causes of homelessness and the needs of homeless people. Outreach can provide the continuity and stability that is required to engender trust. As with other services, outreach efforts must be coordinated and jointly planned. Information must be shared among outreach providers who, in turn, must coordinate responses with the ultimate goal of accessing permanent affordable housing and the necessary supportive services for all homeless population groups. Most importantly, outreach must be a fundamental component of the *continuum of care* model.

*“People walking the streets become invisible to our communities.”*

*– Network Member*

Many homeless people suffer from mental illness, substance abuse, or domestic violence; the development of trusting relationships can take years. The number of homeless individuals inevitably exceeds the number of outreach staff available to help them achieve more stable lifestyles. In order to bridge this gap, volunteers, including members of faith communities, students, business, and neighborhood organizations, need to be recruited and trained by skilled outreach teams to assist with this effort.

Most importantly, homeless people must be viewed as valuable members of society with special needs. Specialized services for each homeless group – chronic, episodic, or transitional – must be geared toward stabilization and permanent housing, rather than warehousing. Expanded and intensified outreach, combined with innovative approaches such as the *Housing First* model will have a positive impact on reducing the incidence of homelessness for people with multiple problems who have been homeless for significant periods of time. Outreach is a first and necessary step in this process.

#### Did You Know ...

##### Among the homeless population nationally:

- Among those eligible for food stamps, only 37% receive them.
- Among families eligible for welfare benefits, only 52% receive them.

*Nation Law Center on Homelessness and Poverty*

Outreach can play an important role in ending homelessness by engaging people who are living on the streets and getting them into housing. A key ingredient of effective outreach is a rapid link to housing, which necessitates some form of low-demand housing – housing with few rules or requirements. Youth or adults who are living on the streets often have a mental illness or substance addiction. Mandating treatment or sobriety can drive them away. Outreach that provides low-demand housing minimizes the negative effects of street living, which include worsened mental and physical health. When people

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## SECTION 4 - OUTREACH

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feel safe and secure, they are more likely to participate in treatment. Housing has this effect.

### AVAILABLE RESOURCES

Yakima County has a multitude of limited stand-alone outreach services to the homeless. These individual services were not, however, originally designed as components of an integrated "continuum of care". As a result, the currently available outreach services are not centralized.

ISSUE:

*There is no central place (e.g. safe haven) for people who are homeless or at risk of becoming homeless to access information about services and potential resources.*

The Yakima County Coalition for the Homeless (YCCH) provides limited outreach by bilingual staff (Spanish/English) to homeless individuals and families (approximately 20 per week) at emergency shelters, food banks, health clinics and the Community Services Offices for the Department of Health and Social Services (DSHS). When homeless persons are encountered, a brief assessment is conducted to identify the most appropriate shelter resources and referrals are made. Bilingual staff also provides information and makes referrals to individuals and families who walk into the YCCH office location (approximately 50 per week).

The Yakima Health District has bilingual staff that provides street outreach targeting chemically dependent and dually diagnosed people at risk of HIV/AIDS. They provide information about shelter and housing resources and make referrals when they encounter homeless people (approximately 15 per week).

The DSHS Community Service Office staff provide information and referral to homeless people who apply for benefits.

Central Washington Comprehensive Mental Health operates two homeless programs. The first is Projects for Assistance in Transition for Homelessness (*PATH*). This is for individuals identified as having a Serious Mental Illness (SMI). The second program is a 12-bed shelter for homeless veterans.

Open Line (community crisis line) and Access (community information line) receive phone calls from individuals and families experiencing a housing emergency and volunteers provide information and make referrals to shelter programs.

Triumph Treatment Services has put in place since July 2000 an outreach program called P-CAP (Parent-Child Assistance Program). It provides outreach, mentoring, and follow-up for three years to pregnant and postpartum substance using women in Yakima County. Homelessness is often an issue for them.

CHALLENGE:

*Establish a centralized information and referral point for people who are homeless or at risk of becoming homeless*

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## SECTION 4 - OUTREACH

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Northwest Justice Project conducts outreach of farm labor camps during the growing season. In the course of this outreach housing needs are identified and, when appropriate, referrals are made.

The YWCA Family Crisis Program in Yakima and the Lower Valley Crisis and Support Services in Sunnyside provide outreach to victims of domestic violence and families in crisis. Both programs provide temporary/crisis shelter assistance, arrange for transitional shelter assistance, and information and referral services.

In order to utilize services or potential resources of any type, several steps must be complete. The first of these steps is to know that services and resources exist. The second step is to know where to find these services and resources. The final step is to be able to access these services and resources. Each of these steps may be a significant barrier to the homeless seeking assistance. Outreach is a major tool in overcoming these potential barriers.

### THE IMPORTANCE OF OUTREACH

Outreach services need to adopt the goal, successfully used in other communities, of moving people into shelter for their own safety. In focus groups, homeless people voiced support for additional training for outreach workers. Training among law enforcement

*“Providing resources in Yakima County to streamline the system so homeless people can move back into society through a coordinated service system will improve our area immensely.”*

*— Network Member*

personnel is particularly needed because homeless people indicated that law enforcement involvement in outreach would not be helpful. However, the experience of other communities is that people involvement is essential to help move homeless people off the street for their own safety, particularly when the weather is dangerously cold.

A basic step to end chronic homelessness in Yakima County is for the existing outreach capacity of service providers to be expanded to fully meet the level of need. The linkages between the outreach component and the rest of the service system must be improved so that clients can be immediately linked to housing and services when they are ready to access them. This can be achieved by developing referral agreements between outreach providers and housing and service programs. These agreements need to include the dedication of engagement housing and permanent housing slots for access for clients referred by the outreach component.

## SECTION 5 - SHORTEN HOMELESSNESS

Ending homelessness will not be realized unless a comprehensive, community-wide investment is made in redefining systems of care and removing existing barriers to services. For homeless people, lack of clean clothes, phone, mailing address, and documentation can make securing work difficult if not impossible. For a homeless person who suffers from mental illness, compiling the required medical records and completing the application process for public benefits can be insurmountable task. For a homeless teen, entry into the school system may be impossible unless trusting relationships can be developed.

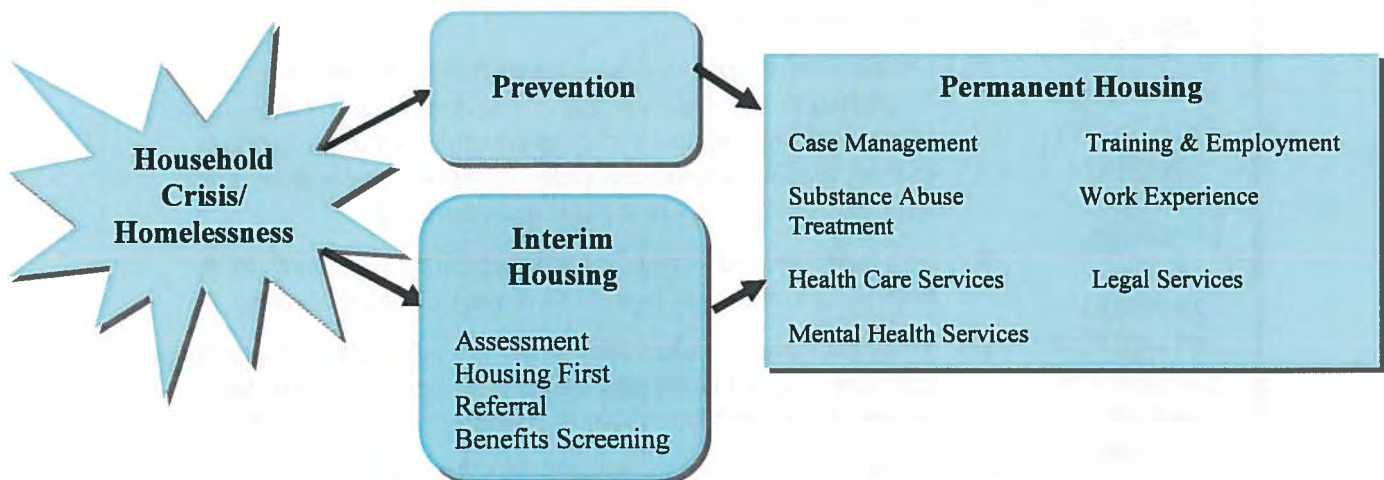


### ENDING HOMELESSNESS

Ending homelessness requires an alignment of resources to reduce the duration of each spell of homelessness, and prevent recurrence. In the “continuum of care” model, this means using a community plan to seamlessly organize and deliver housing and services to meet the specific needs of people who are homeless or at risk of becoming homeless as they move to stable housing and maximum self-sufficiency. It includes strategies to end homelessness and prevent a return to homelessness.

### HOUSING FIRST

One of the more successful approaches to date is the *Housing First* model. This approach is critical to successfully ending homelessness. *Housing First* involves addressing the immediate barriers to housing so that homeless people can move into permanent housing as quickly as possible. Service needs are addressed through home-based case management, which helps stabilize the family, ensure that they will have sufficient income to sustain their housing, and prevent a recurrence of homelessness.



## SECTION 5 - SHORTEN HOMELESSNESS

*“Coordination of a community of vision and current delivery of service will greatly enhance the quality of service as for homeless people and enhance the effective use of limited resources.”*

*— Network Member*

Effective implementation of a *Housing First* approach requires the creation of a full continuum of housing opportunities. To accomplish it will be necessary to:

- ◆ Develop short-term interim housing focused on helping people access permanent housing as quickly as possible. Services provided in interim housing would include housing search assistance and case management to help address immediate needs and identify longer-term issues to be dealt with once in permanent housing.
- ◆ Develop programs throughout the county to create additional housing units. These units would be designed to provide a way in off the streets for those who are unwilling or unable to access other housing options – it has no time limits on length of stay, has few rules and requirements, and offers access to services on an optional basis.
- ◆ Expand the availability and accessibility of permanent housing affordable to people with extremely low incomes. Typically people with extremely low incomes are those who are living on public benefits, are homeless and have no source of income, or are employed earning only minimum wage.
- ◆ Facilitate the development of more supportive housing. Supportive housing is affordable permanent housing that is linked to an integrated and individualized package of services and supports designed to maximize health, self-sufficiency and quality of life. This type of housing is essential for chronically homeless people and others with serious disabilities.

For such a system to be effective, the incentives embedded in the homeless assistance system have to reflect these outcomes. Examples of such incentives include:

ISSUE:

*There are limited opportunities to develop self-sufficiency because of a lack of resources, opportunities, housing and continuum of support services.*

- ◆ Shelters and other homeless services providers should have access to and incentive to use prevention resources to avert a homeless episode.
- ◆ Shelters and transitional housing providers should have incentives to move people out of homelessness and into stable permanent housing as quickly as possible. To the maximum extent possible, a homeless person's service needs should not delay his or her entry into permanent housing.
- ◆ Structures should be in place to meet the service needs of re-housed households to be able to remain in stable housing.
- ◆ Homelessness providers should be held accountable for people they have served in the past and should be rewarded to the degree that their former clients continue to have stable housing.
- ◆ At the same time, homelessness providers should be encouraged to serve people who have the most barriers to permanent housing



## SECTION 5 - SHORTEN HOMELESSNESS

and are most likely to be homeless longest.

- ◆ Outcome measures should track the number of people who become homeless, the average length of homeless episodes (not necessarily the average stay in a shelter), and the rate of recidivism.
- ◆ Homelessness programs should be discouraged from using time limits, sanctions, or other devices that may reduce shelter use but do not end homelessness.

Safe and secure housing is one component of escaping homelessness for individuals and families. In the long term, success in escaping homelessness depends on developing self-sufficiency. This, in turn, can best be accomplished by developing resources and supportive services that provide opportunities for developing self-sufficiency.

Community resources not specifically targeting homeless people provide emergency and remedial assistance to anyone who is in need. A variety of social service agencies have signed on as “partners” and the intake/assessment staff and case managers facilitate access to these services for homeless clients. Case Management as an integral component of transitional housing programs has as a primary goal linkage to other supportive services in the community which are necessary if homeless individuals and families are to become self sufficient.

The development of county-wide integrated systems and multidisciplinary services with the goal of coordinating services to the homeless is essential to end homelessness. This requires the integration of services to share client information, resources and planning in order to address the multiple problems often experienced by homeless individuals and families, including lack of and barriers to, service.

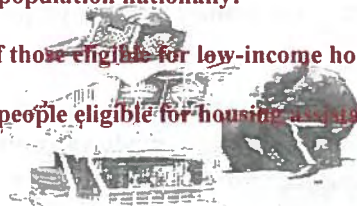
### CHALLENGE:

*Expand opportunities to develop self-sufficiency by increasing resources, diversifying opportunities, and broadening the continuum of supportive services*

### **Did You Know ...**

#### **Among the homeless population nationally:**

- Fewer than 30% of those eligible for low-income housing receive it
- Only 30% of poor people eligible for housing assistance actually receive it.



*National Law Center on Homelessness and Poverty*

## SECTION 6 - RAPID REHOUSING

Rapid rehousing of families and individuals with greater challenges requires flexibility in providing follow-up support and case management.

Experience has shown that the flexibility to provide follow-up assistance for those rapidly rehoused remains cheaper than allowing those with significant challenges to remain in transitional housing.



Experience has shown that without integrated systems at the administrative and client levels, homeless individuals tend to cycle through the system without making gains toward long-term housing stability. While most homeless families get themselves back into housing quickly after they become homeless, services delivered in the homeless system seem to have little effect on the eventual stability of these families in housing. This lack of progress toward stability testifies to the often-fragmented service delivery system.

*“Temporary housing helps hold the family together while they seek better circumstances, opportunities for self-reliance.”*

*— Network Member*

Many homeless people suffer from chronic health conditions, mental illness and substance abuse. Unfortunately the homeless, health and substance abuse systems are not always able to adequately address the needs of individuals with multiple needs. Compared to the general population, homeless people have significantly higher rates of many acute and chronic illnesses, including HIV/AIDS, which are exacerbated by malnutrition, substance abuse, injuries, and increased risk of communicable diseases.

### TRANSITIONAL HOUSING

Various homeless population groups require transitional housing that is tailored to address their specific needs. Irrespective of the type of transitional housing, programs should focus on removing significant barriers to both obtaining and sustaining housing. Transitional housing should provide housing to homeless people who are not deemed “housing ready” and provide supportive “wrap-around” services to maintain housing. In this type of housing it is important to remember that transitional housing is another component in the continuum of care.

One of the principle features of effective transitional housing is that it uses centralized, integrated, multidisciplinary services as a support. Multidisciplinary services provide

*“Most do not choose to be homeless but could not avoid it. We need housing services available for these people to help them overcome any obstacles in their way.”*

*— Network Member*

physical and mental health, substance abuse, social and vocational services as a means of stabilizing the individual or family during the transition process.

In many respects, housing stability is a function of a household’s ability to access fundamental resources and supports that assure that, when a

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## SECTION 6 - RAPID REHOUSING

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crisis occurs, it does not threaten the security of that housing. For all of us, these supports include affordable healthcare with mental health and substance abuse treatment services, livable wage employment and/or other income supports, and for families, childcare. These supports are all the more critical for poor households, for whom a crisis often means choosing between addressing essential needs for housing, food, or medical care.

### WRAPAROUND SERVICES

Ensuring that households have access to a full range of resources and services to protect the stability of their housing can be achieved through the implementation of a “wraparound services” approach. “Wraparound services” refer to a comprehensive service provision model that guarantees that any and all services needed by an individual or family are integrated through a cohesive, individualized service plan that guides all service provision. This service approach should be infused across all components of its homeless service delivery system – prevention, interim housing, and permanent housing.

Service integration to achieve “wraparound services” must occur at both the system and client levels. In this mainstream agencies must enhance the accessibility of their services to homeless people. This can be facilitated through.

- ◆ Integrated services at the system level: System level service integration allows people and information to move easily between programs, thus maximizing the likelihood of successful outcomes, facilitating people’s transition from homeless services to community-based services once housing is regained, and allowing evaluation of outcomes and resource use from a system wide perspective.
- ◆ Integrated services at the client level: Client level service integration typically involves active case management to facilitate access to the full package of services needed as well as staff level coordination in which services are provided through a team approach or through grouping services at one or more strategic locations.

Currently, service referral is a component of most homeless service provision, but in the absence of more active and integrated case management, referral-based case management often results in fragmented care. The implementation of a “wraparound services” approach will mean that case managers across agencies must work together to develop one plan of action for each client, with each agency contributing, according to its strengths and resources, to support the individual or family in achieving housing stability and long-term self-sufficiency. Because service intensity is determined based upon client need, this may also mean that initially an agency provides daily or weekly case management, which may shift to monthly or on-call assistance over an extended period of time. For some, services will always remain an integral part of the residential environment. For others, this support will be transitional, sufficient to ensure that employment and community-based resources, such as health care, schools, social services, civic organizations, and communities of faith are secured.

## SECTION 6 - RAPID REHOUSING

### TRANSITIONAL HOUSING

ISSUE:

*There is a shortage of supportive and transitional housing opportunities for high-risk populations*

Transitional housing programs are severely limited in terms of both the number of housing opportunities available as well as the ability of these opportunities to adequately meet the needs of specialized homeless populations in a continuum of care.

Since 1989 the Yakima County Coalition for the Homeless has developed and operated a 35-transitional-housing unit program for families. This program includes limited case management and limited coordination of supportive services. Currently, Triumph Treatment Services, Care Bears, Central Washington Comprehensive Mental Health, and Clean House provide transitional housing for homeless populations with special needs.

The most significant gaps in services to special homeless populations are:

- ✓ Transitional housing in lower Yakima County
- ✓ Transitional housing for single adults infected with HIV/AIDS
- ✓ Transitional housing for adults recovering from substance abuse
- ✓ Transitional housing for homeless youth not living in families
- ✓ Adequate supportive services for these specialized populations

CHALLENGE:

*Increase supportive and transitional housing for high-risk homeless groups*

**DID YOU KNOW ...**

**Among the homeless population nationally:**

- 44% of homeless adults are employed full or part time
- More than 3 million poor Americans spend more than half of their total income on housing.

National Law Center on Homelessness and Poverty

## SECTION 7 - PERMANENT HOUSING

Without permanent housing as an end goal, the entire continuum of care approach to homelessness services ceases to function as a dynamic system moving people toward stability and self-efficiency. Instead the system becomes a warehouse for people. The only lasting solution to homelessness is access to housing that is affordable and, for certain populations, linked to necessary support services. Permanent supportive housing - independent housing linked to comprehensive social, health and employment services - has proven to be very effective in enabling otherwise homeless people to obtain and maintain housing.



Permanent solutions to homelessness must address its fundamental cause: the inability to pay for housing.

Permanent solutions to homelessness must address both the shortage of affordable housing and the inadequacy of income to meet basic needs. Permanent solutions must also address the additional need for treatment for people suffering from disabilities.

### ELEMENTS OF A PERMANENT SOLUTION

According to the *National Law Center on Homelessness and Poverty* permanent solutions must:

- ◆ **Ensure Affordable Housing** Provide subsidies to make existing housing affordable; create additional affordable housing through rehabilitation and, where needed, new construction
- ◆ **Ensure Adequate Income** Ensure that working men and women earn enough to meet basic needs including housing, ensure that those able to work have access to jobs and job training, ensure that those not able to work are provided assistance adequate to meet basic needs, including housing
- ◆ **Ensure Social Services** Ensure access to social services, including health care, child care, mental health care, and substance abuse treatment
- ◆ **Prohibit Discrimination** Prohibit laws that discriminate against homeless people, including laws that specifically target them or activities they must engage in because they are homeless

Permanent solutions must also prevent people from becoming homeless. New policies that address the underlying structural causes of homelessness – by addressing housing, income and treatment problems – must coincide with specific prevention policies to stem the rising tide of homelessness.

## SECTION 7 - PERMANENT HOUSING

Increasingly, homelessness affects not only the very poor, but also working and middle class Americans. Middle class families are increasingly unable to afford to buy, or even rent, their own homes. Middle class workers are now facing rising unemployment, coupled with declining assistance from “safety net” programs.

*“A lot of people just don't have any place to go.”*

*— Network Member*

Permanent solutions to homelessness reintegrate homeless people into society and foster self-empowerment. Policies that produce affordable housing by employing homeless people are among the necessary policies that strengthen the economy while also helping to end homelessness.

*“Often there isn't enough or available affordable housing which leads to these people living longer on the streets.”*

*— Network Member*

Despite recent media reports to the contrary, polls consistently reveal that the majority of the American public supports aid to the homeless. According to the polls, the majority of the public understands the underlying causes of homelessness, and 81 percent would pay additional taxes to fund increased aid.

Providers in the County identify the lack of affordable housing as a significant cause of homelessness and a barrier to people trying to move out of homelessness. When the door to affordable housing is closed, many families languish in the system. Nationally, the average annual cost of placing the children of a homeless family in foster care is \$47,608, while the average annual cost for a permanent housing subsidy and supportive services for a family of equal size is about \$9,000. Without access to a housing subsidy, some families remain homeless for a longer period of time. Ironically, the cost of a voucher that would prevent homelessness or reduce the length of time families remain homeless is often less than the cost of providing shelter assistance.

The true cost of sheltering a family must also include the long-term effects on children of low self-esteem, poor nutrition, stress and other variables associated with instability. These costs are incalculable.

### *DID YOU KNOW ...*

- *Yakima County has less than a 6% vacancy rate.*
- *In Yakima County 36% of households spend more than 30% of their income on rent.*

*-- American Community Survey*

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## SECTION 7 - PERMANENT HOUSING

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ISSUE:

*Lack of safe,  
decent and  
affordable  
permanent  
housing in Yakima  
County*

One of the primary challenges homeless people face is navigating the housing market. Most communities have a shortage of housing affordable for low-income households. Consequently, landlords can select the most appealing tenants, many of whom have higher incomes, and require a large sum of cash for a deposit and first and last month's rent. There is little incentive for landlords to work with potential tenants who have lower incomes, little savings, credit problems, or unstable housing histories.

Housing placement services can address many of the barriers homeless people face. Effective housing search services often include the following elements:

- ◆ Skilled housing search staff with knowledge of local housing markets and relationships with landlords
- ◆ Marketing and outreach to landlords
- ◆ Incentives for landlords to rent to homeless households
- ◆ Assurances to landlords that the housing services agency will assist with landlord/tenant problems
- ◆ Access to subsidies, such as vouchers, for households with extremely low incomes
- ◆ Coordination with service providers to ensure that a homeless person's service needs are met once he or she is in permanent housing
- ◆ Periodic follow-up work to prevent a housing crisis
- ◆ Services to address credit problems

The skills necessary to effectively place homeless people in private market housing combine those of a realtor and a caseworker. Locating and developing qualified staff is one of the greatest challenges to having an effective housing search and placement system.

Housing instability for extremely low-income individuals will continue until the supply of affordable housing increases substantially. While federal funding for affordable housing has dramatically declined over the past decade, states and municipalities have developed a number of strategies to respond to the housing needs of extremely low-income individuals.

The number of state and local housing trust funds has significantly increased since the 1990s leveraging resources to increase the supply of affordable housing for low-income people. Some counties and cities have developed inclusionary zoning programs, requiring developers to include affordable housing units when building new developments.

CHALLENGE:

*Expand  
housing  
opportunities  
for affordable  
permanent  
housing*

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## SECTION 7 - PERMANENT HOUSING

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This problem is further exacerbated by the cost of housing in the County and the disparity between housing costs and wages. Without sufficient permanent affordable housing, the continuum dead-ends with emergency shelter and transitional services. If homelessness is to be addressed, significant developing of housing units must be a central strategy.

Recent census information illustrates the difficulty of obtaining affordable permanent housing in Yakima County. Rental units comprise 36 percent of all housing in the County. Due to the large transitory population in the county, combined with a population increase of nearly 2 percent a year, available rental housing is in short supply; currently there is only a 5.5 percent vacancy rate. This shortage of rental housing has, in turn, driven the cost of a single bedroom rental house to \$511 per month. Much the same is true for residential homes. The average price per home in Yakima County is \$125,700 which represents an increase of 34 percent over the last ten years while median household income has only increased 30 percent over the same period.

Not only is permanent housing in short supply, affordable housing is practically non-existent.



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## SECTION 8 - SYSTEMS PREVENTION

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The majority of people who enter the homeless assistance system receive help and exit the system relatively quickly. But no sooner do people successfully exit the system than others replace them. This is why the number of homeless peoples does not decrease. If we are going to end homelessness we must **prevent** people from becoming homeless.



### APPROACHING PREVENTION

This can be done in two ways. The first is to demonstrate that although shifting responsibility for homeless people to the homeless system may seem to be cost efficient, it is actually more costly over all. For example, sending parolees to shelters rather than halfway houses may *seem* cost efficient. However, it can increase recidivism, and result in use of other costly systems such as hospital emergency rooms.

Second, systems can be rewarded for improving their outcomes, as measured by homelessness. Providing incentives to programs, which reduce the number of their clients or wards who become homeless, could do this. Conversely, it could be accomplished by penalizing these systems when a client becomes homeless.

In the past, homelessness prevention focused primarily on stopping eviction or planning for discharge from institutions like jail or mental hospitals. These are important, but we must take a more comprehensive approach.

It has long been argued that the most humane strategy for addressing homelessness for those at imminent risk is to prevent its occurrence in the first place. Prevention efforts include strategies such as short-term rent or mortgage assistance, legal assistance

*“It is important to identify the situation that resulted in them being homeless, assist and educate them to prevent another occurring and allow them the opportunity to be a productive part of our community.”*

*— Network Member*

programs, representative payee and direct payment programs, and housing placement services. They also include more systemic strategies that seek to prevent homelessness by ensuring that people leaving institutions such as jails, prisons, or treatment facilities are not discharged to the streets or shelter system, as well as strategies that seek to forestall homelessness in cases of family

crises such as domestic violence. By far the most common prevention approach is the provision of one-time or short-term financial assistance.

Most homeless people are clients of a host of public social support systems, often called the *safety net*. Others are the wards of programs in the criminal justice system or the child welfare system (foster care). Together these programs and systems are called the *mainstream system*. In a way, homelessness is a litmus test – it can show whether the outcomes of the mainstream system are positive or negative. Insofar as their clients or

## SECTION 8 - SYSTEMS PREVENTION

wards end up homeless, programs of the mainstream system often have unintended bad outcomes.

### CHANGING MAINSTREAM SYSTEMS

#### ISSUE:

*There is no single point of entry that addresses legal, emergent, and supportive needs of people who are homeless or at risk of becoming homeless in Yakima County*

Generally speaking, these mainstream systems, while large in terms of scope and funding, are oversubscribed and underfunded relative to their responsibilities. Is it not surprising, therefore, that they are quick to shift responsibilities and costs elsewhere, when they are able. The homeless assistance system provides one such opportunity. To the degree that homeless programs take responsibility for a whole host of very poor people, the mainstream system does not have to. However, the homeless system is not large and well funded. It can meet immediate needs, but it cannot prevent people becoming homeless, and it cannot address their fundamental need for housing, income and services. Only the mainstream system has the resources to do this.

To end homelessness, the mainstream programs must prevent people from becoming homeless. In order to eliminate new cases of homelessness, community providers should:

- ◆ Expand existing prevention services, including emergency rental assistance, case management, housing search assistance, legal assistance, landlord mediation, money management and credit counseling
- ◆ Improve early identification and intervention efforts by mainstream health and social service agencies which are often in touch with households at-risk, all public, non-profit and faith-based health and social service providers could assess clients for risk of homelessness as part of client intake interviews
- ◆ Enhance discharge-planning efforts so that people leaving the criminal justice system, foster care, hospitals, mental health programs, and drug and alcohol treatment programs are not released into homelessness; this would involve the corrections system, foster care, hospitals, mental health programs, and drug and alcohol treatment programs to develop residential stabilization programs to connect clients to community housing and services prior to discharge

Homeless individuals and families have a large variety of needs, both short term and long term. These needs range from health concerns to legal issues, and employment. In many instances, however, it is difficult for homeless individual and families to access such individual services due to geography and the lack of transportation.

A variety of resources are available in Yakima County to prevent homelessness. These include: short term rental assistance to prevent evictions; help with first month's rent;

#### CHALLENGE:

*Establish a single point of entry system, which provides a comprehensive range of services and information.*

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## SECTION 8 - SYSTEMS PREVENTION

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security deposit payments and credit report fees to assist individuals and families in obtaining housing, housing repair programs through municipal and county Community Development Block Grant programs, assistance with utility payments, housing counseling and referrals, fair housing and landlord tenant information, and advocacy.

The following is an example of assistance available in Yakima County:

- ◆ Yakima County Coalition for the Homeless (YCCH) – advocacy with landlords, tenant training, security deposit guarantees, rental assistance for 10 families per year
- ◆ Opportunities Industrialization Center (OIC) – Yakima – emergency assistance to prevent homelessness up to 15 families per year
- ◆ St. Vincent De Paul: FEMA - rent assistance to prevent homelessness approximately 30-50 families per year
- ◆ Salvation Army – Yakima and Grandview
- ◆ Washington State Department of Social and Health Services, countywide – emergency rent assistance to prevent homelessness for TANF families
- ◆ City of Yakima Office of Neighborhood Development Services (ONDS) - fair housing and landlord tenant counseling and advocacy, home repair assistance
- ◆ Yakima Neighborhood Health Services – medical and dental services for low-income families and the homeless
- ◆ Northwest Justice Project - fair housing and landlord/tenant counseling and advocacy
- ◆ Volunteer Attorney Services - fair housing and landlord/tenant counseling and advocacy

### Did You Know ...

#### Nationally

- 40% of homeless families have children
- 67% are single parent families

*NATIONAL LAW CENTER ON HOMELESSNESS AND POVERTY*

## SECTION 9 - INCOME

Most homeless people will reenter housing without the benefit of a deep housing subsidy. For them, rehousing cannot occur without income. The quicker a minimal/livable income is obtained, the sooner a new home is possible.



Many of the employment models explored as part of welfare reform show how people can quickly obtain work, in many instances paying enough to afford a minimal rent. In order to stabilize housing, however, people who have been rehoused must be linked with longer-term, career-based employment services, giving them the tools they need to increase their earnings. In locations with higher rent levels, this will sometimes be necessary even to initially escape from homelessness. Mainstream systems such as those funded by the federal government under the Workforce Investment Act should be used for this purpose.

### THE ROLE OF INCOME IN HOMELESSNESS

Many homeless people are unable to work due to a disability, or unable to quickly earn enough to afford rent. They are often eligible for cash assistance from Supplemental

*“The wages they make aren’t enough to live on and they struggle from month to month trying to make ends meet. Unfortunately, eventually these people can’t support themselves and their families and wind up on the streets.”*

*– Network Member*

Security Income (SSI), Temporary Assistance for Needy Families (TANF) or similar programs. Systems should be in place to work through the eligibility processes in these programs as quickly as possible. As the National Alliance to End Homelessness points out, this may require exceptions to local TANF procedures, which in some places

involve discouraging people from applying for benefits. These exceptions are worthwhile, however, because of the increased self-sufficiency that comes about as a result of more stable housing.

The term *economically disadvantaged* encompasses several sub-populations that may be dealing with homelessness. Each group has its own set of extenuating circumstances that further complicate homelessness. The elderly, for example, may be on a fixed income, thus affecting their access to housing, medical and dental care, and medication.

In general, the economically disadvantaged population tends to be homeless families in crisis. This includes domestic violence victims. These families face unaffordable housing and a shortage of supportive services.

Work does not pay for housing. According to the National Low Income Housing Coalition, there is no community in the nation in which a person working at minimum wage can afford to rent a one-bedroom unit. In Yakima County, a full-time worker would have to make \$12.71 per hour in order to afford a two-bedroom rental unit.

Alternatively, a person working at minimum wage would have to work 69 hours a week on average to afford a two bedroom home.

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## SECTION 9 - INCOME

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For the poorest Americans, reduced incomes are part of a long-term trend. Wages for the lowest-paid workers have gone down significantly in real terms over the past 20 years. The decline in real wages has gone along with an even greater deterioration in the availability and purchasing power of public benefits for the poorest and most afflicted people. In 1995 Congress amended the Supplemental Security Income program so that drug and alcohol addiction could not be considered grounds for disability. In 1996 Congress passed the Personal Responsibility and Work Opportunity Reconciliation Act, which affected food stamp allocations for many people, eliminated SSI eligibility for some children, and turned the administration of welfare programs for families over to the states.

### TOWARDS A BETTER FINANCIAL BASE

**ISSUE:**

*There are limited opportunities for people who are homeless or at risk of becoming homeless to earn livable wages in Yakima County*

While there has been much controversy about the over-all impact of welfare reform, one fact that all concerned seem to agree on is that income of the very poorest families have gone down. Despite a superbly healthy economy, for example, the income of the poorest 20 percent of female headed families with children fell nearly \$600 since 2000. The erosion of income was caused largely by sharp reductions in government cash and food assistance for poor families.

In order to increase the economic self-sufficiency of homeless people, economic opportunities need to be expanded. This could include:

- ◆ Foster the creation of more employment opportunities for homeless people because homeless people often need help getting their foot in the employment door. This is due to a variety of reasons, including the lack of employment opportunities in today's economy, their limited work history and experience, and reluctance by employers to hire homeless people.
- ◆ Ensure that homeless people have access to supports to facilitate their success at employment. In order to be effective for homeless people, education and employment services must be offered as part of an integrated service package; people often need a variety of other services in order to enable them to make a success of their education, training and job search efforts. A priority in this service package must provide affordable child care slots for homeless people engaged in education and employment activities.

Economically Yakima County is chronically depressed. The average unemployment rate is twice the state average. Due to the predominance of service industry and seasonal jobs the average yearly income in the county is 33 percent below the state average. In order to afford an two bedroom residence an individual's annual salary must be higher than \$26,440. For many homeless individuals and families, including the so-called "working poor", earning a

**CHALLENGE:**

*Expand the opportunities for people to earn a livable wage.*

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## SECTION 9 - INCOME

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livable wage is almost beyond their means. Jobs are often difficult to obtain, wages are low, and there is no guarantee to job security.

For those who are already homeless simply finding a job is a Catch-22 situation. As one woman explained, *“You go in there and explain to people I am homeless. I need a job so I can get out of this homeless situation. They are not going to hire you because you are homeless.”*

### Did You Know ...

#### Nationally

- 31.1 million people lived at or below the poverty line.
- 37.9 million Americans live without health insurance.



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## TEN YEAR PLAN

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### GOAL

**Reduce the number of homeless persons in Yakima County by 50% by the year 2015.**

### OBJECTIVES

- I. Reduce the number of Homeless Families**
  - II. Reduce the number of non-chronically homeless individuals**
  - III. Reduce the number of chronically homeless individuals**
  - IV. Reduce the number of homeless youth**
  - V. Conduct adequate data collection and planning to efficiently manage limited resources for homelessness**
- 
- 1. Develop, enhance and expand affordable housing stock**
  - 2. Prevent homelessness from occurring**
  - 3. Increase household income**
  - 4. Improve access to health services**

# I. Reduce the Number of Homeless Families

## HOUSING STRATEGIES

Develop, enhance and expand affordable housing stock

### Activities:

- |                   |  |
|-------------------|--|
| <b>Short-term</b> | <ol style="list-style-type: none"> <li>1. Develop (build or rehabilitate) 30 new units of affordable housing</li> <li>2. Increase the number of units in organizations currently providing emergency, shelter, transitional and/or permanent supportive housing by 10%</li> <li>3. Develop 56 additional clean and sober units</li> <li>4. Increase the number of rental vouchers for homeless families by 15</li> </ol> |
| <b>Long-term</b>  | <ol style="list-style-type: none"> <li>5. Develop (build or rehabilitate) 60 new units of affordable housing</li> </ol>  |

### PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
<b>1</b>	YCCH; Triumph Treatment Services; Next Step Housing; Yakima Diocese; YWCA  Thirty formally homeless families provided affordable housing	Jan-2006  Jul-2007	\$4,050,000	\$135,000  \$234,000		90	30		90	25 Construction 65 Rehabilitation



## I. Reduce the Number of Homeless Families

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
2	Triumph Treatment Services; YCCH; Next Step Housing; Faith Based Organizations  Expand existing units by 12	Jan-2006 Jul-2007	\$1,620,000	\$54,000 \$93,600		36	12		36	36 Construction
3	Triumph Treatment Services; YCCH; Next Step Housing; Faith Based Organizations  Fifty-six formally homeless families provided transitional and permanent affordable clean & sober housing	Jan-2006 Jan-2009	\$7,560,000	\$252,000 \$436,000		168	56		168	42 Construction 126 Rehabilitation
4	Triumph Treatment Services; YCCH; Next Step Housing; Faith Based Organizations  Thirty-five formally homeless families receive housing vouchers	Jan-2006 Jan-2007	N/A	\$82,500 N/A		45	15		45	45 Vouchers

## I. Reduce the Number of Homeless Families

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
<b>5</b>	YCCH; Triumph Treatment Services; Next Step Housing; Yakima Diocese; YWCA  Sixty formally homeless families provided affordable housing	Jan-2009  Jan-2011	\$8,100,000	\$270,000  \$468,000		180	60		180	45 Construction 135 Rehabilitation

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## I. Reduce the Number of Homeless Families

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**PREVENTION  
STRATEGIES**

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Prevent homelessness among families at imminent risk of losing housing

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**Activities:**

**Short-term**

1. Secure additional funding to expand Housing First opportunities for 50 families: cash assistance, transportation, utility support, communications, rent, intense case management and educational/job skill development
2. Develop an initiative where benefits providers and homeless services providers meet regularly to discuss ways to increase education on benefits and to establish multiple points of entry for all homeless services where homeless can apply for emergency assistance and obtain necessary information about housing options and screen for TANF, Medicaid, Medicare, Basic Health, GAU, VA and other assistance programs
3. Implement an intense case management system within housing projects using housing and homeless resource staff who will provide support and advocacy and maintain contact with individuals who are homeless or at-risk of becoming homeless
4. Create a coordinated training program that expands current educational opportunities combined with other living skills to assist people in maintaining their households
5. Create and distribute a printed resource information directory for homeless persons with services specified by categories
6. Develop an advocacy system to resolve disputes with landlords and prevent loss of housing for persons at risk of homelessness
7. Create a homeless peer support group that provides long-term follow-up, companionship and advocacy for families and individuals
8. Develop an online resource directory of housing services that includes an inventory and information about available low-rent housing options including housing for specialized populations and their criteria which is updated and maintained by service providers and can be accessed by the public
9. Develop public service campaign on the issues of homelessness and prevention and provide information about the availability of subsidized housing programs and how to access these resources
10. Expand weatherization and small home repair programs to low-

## I. Reduce the Number of Homeless Families

income individuals and persons at risk of homelessness

11. Develop regular training and education for case managers and advocates (e.g. SOARS), develop networking opportunities

### PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
1	<p>Yakima Homeless Network; YCCH; OIC; NCAC; Salvation Army; DSHS; WorkSource; Community College; Yakima Interfaith Coalition; EPIC; Yakima County; YNHS; CWCMMH; CCCS; St. Vincent de Paul; Triumph (PCAP);</p> <hr/> <p>50 families receive supportive services and case management when they receive housing</p>	<p>Jan-2006</p> <p>Jul-2007</p>	N/A	<p>N/A</p> <p>\$115,000</p>				-		

## I. Reduce the Number of Homeless Families

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
2	<p>YCCH; Health Care Coalition (Access Specialists); DSHS; CWCMH; 211; Hospitals; Yakima County</p> <p>The time it takes for homeless families to qualify for assistance will decrease by 50%</p>	<p>Jan-2006</p> <p>Jan-2007</p>	N/A	<p>N/A</p> <p>N/A</p>						
3	<p>YCCH; Next Step Housing; Triumph Treatment Services; CWCMH; CCCS; YNHS</p> <p>90% of the organizations providing housing and services will have a resource staff providing intense case management</p>	<p>Jan-2006</p> <p>Jul-2006</p>	N/A	<p>N/A</p> <p>\$272,000</p>						

## I. Reduce the Number of Homeless Families

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
4	CCCS; Salvation Army; EPIC; DSHS; OIC; CWCMH; Triumph Treatment Services; NJP; WSU Cooperative Extension; YWCA; YCCH  80% of all homeless families who go into permanent housing will have graduated from training program	Aug-2006  Jul-2007	N/A	N/A  N/A						
5	CCCS; Salvation Army; EPIC; DSHS; OIC; CWCMH; Triumph Treatment Services; NJP; WSU Cooperative Extension; YWCA; YCCH  Enough resource directories will be printed to give to every homeless person in the County	Jan-2006  Dec-2006	N/A	N/A  N/A						

## I. Reduce the Number of Homeless Families

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
6	NJP; Housing Help for Yakima; City of Yakima ONDS; Dispute Resolution Center; YCCH; DSHS; Landlord Assn;  Reduce the number of evictions by 50%	Jul-2006  Jan-2007	N/A	N/A  N/A						
7	Yakima Interfaith Coalition; Housing Help for Yakima; CWCMH (PATH); Davis High School (for youth); YCCH  Provide a homeless peer for every identified homeless family	Jul-2006  Jan-2007	N/A	N/A  N/A						
8	County; 211; 4People; YCCH  90% of housing and homeless service providers actively participate in the online directory	Aug-2006  Aug-2007	N/A	N/A  N/A						
9	Network Public Education Committee; YCCH  Awareness of homeless issues increases by 50% based on community surveys	Jan-2006  Dec-2006	N/A	N/A  N/A						

## I. Reduce the Number of Homeless Families

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
<b>10</b>	County; OIC; Farmworkers Clinic; Habitat for Humanity; City of Yakima ONDS  Provide 100 additional families with weatherization services	Jul-2006  Jul-2007	N/A	N/A  \$150,000						
<b>11</b>	Yakima County; DSHS; SSI; CWCMH; YCCH; YNHS; NJP; Farmworkers Clinic; CCCS; Faith Based Organizations  A Networking group meets once a week and trainings are held quarterly	Jan-2006  Aug-2006	N/A	N/A  N/A						



# I. Reduce the Number of Homeless Families

## INCOME STRATEGIES

Increase household income for homeless families

### Activities:

**Short-term**

1. Establish Individual Development Accounts (IDA) for families or individuals to use towards a home purchase or education
2. Develop bilingual job readiness program for homeless families and individuals that includes modules in life skills and pays scholarships, childcare, housing subsidy and transportation for specialized populations in safe, positive environments

### PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
1	Yakima Housing Authority, Sunnyside Housing Authority; NCAC; Yakima Diocese; Yakima Interfaith Coalition; CCCS  Provide new IDA accounts for up to 24 families a year	Jan-2006  Jul-2006	N/A	N/A  \$80,000						
2	CCCS; WorkSource; YCCH; Yakima Interfaith Coalition; DSHS; OIC; People for People; Farmworker's Clinic; Goodwill; UGM  75% of participants successfully graduate from program	Jan-2006  Jan-2007	N/A	N/A  \$55,000						

# I. Reduce the Number of Homeless Families

## HEALTH STRATEGIES

Improve access to health services for homeless families

### Activities:

- Short-term**      **1.**      Establish access to bilingual medical and legal services to include families who may not be covered by medical coupons

### PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
<b>1</b>	NJP; YNHS; Farmworker's Clinic; Yakima Interfaith Coalition; Yakima Health Care Coalition (KIDS Connect); YCCH; Triumph; Amiga's Unidas; Radio Cadena; Nuestra Casa;  80% of eligible families are enrolled in services	Jan-2006  Jul-2007	N/A	N/A  \$150,000						

## II. REDUCE THE NUMBER OF NON-CHRONICALLY HOMELESS INDIVIDUALS

### HOUSING STRATEGIES

Develop, enhance and expand affordable housing stock

#### Activities:

- Short-term**
1. Develop (build or rehabilitate) 30 new units of affordable housing
  2. Increase the number of units in organizations currently providing emergency, shelter, transitional and/or permanent supportive housing by 10%
  3. Develop 56 additional clean and sober units
  4. Increase the number of rental vouchers for homeless individuals by 25
  5. Develop 10 non-religious, wet housing units for individuals or persons waiting to get into treatment
  6. Develop 10 units for re-entry housing (persons coming out of institutions)
- Long-term**
7. Develop (build or rehabilitate) 20 new units of affordable housing

### PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
1	YCCH; Triumph Treatment Services; Next Step Housing; Yakima Diocese; YWCA  Thirty formally homeless individuals provided housing	Jan-2006  Jan-2009	\$960,000	\$141,000  \$69,000	30				30	10 Construction 20 Rehabilitation

## II. REDUCE THE NUMBER OF NON-CHRONICALLY HOMELESS INDIVIDUALS

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
2	Triumph, CWCMH, Yakima Interfaith Coalition; PATH; YCCH; Next Step Housing;  Expand existing units by 25	Jan-2006  Jul-2007	\$1,125,000	\$37,500  \$65,000	25				25	10 Construction 15 Rehabilitation
3	Triumph Treatment Services; YCCH; Next Step Housing; Faith Based Organizations  Fifty-six formally homeless individuals provided transitional and permanent affordable clean & sober housing	Jan-2006  Jan-2009	\$2,520,000	\$84,000  \$145,600	56				56	25 Construction 10 Rehabilitation

## II. REDUCE THE NUMBER OF NON-CHRONICALLY HOMELESS INDIVIDUALS

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
4	Triumph Treatment Services; YCCH; Next Step Housing; Faith Based Organizations  Twenty-five formally homeless individuals provided vouchers	Jan-2006 Jan-2007	N/A	\$137,500  N/A	25				25	25 Vouchers
5	Yakima County; Triumph; Next Step Housing;  Ten formally homeless individuals provided housing	Jan-2006 Jan-2008	\$450,000	\$15,000 \$26,000	10				10	10 Rehabilitation
6	DOC; Next Step Housing; YCCH; Triumph; OIC; DSHS; CWCMH  Ten formally homeless individuals provided housing	Jan-2006 Jan-2008	\$450,000	\$15,000 \$26,000	10				10	10 Rehabilitation

## II. REDUCE THE NUMBER OF NON-CHRONICALLY HOMELESS INDIVIDUALS

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
7	YCCH; Triumph Treatment Services; Next Step Housing; Yakima Diocese; YWCA  Twenty formally homeless individuals provided affordable housing	Jan-2009  Jan-2011	\$640,000	\$94,000  \$46,000	20				20	10 Construction 10 Rehabilitation

## II. REDUCE THE NUMBER OF NON-CHRONICALLY HOMELESS INDIVIDUALS

### PREVENTION STRATEGIES

Prevent homelessness among single adults

#### Activities:

#### Short-term

1. Create the capacity for institutions through interagency agreements to notify housing providers of individuals leaving their facilities and have housing options in place for those being discharged from treatment or institutions so they may be placed as they are released; remove barriers, facilitate the coordination and delivery of supportive services and provide case management to homeless individuals leaving institutionalized care
2. Increase the number of street outreach professionals to meet current and future needs
3. Secure additional funding to expand Housing First opportunities for 50 individuals: cash assistance, transportation, utility support, communications, rent, intense case management and educational/job skill development

#### PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
1	CWCMH; Triumph Treatment Services; Police; DSHS; County, DOC, Network Re-entry Committee  100 persons coming out of institutions are provided case management with housing	Jan-2006  Jul-2007	N/A	N/A  \$80,000						

## II. REDUCE THE NUMBER OF NON-CHRONICALLY HOMELESS INDIVIDUALS

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
2	CWCMH (PATH), YNHS  100 additional homeless persons served a year	Jan-2006  Jul-2007	N/A	N/A  \$80,000						
3	Yakima Homeless Network; YCCH; OIC; NCAC; Salvation Army; DSHS; WorkSource; Community College; Yakima Interfaith Coalition; EPIC; Yakima County; YNHS; CWCMH; CCCS; St. Vincent de Paul; Triumph (PCAP);  50 individuals receive supportive services and case management when they receive housing	Jan-2006  Jul-2007	N/A	N/A  \$115,000						



## II. REDUCE THE NUMBER OF NON-CHRONICALLY HOMELESS INDIVIDUALS

### INCOME STRATEGIES

Increase household income for homeless individuals

#### Activities:

#### Short-term

1. Establish Individual Development Accounts (IDA) for families or individuals to use towards a home purchase or education
2. Develop bilingual job readiness program for homeless families and individuals that includes modules in life skills and pays scholarships, childcare, housing subsidy and transportation for specialized populations in safe, positive environments

### PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction *
1	Yakima Housing Authority, Sunnyside Housing Authority; NCAC; Yakima Diocese; Yakima Interfaith Coalition; CCCS  Provide new IDA accounts for up to 24 families a year	Jan-2006  Jul-2006	N/A	N/A  \$80,000						

## II. REDUCE THE NUMBER OF NON-CHRONICALLY HOMELESS INDIVIDUALS

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction *
2	CCCS; WorkSource; YCCH; Yakima Interfaith Coalition; DSHS; OIC; People for People; Farmworker's Clinic;   Goodwill; UGM <hr/> 75% of participants successfully graduate from program	Jan-2006  Jan-2007	N/A	N/A  N/A						

## II. REDUCE THE NUMBER OF NON-CHRONICALLY HOMELESS INDIVIDUALS

### HEALTH STRATEGIES

Improve access to health services for homeless individuals

#### Activities:

#### Short-term

1. Network between existing agencies to identify homeless people not currently in care for HIV/AIDS, work in coordination with those agencies already helping to identify homeless people with HIV/AIDS and work together to get them to the appropriate community Ryan White funded programs and other programs for care
2. Develop collaborative process between mental health and substance abuse services to ensure coordination of care for dually diagnosed homeless persons

#### PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
1	YCCH; YNHS; Care Bearers <hr/> All identified HIV/AIDS persons are referred to benefits and services	Jan-2006  Jul-2007	N/A	N/A  N/A						
2	CWCMH; Triumph; <hr/> Providers jointly case manage persons who are dually diagnosed	Jan-2006  Jul-2007	N/A	N/A  N/A						

### III. REDUCE THE NUMBER OF CHRONICALLY HOMELESS INDIVIDUALS

#### HOUSING STRATEGIES

Develop, enhance and expand affordable housing stock

#### Activities:

- Short-term**
1. Develop (build or rehabilitate) 20 new units of affordable housing
  2. Increase the number of units in organizations currently providing emergency, shelter, transitional and/or permanent supportive housing by 10%
  3. Develop 35 additional clean and sober units
  4. Increase the number of rental vouchers for homeless individuals by 25
  5. Develop 10 non-religious, wet housing units for individuals or persons waiting to get into treatment

#### PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction *
<b>1</b>	YCCH; Triumph Treatment Services; Next Step Housing; Yakima Diocese; YWCA	Jan-2006	\$900,000	\$30,000	20				20	10 Construction 10 Rehabilitation
		Jul-2007		\$52,000						
	Twenty chronically homeless individuals provided affordable housing									

### III. REDUCE THE NUMBER OF CHRONICALLY HOMELESS INDIVIDUALS

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
2	Triumph, CWCMH, Yakima Interfaith Coalition; PATH; YCCH; Next Step Housing;  Expand existing units by 25	Jan-2006  Jul-2007	\$1,125,000	\$37,500  \$65,000	25				25	10 Construction 15 Rehabilitation
3	Triumph Treatment Services; YCCH; Next Step Housing; Faith Based Organizations  Thirty-five chronically homeless individuals provided transitional and permanent affordable clean & sober housing	Jan-2006  Jan-2007	\$1,575,000	\$52,500  \$91,000	35				35	25 Construction 10 Rehabilitation

### III. REDUCE THE NUMBER OF CHRONICALLY HOMELESS INDIVIDUALS

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
<b>4</b>	Triumph Treatment Services; YCCH; Next Step Housing; Faith Based Organizations  Twenty-five chronically homeless individuals provided vouchers	Jan-2006 Jan-2007	N/A	\$137,500  N/A	25				25	25 Vouchers
<b>5</b>	Yakima County; Triumph; Next Step Housing  Ten chronically homeless individuals provided housing	Jan-2006 Jan-2008	\$450,000	\$15,000 \$26,000	10				10	10 Rehabilitation

### III. REDUCE THE NUMBER OF CHRONICALLY HOMELESS INDIVIDUALS

**PREVENTION STRATEGIES**

Prevent homelessness among chronically homeless single adults

**Activities:**

**Short-term**

1. Create the capacity for institutions through interagency agreements to notify housing providers of individuals leaving their facilities and have housing options in place for those being discharged from treatment or institutions so they may be placed as they are released; remove barriers, facilitate the coordination and delivery of supportive services and provide case management to homeless individuals leaving institutionalized care
2. Increase the number of street outreach professionals to meet current and future needs
3. Secure additional funding to expand Housing First opportunities for 50 individuals: cash assistance, transportation, utility support, communications, rent, intense case management and educational/job skill development

**PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES**

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
1	CWCMH; Triumph Treatment Services; Police; DSHS; County, DOC, Network Re-entry Committee  100 persons coming out of institutions are provided case management with housing	Jan-2006  Jul-2007	N/A	N/A  \$80,000						

### III. REDUCE THE NUMBER OF CHRONICALLY HOMELESS INDIVIDUALS

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
2	CWCMH (PATH), YNHS  100 additional homeless persons served a year	Jan-2006  Jul-2007	N/A	N/A  \$80,000						
3	Yakima Homeless Network; YCCH; OIC; NCAC; Salvation Army; DSHS; WorkSource; Community College; Yakima Interfaith Coalition; EPIC; Yakima County; YNHS; CWCMH; CCCS; St. Vincent de Paul; Triumph (PCAP);  50 individuals receive supportive services and case management when they receive housing	Jan-2006  Jul-2007	N/A	N/A  \$115,000						



### III. REDUCE THE NUMBER OF CHRONICALLY HOMELESS INDIVIDUALS

#### INCOME STRATEGIES

Increase household income for homeless individuals

#### Activities:

#### Short-term

1. Establish Individual Development Accounts (IDA) for families or individuals to use towards a home purchase or education
2. Develop bilingual job readiness program for homeless families and individuals that includes modules in life skills and pays scholarships, childcare, housing subsidy and transportation for specialized populations in safe, positive environments

#### PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
1	Yakima Housing Authority, Sunnyside Housing Authority; NCAC; Yakima Diocese; Yakima Interfaith Coalition; CCCS  Provide new IDA accounts for up to 24 individuals	Jan-2006  Jul-2006	N/A	N/A  \$80,000						

### III. REDUCE THE NUMBER OF CHRONICALLY HOMELESS INDIVIDUALS

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
2	CCCS; WorkSource; YCCH; Yakima Interfaith Coalition; DSHS; OIC; People for People; Farmworker's Clinic; Goodwill; UGM  <hr style="width: 20%; margin-left: 0;"/> 75% of participants successfully graduate from program	Jan-2006  Jan-2007	N/A	N/A  N/A						

### III. REDUCE THE NUMBER OF CHRONICALLY HOMELESS INDIVIDUALS

**HEALTH STRATEGIES**

Improve access to health services for chronically homeless individuals

**Activities:**

**Short-term**

1. Establish a program where registered nurses accompany mental health case managers to provide "on the street" first aid and minor medical services with referrals made to other area providers for treatment of more serious conditions or access to supportive services
2. Establish proactive outreach and harm reduction for IDU's by providing day-to-day referrals for wound and abscess care and transfer care from the ER to neighborhood health clinics

**PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES**

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
1	YNHS; CWCMH; Hospitals; Health District; Farmworker's Clinic; Triumph  All homeless persons have access to basic health services	Jan-2006  Jul-2006	N/A	N/A  \$170,000						
2	YNHS; Health District  All IDU's have access to wound care	Jan-2006  Jul-2006	N/A	N/A  N/A						

## IV. REDUCE THE NUMBER OF HOMELESS YOUTH

### HOUSING STRATEGIES

Develop, enhance and expand affordable housing stock

#### Activities:

#### Short-term

1. Develop youth center to combine housing, education, medical and other services for up to 10 youth
2. Create 10 additional cooperative or transitional housing for homeless youth
3. Support and sustain the number of units in organizations currently providing housing for youth

#### PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
<b>1</b>	EPIC; OIC; New Hope; DCFS; Farmworker's Clinic; Casey Family; Schools; CWCMMH; Consumer Credit Counseling  Up to 10 youth receive services	Jan-2006  Dec-2006	\$200,000	\$47,000  \$23,000	10				10	10 Rehabilitation
<b>2</b>	DSHS; EPIC; OIC; Triumph Treatment Services  Provide up to 10 youth a year with housing and services	Jan-2006  Jan-2008	\$400,000	\$47,000  \$23,000	10				10	10 Rehabilitation

## IV. REDUCE THE NUMBER OF HOMELESS YOUTH

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
3	EPIC; Network Youth Committee  Increase support to current housing by 10%	Jan-2006  Dec-2006	N/A	\$7,400  \$4,600						

## IV. REDUCE THE NUMBER OF HOMELESS YOUTH

### PREVENTION STRATEGIES

Prevent homelessness among homeless youth

#### Activities:

- Short-term**
1. Encourage service providers to designate a youth point person and organize a contact list of point people in the community
  2. Increase the number of street outreach professionals to meet current and future needs
  3. Secure additional funding to expand Housing First opportunities for 50 individuals: cash assistance, transportation, utility support, communications, rent, intense case management and educational/job skill development

#### PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
<b>1</b>	OIC; School Districts; Auhtanum Pioneer Church; NJP; EPIC  Provide one point person per youth serving agency	Jan-2006  Dec-2006	N/A	N/A  N/A						
<b>2</b>	CWCMH (PATH), YNHS  100 additional homeless persons served a year	Jan-2006  Jul-2007	N/A	N/A  \$80,000						

## IV. REDUCE THE NUMBER OF HOMELESS YOUTH

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
3	<p>Yakima Homeless Network; YCCH; OIC; NCAC; Salvation Army; DSHS; WorkSource; Community College; Yakima Interfaith Coalition; EPIC; Yakima County; YNHS; CWCMMH; CCCS; St. Vincent de Paul; Triumph (PCAP);</p> <p>50 individuals receive supportive services and case management when they receive housing</p>	<p>Jan-2006</p> <p>Jul-2007</p>	N/A	<p>N/A</p> <p>\$115,000</p>						

## IV. REDUCE THE NUMBER OF HOMELESS YOUTH

### INCOME STRATEGIES

Prevent homelessness among homeless youth

#### Activities:

- Short-term**
1. Establish Individual Development Accounts (IDA) for families or individuals to use towards a home purchase or education
  2. Develop bilingual job readiness program for homeless families and individuals that includes modules in life skills and pays scholarships, childcare, housing subsidy and transportation for specialized populations in safe, positive environments

### PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
<b>1</b>	Yakima Housing Authority, Sunnyside Housing Authority; NCAC; Yakima Diocese; Yakima Interfaith Coalition; CCCS  Provide new IDA accounts for up to 24 families a year	Jan-2006  Jul-2006	N/A	N/A  \$80,000						
<b>2</b>	CCCS; WorkSource; YCCH; Yakima Interfaith Coalition; DSHS; OIC; People for People; Farmworker's Clinic; Goodwill; UGM  75% of participants successfully graduate	Jan-2006  Jan-2007	N/A	N/A  N/A						



## IV. REDUCE THE NUMBER OF HOMELESS YOUTH

### HEALTH STRATEGIES

Improve access to health services for homeless youth

#### Activities:

#### Short-term

1. Establish a program where registered nurses accompany mental health case managers to provide "on the street" first aid and minor medical services with referrals made to other area providers for treatment of more serious conditions or access to supportive services
2. Establish proactive outreach and harm reduction for IDU's by providing day-to-day referrals for wound and abscess care and transfer care from the ER to neighborhood health clinics

#### PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
1	YNHS; CWCMMH; Hospitals; Health District; Farmworker's Clinic; Triumph  All homeless persons have access to basic health services	Jan-2006  Jul-2006	N/A	N/A  \$170,000						
2	YNHS; Health District  All IDU's have access to wound care	Jan-2006  Jul-2006	N/A	N/A  N/A						

## CONDUCT ADEQUATE DATA COLLECTION AND PLANNING TO EFFICIENTLY MANAGE LIMITED RESOURCES FOR HOMELESSNESS

### Activities:

- Short-term**
1. Conduct annual Point In Time count and publicize the results
  2. Conduct annual Continuum of Care Housing Inventory and publicize the results
  3. Increase HMIS participation

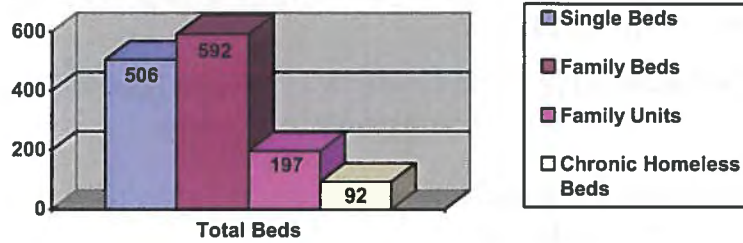
### PROJECTED TIME FRAMES, COSTS AND BEDS CREATED IMPLEMENTING STRATEGIES

Strategy	Who / Intermediate Outcome	Start Planning / Implementation Date	Capital Costs	Annual Housing Operating Costs / Annual Service Costs	Ind. Beds	Family Beds	Family Units	Chronically Homeless Ind. Beds	TOTAL BEDS	Beds created with vouchers, leasing, renovation, or new construction*
<b>1</b>	YCCH; County; Homeless Network <hr/> All homeless persons counted annually	Nov-2005  Jan-2006								
<b>2</b>	County; Homeless Network <hr/> All current and future beds counted annually	Jan-2006  Mar-2006								
<b>3</b>	Homeless Network; County; YCCH <hr/> Increase participation by 50%	Jan-2006  Feb-2006								

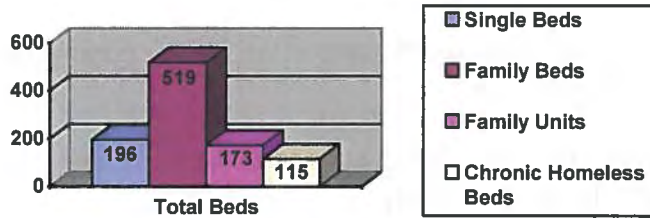
## TOTAL COST AND UNMET NEED FOR HOUSING THE HOMELESS

Yakima County's 10-year plan is an ambitious undertaking that will require the combined resources and efforts of local government, business, non-profit organizations, the faith community and individual citizens in order to achieve our ultimate goal of ending homelessness in Yakima County. The following tables and graphs represent our best estimate of the total cost and number of beds and housing units it will take to achieve our goal.

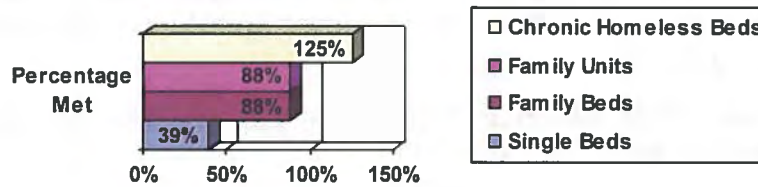
**Esitimated Unmet Need for Beds/Units**



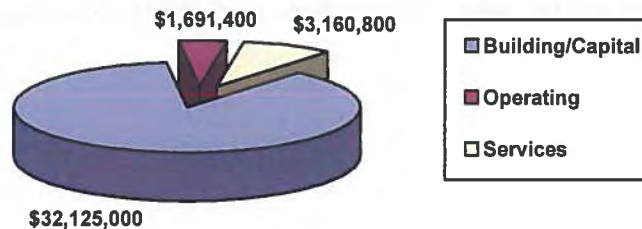
**Number of Beds/Units to be Created**



**Percentage of Need to be Met**



**Total Costs to Acheive Goal**



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## **RECOMMENDATIONS FOR STATE LEGISLATIVE AND POLICY CHANGES NEEDED TO ADDRESS HOMELESSNESS**

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1. Introduce legislation to prevent families from being evicted from November 1 - April 1 (winter months - similar to Minnesota law).
2. Increased funding for housing, food and utilities through the following State programs (ESAP, EFAP and LIHEP) and give a higher priority to serving the homeless.
3. Create easier ways within DSHS for homeless persons to access cash benefits similar to the national SOARS initiative.
4. Make serving the homelessness population a top priority in state agencies and programs.
5. Create and fund a Homeless Ombudsman program.
6. Pass legislation that would accommodate undocumented people with housing and services.
7. Ensure that the local 40% share of 2163 funds sent to the state goes back to the local community.
8. Increase the LIHEP funding in proportion to increasing energy costs; dedicate a portion to homeless prevention and allow more local input into how funds are allocated.
9. Require state agency officials and staff to serve on local Continuum's of Care so they can become more involved in local homeless and housing issues.
10. Change DSHS Additional Requirements to reflect the actual need and not some arbitrary set amount.
11. Increase funding for the State IDA program and target the homeless.
12. Include consumers' voice in state policy decision by appointing them to positions on key state committees such as the Interagency Council on Homelessness.

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## ATTACHMENT 1 - DEFINITIONS

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Affordable Housing

Defined as paying less than 30 percent an individual's income for housing.

At Risk of Becoming Homeless

Being on the brink of homelessness, often because of having extremely low income and paying too high a percentage of that income (typically 50 percent or more) on rent.

Beds

Typically used to describe overnight sleeping capacity in shelters.

Chronically Homeless

Also described as "hard to serve" homeless. Individuals who are homeless more than one year or more than three times in last three years; with disability.

Continuum of Care

A community plan to organize and deliver housing and services to meet the specific needs of people who are homeless as they move to stable housing and maximum self-sufficiency. It includes strategies to end homelessness and prevent a return to homelessness.

Domestic Violence

Patterns of coercive control in an intimate relationship. This control may be seen in physical assault or in more subtle, but equally devastating ways. Verbal, emotional, financial, and sexual abuse, as well as isolation, fall under the realm of abusive behaviors. Domestic violence crosses all racial, economic, ethnic, and religious communities.

Emergency Shelter

Short-term shelter for emergency situations (usually for 30 days, although it can be longer).

Homeless

According to the Stewart B. McKinney Act, 42 U.S.C. § 11301, et seq. (1994) a person is considered homeless who "lacks a fixed, regular, and adequate nighttime residence and; has a primary nighttime residency that is (A) a supervised

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## ATTACHMENT 1 - DEFINITIONS

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publicly or a privately operated shelter designed to provide temporary living accommodations, (B) an institution that provides a temporary residence for individuals intended to be institutionalized, or (C) a public or private place for not designed for, or ordinary used as, a regular sleeping accommodation for human beings”.

### Homeless Youth

An unaccompanied youth under the age of 18 and not emancipated.

### Housing First

A Housing First approach rests on two central premises: Re-housing should be the central goal of our work with people experiencing homelessness, and by providing housing assistance and follow-up case management services after a family or individual is housed, we can significantly reduce the time people spend in homelessness. There are three components to this approach:

- **Crisis intervention, emergency services, screening and needs assessment:** Individuals and families who have become homeless have immediate, crisis needs that need to be accommodated, including the provision of emergency shelter. There should be an early screening of the challenges and resources that will affect a re-housing plan.
- **Permanent housing services:** The provision of services to help families access and sustain housing includes working with the client to identify affordable units, access housing subsidies, and negotiate leases. Clients may require assistance to overcome barriers such as poor tenant history, credit history and discrimination based on ethnicity, gender, family make-up, and income source. Providers may need to develop a roster of landlords willing to work with the program and engage in strategies to reduce disincentives to participate.

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## ATTACHMENT 1 - DEFINITIONS

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- **Case management services:** The provision of case management occurs (1) to ensure individuals and families have a source of income through employment and/or public benefits, and to identify service needs *before the move into permanent housing*; and (2) to work with families *after the move into permanent housing* to help solve problems that may arise that threaten the clients' tenancy including difficulties sustaining housing or interacting with the landlord and to connect families with community-based services to meet long term support/service needs.

Outreach

Developing relationships, providing service delivery and resources to homeless individuals who generally live on the streets or other unsheltered settings.

Permanent Supportive Housing

Involves permanent, affordable housing with support services as needed.

Serious Mental Illness (SMI)

Respondent has a major disorder (such as depression, psychosis, or manic episodes) and meets at least one of these additional criteria: (1) Functional limitation that limits major life activities, ability to work, or taking care of personal needs such as bathing; (2) Mental health (MH) services use or desire for MH services; (3) Danger to self or others; (4) Dependence, i.e., inability to support one's self or provide for one's own medical care.

Transition Shelter

Refers to shelter provided to individuals for up to two years.

Wraparound Services:

A delivery methodology in which multiple community-based services and supports emphasize the strengths of the individual/family and includes the delivery of coordinated, integrated, highly individualized unconditional services that addresses all of the needs of

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## ATTACHMENT 1 - DEFINITIONS

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the individual/family in a comprehensive manner.



## PARTICIPANTS IN THE TEN-YEAR PLANNING PROCESS

<u>Name</u>	<u>Agency</u>	<u>Representing</u>
Tim Sullivan	United Way of Yakima County	Yakima County
Diana McClaskey	Next Step Housing	D&A Housing
Robert Gutierrez	DSHS Yakima CSO	TANF Clients
Diana Trevino	Yakima Neighborhood Health	Homeless Health Issues
Rhonda Hauff	Yakima Neighborhood Health	Homeless Health Issues
Elisabeth Tutsch	Northwest Justice Project	Tenant Landlord Issues
Jack Maris	Central Washington Comprehensive Mental Health	Mental Illness and Street Outreach
Steve Hill	Yakima County	Yakima County
Carole Folsom-Hill	Yakima Interfaith Coalition	Single and Chronic Homeless
Larry Connell	Association of Churches	Faith Community
Rodona Baysinger	Northwest Community Action Council	Emergency Housing
Lupita Gutierrez-Parker	Yakima County Coalition for the Homeless	Homeless Families and HIV/AIDS
Julia Cedeno	Community Volunteer	Independent Grant Writer
Katrina Jones	YWCA of Yakima	Domestic Violence
Beth Dannhardt	Triumph Treatment Services	D&A Treatment and Housing
Shon Hilton	Yakima County Coalition for the Homeless	HMIS
Geoff Baker	Consumer Credit Counseling Services	Consumer Credit and Counseling
Steven Mitchell	OIC of Washington	Housing and Weatherization
Robert Zink	Ahtanum Pioneer Church	Homeless Youth
Steve Gaulk	Central Washington Comprehensive Mental Health	(PATH) Homeless Outreach
Wally Lee	Triumph Treatment Services	D&A Services and Housing
Ron Farino	Washington State Department of Corrections	Re-entry Housing
Ken Dove	Salvation Army of Yakima	Emergency Services
Lisay Baldoz	Yakima County Coalition for the Homeless	Homeless Families and HIV/AIDS
Pat Carlton	Next Step Housing	D&A Housing
Annette Rodriguez	Yakima Neighborhood Health Services	Health Care for the Homeless
Stephanie Murphy	DSHS Wapato CSO	TANF Clients

**CONTACT INFORMATION**

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