



## YVCOG EXECUTIVE COMMITTEE AGENDA

**Monday, December 14, 2015**  
**1:30 p.m.**

The 300 Building  
311 North 4<sup>th</sup> St, Ste 204, Yakima

### YVCOG EXECUTIVE COMMITTEE MEMBERS:

Jim Restucci, Chair, Mayor, City of Sunnyside  
John Hodkinson, Vice-Chair, Member-at-Large  
Mike Leita, Commissioner, Yakima County  
Maureen Adkison, Council Member, City of Yakima  
Dan Olson, Council Member, City of Union Gap – Area 1 Representative  
Loren Belton, Mayor, City of Toppenish – Area 2 Representative  
Mario Martinez, Mayor, City of Mabton – Area 3 Representative

- ❖ **CALL TO ORDER** – The December 14, 2015 meeting of the YVCOG Executive Committee will come to order at \_\_\_\_ p.m.
- ❖ **INTRODUCTIONS / ROLL CALL**
- ❖ **APPROVAL OF MINUTES** – *November 16, 2015 (pages 3-6)*
- ❖ **PUBLIC COMMENT POLICY** – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting*

### NEW BUSINESS

1. Correspondence  
*Larry Mattson, Executive Director*  
*Tami Hayward, Office Specialist*
  - 2016 Technical Assistance Contracts received.
  - 2016 Accurate Language Systems contract for on-call translation services.
  - 2016 Eco Resources contract for modeling services
  - PSA contract with Wapato to complete their CDBG Planning Only Grant.
  - Commencing discussion re: the RCDI grant
  - Professional Service Agreement with Ellie Lambert*Action: Information*
2. Program Updates  
*Joseph Calhoun, Planner*
3. Homeless Program  
*Tim Sullivan, Manager*
4. Monthly Budget Report  
*Chris Wickenhagen, Deputy Director (Pages 7-11)*
  - November 2015 Budget Report.  
*Action: Approval.*
  - November 2015 Cash Flow Statement.  
*Action: Information.*

5. Approval Of Vouchers

*Chris Wickenhagen, Deputy Director*

*Action: Review, approval and authorization of signatures.*

6. 2016 Meeting Dates

*Larry Mattson, Executive Director (Page 12)*

*Action: Discuss January Meeting Dates and Approve YVCOG meeting dates for 2016 for publication.*

7. 2016 YVCOG Employee Manual

*Chris Wickenhagen, Deputy Director*

*Action: Approval*

8. Executive Session: Annual Performance Review of Executive Director

“The Yakima Valley Conference of Governments shall convene an Executive Session, pursuant to RCW 42.30.110(1)(g)(“review the performance of a public employee”) for the purpose of reviewing the performance of the Executive Director, Lauris Mattson. This session will begin at \_\_\_\_\_ o’clock, and will be concluded at \_\_\_\_\_ o’clock.”

*Larry Mattson, Executive Director & Executive Committee*

*Action: Review performance. (2015 Summary of Accomplishments & 2016 Goals to be provided in advance of meeting)*

9. Set 2016 Salary for Executive Director

*Executive Committee*

*Action: Approve 2016 salary for Executive Director.*

10. January 20, 2016 General Membership Meeting

*Larry Mattson, Executive Director*

- Location: **Toppenish**
- Program Suggestions: 2015/2016 Staff program updates; All Aboard WA?
- Nomination of Executive Committee Members and Policy Board Members

*Action: Discussion of program and business items.*

❖ **OLD BUSINESS**

❖ **OTHER BUSINESS**

❖ **PUBLIC COMMENT**

❖ **ADJOURN** at \_\_\_\_\_ p.m.

YVCOG EXECUTIVE COMMITTEE MEETING MINUTES  
December 14, 2015

- CALL TO ORDER Mr. Hodkinson, Vice Chairman, called the December 14, 2015 meeting of the YVCOG Executive Committee to order at 2:26pm
- ROLL CALL & INTRODUCTIONS Members present Maureen Adkison, John Hodkinson, Mario Martinez, Loren Belton, Mike Leita and Dan Olson  
Call in: Jim Restucci  
Members Absent:  
YVCOG staff present: Larry Mattson, Chris Wickenhagen, Avery Zoglman, Joseph Calhoun Tim Sullivan, Shawn Conrad, Tami Hayward, and Jessica Hansen  
Others present:  
A quorum was present.  
*\*Indicates notice of absence received prior to meeting.*
- APPROVAL OF MINUTES Ms. Adkison moved to approve the minutes\* of the November 16, 2015 meeting Mr. Belton seconded. The motion carried.
- PUBLIC COMMENT POLICY It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.
- OLD BUSINESS None.
- NEW BUSINESS
- Correspondence* Mr. Mattson informed the Executive Committee of two items:  
First, Patrick Ibarra, a nationally known speaker, will be back in the Yakima area at the Yakima Museum on January 29, 2016. The Topic of the conference is "Working with the Millennial generation." Patrick Ibarra, a former city manager, owns and operates a Glendale, Arizona-based organizational-improvement and efficiency consulting practice, the Mejorando Group. ("Mejorando" is Spanish for "getting better all the time.") He holds master's degrees in public administration and organizational development, and is a faculty associate member at Arizona State University, where he teaches a graduate course on organizational change. Information about this conference has been sent to all of the City Clerks and the County Clerk.
- Mr. Olson commented that the Legislation Action Days will be held January 27 and 28<sup>th</sup> of 2016.
- Secondly, Mr. Mattson informed the Executive Committee about a new contract that was signed with Elizabeth Lambert. Ellie has been contracted specifically for Project Homeless Connect which will take place on January 27<sup>th</sup> and 28<sup>th</sup>.
- Contracts* 2016 TA Contracts - Ms. Hansen reported that YVCOG has received most of the 2016 Technical Assistant Contracts. These contracts were pre-approved at the November 16, 2015 Executive Committee meeting and will just need to be signed.
- 2016 Accurate language Systems contract for on-call translation services will be utilized again this year for newspaper translations and other materials.

2016 Eco Resources contract for modeling services

This is a two year contract with Bob Shull from VISSUM which is the Transportation modeling software that YVCOG uses. This contract allows Deb to contact Bob with any questions or needs associated with transportation modeling.

PSA contract with Wapato to complete their CDBG Planning Only Grant  
Mr. Mattson reported that this is a planning only grant that Ms. Conrad will be working on.

Commencing discussion re: the RCDI grant (Rural Community Development Initiative) Grants. Mr. Mattson informed the board that this grant was considered a couple of years ago by several cities throughout the Yakima Valley and is being considered yet again. This grant needs a local 50% match but, if awarded, the Yakima Valley would be able to hire someone, specifically for economic development, for the next 3 years.

Mr. Mattson reported that Article 8 was approved at the General Membership meeting and that YVCOG will be sending out a template resolution for all cities to add to their City Council agenda. Having all of the cities approve the resolution will ratify the article.

#### *Program Updates*

- GMA activities - Working with Grandview on their comprehensive plan update and just presented their capital facility elements to their planning commission. Selah – presenting a couple of chapters of their comprehensive plan to the planning commission. Naches – working on a draft on their plan to present in December. Granger and Mabton – contracts were just approved and will start moving forward on those. Working with all of these cities on periodic updates.
- City of Wapato –currently working on their parks plan and they have their GMA Homeless Program - providing assistance on the Continuum of Care (CoC) Program.
- Currently working on a CDBG planning only grant for City of Wapato. Attending and coordinating the UGM meetings that are occurring between various city staff and County representatives. The next meeting will be January 12<sup>th</sup> at Toppenish City Hall
- Mabton – helping with their safe routes to school program.
- The Funder’s forum will be happening sometime in March since members are interested in having it again. The funder’s forum has state funders coming out and talk about how their funding programs work.
- December 7<sup>th</sup> received the signed grant documents from the Department of Health so YVCOG can start working on the Terrace Heights water consolidation feasibility study. Mr. Mattson and Mr. Calhoun have already setup and have attending planning committee meetings for this project.

#### *Homeless Assistance Program*

Mr. Sullivan informed there are two contracts that are renewed every year called the Housing Assistance Fund (HAF.) These contracts are managed by Yakima Neighborhood Health Services (Upper Valley) and Northwest Community Action Center (Lower Valley.) Each contract is for \$10,000 and provides the hotel/motel vouchers, emergency services, and gap funding.

Mr. Sullivan has a \$15,000 contract with Yakima Neighborhood Health Services for Project Homeless Connect. This money will be allotted for the Service providers, rental spaces, food, staff support, etc.

All of the contracts discussed at this meeting come out of the local filing revenues and these are ongoing contracts that are renewed every year.

Mr. Belton made a motion to allow the Homeless Director to sign and forward on all contracts to be presented on to the Yakima County Commissioners. Mr. Restucci seconded.

Motion Carried.

*Approval of Vouchers*

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Executive Committee.

As of this date, the Executive Committee approved for payment those claims and payroll vouchers in the list as follows: payroll vouchers numbered DEC-15-001 through DEC-15-006 in the total amount of \$86,200.00, and claim vouchers numbered DEC-15-007 through DEC-15-040 in the total amount of \$321,909.97. Mr. Martinez moved to approve the December Vouchers;\* Mr. Olson seconded this motion. Motion carried.

*Monthly Budget Report*

Ms. Wickenhagen presented the Preliminary November 2015 Monthly Budget Report\* showing a revenue balance of \$71,237.27. Mr. Belton moved to approve the monthly budget report. Ms. Adkison seconded. Motion carried.

*2016 Meeting Dates*

The 2016 Yakima Valley Conference of Governments meeting dates Calendar has been provided for the board. There is a conflict for the January Policy Board and Executive Committee Meetings with the General Membership meeting.

Ms. Adkison moved to change the conflicting meeting from January 20, 2016 to January 11, 2016. Mr. Restucci seconded. Motion Carried.

Ms. Adkison moved to accept the 2016 calendar meeting dates. Mr. Olson seconded. Motion Carried.

*2016 YVCOG Employee Manual*

The employee manual is back from WCIA and YVCOG has made any changes that WCIA recommended.

Ms. Adkison moved to approve the employee manual with all additions and changes made. Mr. Martinez seconded.

Motion Carried.

*Executive Session – Annual Performance Review of the Executive Director.*

The Annual Performance Review of the Executive Director to be postponed until the Chairman can attend the meeting.

*Set 2016 Salary for Executive Director*

Since the Annual Performance Review of the Executive Director has been postponed until the next meeting, the 2016 salary for the Executive Director will also have to be postponed.

*General Membership Meeting*

Mr. Mattson reported that the January 20, 2016 General Membership meeting will be held at the Toppenish Eagles in Toppenish WA. The programs will be YVCOG Staff Program updates and All Aboard Washington. The nomination of Executive Committee Members and Policy Board Members will also be held during this meeting.

The Board also recommended having VERG at a General Membership Meeting.

OTHER BUSINESS

PUBLIC COMMENT           None.

ADJOURN                   With no other business, Mr. Hodkinson adjourned the meeting at 3:07 p.m.

Respectfully submitted,

\_\_\_\_\_  
James A. Restucci, YVCOG Executive Committee Chair

\_\_\_\_\_  
Date signed

ATTEST:

\_\_\_\_\_  
Jessica Hansen, Executive Committee Secretary

**YVCOG Executive Committee Meeting December 14, 2015  
PRELIMINARY BUDGET REPORT  
Nov-15**

Prepared By Christina Wickenhagen, Deputy Director

REVENUES RECEIVED:		2014	YVCOG 2015	Homeless Program	2015 TOTAL
January		\$ 136,397.75	\$ 139,242.72	\$ -	\$ 139,242.72
February		\$ 16,271.78	\$ 8,458.67	\$ -	\$ 8,458.67
March		\$ 96,237.46	\$ 122,787.20	\$ -	\$ 122,787.20
April		\$ 68,817.66	\$ 88,696.32	\$ -	\$ 88,696.32
May		\$ 53,265.46	\$ 73,382.91	\$ -	\$ 73,382.91
June		\$ 49,677.21	\$ 27,377.24	\$ -	\$ 27,377.24
July		\$ 62,434.49	\$ 153,299.59	\$ -	\$ 153,299.59
August		\$ 14,011.30	\$ 18,103.44	\$ -	\$ 18,103.44
September		\$ 56,655.80	\$ 76,710.24	\$ 34,680.94	\$ 111,391.18
October		\$ 48,735.55	\$ 69,018.54	\$ 27,551.96	\$ 96,570.50
<b>November</b>		<b>\$ 52,712.46</b>	<b>\$ 72,309.46</b>	<b>\$ 69,678.16</b>	<b>\$ 141,987.62</b>
December		\$ 51,734.93			
<b>Total Revenue MTD (through November)</b>		<b>\$ 655,216.92</b>	<b>\$ 849,386.33</b>	<b>\$ 131,911.06</b>	<b>\$ 981,297.39</b>
<b>Total Revenue YTD</b>		<b>\$ 706,951.85</b>	<b>\$ 849,386.33</b>	<b>\$ 131,911.06</b>	<b>\$ 981,297.39</b>
<b>EXPENDITURES:</b>					
<b>Salaries</b>	January	\$ 36,171.80	\$ 44,902.46	\$ -	\$ 44,902.46
	February	\$ 36,024.11	\$ 44,973.88	\$ -	\$ 44,973.88
	March	\$ 36,142.51	\$ 45,466.69	\$ -	\$ 45,466.69
	April	\$ 36,274.46	\$ 45,405.04	\$ -	\$ 45,405.04
	May	\$ 36,866.00	\$ 45,262.88	\$ -	\$ 45,262.88
	June	\$ 29,060.27	\$ 45,405.04	\$ -	\$ 45,405.04
	July	\$ 29,949.67	\$ 37,482.01	\$ 19,426.70	\$ 56,908.71
	August	\$ 29,725.34	\$ 39,802.56	\$ 17,452.90	\$ 57,255.46
	September	\$ 29,586.90	\$ 36,403.52	\$ 20,129.42	\$ 56,532.94
	October	\$ 29,740.24	\$ 38,198.98	\$ 22,593.28	\$ 60,792.26
	<b>November</b>	<b>\$ 35,221.53</b>	<b>\$ 38,136.37</b>	<b>\$ 22,857.25</b>	<b>\$ 60,993.62</b>
	December	\$ 34,265.93			
<b>Total Salaries MTD (through November)</b>		<b>\$ 364,762.83</b>	<b>\$ 461,439.43</b>	<b>\$ 102,459.55</b>	<b>\$ 563,898.98</b>
<b>Total Salaries YTD</b>		<b>\$ 399,028.76</b>	<b>\$ 461,439.43</b>	<b>\$ 102,459.55</b>	<b>\$ 563,898.98</b>
<b>Vouchers</b>	January	\$ 31,042.82	\$ 37,102.55	\$ -	\$ 37,102.55
	February	\$ 25,676.82	\$ 27,281.15	\$ -	\$ 27,281.15
	March	\$ 25,927.10	\$ 28,564.67	\$ -	\$ 28,564.67
	April	\$ 23,260.02	\$ 25,014.46	\$ -	\$ 25,014.46
	May	\$ 22,484.02	\$ 37,301.64	\$ -	\$ 37,301.64
	June	\$ 17,282.84	\$ 33,450.80	\$ -	\$ 33,450.80
	July	\$ 19,420.69	\$ 10,627.02	\$ 15,254.24	\$ 25,881.26
	August	\$ 17,167.92	\$ 20,792.30	\$ 10,099.06	\$ 30,891.36
	September	\$ 23,769.36	\$ 15,626.24	\$ 12,638.83	\$ 28,265.07
	October	\$ 22,346.83	\$ 24,068.76	\$ 14,316.63	\$ 38,385.39
	<b>November</b>	<b>\$ 20,634.07</b>	<b>\$ 20,790.90</b>	<b>\$ 13,231.89</b>	<b>\$ 34,022.79</b>
	December	\$ 22,871.42			
<b>Total Vouchers MTD (through November)</b>		<b>\$ 249,012.49</b>	<b>\$ 280,620.49</b>	<b>\$ 65,540.65</b>	<b>\$ 346,161.14</b>
<b>Total Vouchers YTD</b>		<b>\$ 271,883.91</b>	<b>\$ 280,620.49</b>	<b>\$ 65,540.65</b>	<b>\$ 346,161.14</b>
<b>TOTAL EXPENDITURES MTD (through November)</b>		<b>\$613,775.32</b>	<b>\$742,059.92</b>	<b>\$168,000.20</b>	<b>\$910,060.12</b>
<b>TOTAL EXPENDITURES YTD</b>		<b>\$670,912.67</b>	<b>\$742,059.92</b>	<b>\$168,000.20</b>	<b>\$910,060.12</b>
<b>Revenue Balance</b>		<b>\$36,039.18</b>	<b>\$107,326.41</b>	<b>-\$36,089.14</b>	<b>\$71,237.27</b>

# Yakima Valley Conference of Governments Preliminary REVENUE Budget

92%

Homeless

Sub-Departments Grants/Contracts	November	YTD Actual Revenue	2015 Budget	Homeless Budget	Year-to-Date \$ Variance	Year-to-Date % Variance	Homeless Year-to-Date \$ Variance
<b>Beginning Fund Bal-Designated **</b>			195,000.00		195,000.00		
<b>Administration</b>							
Admin-Gen'l Assessment	-	111,961.00	111,960.00		-1.00	100%	
Admin-Misc Revenue (copies, posters)	30.46	73.22	500.00		426.78	15%	
Admin-Assoc Membership Fees	-	300.00	300.00		0.00	100%	
<b>Total Administration</b>	<b>30.46</b>	<b>112,334.22</b>	<b>112,760.00</b>		<b>425.78</b>	<b>100%</b>	
Intergov-Local Match WSDOT	-	40,741.00	41,642.00		901.00	98%	
Intergov -Local Transit	-	3,000.00	3,000.00		0.00	100%	
<b>Total Intergov-Local</b>	<b>-</b>	<b>43,741.00</b>	<b>44,642.00</b>		<b>901.00</b>	<b>98%</b>	
<b>STP - Fed Hwy Admin WSDOT</b>	<b>11,434.21</b>	<b>21,578.28</b>	<b>50,000.00</b>		<b>28,421.72</b>	<b>43%</b>	
<b>MPO/RTPO 14/15</b>							
FHWA-DOT-Metro Plan (PL)		217,050.26	217,051.00		0.74	100%	
FTA-DOT-Metro Plan Grant	-	42,644.98	42,658.00		13.02	100%	
RTPO-WSDOT	-	82,923.98	82,958.00		34.02	100%	
<b>Total MPO/RTPO</b>	<b>-</b>	<b>342,619.22</b>	<b>342,667.00</b>		<b>47.78</b>	<b>100%</b>	
<b>MPO/RTPO 15/16</b>							
FHWA-DOT-Metro Plan (PL)	19,587.73	99,669.11	132,949.00		33,279.89	75%	
RTPO-WSDOT	18,527.51	28,628.32	35,756.00		7,127.68	80%	
<b>Total MPO/RTPO</b>	<b>38,115.24</b>	<b>128,297.43</b>	<b>168,705.00</b>		<b>40,407.57</b>	<b>76%</b>	
<b>ACE - DOH</b>	<b>-</b>	<b>2,276.70</b>	<b>2,477.00</b>		<b>200.30</b>	<b>92%</b>	
<b>CTR - Plans &amp; Progr WSDOT 14/15</b>	<b>-</b>	<b>75,404.83</b>	<b>75,405.00</b>		<b>0.17</b>	<b>100%</b>	
<b>CMAQ Grant 14/15</b>	<b>-</b>	<b>15,897.10</b>	<b>15,899.00</b>		<b>1.90</b>	<b>100%</b>	
<b>CTR - Plans &amp; Progr WSDOT 15/16</b>	<b>-</b>	<b>12,361.81</b>	<b>38,000.00</b>		<b>25,638.19</b>	<b>33%</b>	
<b>CMAQ Grant 15/16</b>	<b>19,863.49</b>	<b>36,918.77</b>	<b>49,446.00</b>		<b>12,527.23</b>	<b>75%</b>	
<b>Homeless Assistance &amp; Prevention</b>	<b>69,678.16</b>	<b>131,911.06</b>	<b>295,400</b>		<b>163,488.94</b>	<b>45% *83%</b>	
<b>Intergov-Scholarship</b>			<b>1,500.00</b>		<b>1,500.00</b>	<b>0%</b>	



Inter-Serv-Exec Boards (TA Contr)

Mem... TA's 2014	-	1,141.82			
Grandview GMA PSA 2015	-	8,563.38			
Grandview TA 2015	-	1,473.51			
Granger TA 2015	255.37	4,933.39			
Harrah PSA 2014	-	5,830.82			
Mabton TA 2015	-	932.04			
Moxee TA 2015	-	-			
Naches PSA	451.26	1,099.31			
Selah TA 2015	-	-			
Selah PSA 2015	-	1,116.81			
Tieton TA 2015	-	1,012.34			
Toppenish TA 2015	-	-			
Union Gap TA 2015	-	-			
Wapato TA 2015	487.37	3,543.85			
Wapato PSA 2015	1,672.06	3,801.81			
Yakima Community Foundation	-	3,000.00			
YC HOME Cons PSA 14-15	-	4,725.25			
YC HOME Cons PSA 15-19	-	269.89			
Yakima Health Dist PSA 2015	-	16,512.85			
<b>Total TA Contracts</b>	<b>2,866.06</b>	<b>57,957.07</b>	<b>83,000.00</b>	<b>25,042.93</b>	
<b>Junk &amp; Scrap</b>			<b>5,000.00</b>	<b>5,000.00</b>	
<b>Total Revenue</b>	<b>141,987.62</b>	<b>981,297.49</b>	<b>989,501.00</b>	<b>\$ 225,030.52</b>	<b>163,488.94 81%</b>

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**Yakima Valley Conference of Governments**  
**PRELIMINARY EXPENDITURE Budget**

92%

GL Code & Description	November	YTD Actual	2015 Budget	Annual \$ Variance	YTD % Variance
<b>Salaries</b>					
615 1001 Salaries and Wages	\$ 60,558.14	\$ 559,586.60	\$ 690,000.00	\$ 130,413.40	81%
615 1002 Salaries-Overtime	\$ 435.48	\$ 3,256.55	\$ 7,200.00	\$ 3,943.45	45%
615 1003 Salaries-Extra Help	\$ -	\$ -	\$ -	\$ -	0%
<b>Salaries</b>	\$ 60,993.62	\$ 562,843.15	\$ 697,200.00	\$ 134,356.85	81%
<b>Personnel Benefits</b>					
615 2002 Benefits-Direct	\$ 20,252.14	\$ 180,302.95	\$ 238,000.00	\$ 57,697.05	76%
615 2004 Benefits-Bank Accruals	\$ (134.84)	\$ (55.40)	\$ -	\$ -	
<b>Personnel Benefits</b>	\$ 20,117.30	\$ 180,247.55	\$ 238,000.00	\$ 57,752.45	76%
<b>Supplies</b>					
615 3101 Office & Operating Supplies	\$ 1,124.03	\$ 12,597.90	\$ 36,400.00	\$ 23,802.10	35%
615 3501 Small Tools and Minor Equip	\$ 244.31	\$ 3,911.95	\$ 7,500.00	\$ 3,588.05	52%
615 3502 Computer Software	\$ -	\$ -	\$ 3,000.00	\$ 3,000.00	0%
615 3590 Small & Attractive Items	\$ -	\$ -	\$ -	\$ -	0%
<b>Supplies</b>	\$ 1,368.34	\$ 16,509.85	\$ 46,900.00	\$ 30,390.15	35%
<b>Other Services-Charges</b>					
615 4101 Professional Services	\$ 436.99	\$ 28,806.20	\$ 74,199.00	\$ 45,392.80	39%
615 4125 Prof Serv-Indirect Costs	\$ 405.58	\$ 4,461.38	\$ 4,867.00	\$ 405.62	92%
615 4191 Prof Serv-Purch Services	\$ 172.50	\$ 2,197.50	\$ 2,250.00	\$ 52.50	98%
615 4192 Prof Serv-Tech Services	\$ 1,166.83	\$ 5,984.15	\$ 8,000.00	\$ 2,015.85	75%
615 4201 Communications-Telephone	\$ 772.31	\$ 8,403.24	\$ 9,550.00	\$ 1,146.76	88%
615 4202 Communication-Postage	\$ 65.97	\$ 616.35	\$ 2,000.00	\$ 1,383.65	31%
615 4301 Travel	\$ 3,673.85	\$ 21,856.72	\$ 60,000.00	\$ 38,143.28	36%
615 4401 Advertising	\$ 137.15	\$ 6,284.08	\$ 6,000.00	\$ (284.08)	105%
615 4501 Operating Rentals and Leases	\$ 4,370.96	\$ 56,832.54	\$ 86,000.00	\$ 29,167.46	66%
615 4601 Insurance	\$ -	\$ 5,608.00	\$ 6,100.00	\$ 492.00	92%
615 4701 Utility Services	\$ 10.91	\$ 119.65	\$ 135.00	\$ 15.35	89%
615 4801 Repair and Maintenance	\$ 306.66	\$ 2,468.70	\$ 2,500.00	\$ 31.30	99%
615 4901 Misc. (registrations, dues, subscriptions)	\$ 1,017.44	\$ 20,317.58	\$ 41,000.00	\$ 20,682.42	50%
<b>Other Services - Charges</b>	\$ 12,537.15	\$ 163,956.09	\$ 302,601.00	\$ 138,644.91	54%
<b>Capital Outlay</b>					
615 6401 Capital Expenditure	\$ -	\$ -	\$ -	\$ -	
<b>Capital Outlay</b>	\$ -	\$ -	\$ -	\$ -	
<b>Debt Services-Interest</b>					
615 8101 Interest	\$ -	\$ -	\$ 200.00	\$ 200.00	
<b>Debt Service - Interest</b>	\$ -	\$ -	\$ 200.00	\$ 200.00	
<b>Total Expenditure</b>	\$ 95,016.41	\$ 923,556.64	\$ 1,284,901.00	\$ 361,344.36	72%



## 2016 YAKIMA VALLEY CONFERENCE OF GOVERNMENTS MEETING DATES

*MPO/RTPO POLICY BOARD & YVCOG EXECUTIVE COMMITTEE	**YVCOG GENERAL MEMBERSHIP	***MPO/RTPO TECHNICAL ADVISORY COMMITTEE
****JANUARY 11 – Monday	JANUARY 20	JANUARY 7
FEBRUARY 17 – Wednesday	MARCH 16	FEBRUARY 11
MARCH 21	MAY 18	MARCH 10
APRIL 18	SEPTEMBER 21	APRIL 14
MAY 16	OCTOBER 19	MAY 12
JUNE 20	DECEMBER 14	JUNE 09
JULY 18		JULY 14
AUGUST 15		AUGUST 11
SEPTEMBER 19		SEPTEMBER 08
OCTOBER 17		OCTOBER 13
NOVEMBER 21		NOVEMBER 10
DECEMBER 19		DECEMBER 8

\*The Metropolitan and Regional Transportation Planning Organization (MPO/RTPO) Policy Board and YVCOG Executive Committee meet at 1:30 p.m. at the YVCOG office, 311 North 4<sup>th</sup> Street, Suite 204, in Yakima on the **3rd Wednesday** of February, and on the **3rd Monday** of each month thereafter.

\*\* The YVCOG General Membership meets at 6:30 p.m. on the **3rd Wednesday** of January, March, May, September, and October. The December meeting is held on the **2nd Wednesday**. These meetings are held at alternating locations throughout the region.

\*\*\*The MPO/RTPO Technical Advisory Committee (TAC) meets at 10:00 a.m. at the YVCOG office, 311 North 4<sup>th</sup> Street, Suite 204, in Yakima on the **2nd Thursday** of each month (unless notified otherwise).

\*\*\*\*January YVCOG Executive Committee meeting date changed to **2<sup>nd</sup> Monday** instead of Wednesday.