



## YVCOG EXECUTIVE COMMITTEE AGENDA

Monday, September 21, 2015  
1:30 p.m.

The 300 Building  
311 North 4<sup>th</sup> St, Ste 204, Yakima

### YVCOG EXECUTIVE COMMITTEE MEMBERS:

Jim Restucci, Chair, Mayor, City of Sunnyside  
John Hodkinson, Vice-Chair, Member-at-Large  
Mike Leita, Commissioner, Yakima County  
Maureen Adkison, Council Member, City of Yakima  
Dan Olson, Council Member, City of Union Gap – Area 1 Representative  
Loren Belton, Mayor, City of Toppenish – Area 2 Representative  
Mario Martinez, Mayor, City of Mabton – Area 3 Representative

- ❖ **CALL TO ORDER** – The September 21, 2015 meeting of the YVCOG Executive Committee will come to order at \_\_\_\_ p.m.
- ❖ **INTRODUCTIONS / ROLL CALL**
- ❖ **APPROVAL OF MINUTES** – August 17, 2015 *pgs. 3-5*
- ❖ **PUBLIC COMMENT POLICY** – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.*

### OLD BUSINESS

### NEW BUSINESS

#### 1. Correspondence

*Larry Mattson, Executive Director*  
*Action: Information.*

#### 2. Contracts

*Larry Mattson, Executive Director*

- City of Selah PSA Contract – Amendment #1. Increases 2015 Professional Services contract by an additional \$2,880.00, bringing the total amount of the original contract to \$18,670.00.
- Town of Naches TA Contract – Amendment #1. Increases 2015 Technical Assistance contract by an additional \$2,520, bringing the total amount of the original contract to \$19,992.00.

*Action: Approve and authorize Chair to sign.*

#### 3. Program Updates

*Shawn Conrad, Senior Planner, and Joseph Calhoun, Planner*  
*Action: Information.*

#### 4. Disposition of Surplus Inventory by Resolution 2015-4 *pgs. 6-8*

*Tami Hayward, Office Specialist*

*Action: Approve and authorize Chair to sign Resolution 2015-4.*

5. Homeless Assistance and Prevention Program

*Tim Sullivan, Manager*

- Homeless Program updates (Avery Zoglman, Program Analyst)
- Review 2<sup>nd</sup> draft of Steering Committee bylaws.
- Review list of nominees for Steering Committee.

*Actions: Approve by-laws; approve Steering Committee members.*

6. Approval Of Vouchers

*Action: Review, approval and authorization of signatures.*

7. 2015 YVCOG Budget Amendment #2 – Resolution 2015-3 *pgs. 9-10*

*Chris Wickenhagen, Deputy Director*

- Review of proposed changes to current year budget. Proposed changes reflect the new State Fiscal Year GL Codes and authorized funds.

*Action: Approve and authorize chair to sign Resolution 2015-3.*

8. Monthly Budget Report *pgs. 11-14*

*Chris Wickenhagen, Deputy Director*

- August 2015 Budget Report.
- August 2015 Cash Flow Statement.

*Action: Approval.*

*Action: Information.*

9. 2016 YVCOG Preliminary Budget (Handout)

*Chris Wickenhagen, Deputy Director*

*Action: Approve and forward 2016 Preliminary Budget to General Membership for review and action at October General Membership meeting.*

10. YVCOG Pay Plan (effective 1/1/2016) *pg. 15*

*Larry Mattson, Executive Director*

- Proposed Pay Plan for YVCOG positions pay plan effective 1/1/2016.

*Action: Approval and adoption of YVCOG Pay Plan.*

11. October 21, 2015 General Membership Meeting

*Larry Mattson, Executive Director*

Location: Grandview

Business: Adoption of YVCOG 2015 Budget.

Program: Homeless Program Service Providers.

*Action: Discussion.*

❖ **OTHER BUSINESS**

❖ **PUBLIC COMMENT**

❖ **ADJOURN** at \_\_\_\_\_ p.m.

*YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.*

*If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.*

YVCOG EXECUTIVE COMMITTEE MEETING MINUTES  
August 17, 2015

- CALL TO ORDER Mr. Restucci, Chairman, called the August 17, 2015 meeting of the YVCOG Executive Committee to order at 2:03 p.m.
- ROLL CALL & INTRODUCTIONS Members present: Jim Restucci, John Hodkinson, Mike Leita, Mario Martinez, and Micah Cawley  
Members Absent: \*Loren Belton and \*Dan Olson  
YVCOG staff present: Larry Mattson, Chris Wickenhagen, Tim Sullivan, Shawn Conrad, Avery Zoglman, and Tami Hayward  
Others present: Erin Black (YWCA), Beth Dannhardt (Triumph Treatment Services), Annette Rodriguez (YNHS), Amy Flynn (YWCA), Lowel Krueger (Yakima Housing Authority), Geoff Baker (Noah's Ark/Generating Hope), Kelly Penfold (ALPHA Team), and Ellie Lambert (Homeless Network of Yakima County)  
A quorum was present.  
*\*Indicates notice of absence received prior to meeting.*
- APPROVAL OF MINUTES Mr. Leita moved to approve the minutes\* of the July 20, 2015 meeting. Mr. Cawley seconded. The motion carried.
- PUBLIC COMMENT POLICY It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.
- OLD BUSINESS None.
- NEW BUSINESS
- Correspondence* Mr. Mattson attended Executive Director's Training in Austin, Texas last week. Great sessions and a lot of new ideas to bring back.  
  
Mr. Mattson and Mr. Sullivan met in late July with Rick Phillips of Union Gospel Mission. Toured the facility. Mr. Phillips gave them an update on the Medical Clinic expansion plans. Very educational.  
  
Mr. Mattson and Mr. Sullivan met with Noah's Ark Board last week. He learned more about Generating Hope's Noah's Ark facility in Wapato. YVCOG would like to broker a negotiated agreement between Wapato and Generating Hope to align interests – there is a lot of overlap in interests.  
  
Mr. Mattson and Mr. Sullivan will also be meeting with faith community leaders in a couple of weeks. The objective is to get them up to speed on the Program transition from the County to YVCOG. A couple of the main topics will be extreme winter weather sheltering, and future strategic concepts, such as micro housing/transitional housing.
- Contracts* None.
- Program Updates*
- Continuing to assist Commerce in developing a Short Course in Local Planning focused on economic development– probably September 29<sup>th</sup>.
  - GMA activities - Working with Yakima County - doing monthly meetings with jurisdictions on UGA update process. 2<sup>nd</sup> Tuesday of each month at 10 a.m. Next

meeting is 9/8 at Granger Community Center.

- Assisting Mabton with UGA updates.
- Working with Grandview, Selah and Naches Comp Plan updates.
- Zillah - Capital Facilities and Transportation element updates.
- Mabton, Wapato and Granger – potential contracts on GMA updates.
- Harrah GMA updates – wrapping up. Public hearing on August 25<sup>th</sup>.
- Wapato Parks Plan – survey results are in. Finalizing first 3 chapters.
- Developing a Scope of Work for the Department of Health water consolidation grant.

#### *Executive Session*

At 2:14 p.m., Chairman Restucci called a 10-minute Executive Session, pursuant to RCW 42.30.110(1)(iii) to discuss 'Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency.' All public and staff, except YVCOG Executive Director, Larry Mattson, were asked to leave the room. At 2:24, Mr. Cawley invited the public and staff to rejoin the meeting.

#### *Homeless Assistance Program*

Mr. Zoglman provided an update on the modifications to the Consolidated Homeless Grant (CHG) contract from the Washington State Department of Commerce. The modifications will provide the subcontractors the remainder of their contract funds.

Mr. Mattson thanked the members of the Homeless Network for attending the meeting. ~~Mr. Mattson~~He has been attending some of their recent General Membership and Executive Committee meetings and has met with various members of the Network. ~~Mr. Mattson~~He also recently sent emails to various agencies involved with the Network to extend the invitation that he would be willing to come to any of the Homeless Network agencies and meet with their boards.

Mr. Restucci invited comments from the public. Speakers were limited to 5 minutes each. Several members of the audience, including Lowel Krueger, Erin Black, Geoff Baker, Ellie Lambert, and Beth Dannhardt, spoke about various concerns on the changes resulting from YVCOG taking responsibility of the Homeless Programs. Greatest concern is regarding who will be included on the Steering Committee, and that the Network members will lose connection with their general membership. The Homeless Network would like to see continued staff support from the Homeless Programs staff at YVCOG. The Homeless Network greatly relies on Program staff.

Mr. Sullivan then provided an overview of changes to the draft bylaws. After discussion, Mr. Leita moved to postpone approval of the Steering Committee bylaws to the September meeting. Mr. Hodkinson seconded the motion. The motion carried.

Review of the Steering Committee nominees list was also postponed to the September meeting.

#### *Approval of Vouchers*

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Executive Committee.

As of this date, the Executive Committee approved for payment those claims and payroll vouchers in the list as follows: payroll vouchers numbered AUG-15-001 through AUG-15-006 in the total amount of \$80,650.00, and claim vouchers numbered

AUG-15-007 through AUG-15-032 in the total amount of \$17,611.02. Mr. Leita moved to approve the August Vouchers;\* Mr. Cawley seconded this motion. The motion carried.

(Mr. Cawley and Mr. Leita then left the meeting due to other commitments.)

*Monthly Budget Report*

Ms. Wickenhagen presented the Preliminary July 2015 Monthly Budget Report showing a revenue balance of \$70,323.42. Due to lack of a quorum, the July 2015 Budget report will be approved at the September meeting.

*2016 Budget Development*

Ms. Wickenhagen provided an overview of the 2016 YVCOG Budget Development handout. The Budget Subcommittee met earlier this month and approved presentation to the Executive Committee for their review of the 2016 Draft Budget.

*YVCOG Pay Plan (effective 1/1/2016)*

Ms. Wickenhagen reviewed the current YVCOG Org Chart, included in the agenda packet. She asked the Executive Committee to review the Proposed Pay Plan for YVCOG positions, effective 1/1/2016. After discussion, Mr. Restucci moved to postpone approval of the pay plan until the September meeting, pending receipt of documentation supporting salary increases to the current pay plan. Mr. Leita seconded the motion. The motion carried.

A brief discussion followed on the possibility of YVCOG moving toward providing in-house HR services, rather than contracting with Yakima County.

*September 16, 2015 General Membership Meeting*

The September 16<sup>th</sup> meeting will be held at the Ahtanum Park Youth Barn. Mr. Mattson spoke with Madelyn Carlson, People for People CEO, and she would be delighted to be part of the speaker panel. Mr. Mattson will invite our state legislators to provide a legislative update, providing they are not in session.

OTHER BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURN

With no other business, Mr. Restucci adjourned the meeting at 3:24 p.m.

Respectfully submitted,

\_\_\_\_\_  
James A. Restucci, YVCOG Executive Committee Chair

\_\_\_\_\_  
Date signed

ATTEST:

\_\_\_\_\_  
Tamara Hayward, Executive Committee Secretary

**RESOLUTION 2015-4**

**A RESOLUTION TO SELL AND DISPOSE OF SURPLUS FOR FUND 615, YAKIMA VALLEY CONFERENCE OF GOVERNMENTS FOR YEAR 2015**

WHEREAS, it has come to the attention of the Yakima Valley Conference of Governments Executive Committee that there is a need to dispose of surplus for the Yakima Valley Conference of Governments, Fund 615, for year 2015 by resolution,

WHEREAS, pursuant to R.C.W. 36.34, Yakima Valley Conference of Governments has the authority to dispose of Conference property, whether real, personal or mixed, providing it is in the best interest of the Conference; and,

WHEREAS, R.C.W. 36.34.020, provides that whenever the Executive Committee authority desires to dispose of any conference property value of less than \$2,500; that a notice of public sale is unnecessary; and,

WHEREAS, an itemized list of the property and the listed property is no longer needed for Conference purposes,

BE IT HEREBY RESOLVED by the Executive Committee that the following determination has been reached:

1. That it is proper, advisable and in the best interest of Yakima Valley Conference of Governments to declare surplus for the itemized list of property.
2. The Conference will advertise the sale of surplus to the public for two (2) weeks and then dispose of remaining property of no value by Resolution 2015-4.

NOW BE IT RESOLVED that the Yakima Valley Conference of Governments shall implement this resolution effective September 21, 2015.

ADOPTED this 21st day of September, 2015.

Signed:

Dated: \_\_\_\_\_

\_\_\_\_\_  
James A. Restucci, Chair  
Yakima Valley Conference of Governments

Attest:

\_\_\_\_\_  
Lauris C Mattson, Executive Director

\_\_\_\_\_  
Tamara Hayward, Office Specialist

# Yakima Valley Conference of Governments Surplus Property List



Employee Name: **Tamara Hayward**  
 Date: **08/28/2015**

Tag #	Description	Qty.	Condition	Method of Disposal
07-014	Keyboard Pullout	1	Poor	
213-AF	Corner Computer Table	1	Good	
No Tag	Brown Metal Divider	2	Fair	
No Tag	Black divider Containers	3	Good	
020-AF	Blue Chairs without Arms	2	Fair	
028-AF				
04-012	Large White Printer	1	Poor	
086-AF	Metal Desk with drawers on either side	4	Poor	
No Tag	Metal Desk with drawers on either side		Poor	
089-AF	Metal Desk with drawers on either side		Poor	
090-AF	Metal Desk with drawers on either side		Poor	
302-AF	Large Wooden Computer Table	2	Good	
301-AF				
No Tag	Small Wooden Coffee Table	1	Good	
20-004	Large Black Copy Machine	1	Good	

Disposal Methods: ReTech, Pacific Steel, Habitat for Humanity, Goodwill or Auction (if you don't see you method of disposal please ask)

3 AF	Filing Cabinet with 2 drawers	1	Good	<input type="radio"/>
No Tag	Brown Metal Filer	1	Good	
092-AF	Small Metal Desk with Drawers	1	Good	
No Tag	Long Metal Desks 2 Drawers	2	Good	

Authorized by : Larry Mattson  
(Print Name)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

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RESOLUTION 2015-3

YAKIMA VALLEY CONFERENCE OF GOVERNMENTS  
AMENDMENT TO THE 2015 YVCOG BALANCED BUDGET

A RESOLUTION amending the 2015 Balanced Budget of the Yakima Valley Conference of Governments to reflect revisions in budgeted revenue.

WHEREAS, on October 15, 2014 the Yakima Valley Conference of Governments adopted the Balanced Budget for calendar year 2015 of \$970,501; and on May 20, 2015 the Yakima Valley Conference of Governments General Membership approved Resolution 2015-1 adopting the Balanced Budget for calendar year 2015 of \$1,284,901; and,

WHEREAS, the 2015 expenditures and revenues were a projection of probable budget activities in 2015; and,

WHEREAS, the Yakima Valley Conference of Governments will not realize any increases or decreases in the total 2015 budget above the projected levels adopted in 2014 and amended in 2015 and the only revisions will occur in line item revenues.

NOW THEREFORE, BE IT RESOLVED that the Executive Committee of the Yakima Valley Conference of Governments does hereby approve these line item revisions to the 2015 Balanced Budget.

BE IT FURTHER RESOLVED, that with this amendment the total 2015 Balanced Budget for \$1,284,901 remains the same.

ADOPTED, this 21<sup>st</sup> day of September 2015 by the Yakima Valley Conference of Governments Executive Committee.

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James A. Restucci, Chair  
Yakima Valley Conference of Governments

ATTEST:

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Lauris C. Mattson, Executive Director

**2015**  
**Yakima Valley Conference of Governments**  
**Budget - Revenue**  
**Budget Amendment #2 - 9/21/15**

GL Code	Description	2015 Budget		2015 Budget Line item Revision #2
<b>REVENUE</b>				
615 100 308 000 03	Beginning Fund Balance - Unreserved	195,000		195,000
615 210 333 20 205	Fed Hwy Admin-WSDOT STP	50,000		50,000
615 215 333 93 945	HCFA Active Community	10,000	***	2,510
615 340 333 20 205	FHWA- DOT Metro PI Grant (PL) 14/15	350,000		217,051
615 350 333 20 205	FHWA- DOT Metro PI Grant (PL) 15/16		***	132,949
615 340 333 20 505	FTA - DOT Metro Plan Grant 14/15	42,658		42,658
615 340 334 03 601	RTPO-RTPO LR - DOT 14/15	75,435	***	82,925
615 350 334 03 601	RTPO-RTPO LR - DOT 15/16	35,756	**	35,756
615 440 334 03 606	CTR FY 14/15 WSDOT Pilot Program	75,000		75,500
615 450 334 03 606	CTR FY 15/17 WSDOT Pilot Program		***	30,500
615 445 333 20 205	CMAQ FY14/15 Fed Grant	103,750		15,900
615 455 333 20 205	CMAQ FY15/16 Fed Grant		***	56,850
615 700 345 89 003	Homeless Assistance & Prevention	295,400	**	295,400
615 500 345 89 003	Intergov Serv-Exec Boards (TA Contr)	83,000		83,000
615 100 368 52 001	Intergov-County/City Share-gen'l assessm	111,960		111,960
615 100 337 03 001	Intergov-Local Match WSDOT	41,642		41,642
615 100 337 07 001	Intergov -Local FTA (Yakima Transit)	3,000		3,000
615 100 337 03 100	Intergov -Scholarship	1,500		1,500
615 100 369 90 001	Misc Revenue-copies, posters (ESD 105)	500		500
615 615 369 10 001	Sale of Scrap & Junk	5,000	**	5,000
615 100 345 89 004	Associate Membership Fees	300		300
	<b>Total</b>	<b>\$ 1,284,901</b>		<b>\$ 1,284,901</b>

**YVCOG Executive Committee Meeting September 21, 2015  
PRELIMINARY BUDGET REPORT  
Aug-15**

Prepared By Christina Wickenhagen, Deputy Director

REVENUES RECEIVED:		2014	YVCOG 2015	Homeless Program	2015 TOTAL
January		\$ 136,397.75	\$ 139,242.72	\$ -	\$ 139,242.72
February		\$ 16,271.78	\$ 8,458.67	\$ -	\$ 8,458.67
March		\$ 96,237.46	\$ 122,787.20	\$ -	\$ 122,787.20
April		\$ 68,817.66	\$ 88,696.32	\$ -	\$ 88,696.32
May		\$ 53,265.46	\$ 73,382.91	\$ -	\$ 73,382.91
June		\$ 49,677.21	\$ 27,377.24	\$ -	\$ 27,377.24
July		\$ 62,434.49	\$ 153,299.59	\$ -	\$ 153,299.59
<b>August</b>		<b>\$ 14,011.30</b>	<b>\$ 18,103.44</b>	<b>\$ -</b>	<b>\$ 18,103.44</b>
September		\$ 56,655.80			
October		\$ 48,735.55			
November		\$ 52,712.46			
December		\$ 51,734.93			
<b>Total Revenue MTD (through August)</b>		<b>\$ 497,113.11</b>	<b>\$ 631,348.09</b>	<b>\$ -</b>	<b>\$ 631,348.09</b>
<b>Total Revenue YTD</b>		<b>\$ 706,951.85</b>	<b>\$ 631,348.09</b>	<b>\$ -</b>	<b>\$ 631,348.09</b>
<b>EXPENDITURES:</b>					
<b>Salaries</b>	January	\$ 36,171.80	\$ 44,902.46	\$ -	\$ 44,902.46
	February	\$ 36,024.11	\$ 44,973.88	\$ -	\$ 44,973.88
	March	\$ 36,142.51	\$ 45,466.69	\$ -	\$ 45,466.69
	April	\$ 36,274.46	\$ 45,405.04	\$ -	\$ 45,405.04
	May	\$ 36,866.00	\$ 45,262.88	\$ -	\$ 45,262.88
	June	\$ 29,060.27	\$ 45,405.04	\$ -	\$ 45,405.04
	July	\$ 29,949.67	\$ 46,020.71	\$ 10,888.00	\$ 56,908.71
	<b>August</b>	<b>\$ 29,725.34</b>	<b>\$ 46,367.46</b>	<b>\$ 10,888.00</b>	<b>\$ 57,255.46</b>
	September	\$ 29,586.90			
	October	\$ 29,740.24			
	November	\$ 35,221.53			
	December	\$ 34,265.93			
<b>Total Salaries MTD (through August)</b>		<b>\$ 270,214.16</b>	<b>\$ 363,804.16</b>	<b>\$ 21,776.00</b>	<b>\$ 385,580.16</b>
<b>Total Salaries YTD</b>		<b>\$ 399,028.76</b>	<b>\$ 363,804.16</b>	<b>\$ 21,776.00</b>	<b>\$ 385,580.16</b>
<b>Vouchers</b>	January	\$ 31,042.82	\$ 37,102.55	\$ -	\$ 37,102.55
	February	\$ 25,676.82	\$ 27,281.15	\$ -	\$ 27,281.15
	March	\$ 25,927.10	\$ 28,564.67	\$ -	\$ 28,564.67
	April	\$ 23,260.02	\$ 25,014.46	\$ -	\$ 25,014.46
	May	\$ 22,484.02	\$ 37,301.64	\$ -	\$ 37,301.64
	June	\$ 17,282.84	\$ 33,450.80	\$ -	\$ 33,450.80
	July	\$ 19,420.69	\$ 12,054.75	\$ 13,826.51	\$ 25,881.26
	<b>August</b>	<b>\$ 17,167.92</b>	<b>\$ 23,415.76</b>	<b>\$ 7,475.60</b>	<b>\$ 30,891.36</b>
	September	\$ 23,769.36			
	October	\$ 22,346.83			
	November	\$ 20,634.07			
	December	\$ 22,871.42			
<b>Total Vouchers MTD (through August)</b>		<b>\$ 182,262.23</b>	<b>\$ 224,185.78</b>	<b>\$ 21,302.11</b>	<b>\$ 245,487.89</b>
<b>Total Vouchers YTD</b>		<b>\$ 271,883.91</b>	<b>\$ 224,185.78</b>	<b>\$ 21,302.11</b>	<b>\$ 245,487.89</b>
<b>TOTAL EXPENDITURES MTD (through July)</b>		<b>\$452,476.39</b>	<b>\$587,989.94</b>	<b>\$43,078.11</b>	<b>\$631,068.05</b>
<b>TOTAL EXPENDITURES YTD</b>		<b>\$670,912.67</b>	<b>\$587,989.94</b>	<b>\$43,078.11</b>	<b>\$631,068.05</b>
<b>Revenue Balance</b>		<b>\$36,039.18</b>	<b>\$43,358.15</b>	<b>-\$43,078.11</b>	<b>\$280.04</b>

**MONTHLY CASH FLOW (estimate)**

Salaries	\$ 57,255.46	REIMB (SAL)	\$47,842.06	ADMIN	\$9,413.40
Vouchers	\$ 30,891.36	REIMBURSED	\$28,192.30	ADMIN	\$2,699.06

67%

GL Codes	Sub-Departments Grants/Contracts	August	YTD Actual Revenue	2015 Budget	Homeless Budget	Year-to-Date \$ Variance	Year-to-Date % Variance	Homeless Year-to-Date \$ Variance	Homeless Year-to-Date % Variance
615 308 000 01	Beginning Fund Bal-Designated **			195,000.00		195,000.00			
615 100 368.5	Administration			111,960.00		10,470.50	91%		
615 100 369.9	Admin-Gen'l Assessment	-	101,489.50	500.00	457.24	9%			
615 100 345.8	Admin-Misc Revenue (copies, posters)	-	42.76	300.00	0.00	100%			
	Admin-Assoc Membership Fees	50.00	300.00						
	Total Administration	50.00	101,832.26	112,760.00	10,927.74	90%			
615 100 337.X	Intergov-Local Match WSDOT	-	40,741.00	41,642.00	901.00	98%			
615 100 368.5	Intergov-Local Transit	-	3,000.00	3,000.00	0.00	100%			
	Total Intergov-Local	-	43,741.00	44,642.00	901.00	98%			
615 210 333	STP - Fed Hwy Admin WSDOT	-		50,000.00	50,000.00	0%			
615 340 333	MPO/RTPO 14/15	-		217,051.00	0.74	100%			
615 340 333	FHWA-DOT-Metro Plan (PL)	-	217,050.26	42,658.00	13.02	100%			
615 340 334	FTA-DOT-Metro Plan Grant	-	42,644.98	82,923.98	34.02	100%			
	RTPO-WSDOT	-	82,923.98	342,667.00	47.76	100%			
	Total MPO/RTPO	-	342,619.22	168,705.00					
615 345 333	MPO/RTPO 15/16	-		132,949.00	132,949.00	0%			
615 345 334	FHWA-DOT-Metro Plan (PL)	-	-	35,756.00	35,756.00	0%			
	RTPO-WSDOT	-	-	168,705.00	168,705.00	0%			
	Total MPO/RTPO	-	-	2,477.00	200.30	92%			
615 215 333	ACE - DOH	-	2,276.70	75,405.00	0.17	100%			
615 440 334	CTR - Plans & Progr WSDOT 14/15	-	75,404.83	15,899.00	1.90	100%			
615 445 333	CMAQ Grant 14/15	-	15,897.10	38,000.00	38,000.00	0%			
615 450 334	CTR - Plans & Progr WSDOT 15/16	-	-	49,446.00	39,886.17	19%			
615 450 333	CMAQ Grant 15/16	9,559.83	9,559.83						
615 700 345.8	Homeless Assistance & Prevention	-		295,400 *	295,400.00	0%			
615 100 337.1	Intergov-Scholarship	-		1,500.00	1,500.00	0%			
615 5XX 345.8	Intergov Serv-Exec Boards (TA Contr)	-		83,000.00					
	Member TA's 2014	-	1,141.82						
	Grandview GMA PSA 2015	2,262.61	6,653.87						
	Grandview TA 2015	102.57	1,323.76						
	Granger TA 2015	1,483.05	4,480.52						
	Hairrah PSA 2014	1,428.10	4,453.66						
	Mabion TA 2015	-	-						
	Moxee TA 2015	-	-						
	Selah TA 2015	-	-						
	Selah PSA 2015	770.55	770.55						
	Tieton TA 2015	-	1,012.34						
	Toppemish TA 2015	-	-						
	Union Gap TA 2015	-	-						
	Wapato TA 2015	-	2,293.83						
	Wapato PSA 2015	-	955.64						
	YC HOME Cons PSA 14-15	420.04	4,725.25						
	Yakima Health Dist PSA 2015	2,026.69	12,205.91						
	Total TA Contracts	8,493.61	40,017.15	83,000.00	42,982.85	48%			
	Junk & Scrap	-	-	5,000.00	5,000.00	0%			
	Total Revenue	18,103.44	631,348.09	989,501.00	\$ 111,561.74	64%		295,400.00	0

\* Denotes budget amendment #1

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**Yakima Valley Conference of Governments**  
**PRELIMINARY EXPENDITURE Budget**

GL Code & Description	August	YTD		Homeless Actual	2015 Budget	Homeless Budget	Annual		67%
		Actual	Actual				\$ Variance	% Variance	
<b>Salaries</b>									
615 1001 Salaries and Wages	\$ 55,962.16	\$ 383,212.93	\$ 592,240.00	\$ 97,760.00	\$ 97,760.00	\$ 97,760.00	65%	\$ 209,027.07	*
615 1002 Salaries-Overtime	\$ 1,293.30	\$ 2,367.23	\$ 6,000.00	\$ 1,200.00	\$ 1,200.00	\$ 1,200.00	39%	\$ 3,632.77	*
615 1003 Salaries-Extra Help	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	
<b>Salaries</b>	\$ 57,255.46	\$ 385,580.16	\$ 598,240.00	\$ 98,960.00	\$ 98,960.00	\$ 98,960.00	64%	\$ 212,659.84	
<b>Personnel Benefits</b>									
615 2002 Benefits-Direct	\$ 18,598.53	\$ 121,777.25	\$ 195,000.00	\$ 43,000.00	\$ 43,000.00	\$ 43,000.00	62%	\$ 73,222.75	*
615 2004 Benefits-Bank Accruals	\$ (879.44)	\$ (1,155.26)	\$ -	\$ -	\$ -	\$ -		\$ -	
<b>Personnel Benefits</b>	\$ 17,719.09	\$ 120,621.99	\$ 195,000.00	\$ 43,000.00	\$ 43,000.00	\$ 43,000.00	62%	\$ 74,378.01	
<b>Supplies</b>									
615 3101 Office & Operating Supplies	\$ 2,254.29	\$ 6,545.06	\$ 11,500.00	\$ 24,900.00	\$ 24,900.00	\$ 24,900.00	57%	\$ 4,954.94	*
615 3501 Small Tools and Minor Equip	\$ -	\$ 2,486.11	\$ 2,500.00	\$ 5,000.00	\$ 5,000.00	\$ 5,000.00	99%	\$ 13.89	*
615 3502 Computer Software	\$ -	\$ -	\$ 2,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	0%	\$ 2,000.00	*
615 3590 Small & Attractive Items	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0%	\$ -	
<b>Supplies</b>	\$ 2,254.29	\$ 9,031.17	\$ 16,000.00	\$ 30,900.00	\$ 30,900.00	\$ 30,900.00	56%	\$ 6,968.83	
<b>Other Services-Charges</b>									
615 4101 Professional Services	\$ 225.00	\$ 24,785.38	\$ 34,559.00	\$ 39,640.00	\$ 39,640.00	\$ 39,640.00	72%	\$ 9,773.62	*
615 4125 Prof Serv-Indirect Costs	\$ 405.58	\$ 3,244.64	\$ 4,867.00	\$ -	\$ -	\$ -	67%	\$ 1,622.36	
615 4191 Prof Serv-Purch Services	\$ 172.50	\$ 1,680.00	\$ 2,250.00	\$ -	\$ -	\$ -	75%	\$ 570.00	*
615 4192 Prof Serv-Tech Services	\$ 1,166.83	\$ 2,483.66	\$ 8,000.00	\$ -	\$ -	\$ -	31%	\$ 5,516.34	*
615 4201 Communications-Telephone	\$ 475.59	\$ 6,094.60	\$ 9,550.00	\$ -	\$ -	\$ -	64%	\$ 3,455.40	*
615 4202 Communication-Postage	\$ 52.48	\$ 388.42	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	\$ 1,000.00	39%	\$ 611.58	*
615 4301 Travel	\$ 2,618.33	\$ 14,501.38	\$ 32,000.00	\$ 28,000.00	\$ 28,000.00	\$ 28,000.00	45%	\$ 17,498.62	*
615 4401 Advertising	\$ -	\$ 3,814.68	\$ 4,500.00	\$ 1,500.00	\$ 1,500.00	\$ 1,500.00	85%	\$ 685.32	*
615 4501 Operating Rentals and Leases	\$ 5,508.25	\$ 42,828.18	\$ 59,000.00	\$ 27,000.00	\$ 27,000.00	\$ 27,000.00	73%	\$ 16,171.82	*
615 4601 Insurance	\$ -	\$ 5,608.00	\$ 6,100.00	\$ -	\$ -	\$ -	92%	\$ 492.00	*
615 4701 Utility Services	\$ 10.91	\$ 86.92	\$ 135.00	\$ -	\$ -	\$ -	64%	\$ 48.08	*
615 4801 Repair and Maintenance	\$ (167.49)	\$ 1,533.96	\$ 2,500.00	\$ -	\$ -	\$ -	61%	\$ 966.04	*
615 4901 Misc. (registrations, dues, subscriptions)	\$ 450.00	\$ 14,718.35	\$ 16,000.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	92%	\$ 1,281.65	*
<b>Other Services - Charges</b>	\$ 10,917.98	\$ 121,768.17	\$ 180,461.00	\$ 25,000.00	\$ 25,000.00	\$ 25,000.00	67%	\$ 58,692.83	
<b>Capital Outlay</b>									
615 6401 Capital Expenditure	\$ -	\$ -	\$ -	\$ 295,000.00	\$ 295,000.00	\$ 295,000.00		\$ -	
<b>Capital Outlay</b>	\$ -	\$ -	\$ -	\$ 295,000.00	\$ 295,000.00	\$ 295,000.00		\$ -	
<b>Debt Services-Interest</b>									
615 8101 Interest	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 200.00		\$ 200.00	
<b>Debt Service - Interest</b>	\$ -	\$ -	\$ 200.00	\$ -	\$ 200.00	\$ 200.00		\$ 200.00	
<b>Total Expenditure</b>	\$ 88,146.82	\$ 637,001.49	\$ 989,901.00	\$ 989,901.00	\$ 989,901.00	\$ 989,901.00	64%	\$ 352,899.51	

2014- '15 Cash Flow Statement  
Yakima Valley Conference of Governments  
FINAL

August 2015

(Cash Basis Accounting) For the Mo Ended:

	August	September	October	November	December	January	February	March	April	May	June	July	August
Beginning cash	\$309,688.25	\$277,086.10	\$280,070.83	\$276,719.31	\$273,576.17	\$318,981.24	\$325,411.46	\$261,615.10	\$310,370.94	\$328,647.76	\$319,466.15	\$267,987.55	\$332,563.73
Fed Hwy Admin-WSDOT STP	3,900.87												
FHWA DOT-Metro Plan Grant		33,188.28		17,645.31	27,398.05	23,317.89		46,880.65	28,876.01	36,673.59		81,302.12	
FTA-DOT-Metro Plan Grant								19,019.16	23,625.82				
DOT-RTPO & RTPO Long Range		12,767.55	23,269.32	8,742.52				32,209.81	6,743.98	13,462.08		21,522.41	
CMAQ Plans & Programs	6,545.31	6,912.11		17,851.72	6,386.57	5,455.72				3,824.62		6,616.76	9,559.83
DOT - CTR			10,732.91	4,153.48	1,996.75		2,851.47	20,367.23	12,914.13	17,568.67	12,596.91	9,106.42	
Active Communities Grant		990.07	346.20		1,042.50	623.13	1,569.99	1,569.99				83.58	
Intergov Serv-Exec Boards (TA Co	3,515.12	2,857.79	5,108.48	4,311.53	14,876.06	682.28	665.20	2,721.98	6,014.88	5,628.57	10,905.71	4,904.92	8,493.61
Intergov-County/City Share-gen assess			9,262.00			58,901.00	2,428.00		10,471.50			29,689.00	
Intergov-Local Match WSDOT						38,277.00	2,464.00						
Intergov -Local FTA (Yakima Transit)					35.00	3,000.00							
Intergov -Scholarship													
Misc Revenue-copies, posters			16.64	7.90			50.00	18.38	50.00	50.00	50.00	24.38	50.00
Associate Membership Fees	50.00												
Expense Revenue Netted Back													
<b>Total Receipts</b>	<b>\$14,011.30</b>	<b>\$56,655.80</b>	<b>\$48,735.55</b>	<b>\$52,712.46</b>	<b>\$51,734.93</b>	<b>\$139,242.72</b>	<b>\$8,458.67</b>	<b>\$122,787.20</b>	<b>\$88,696.32</b>	<b>\$73,382.91</b>	<b>\$27,377.24</b>	<b>\$155,056.58</b>	<b>\$18,103.44</b>
Available Cash	\$323,699.55	\$333,741.90	\$328,806.38	\$329,431.77	\$325,311.10	\$458,223.96	\$333,870.13	\$384,402.30	\$399,067.26	\$402,030.67	\$346,843.39	\$423,044.13	\$350,667.17
Use of Funds													
Salaries	29,760.34	29,586.90	29,740.24	35,221.53	0.00	81,074.26	44,973.88	45,466.69	45,405.04	45,262.88	45,405.04	56,908.71	57,255.46
Personnel Benefits	9,222.71	9,352.47	9,300.73	10,986.22	0.00	24,277.94	14,088.09	14,178.90	14,170.51	14,059.39	14,125.08	18,416.00	17,719.09
Supplies	326.61	5,320.40	3,692.28	355.20	868.82	69.25	1,221.96	883.44	2,089.04	1,253.70	1,116.88	1,784.89	2,012.65
Other Services	7,303.79	9,411.30	9,353.82	9,292.65	5,461.04	27,391.05	11,971.10	13,502.33	8,754.91	21,988.55	18,208.84	13,370.80	10,917.98
Capital Outlay													
Debt Service - Interest													
<b>Total Cash Out</b>	<b>46,613.45</b>	<b>53,671.07</b>	<b>52,087.07</b>	<b>55,855.60</b>	<b>6,329.86</b>	<b>132,812.50</b>	<b>72,255.03</b>	<b>74,031.36</b>	<b>70,419.50</b>	<b>82,584.52</b>	<b>78,855.84</b>	<b>90,480.40</b>	<b>87,905.18</b>
<b>Net Cash Flow</b>	<b>\$277,086.10</b>	<b>\$280,070.83</b>	<b>\$276,719.31</b>	<b>\$273,576.17</b>	<b>\$318,981.24</b>	<b>\$325,411.46</b>	<b>\$261,615.10</b>	<b>\$310,370.94</b>	<b>\$328,647.76</b>	<b>\$319,466.15</b>	<b>\$267,987.55</b>	<b>\$332,563.73</b>	<b>\$262,761.99</b>

**YAKIMA VALLEY CONFERENCE OF GOVERNMENTS  
Proposed 2016 PAY PLAN**

Pay Grade		Increment A	Increment B	Increment C	Increment D	Increment E	Increment F	Increment G
B21	8 hr YR	35,796	37,638	39,575	41,612	43,753	46,005	48,372
	8 hr MO	2,983	3,137	3,298	3,468	3,646	3,834	4,031
	8 hr HR	17.21	18.10	19.03	20.01	21.04	22.12	23.26
C41	8 hr YR	53,064	55,725	58,520	61,455	64,537	67,773	71,172
	8 hr MO	4,422	4,644	4,877	5,121	5,378	5,648	5,931
	8 hr HR	25.51	26.79	28.13	29.55	31.03	32.58	34.22
C42	8 hr YR	63,648	66,679	69,855	73,182	76,667	80,319	84,144
	8 hr MO	5,304	5,557	5,821	6,098	6,389	6,693	7,012
	8 hr HR	30.60	32.06	33.58	35.18	36.86	38.61	40.45
C43	8 hr YR	66,796	70,117	73,603	77,262	81,103	85,135	89,368
	8 hr MO	5,566	5,843	6,134	6,439	6,759	7,095	7,447
	8 hr HR	32.11	33.71	35.39	37.15	38.99	40.93	42.97
C44/C51	8 hr YR	72,252	76,013	79,970	84,133	88,513	93,120	97,968
	8 hr MO	6,021	6,334	6,664	7,011	7,376	7,760	8,164
	8 hr HR	34.74	36.54	38.45	40.45	42.55	44.77	47.10
C45/C52	8 hr YR	72,252	76,013	79,970	84,133	88,513	93,120	97,968
	8 hr MO	6,021	6,334	6,664	7,011	7,376	7,760	8,164
	8 hr HR	34.74	36.54	38.45	40.45	42.55	44.77	47.10
D61	8 hr YR	92,112	96,723	101,565	106,649	111,987	117,593	123,480
	8 hr MO	7,676	8,060	8,464	8,887	9,332	9,799	10,290
	8 hr HR	44.28	46.50	48.83	51.27	53.84	56.54	59.37
E81	8 hr YR	104,808	110,120	115,701	121,564	127,725	134,199	141,000
	8 hr MO	8,734	9,177	9,642	10,130	10,644	11,183	11,750
	8 hr HR	50.39	52.94	55.63	58.44	61.41	64.52	67.79