



YVCOG EXECUTIVE COMMITTEE AGENDA

Monday, April 20, 2015
1:30 p.m.

The 300 Building
311 North 4th St, Ste 204, Yakima

YVCOG EXECUTIVE COMMITTEE MEMBERS:

Jim Restucci, Chair, Mayor, City of Sunnyside
John Hodkinson, Vice-Chair, Member-at-Large
Mike Leita, Commissioner, Yakima County
Micah Cawley, Mayor, City of Yakima
Dan Olson, Council Member, City of Union Gap – Area 1 Representative
Loren Belton, Mayor, City of Toppenish – Area 2 Representative
Mario Martinez, Mayor, City of Mabton – Area 3 Representative

- ❖ **CALL TO ORDER** – The April 20, 2015 meeting of the YVCOG Executive Committee will come to order at ____ p.m.
- ❖ **INTRODUCTIONS / ROLL CALL**
- ❖ **APPROVAL OF MINUTES** – *March 16, 2015* pgs. 3-5
- ❖ **PUBLIC COMMENT POLICY** – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.*

OLD BUSINESS

NEW BUSINESS

1. Correspondence
Larry Mattson, Executive Director
Action: Information.
2. Contracts
Larry Mattson, Executive Director
2016 ILA for Professional Services with Yakima County Auditor
Payroll & Accounts Payable
2015 ILA for Professional Services with Yakima County Tech Services
Action: Information
3. Program Update
Shawn Conrad and Joseph Calhoun, Planner
Action: Information.
4. Approval Of Vouchers
Action: Review, approval and authorization of signatures.

5. Monthly Budget Report

pgs 6-9

Chris Wickenhagen, Deputy Director

- March 2015 Budget Report.
Action: Approval.
- March 2015 Cash Flow Statement.
Action: Information.

6. 2014 SAO Annual Report Review (handout)

pgs. 10-21

Chris Wickenhagen, Deputy Director

Action: Review, approval and authorization for Chair to sign Certification for submittal.

7. Homeless Program Update (Handouts)

4 pgs. 22-30

Larry Mattson, Executive Director

- Review of draft Homeless Program Professional Services Agreement (PSA)
- Review budget proposal
Action: Discussion

8. May 20, 2015 General Membership Meeting

Larry Mattson, Executive Director

Location: Naches

Program:

- AnnaMarie Dufault and Carmen Mendez, Safe Yakima Valley;
- Dave McFadden, New Vision: Updating our two-county (Yakima-Kittitas) Comprehensive Economic Development Strategy (CEDS)

Business Items:

- 2015 YVCOG budget amendments & Homeless Program PSA

❖ **OTHER BUSINESS**

❖ **PUBLIC COMMENT**

❖ **ADJOURN** at ____ p.m.

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.

If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.

YVCOG EXECUTIVE COMMITTEE MEETING MINUTES
March 16, 2015

- CALL TO ORDER Mr. Hodkinson, Vice Chairman, called the March 16, 2015 meeting of the YVCOG Executive Committee to order at 2:15 p.m.
- PUBLIC COMMENT POLICY It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.
- ROLL CALL & INTRODUCTIONS Members present: John Hodkinson, Loren Belton, Mike Leita, Dan Olson, Mario Martinez, and Jim Restucci (by telephone).
Members Absent: Micah Cawley.
YVCOG staff present: Larry Mattson and Chris Wickenhagen.
Others present: Tim Sullivan
A quorum was present.
**Indicates notice of absence received prior to meeting.*
- APPROVAL OF MINUTES Mr. Olson moved to approve the minutes* of the February 18, meeting. Mr. Martinez seconded. The motion carried.
- NEW BUSINESS
- General Information and Correspondence* Mr. Mattson, Executive Director, touched briefly on various topics, including: weekly digest (updates to Executive Committee); possible revision to By-laws; increasing Tami Hayward's hours from 75% to 87.5%; 2015 Areas of Emphasis; evaluation of outside services and costs – met with Charles Ross and Eileen Thompson, and will be meeting with Linda Dixon. He, along with Chris Wickenhagen and John Rohrbaugh, met with George Helton of Tech Services, regarding possible services.
- He has visited several jurisdictions, and he will be meeting with Toppenish City Manager tomorrow. Will be talking about pursuing recreation grants – a three- or four-party interlocal agreement with Toppenish providing the Parks and Recreation program services, through James Cole, and the other cities contributing financially. A lot of potential there.
- Mr. Mattson also attended the Benton-Franklin COG meeting. They are set up a little differently than YVCOG and include Economic Development under their umbrella. Also met with Aging and Long-Term Care, and the Yakima Health District regarding potential partnerships.
- HOME Consortium amendment - increased our budget by \$5,000.
- Harrah PSA amendment – extended the ending date of the contract.
- Telecommuting Policy* Mr. Mattson introduced YVCOG's proposed Telecommuting Policy for discussion and approval.
- YVCOG has consulted with Yakima County Human Resources on the development of this policy. Ms. Wickenhagen explained that YVCOG's policy is

based on Yakima County's template, and on information obtained at an L&I training which addressed injuries in the home.

YVCOG has executed a 3-month Interim Telecommuting Agreement with Mr. Rohrbaugh.

Discussion followed regarding various liability issues related to telecommuting.

Mr. Leita moved that the Executive Committee grant conditional approval of this policy, subject to a three-month after-action review, with the provision that YVCOG obtain legal review of the policy, and that after a final review of the issues raised in this discussion, and given his satisfaction, the YVCOG Executive Director would approve the policy. Mr. Belton seconded the motion. The motion carried.

Approval of Vouchers

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Executive Committee.

As of this date, the Executive Committee approved for payment those claims and payroll vouchers in the list as follows: payroll vouchers numbered MAR-15-001 through MAR-15-006 in the total amount of \$62,825.00, and claim vouchers numbered MAR-15-007 through MAR-15-034 in the total amount of \$19,864.65. Mr. Olson moved to approve the February Vouchers;* Mr. Restucci seconded this motion. The motion carried.

Monthly Budget Report

Ms. Wickenhagen presented the Preliminary February 2015 Monthly Budget Report showing a revenue balance of -\$6,558.65. Typical for February. Mr. Leita moved to approve the Preliminary February 2015 Monthly Budget Report, seconded by Mr. Martinez. The motion carried.

Homeless Network Program Update

Mr. Mattson provided an update on the status of the Homeless Network. It is his goal to have an interlocal agreement before the Executive Committee at the April meeting, in order to have time to work out any details before the May General Membership meeting. Presently attempting to figure out the state and federal grant streams.

Tim Sullivan presented information on the progress being made toward securing funding for the purchase and operation of a permanent, year-round, homeless resource center and shelter.

Discussion on interlocal agreement hierarchy. There will be reorganization of the Homeless Network board.

Program Updates

Mr. Mattson commended Shawn Conrad's efforts in organizing the Funders' Forum and reported that it was a great success. He directed the Executive Committee members to page 20 of the agenda packet for program updates.

March 18 General Membership Meeting

The May General Membership Meeting will be held at the Ahtanum Youth Barn in Naches.

Program: Law and Justice update. Will be talking about the 3/10% law and justice sales tax, and their visions for their offices.

Looking ahead to May: Spoke with Jeff Ranger about the possibility of Naches hosting the meeting.

Program: Safe Yakima Valley and Dave McFadden would like to talk about two-county economic development.

OLD BUSINESS None.
OTHER BUSINESS
PUBLIC COMMENT None.
ADJOURN With no other business, Mr. Hodkinson adjourned the meeting at 2:48 p.m.

Respectfully submitted,

James A. Restucci, YVCOG Executive Committee Chair

Date signed

ATTEST:

Tamara Hayward, Executive Committee Secretary

**YVCOG Executive Committee Meeting April 20, 2015
PRELIMINARY BUDGET REPORT
March 2015**

Prepared By Christina Wickenhagen, Deputy Director

REVENUES RECEIVED:		2014	2015
January		136,397.75	139,242.72
February		16,271.78	8,458.67
March		96,237.46	122,787.20
April		68,817.66	
May		53,265.46	
June		49,677.21	
July		62,434.49	
August		14,011.30	
September		56,655.80	
October		48,735.55	
November		52,712.46	
December		51,734.93	
Total Revenue MTD (through March)		\$248,906.99	\$270,488.59
Total Revenue YTD		\$706,951.85	\$270,488.59
EXPENDITURES:			
Salaries	January	\$36,171.80	\$44,902.46
	February	\$36,024.11	\$44,973.88
	March	\$36,142.51	\$45,466.69
	April	\$36,274.46	
	May	\$36,866.00	
	June	\$29,060.27	
	July	\$29,949.67	
	August	\$29,725.34	
	September	\$29,586.90	
	October	\$29,740.24	
	November	\$35,221.53	
	December	\$34,265.93	
Total Salaries MTD (through March)		\$108,338.42	\$135,343.03
Total Salaries YTD		\$399,028.76	\$135,343.03
Vouchers	January	\$31,042.82	\$37,102.55
	February	\$25,676.82	\$27,281.15
	March	\$25,927.10	\$28,564.67
	April	\$23,260.02	
	May	\$22,484.02	
	June	\$17,282.84	
	July	\$19,420.69	
	August	\$17,167.92	
	September	\$23,769.36	
	October	\$22,346.83	
	November	\$20,634.07	
	December	\$22,871.42	
Total Vouchers MTD (through March)		\$82,646.74	\$92,948.37
Total Vouchers YTD		\$271,883.91	\$92,948.37
TOTAL EXPENDITURES MTD (through March)		\$190,985.16	\$228,291.40
TOTAL EXPENDITURES YTD		\$670,912.67	\$228,291.40
Revenue Balance		\$36,039.18	\$42,197.19

MONTHLY CASH FLOW (estimate)

Salaries	\$45,466.69	REIMB (SAL)	\$37,193.61	ADMIN	\$8,273.08
Vouchers	\$28,564.67	REIMBURSED	\$21,291.32	ADMIN	\$7,273.35

2015
Yakima Valley Conference of Governments
PRELIMINARY REVENUE Budget

25%

GL	Sub-Departments Grants/Contracts	March	YTD Actual Revenue	2015 Budget	Year-to-Date \$ Variance	Year-to-Date % Variance
615 308 000 01	Beginning Fund Bal-Designated **			195,000.00 **	195,000.00	
	Administration					
615 100 368.5	Admin-Gen'l Assessment	-	61,329.00	111,960.00	50,631.00	55%
615 100 369.9	Admin-Misc Revenue (copies, posters)	18.38	18.38	500.00	481.62	4%
615 100 345.8	Admin-Assoc Membership Fees	-	50.00	300.00	250.00	17%
	Total Administration	18.38	61,397.38	112,760.00	51,362.62	54%
615 100 337.X	Intergov-Local Match WSDOT	-	40,741.00	41,642.00	901.00	98%
615 100 368.5	Intergov -Local Transit	-	3,000.00	3,000.00	0.00	100%
	Total Intergov-Local	-	43,741.00	44,642.00	901.00	98%
615 210 333	STP - Fed Hwy Admin WSDOT	-		50,000.00	50,000.00	0%
	MPO/RTPO					
615 340 333	FHWA-DOT-Metro Plan (PL)	46,880.65	70,198.54	350,000.00	279,801.46	20%
615 340 333	FTA-DOT-Metro Plan Grant	19,019.16	19,019.16	42,658.00	23,638.84	45%
615 340 334	RTPO-WSDOT	32,209.81	41,195.51	97,191.00	55,995.49	42%
	Total MPO/RTPO	98,109.62	130,413.21	489,849.00	359,435.79	27%
615 215 333	ACE - DOH	1,569.99	2,193.12	10,000.00	7,806.88	22%
615 440 334	CTR - Plans & Progr WSDOT	20,367.23	23,218.70	75,000.00	51,781.30	31%
615 445 333	CMAQ Grant	-	5,455.72	103,750.00	98,294.28	5%
615 100 337.1	Intergov-Scholarship			1,500.00	1,500.00	0%
615 5XX 345.8	Intergov Serv-Exec Boards (TA Contr)			83,000.00		
	Member TA's 2014	-	1,141.82			
	Grandview TA 2015					
	Granger TA 2015	63.72	63.72			
	Harrah PSA 2014	661.59	661.59			
	Mabton TA 2015					
	Moxee TA 2015	-	-			
	Selah TA 2015	-	-			
	Tieton TA 2015	638.20	638.20			
	Toppenish TA 2015					
	Union Gap TA 2015					
	Wapato TA 2015					
	YC HOME Cons PSA 14-15					
	Yakima Health Dist PSA 2015	1,358.47	1,564.13			
		-	-			
	Total TA Contracts	2,721.98	4,069.46	83,000.00	78,930.54	5%
	Total Revenue	122,787.20	270,488.59	970,501.00	\$ 700,012.41	28%

* Denotes budget amendment

2015
Yakima Valley Conference of Governments
PRELIMINARY EXPENDITURE Budget

25%

GL Code & Description	March	YTD Actual	2015 Budget	Annual \$ Variance	YTD % Variance
Salaries					
615 1001 Salaries and Wages	\$ 45,466.69	\$ 134,731.09	\$ 580,000.00	23%	\$ 445,268.91
615 1002 Salaries-Overtime	\$ -	\$ 611.94	\$ 6,000.00	10%	\$ 5,388.06
615 1003 Salaries-Extra Help	\$ -	\$ -	\$ -	0%	\$ -
Salaries	\$ 45,466.69	\$ 135,343.03	\$ 586,000.00	23%	\$ 450,656.97
Personnel Benefits					
615 2002 Benefits-Direct	\$ 14,178.90	\$ 42,127.17	\$ 195,000.00	22%	\$ 152,872.83
615 2004 Benefits-Bank Accruals	\$ -	\$ 4.75	\$ -		
Personnel Benefits	\$ 14,178.90	\$ 42,131.92	\$ 195,000.00	22%	\$ 152,868.08
Supplies					
615 3101 Office & Operating Supplies	\$ 396.93	\$ 1,688.14	\$ 11,500.00	15%	\$ 9,811.86
615 3501 Small Tools and Minor Equip	\$ 486.51	\$ 486.51	\$ 2,500.00	19%	\$ 2,013.49
615 3502 Computer Software	\$ -	\$ -	\$ 2,000.00	0%	\$ 2,000.00
615 3590 Small & Attractive Items	\$ -	\$ -	\$ -	0%	\$ -
Supplies	\$ 883.44	\$ 2,174.65	\$ 16,000.00	14%	\$ 13,825.35
Other Services-Charges					
615 4101 Professional Services	\$ 5,526.71	\$ 8,600.38	\$ 34,559.00	25%	\$ 25,958.62
615 4125 Prof Serv-Indirect Costs	\$ 405.58	\$ 1,216.74	\$ 4,867.00	25%	\$ 3,650.26
615 4191 Prof Serv-Purch Services	\$ 172.50	\$ 637.50	\$ 2,790.00	23%	\$ 2,152.50
615 4192 Prof Serv-Tech Services	\$ 25.00	\$ 75.00	\$ 300.00		
615 4201 Communications-Telephone	\$ 818.72	\$ 2,362.94	\$ 9,550.00	25%	\$ 7,187.06
615 4202 Communication-Postage	\$ -	\$ 171.28	\$ 1,000.00	17%	\$ 828.72
615 4301 Travel	\$ 1,031.15	\$ 3,765.70	\$ 32,000.00	12%	\$ 28,234.30
615 4401 Advertising	\$ 71.25	\$ 1,113.07	\$ 4,500.00	25%	\$ 3,386.93
615 4501 Operating Rentals and Leases	\$ 4,887.54	\$ 17,856.51	\$ 59,000.00	30%	\$ 41,143.49
615 4601 Insurance	\$ -	\$ 5,608.00	\$ 6,100.00	92%	\$ 492.00
615 4701 Utility Services	\$ 10.91	\$ 32.37	\$ 135.00	24%	\$ 102.63
615 4801 Repair and Maintenance	\$ 133.97	\$ 323.80	\$ 2,500.00	13%	\$ 2,176.20
615 4901 Misc. (registrations, dues, subscriptions)	\$ 419.00	\$ 6,878.51	\$ 16,000.00	43%	\$ 9,121.49
Other Services - Charges	\$ 13,502.33	\$ 48,641.80	\$ 173,301.00	28%	\$ 124,659.20
Capital Outlay					
615 6401 Capital Expenditure	\$ -	\$ -	\$ -		\$ -
Capital Outlay	\$ -	\$ -	\$ -		\$ -
Debt Services-Interest					
615 8101 Interest	\$ -	\$ -	\$ 200.00		\$ 200.00
Debt Service - Interest	\$ -	\$ -	\$ 200.00		\$ 200.00
Total Expenditure	\$ 74,031.36	\$ 228,291.40	\$ 970,501.00	24%	\$ 742,209.60

2014-'15 Cash Flow Statement
Yakima Valley Conference of Governments
PRELIMINARY

March 2015

(Cash Basis Accounting)

For the Mo Ended:

	March	April	May	June	July	August	September	October	November	December	January	February	March
Beginning cash	\$255,888.55	\$290,056.40	\$299,626.38	\$293,255.02	\$296,589.12	\$309,688.25	\$277,086.10	\$280,070.83	\$276,719.31	\$273,576.17	\$318,981.24	\$325,411.46	\$261,615.10
Fed Hwy Admin-WSDOT STP						3,900.87							
FHWA DOT-Metro Plan Grant	60,169.49			25,376.69	22,826.92		33,188.28		17,645.31	27,398.05	23,317.89		46,880.65
FTA-DOT-Metro Plan Grant	7,728.90	35,729.60	6,922.29	3,259.69			12,767.55	23,269.32	8,742.52		8,985.70		19,019.16
DOT-RTPO & RTPO Long Range	24,105.06	7,830.42	7,879.17	7,352.39	6,622.98	6,545.31	6,912.11		17,851.72	6,386.57	5,455.72		32,209.81
CMAQ Plans & Programs		6,252.27		6,377.18	3,033.64			10,732.91	4,153.48	1,996.75		2,851.47	20,367.23
DOT - CTR		403.03	1,963.94	1,398.95			930.07	346.20		1,042.50	623.13		1,569.99
Active Communities Grant	4,234.01	4,645.35	6,344.86	5,912.31	3,656.95	3,515.12	2,857.79	5,108.48	4,311.53	14,876.06	682.28	665.20	2,721.98
Intergov Serv-Exec Boards (TA Cc		9,262.00			15,101.00			9,262.00			58,901.00	2,428.00	
Intergov-County/City Share-gen assess					11,143.00						38,277.00	2,464.00	
Intergov-Local Match WSDOT											3,000.00		
Intergov-Local FTA (Yakima Transit)													
Intergov-Scholarship								16.64	7.90	35.00			18.38
Misc Revenue-copies, posters		5.44											
Associate Membership Fees		100.00	50.00		50.00							50.00	
Expense Revenue Netted Back	525.00			450.00									
Total Receipts	\$96,762.46	\$68,817.66	\$53,265.46	\$50,127.21	\$62,434.49	\$14,011.30	\$56,655.80	\$48,735.55	\$52,712.46	\$51,734.93	\$139,242.72	\$8,458.67	\$122,787.20
Available Cash	\$352,651.01	\$358,874.06	\$352,891.84	\$343,382.23	\$359,023.61	\$323,699.55	\$333,741.90	\$328,806.38	\$329,431.77	\$325,311.10	\$458,223.96	\$333,870.13	\$384,402.30
Use of Funds													
Salaries	36,142.51	36,274.46	36,866.00	29,060.27	29,949.67	29,760.34	29,586.90	29,740.24	35,221.53	0.00	81,074.26	44,973.88	45,466.69
Personnel Benefits	12,102.47	12,067.98	11,172.42	10,131.98	9,636.62	9,222.71	9,352.47	9,300.73	10,986.22	0.00	24,277.94	14,088.09	14,178.90
Supplies	92.05	326.19	1,339.02	135.71	407.12	326.61	5,320.40	3,692.28	355.20	868.82	69.25	1,221.96	883.44
Other Services	14,257.58	10,579.05	10,259.38	7,465.15	9,341.95	7,303.79	9,411.30	9,353.82	9,292.65	5,461.04	27,391.05	11,971.10	13,502.33
Capital Outlay													
Debt Service - Interest													
Total Cash Out	62,594.61	59,247.68	59,636.82	46,793.11	49,335.36	46,613.45	53,671.07	52,087.07	55,855.60	6,329.86	132,812.50	72,255.03	74,031.36
Net Cash Flow	\$290,056.40	\$299,626.38	\$293,255.02	\$296,589.12	\$309,688.25	\$277,086.10	\$280,070.83	\$276,719.31	\$273,576.17	\$318,981.24	\$325,411.46	\$261,615.10	\$310,370.94

Yakima Valley Conference of Governments

Schedule 01

For the year ended December 31, 2014

MCAG	Fund #	Fund Name	BARS Account	BARS Name	Amount
2485	001	General	3088000	Unreserved Fund Balance (GAAP)/Unreserved Cash and Investments (Cash Basis)	\$283,336
2485	001	General	3332000	Federal Indirect Grant from Department of Transportation	\$354,518
2485	001	General	3339300	Federal Indirect Grant from Department of Health and Human Services	\$6,085
2485	001	General	3340360	State Direct/Indirect Grant from Department of Transportation	\$133,242
2485	001	General	3458900	Other Planning and Development Services	\$59,537
2485	001	General	3370000	Local Grants, Entitlements and Other Payments	\$52,610
2485	001	General	3685000	Special Assessments- Operating	\$101,900
2485	001	General	3699000	Other	\$36
2485	001	General	5586010	Planning	\$400,004
2485	001	General	5586020	Planning	\$130,165
2485	001	General	5586030	Planning	\$13,654
2485	001	General	5586040	Planning	\$124,759
2485	001	General	5088000	Unreserved Fund Balance (GAAP)/Unreserved Cash and Investments (Cash Basis)	\$322,682

**Yakima Valley Conference of Governments
Fund Resources and Uses Arising from Cash Transactions
For the Year Ended December 31, 2014**

		001 General
Beginning Cash and Investments		
30810	Reserved	-
30880	Unreserved	283,336
388 & 588	Prior Period Adjustments, Net	-
Operating Revenues		
330	Intergovernmental Revenues	546,455
340	Charges for Goods and Services	59,537
350	Fines and Penalties	-
360	Miscellaneous Revenues	101,936
Total Operating Revenues:		707,927
Operating Expenditures		
540	Transportation	-
550	Natural and Economic Environment	668,581
Total Operating Expenditures:		668,581
Net Operating Increase (Decrease):		39,346
Nonoperating Revenues		
370-380, 395 & 398	Other Financing Sources	-
391-393	Debt Proceeds	-
	Transfers-In	-
Total Nonoperating Revenues:		-
Nonoperating Expenditures		
580, 596 & 599	Other Financing Uses	-
591-593	Debt Service	-
594-595	Capital Expenditures	-
597	Transfers-Out	-
Total Nonoperating Expenditures:		-
Net Increase (Decrease) in Cash and Investments:		39,346
Ending Cash and Investments		
50810	Reserved	-
50880	Unreserved	322,682

The accompanying notes are an integral part of this statement.

Yakima Valley Conference of Governments
Schedule of Liabilities
For the Year Ended December 31, 2014

ID. No.	Description	Due Date	Beginning Balance	Additions	Reductions	Ending Balance
259.11	Compensated Absences		16,583	39,481	28,002	28,062
Total General Obligations:			16,583	39,481	28,002	28,062
Total Liabilities:			16,583	39,481	28,002	28,062

MCAG NO. 2485

Yakima Valley Conference of Governments

Schedule 15

Regional Planning Council

SCHEDULE OF STATE FINANCIAL ASSISTANCE

For the Year Ended December 31, 2014

Grantor	Program Title	Identification Number	Amount
3340360 - State Direct/Indirect Grant from Department of Transportation			
	Metropolitan/Regional Transportation Planning Organization Agreement	GCB 1777	99,393
	Transportation Demand Management Pilot	GCB 1553	83,242
		Sub-total:	182,635
		Grand total:	182,635

**Yakima Valley Conference of Governments
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2014**

Federal Agency (Pass-Through Agency)	Federal Program	CFDA Number	Other Award Number	From Pass- Through Awards	Expenditures		Note
					From Direct Awards	Total	
Highway Planning and Construction Cluster							
Federal Highway Administration (fhw), Department Of Transportation (via Washington State Department of Transportation)	Highway Planning and Construction	20.205	LA7264	42,843	-	42,843	1, 2
Federal Highway Administration (fhw), Department Of Transportation (via Washington State Department of Transportation)	Highway Planning and Construction	20.205	GCB1777	208,299	-	208,299	1, 2, 3
Federal Highway Administration (fhw), Department Of Transportation (via Washington State Department of Transportation)	Highway Planning and Construction	20.205	LA4075	3,901	-	3,901	1, 2, 3
Total Highway Planning and Construction Cluster:				255,044	-	255,044	
Other Programs							
Federal Transit Administration (fta), Department Of Transportation (via Washington State Department of Transportation)	Metropolitan Transportation Planning and State and Non- Metropolitan Planning and Research	20.505	GCB1777	42,652	-	42,652	1, 2, 3

The accompanying notes are an integral part of this statement.

**Yakima Valley Conference of Governments
Schedule of Expenditures of Federal Awards
For the Year Ended December 31, 2014**

Federal Agency (Pass-Through Agency)	Federal Program	CFDA Number	Other Award Number	Expenditures			Note
				From Pass- Through Awards	From Direct Awards	Total	
Centers For Disease Control And Prevention, Department Of Health And Human Services (via Washington State Department of Transportation)	Assistance Programs for Chronic Disease Prevention and Control	93.945	STPUS9939 (011)	2,780	-	2,780	1,2,3
Centers For Disease Control And Prevention, Department Of Health And Human Services (via Washington State Department of Transportation)	Assistance Programs for Chronic Disease Prevention and Control	93.945	STPUS9939 (011)	3,766	-	3,766	1,2,3
Total CFDA 93.945:				6,546	-	6,546	
Total Federal Awards Expended:				304,242	-	304,242	

The accompanying notes are an integral part of this statement.

Yakima Valley Conference of Governments
Special Purpose District

NOTES TO THE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS
For the Year Ended December 31, 2014

Note 1 is required for all entities. Disclose other notes only if applicable to your circumstances.

NOTE 1 - BASIS OF ACCOUNTING

This schedule is prepared on the same basis of accounting as the district's financial statements. The district uses the cash basis of accounting used by the district.

NOTE 2 - PROGRAM COSTS

The amounts shown as current year expenditures represent only the federal grant portion of the program costs. Entire program costs, including the district's portion, are more than shown.

NOTE 7 - INDIRECT COST RATE

The amount expended includes \$ 88,466.27 claimed as an indirect cost recovery using an approved indirect cost rate of 65 percent.

**Labor Relations Consultant(S)
For the Year Ended December 31, 2014**

Has your government engaged labor relations consultants? ___ Yes X No

If yes, please provide the following information for each consultant:

Name of firm:
Name of consultant:
Business address:
Amount paid to consultant during fiscal year:
Terms and conditions, as applicable, including: Rates (e.g., hourly, etc.) Maximum compensation allowed Duration of services Services provided

Yakima Valley Conference of Governments

For the Year Ended December 31, 2014

Note 1 - Summary of Significant Accounting Policies

The Yakima Valley Conference of Governments was incorporated on 1966 and operates under the laws of the state of Washington applicable to a regional agency RCW 36.70.060, and Sections 36.64.080 through 36.64.110, and Section 39.34.030. The District is a special purpose local government and provides technical services in the areas of planning, administration of programs and grants, and other services to general purpose government and provides a mutual forum to identify, discuss, study, and bring into focus regional challenges and opportunities in a cost effective manner.

Yakima Valley Conference of Governments provides staff support to suggest and assist in establishing long range planning goals for Yakima County, the urbanizing area in and around the City of Yakima, and for other cities, towns, communities and other governmental subdivisions within Yakima County and to engage in a continuing and cooperative planning effort and program in order to serve the best interests of the people of Yakima County;

To assist in the preparation of plans relating to land use, transportation, sewer and water, parks and recreation, human services, housing and other community development activities in the urbanizing area in and around the City of Yakima, and for other cities, towns, communities and other governmental subdivisions with Yakima County;

To assist in the planning and coordination of proposed projects which may involve Federal or State financial participation and to assist in the review of such project plans so as to assure compliance with area wide comprehensive plans;

To contract or hire technical or administrative staff to perform the work program of the Conference, including planning, grant administration, and other services whereby the Conference as a whole or when, in the opinion of the representatives of the Conference, it appears that other plans and programs should be developed as being in the best interest of the public served by the participants in the Conference.

The Yakima Valley Conference of Governments is composed of elected officials representing the cities of: Yakima, Sunnyside, Toppenish, Grandview, Wapato, Granger, Harrah, Mabton, Moxee, Naches, Selah, Tieton, Union Gap, Zillah; the county of: Yakima; the Tribal Council of the Confederated Bands and Tribes of the Yakama Nation.

The Yakima Valley Conference of Governments is supported primarily through membership fees contracts, local match and grants.

The district reports financial activity in accordance with the *Cash Basis Budgeting, Accounting and Reporting System* (BARS) Manual prescribed by the State Auditor's Office under the authority of Washington State law, Chapter 43.09 RCW. This manual prescribes a financial reporting framework that differs from generally accepted accounting principles (GAAP) in the following manner:

- Financial transactions are recognized on a cash basis of accounting as described below.
- Component units are required to be disclosed, but are not included in the financial statements.
- Government-wide statements, as defined in GAAP, are not presented.

- All funds are presented, rather than a focus on major funds.
- The *Schedule of Liabilities* is required to be presented with the financial statements as supplementary information.
- Supplementary information required by GAAP is not presented.
- Ending balances are not presented using the classifications defined in GAAP.

A. Fund Accounting

Financial transactions of the government are reported in individual funds. Each fund uses a separate set of self-balancing accounts that comprises its cash, revenues and expenditures. The government's resources are allocated to and accounted for in individual funds depending on their intended purpose. Each fund is reported as a separate column in the financial statements. The following fund types are used:

GOVERNMENTAL FUND TYPES:

General Fund

This fund is the primary operating fund of the government. It accounts for all financial resources except those required or elected to be accounted for in another fund.

B. Basis of Accounting and Measurement Focus

Financial statements are prepared using the cash basis of accounting and measurement focus. Revenues are recognized when cash is received and expenditures are recognized when paid.

C. Budgets

The District adopts annual appropriated budgets for General funds. These budgets are appropriated at the fund level. The budget constitutes the legal authority for expenditures at that level. Annual appropriations for these funds lapse at the fiscal year end.

Annual appropriated budgets are adopted on the same basis of accounting as used for financial reporting.

The appropriated and actual expenditures for the legally adopted budgets were as follow:

Fund/Department	Final Appropriated Amounts	Actual Expenditures	Variance
General Fund:	\$ 948,373	\$ 670,913	\$ 277,460

D. Deposits

The district deposits are held by the Yakima County Treasurer and are covered by the Washington Public Deposit Protection Commission.

E. Capital Assets

Capital assets are assets with an initial individual cost of more than \$ 5,000 and an estimated useful life in excess of one year. Capital assets are recorded as capital expenditures when purchased.

F. Compensated Absences

Paid Time Off (PTO) may be accumulated up to 40 days and is payable upon separation or retirement.

Compensatory time may be accumulated up to 60 hours and is payable to non-exempt employees upon separation or retirement.

Extended Sick leave may be accumulated up to 30 days. Upon separation or retirement employees do not receive payment for unused extended sick leave.

G. Risk Management

Yakima Valley Conference of Governments is a member of the Washington Cities Insurance Authority (WCIA).

Utilizing Chapter 48.62 RCW (self-insurance regulation) and Chapter 39.34 RCW (Interlocal Cooperation Act), nine cities originally formed WCIA on January 1, 1981. WCIA was created for the purpose of providing a pooling mechanism for jointly purchasing insurance, jointly self-insuring, and / or jointly contracting for risk management services. WCIA has a total of 175 Members.

New members initially contract for a three-year term, and thereafter automatically renew on an annual basis. A one-year withdrawal notice is required before membership can be terminated. Termination does not relieve a former member from its unresolved loss history incurred during membership.

Liability coverage is written on an occurrence basis, without deductibles. Coverage includes general, automobile, police, public officials' errors or omissions, stop gap, and employee benefits liability. Limits are \$4 million per occurrence self insured layer, and \$16 million per occurrence in the re-insured excess layer. The excess layer is insured by the purchase of reinsurance and insurance and is subject to aggregate limits. Total limits are \$20 million per occurrence subject to aggregate sublimits in the excess layers. The Board of Directors determines the limits and terms of coverage annually.

Insurance coverage for property, automobile physical damage, fidelity, inland marine, and boiler and machinery are purchased on a group basis. Various deductibles apply by type of coverage. Property insurance and auto physical damage are self-funded from the members' deductible to \$750,000, for all perils other than flood and earthquake, and insured above that amount by the purchase of insurance.

In-house services include risk management consultation, loss control field services, claims and litigation administration, and loss analyses. WCIA contracts for the claims investigation consultants for personnel issues and land use problems, insurance brokerage, and lobbyist services.

WCIA is fully funded by its members, who make annual assessments on a prospectively rated basis, as determined by an outside, independent actuary. The assessment covers loss, loss

adjustment, and administrative expenses. As outlined in the interlocal, WCIA retains the right to additionally assess the membership for any funding shortfall.

An investment committee, using investment brokers, produces additional revenue by investment of WCIA's assets in financial instruments which comply with all State guidelines.

A Board of Directors governs WCIA, which is comprised of one designated representative from each member. The Board elects an Executive Committee and appoints a Treasurer to provide general policy direction for the organization. The WCIA Executive Director reports to the Executive Committee and is responsible for conducting the day to day operations of WCIA.

Note 2 - Pension Plans

Substantially all district's full-time and qualifying part-time employees participate in the Public Employee Retirement System administered by the Washington State Department of Retirement Systems, under cost-sharing multiple-employer public employee defined benefit and defined contribution retirement plans. Actuarial information is on a system-wide basis and is not considered pertinent to the district's financial statements. Contributions to the systems by both employee and employer are based upon gross wages covered by plan benefits.

Historical trend or other information regarding each plan is presented in the Washington State Department of Retirement Systems annual financial report. A copy of this report may be obtained by writing to:

Department of Retirement Systems
Communications Unit
PO Box 48380
Olympia, WA 98504-8380

Note 3 - Other Disclosures

- A. Revenues are over by \$975.00 and expenditures are under by \$975.00. This is due to netted transactions. The netted transactions are due to a payment reimbursement of \$525.00 for the NARC Conference in Washington DC February 9, 2014 due to inclement weather and a payment reimbursement of \$450.00 for the NARC Conference in Louisville, KY June 7-11, 2014 due to the resignation of the registered staff. The reservations were canceled and the reimbursement was receipted back to the expenditure account.



Memorandum

To: Craig Warner, CFO Yakima County
Larry Mattson, YVCOG Executive Director

From: Christina Wickenhagen, YVCOG Deputy Director

Date: April 12, 2015

Re: YVCOG 2015 Preliminary Draft Homeless Program Budget

Craig and Larry:

I have included the following documents for your review of YVCOG's 2015 Preliminary Draft Budget for the administration of the Yakima County Homeless Assistance & Prevention Program:

DRAFT

Professional Service Agreement – Page 1 - 3

Scope of Work – Page 4 - 5

Draft Budget Revenue Description Interpretation – Page 6

Draft Budget Expense Description Interpretation – Page 7-8

The revenue for administering this program will be billed to and receipted from Yakima County. Federal and State Funding received by Yakima County to supplement this program will not be controlled by YVCOG. As program administrators, YVCOG will recommend to Yakima County how these additional funds should be used to support the Homeless Assistance and Prevention Program, but Yakima County will have final authority and decisions as to their use.

YVCOG will review the cost of administering this program and communicate with Yakima County Financial Services regularly to continue to develop the actual cost of overseeing this program. If a budget amendment is necessary to increase or decrease the anticipated budget, YVCOG will submit this to Craig with an explanation of the change with the proposed amendment.

Provide and assist collaboration for communities to optimize resources

Dan Olson	Area 1	Selah, Naches, Union Gap, Moxee, Tieton
Loren Belton	Area 2	Toppenish, Zillah, Wapato, Harrah
Mario Martinez	Area 3	Grandview, Granger, Mabton
Jim Restucci		Sunnyside
Micah Cawley		City of Yakima
Mike Leita		Yakima County
John Hedkinston		Member-at-large

**YAKIMA COUNTY
PROFESSIONAL SERVICE AGREEMENT**

THIS AGREEMENT dated for reference purposes July 1, 2015, is entered into by and between the Yakima Valley Conference of Governments, regional association having its territorial limits within Yakima County, State of Washington (hereinafter referred to as "Conference"), acting herein by James A. Restucci, Conference Chair, acting hereunto duly authorized and Yakima County (hereinafter referred to as "County"), acting herein by Kevin J. Bouchey, County Chairman, collectively the "Parties" and individually, the "Party."

WITNESSETH THAT;

WHEREAS, Yakima Valley Conference of Governments is a regional agency organized under RCW 36.70.060 and 36.64.080 through 36.64.110 to serve the Cities of Yakima, Sunnyside, Toppenish, Grandview, Wapato, Granger, Harrah, Mabton, Moxee, Naches, Selah, Tieton, Union Gap, Zillah, the County of Yakima and the Tribal Council of the Confederated Bands and Tribes of the Yakama Indian Nation; and

WHEREAS, Yakima County desires to enter into agreement for technical services to manage and implement the County's Five Year Homeless Housing Plan and coordinate the Homeless Housing and Assistance Act within Yakima County; and

WHEREAS, the Conference possesses the technical staff with the necessary expertise to provide the required services;

NOW, THEREFORE, pursuant to the Interlocal Cooperation Act, 39.34 RCW, and in consideration of the terms, conditions, covenants and performances contained herein, the parties do mutually agree as follows:

1. **Scope of Services:** Services performed under this contract may consist of, but are not limited to, the following tasks. Upon mutual agreement by the County and the Conference of a detailed work program and time schedule, the Conference shall, in a satisfactory and proper manner, perform the following types of services:

Facilitate the administration of Yakima County's Homeless Housing and Assistance Act within Yakima County passed 2005 (RCW 43.185C).

- I. Provide organizational management of the Homeless Housing and Assistance Act of Yakima County.
- II. Support County-wide efforts to meet performance benchmarks established by the U.S. Department of Housing and Urban Development (HUD), Washington State Department of Commerce (Commerce), Homeless Housing and Assistance Act of Yakima County and other funding partners.
- III. Ensure the needs of YVCOG member jurisdictions receive top priority, making regular, coordinated outreach efforts to determine needs.
- IV. Manage the Homeless Management Information System (HMIS) and Coordinated Intake and Assessment through data collection, data management, and reporting mechanisms for the purpose of homeless system analysis in compliance with HUD and Commerce standards, and to determine progress and barriers in meeting performance benchmarks.
- V. Conduct annual 'Point in Time' Count and report data to the YVCOG membership, HUD, Commerce, service providers and the community.
- VI. Develop management and ad hoc reports from HMIS and PIT data to evaluate the performance of the Homeless Housing and Assistance Act of Yakima County and Continuum of Care, making this information available to Yakima County and its sub-grantee's. Inform YVCOG membership

of any potential or actual performance issues regarding homeless projects, programs or contractors.

- VII. Comply with HUD and Commerce initiatives to reduce homelessness.
 - VIII. Update YVCOG membership regarding new or proposed legislation, regulations, or funding streams that may impact the operation of local homeless programs.
 - IX. Represent the interests of YVCOG's member jurisdictions in state or other organizations which are critical to developing and implementing a regional Five Year Homeless Housing.
 - X. Manage grant and contractor compliance, monitoring program performance evaluation and implement new grant guidance as required by funders.
 - XI. Assist YVCOG's members in the solicitation and procurement of services and preparation and monitoring of third-Party contracts to perform the work associated with implementation of the Ten Year Plan.
 - XII. Meet at regular intervals with YVCOG Member's staff to report on progress and share issues and ideas associated with improving program delivery.
 - XIII. Submit for approval an annual work program and budget to the YVCOG Membership Councils.
2. Time of Performance. The services provided by the Conference pursuant to this contract shall commence on July 1, 2015 and shall end on December 31, 2016.
 3. YAKIMA COUNTY RESPONSIBILITIES
 - I. Provide funding necessary to support the management, administration and planning activities necessary to sustain the work to be performed by YVCOG.
 - II. Report monthly program and project expenditures and revenues, and notify YVCOG of any concerns regarding anticipated changes to funding sources and amounts.
 - III. Integrate HMIS data and management reports from YVCOG with vendor payment requests and work with YVCOG to resolve any performance concerns in a timely manner.
 - IV. If necessary, meet with the YVCOG Executive Director and/or his/her designee(s) to report on progress and share issues and ideas associated with improving program delivery.
 - V. Review and approve the annual work plan and budget submitted by the YVCOG's Executive Committee.
 4. Access to Information. It is agreed that all information, data, reports, records and maps as are available and for the carrying out of the work outlined above, shall be furnished to the Conference by the County. No charge shall be made to the Conference for such information, and the County will cooperate with the Conference in every way possible to facilitate the performance of the work described in this contract.
 5. Compensation and Method of Payment. The maximum amount of compensation and reimbursement to be paid by the County hereunder shall not exceed \$ 895,400.00 for services included, but not limited to, in the attached Scope of Work. The Conference shall assume full responsibility for payments of federal, state and local taxes or contributions imposed or required under the Social Security, Workmen's Compensation and Income Tax Laws for persons other than County employees performing services pursuant to this contract.

6. Invoicing. The Conference shall submit monthly billings to the County for payment based upon work completed for the County. Billing for work shall be based upon actual expenses incurred. If applicable the detailed budget and work plan attached will provide an estimate of those expenses. However, amounts may be shifted between various line items to cover costs incurred. The final invoice shall be submitted within 15 days after the ending date of the contract.
7. Maintenance of Records. During the term of this Contract and per state law, the Conference will maintain records in accordance of the Local Government General Records Retention Schedule (LGRRS).
8. Nondiscrimination. The Conference ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities.
9. Termination.
 - 9.1 Termination of Contract for Cause. If, through any cause, the County or the Conference shall fail to fulfill in a timely and proper manner the obligations contained within this contract, the non-defaulting party shall, thereupon, have the right to terminate this contract by giving, at least fifteen (15) days before the effective date of such termination, written notice to the other of such termination specifying the effective date thereof.
 - 9.2 Termination for Convenience. Either the County or the Conference may effect termination of this contract upon thirty (30) days written notice by either party to the other party. If the contract is terminated the County will compensate the Conference of that portion of services extended unto the County.
10. Modification. The terms of this contract may be changed or modified by mutual agreement of the County and the Conference in the form of written amendments to this contract.

**YAKIMA VALLEY CONFERENCE
OF GOVERNMENTS**

**BOARD OF YAKIMA COUNTY
COMMISSIONERS**

James A. Restucci, Chair

Kevin J. Bouchey, Chairman

Lauris C. Mattson, Executive Director

J. Rand Elliott, Commissioner

Date

Michael D. Leita, Commissioner

Attest: Secretary

Attest: Deputy Prosecuting Attorney

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Scope of Work	COST ESTIMATE	2015	2016
Work Tasks:			
Program Administration Salaries & Benefits:			
Coordinate activities necessary to implement the annual Point-in-Time Count, as mandated by state and federal funders.	\$	173,000.00	\$ 354,500.00
Conduct contract compliance, monitoring and program performance evaluation.			
Manage County's HUD Continuum of Care (Homeles Network) coordinating body and Emergency Food and Shelter (EFSP) Local Board Program.			
Coordinate a work group to establish a Project Homeless Connect event and other outreach activities during and after the annual Point-in-Time Count.			
Act as the "Collaborative Applicant" for the County's HUD Continuum of Care system by reviewing and prioritizing projects and writing and submitting the Annual CoC funding application.			
Manage grant compliance activities and implement new grant guidance as required by funders.			
Identify and build relationships and support through community mobilization efforts with key stakeholder groups.			
Implement capacity building efforts with current and future homeless service providers to increase efficiency and effectiveness of program delivery and outcomes.			
Participate in state trainings and workshops to improve data quality			
Documents and support services, which ar necessary to administer the program. Some products may include, but are not limited to: Calendar year budget, Annual Title VI Report, Agendas, notices and other meeting materials, Monthly newsletter, mailing/emailing distribution lists, Web page management, Monthly billings and accounting services, Annual indirect cost plan, preparation of contracts and work agreements, administrative documentation and records management, Staff training			
DATA MANAGEMENT AND SYSTEM ANALYSIS			
Provide general oversight and management of the HMIS program and implement and maintain a countywide Coordinated Intake and Assessment System			
Coordinate ongoing training and support for current and future users of the Homeless Management Information System (HMIS) that includes all appropriate housing and service providers. Provide general oversight and management of the HMIS program.			

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Analyze aggregated data from the Point-in-Time Count and the HMIS system to determine program performance, to develop and recommend program improvements, and to update the Ten Year Plan, as needed.	
Collect, maintain and share information with Network members regarding evidence-based best practices for key functions of the homeless services system, such as housing, employment, health, prevention, chronic homelessness, etc.	
Facilitate trainings in best practices to assist in optimizing performance and outcomes from project implementation.	
Facilitate "Project Homeless Connect" or similar outreach event in concert with the annual Point-in-Time Count.	
Assist Yakima County in performing management and ad hoc reports generated through the HMIS system, and assist with interpreting the results for Yakima County and stakeholders.	
Deliverables:	
Complete and report to funders and the community annual Point-in-Time Count following HUD and Washington Department of Commerce protocols.	
Work with HMIS users to assist participating agencies in achieving the best data quality possible.	
Complete and report annual Housing Inventory Count (HIC) in compliance with Commerce/HUD requirements.	
Complete Annual Homeless Network Community Report detailing Point-in-Time Count results, Housing Inventory, Financial Expenditures, and other informational elements.	
Develop and manage Yakima County's 5-Year Homeless plan for their adoption	
Direct and Indirect Costs	\$ 122,400.00 \$ 245,500.00
Total:	\$ 295,400.00 \$ 600,000.00

**2015 & 2016 Draft Budget
Homeless Assistance & Prevention Program
Revenue**

700 345 89 003 –Homeless Assistance & Prevention Program

❖ Local Funds – Yakima County

- Salaries & Benefits based on 6 months
- Indirect Cost Rate 87%
- Direct Costs:
 - Supplies
 - Minor Equipment
 - Professional Services
 - Communications
 - Travel
 - Advertising
 - Registrations / Dues / Subscriptions

2015	2016
\$ 295,400	\$ 600,000

Interpretation

Based on:

- Program Manager 1.0
- System Analyst 1.0
- Office Specialist 1.0
- GIS Analyst .25
- Planner I .10
- Planner II .10
- Executive Director .25
- Deputy Director/
Senior Accountant .25
- Indirect Costs
- Direct Costs

**2015 & 2016 Draft Budget
Homeless Assistance & Prevention Program
Expenditures**

1001 - Salaries and Wages
Based on YVCOG approved organization chart and adopted pay plan (2015 = July 1 – December 31, 2015)
(2016 – January 1 – December 31, 2016)

2002 - Benefits
Benefits Admin Fee (July 1 – December 31, 2015) (2016 – January 1 – December 31, 2016)
Workers Comp
Retirement Contribution (employer)
Medical premiums (employer)
Unemployment Insurance

3101 - Supplies
Daily office supplies
Paper, pens, printing, printer cartridges

3501 - Small Tools and Minor Equipment
Purchase Surface Slate
Examples: Computer hardware, office furniture

4101 - Professional Services
Software maintenance and licenses
 o Tech Services
 o Sonicwall Firewall Support
 o Symantec – backup software
Translation services
Professional training for staff
Printing

①
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- 4192 - Prof Services - Tech Services**
 - o Financial Application and VPN
 - o Microsoft EA
 - o Email

4202 - Communication – Postage

- 4301 - Travel**
 - Air fare, mileage, car rental
 - Lodging
 - Meals
 - Executive Committee travel

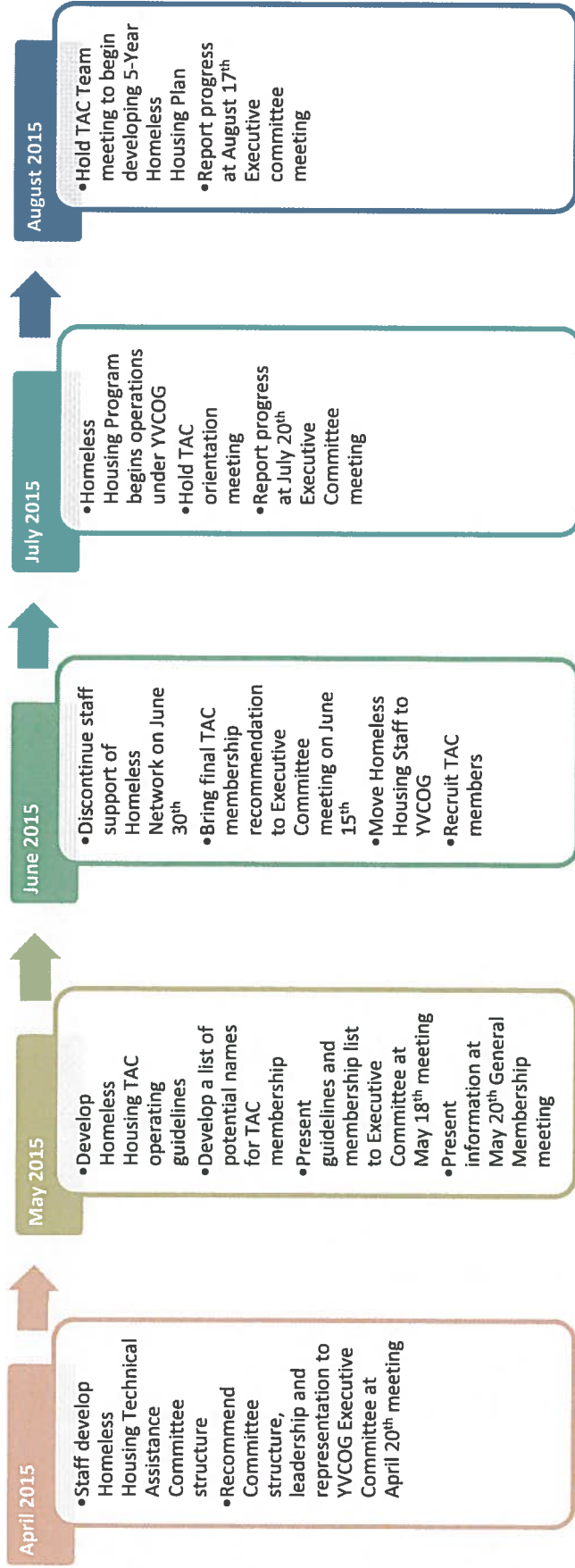
- 4401 - Advertising**
 - Meeting notices in Spanish and English
 - Staffing opportunities

- 4901 - Miscellaneous**
 - Subscriptions to local newspapers
 - Dues
 - Seminars, training conferences
 - General Membership registration reimbursed

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Five-Month Implementation Timeline for YVCOG's Homeless Housing Program

DRAFT



YVCOG Homeless Housing Program:

Proposed TAC Members

DRAFT

- YVCOG membership:
 - Upper Valley;
 - Mid-Valley;
 - Lower Valley
- Law Enforcement
- Health Systems
- Faith Community
- Service Provider
- Greenway
- Homeless Consumer
- Yak. Valley Landlord Assoc.
- United Way/YVCF
- County Planning or Housing Program

Notes:

12 members as drafted;

TAC members select chair & vice-chair;

Current Homeless board dissolves June 30