



## YVCOG EXECUTIVE COMMITTEE AGENDA

Monday, June 19, 2017  
1:30 p.m.

The 300 Building  
311 North 4<sup>th</sup> St, Suite 204, Yakima

### YVCOG EXECUTIVE COMMITTEE MEMBERS:

Jim Restucci, Chair, Mayor, City of Sunnyside,  
John Hodkinson, Vice-Chair, Member-at-Large  
Mike Leita, Commissioner, Yakima County  
Maureen Adkison, Council Member, City of Yakima  
Dan Olson, Council Member, City of Union Gap  
Janice Gonzales, Council Member, City of Zillah  
Mario Martinez, Mayor, City of Mabton

- ❖ **CALL TO ORDER** – The June 19, 2017 meeting of the YVCOG Executive Committee will come to order at \_\_\_\_ p.m.
- ❖ **INTRODUCTIONS / ROLL CALL**
- ❖ **APPROVAL OF MINUTES** – *May 15, 2017 pg 3-5*
- ❖ **PUBLIC COMMENT POLICY** – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting*

### OLD BUSINESS

### NEW BUSINESS

1. Executive Director's Correspondence  
*Larry Mattson, Executive Director*
2. Monthly Budget Report  
*Tamara Hayward, Office Specialist*
  - Homeless Program May 2017 Budget Review *pg 6-9*  
*Action: Informational*
  - May 2017 Budget Report. *pg. 10-12*  
*Action: Approval.*
  - May 2017 Cash Flow Statement *pg. 13*  
*Action: Informational*  
*Motion: "I move to approve the May 2017 monthly budget report."*
3. Approval of Vouchers  
*Tamara Hayward, Office Specialist*  
*Action: Review, approval and authorization of signatures*

4. Program Updates

**Planning Program – Mike Shuttleworth**  
*Action: Informational.*

**Homeless Program – Crystal Testerman**  
*Action: Informational.*

5. Conflict of Interest Policy

Larry Mattson, Executive Director

pg. 14 - 17

*Action: Review and discuss. Additional changes anticipated.*

6. Homeless Program Fund Balance Reserve Policy

Larry Mattson, Executive Director

pg. 18 - 19

*Action: Review and approve*

*Motion: "I move to approve the Homeless Program Fund Balance Reserve Policy"*

7. Homeless Program Contracts

Larry Mattson, Executive Director

- RFP Process Summary
- HPPC Recommend Project Contracts

pg. 20 - 23  
pg 24 - 49

Consolidated

- 2017-18 CHG Catholic Charities (\$270,354)
- 2017-18 CHG NCAC (\$289,000)
- 2017-18 CHG Rod's House (\$54,000)
- 2017-18 CHG YNHS (\$414,000)
- 2017-18 ESG Catholic Charities (\$34,000)
- 2017-18 ESG Entrust (\$100,000)
- 2017-18 ESG LVCSS (\$46,665)
- 2017-18 ESG NCAC (\$64,684)
- 2017-18 ESG YWCA (\$100,000)

Local

- 2017-18 PSA Transform Yakima (\$180,000)
- 2017-18 PSA EHE Transform Yakima (\$236,000)
- 2017-18 PSA YNHS (\$120,000)
- 2017-18 PSA WFF YNHS (\$84,000)  
(-Year 10 of 10 contract began with the County)

*Action: Approve and authorize Chair to sign contracts after the provider signs*

*Motion: I move to approve and authorize the chair to sign all homeless contracts after the provider signs.*

**OTHER BUSINESS**

**PUBLIC COMMENT**

**ADJOURN**

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.

If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.

pg 2

YVCOG EXECUTIVE COMMITTEE MEETING MINUTES  
May 15, 2017

CALL TO ORDER

Mr. Hodkinson, Vice-Chairman, called the May 15, 2017 meeting of the YVCOG Executive Committee to order at 2:05pm

ROLL CALL &  
INTRODUCTIONS

Members present: John Hodkinson, Maureen Adkison, Mike Leita, Mario Martinez, and Janice Gonzales

Members Absent: Dan Olson, excused

Call in: Jim Restucci

YVCOG staff present: Chris Wickenhagen, Jessica Hansen, Will Denton, and Mike Shuttleworth

Others present: Lowel Krueger (Yakima Housing Authority)

A quorum was present.

*\*Indicates notice of absence received prior to meeting.*

APPROVAL OF MINUTES

Ms. Adkison moved to approve the minutes from the April 17, 2017. Mr. Leita seconded. The motion carried.

PUBLIC COMMENT POLICY

It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

OLD BUSINESS

NEW BUSINESS

*Executive Director's  
Correspondence*

- Ms. Wickenhagen presented Budget Amendment #1 and stated that it would be presented to the General Membership at the next meeting. The budget is being amended due to receiving funding that was expected in 2016 but was received in 2017, releasing 100k local fees for a homeless encampment.
- YVCOG did not receive the grant to fund phase 2 for 'Pay for Success' program.
- YVCOG is continuing to work with HUD technical assistance regarding the COC for Yakima County/Yakima City.
- The annual report has been submitted to the auditor.
- The 4 workshops that YVCOG hosted went very well (Writing in Plain Talk, Jurassic Parliament – Robert's Rules of Order, Tools for funding future infrastructure projects and a short course on local planning.)

*Monthly Budget Report*

Ms. Wickenhagen presented the Homeless Program April 2017 Budget Report, the April 2017 Budget Report, and April 2017 reimbursements. YVCOG paid out \$187,028.86 in homeless contracts for April expenses.

Ms. Wickenhagen presented the April 2017 Monthly Budget Report\* showing a revenue balance of \$181,752.18. Mr. Martinez moved to approve the monthly budget report. Ms. Adkison seconded. Motion carried.

*Approval of Vouchers*

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Executive Committee.

As of this date, the Executive Committee approved for payment those claims and payroll vouchers in the list as follows: payroll vouchers numbered MAY-17-001 through MAY-17-006 in the total amount of \$90,575.00 and claim vouchers numbered MAY-17-007 through MAY-17-048 in the total amount of \$399,685.40. Mr. Gonzales moved to

approve the May Vouchers with provision for future amendments as expressed by the Deputy Director. Mr. Martinez seconded. Motion carried.

*Contracts*

Mrs. Wickenhagen presented the homeless programs contracts. She stated that HEN money is a state funding source that must be spent prior to June 30, 2017. NCAC stated that they wouldn't be able to spend about \$25,000 of HEN money prior to June 30 and YNHS needed additional funding. Mr. Leita moved to approve reallocating \$25,000 of HEN funds from Consolidated Homeless Grant Program Contract 2016-2017 CHG NCAC (mod 2) to 2016-17 CHG YNHS (mod 3.) Ms. Adkison seconded. Motion Carried. Ms. Gonzales abstained.

*Program Updates*

Coordinated Entry Presentation – Mr. Denton presented on Coordinated Entry. Mr. Denton stated that Yakima/Yakima County has been noncompliant for the past 2 years. Coordinated Entry is a HUD program. Washington State requires Yakima/Yakima County to be compliant by July 1, 2017. Mr. Denton started a pilot program March 27, 2017 and will have the full program running prior to July 1<sup>st</sup>.

Ms. Wickenhagen gave a homeless program update. She stated that the RFP has closed and is currently being scored. Once all RFPs are scored and organized they will go before HPPC at a special meeting on May 23, 2017. The HPPC will vote and come forward to the Executive Committee with recommended contracts. The RFP awards must be completed prior to the end of May so any provider that was not awarded funding, but are currently housing individuals, will be able to give notice to vacate. Next month, the Executive Committee will have the next 'one-year' contracts for the state, federal and local funds.

Mr. Shuttleworth reported on several updated comprehensive plans and that the June 30<sup>th</sup> deadline is fast approaching. Mr. Shuttleworth also informed the Executive Committee that both he and Brian Galloway just got back from another grant training.

*Upcoming Workshops*

Ms. Wickenhagen reported on the upcoming WAPRO PRA 101 workshop on June 7, 2017 from 9am-11:30 & 1:00pm-3:30pm

*General Membership Meeting*

Ms. Wickenhagen reported the May 17, 2017 the general membership meeting will be in Selah. The State Treasurer Duane Davidson will be presenting his agency's 'LOCAL' program.

**OTHER BUSINESS**

Mr. Hodkinson asked about Mr. Mattson's pay increase that was approved on March 29<sup>th</sup> and when it would go into effect. Mr. Leita moved that the Executive Directors salary goes into effect by March 29, 2017. Ms. Adkison seconded. Motion Carried.

**PUBLIC COMMENT**

**ADJOURN**

With no other business, Mr. Hodkinson adjourned the meeting at 2:59 p.m.

Respectfully submitted,

\_\_\_\_\_  
John Hodkinson, YVCOG Executive Committee Vice-Chair

\_\_\_\_\_  
Date signed

ATTEST:

\_\_\_\_\_  
Jessica Hansen, Office and Communication Specialist

## REVENUE BALANCE SUMMARY

Providers	Award Amt	BEG DATE	EXP DATE
Consolidated Housing Grant	\$ 272,157	1/1/2017	6/30/2017
Housing and Essential Needs	\$ 315,868	1/1/2017	6/30/2017
Temporary Assistance for Needy Families	\$ 54,462	1/1/2017	6/30/2017
Emergency Solutions Grant	\$ 82,220	1/1/2017	6/30/2017
CoC (Direct HUD)	\$ 503,296	11/2/2016	12/31/2017
People for People Direct (EFSP)	\$ 165,534		
Local Filing Fees	\$ 1,000,000	1/1/2017	12/31/2017
<b>2017 HOMELESS FUNDING</b>			<b>Requested May</b>
Yakima Neighborhood Health	\$ 1,434,739	62%	\$ 126,878.51
Yakima Valley Farm Workers Clinic	\$ 287,231	18%	\$ 36,730.63
Triumph Treatment	\$ 86,205	2%	\$ 4,833.08
Lower Valley Crisis	\$ 22,637	2%	\$ 3,569.63
Rod's House	\$ 8,033	0%	\$ -
YWCA	\$ 30,270	0%	\$ -
People for People	\$ 1,618	0%	\$ -
Transform Yakima	\$ 100,000	15%	\$ 31,427.60
<b>Contracts through YVCOG</b>	<b>\$ 1,970,732</b>		<b>\$ 203,439.45</b>



# Funds Funneled Through YVCOG

## REVENUE BALANCE REMAINING - MAY 2017

Contract/GRANT	Award Amt	BEG DATE	EXP DATE	May AVAILABLE	MAY Requests	JUNE AVAILABLE
Consolidated Housing Grant (CHG)	\$ 272,157	1/1/2017	6/30/2017	\$ 124,456.56	\$34,934.48	\$89,522.08
Housing and Essential Needs (HEN)	\$ 315,868	1/1/2017	6/30/2017	\$ 128,243.06	\$68,176.10	\$60,066.96
Temporary Assistance for Needy Families (TANF)	\$ 54,462	1/1/2017	6/30/2017	\$ 47,613.43	\$9,086.95	\$38,526.48
Emergency Solutions Grant (ESG)	\$ 82,220	1/1/2017	6/30/2017	\$ 35,531.67	\$20,268.35	\$15,263.32
HUD CoC	\$ 18,525	11/2/2016	12/31/2017	\$ 16,804.56	\$0.00	\$16,804.56
Local Filing Fees (2163)	\$ 1,028,000	1/1/2017	12/31/2017	\$ 365,214.62	\$70,973.57	\$294,241.05
				\$ 717,863.90	<b>\$203,439.45</b>	\$514,424.45

### 2016 TO PROVIDERS

		FEDERAL PASS THROUGH				
Emergency Solutions Grant						
Yakima Neighborhood Health	40%	\$ 33,120	1/1/2017	\$ 12,517.66	\$10,622.19	\$1,895.47
Yakima Neighborhood Health (HLHRA)	0%	\$ -		\$ -	\$0.00	\$0.00
Yakima Valley Farm Workers Clinic	22%	\$ 18,494	1/1/2017	\$ 12,495.51	\$4,753.13	\$7,742.38
Triumph Treatment	21%	\$ 17,032	1/1/2017	\$ 6,777.24	\$1,323.40	\$5,453.84
Lower Valley Crisis	17%	\$ 13,574	1/1/2017	\$ 3,741.26	\$3,569.63	\$171.63
<b>Equals Award Amount</b>	<b>100%</b>	<b>\$ 82,220</b>			<b>\$20,268.35</b>	

### Consolidated Housing Grant

		STATE PASS THROUGH				
Yakima Neighborhood Health	36%	\$ 78,287	1/1/2017	\$ 47,832.85	\$18,990.69	\$28,842.16
Yakima Valley Farm Workers Clinic	29%	\$ 61,754	1/1/2017	\$ 48,044.15	\$13,334.92	\$34,709.23
Rod's House	4%	\$ 8,033	1/1/2017	\$ -	\$0.00	\$0.00
Triumph Treatment Services	17%	\$ 36,999	1/1/2017	\$ 18,254.98	\$2,608.87	\$15,646.11
YWCA of Yakima	14%	\$ 30,270	1/1/2017	\$ 10,324.58	\$0.00	\$10,324.58
<b>Equals Award Amount</b>	<b>100%</b>	<b>\$ 215,343</b>			<b>\$34,934.48</b>	

### TANF

		STATE PASS THROUGH				
Yakima Neighborhood Health	65%	\$ 35,409	1/1/2017	\$ 28,724.51	\$8,630.91	\$20,093.60
Yakima Valley Farm Workers Clinic	35%	\$ 19,053	1/1/2017	\$ 18,888.92	\$456.04	\$18,432.88
<b>Equals Award Amount</b>	<b>100%</b>	<b>\$ 54,462</b>			<b>\$9,086.95</b>	

### HEN

		STATE PASS THROUGH				
Yakima Neighborhood Health	75%	\$ 225,166	1/1/2017	\$ 82,966.43	\$53,432.12	\$29,534.31
Yakima Valley Farm Workers Clinic	25%	\$ 75,431	1/1/2017	\$ 45,276.63	\$14,743.98	\$30,532.65
<b>Equals Award Amount</b>	<b>100%</b>	<b>\$ 300,598</b>			<b>\$68,176.10</b>	

### Local Filing Fees Committed 2017

		LOCAL PASS THROUGH				
Yakima Neighborhood Health WFF	4%	\$ 39,969	1/1/2017	\$ -	\$0.00	\$0.00
Yakima Neighborhood Health WFF	8%	\$ 84,000	7/1/2017	\$ -	\$0.00	\$0.00
People for People EFSP	0%	\$ 1,618	11/1/2016	\$ 977.25	\$0.00	\$977.25
Yakima Neighborhood Health EWWWS	23%	\$ 235,000	11/15/2016	\$ -	\$0.00	\$0.00

	7%	\$	11/15/2016	3/31/2017	\$		\$0.00	\$0.00
Yakima Valley Farm Workers Clinic EWWS		\$	76,000	11/15/2016	\$			\$0.00
Yakima Neighborhood Health HAF	1%	\$	10,000	1/1/2017	\$	8,212.85	\$315.00	\$7,897.85
Yakima Valley Farm Workers Clinic HAF	1%	\$	10,000	1/1/2017	\$	9,430.00	\$318.00	\$9,112.00
Yakima Valley Conf of Govts	14%	\$	140,000	1/1/2017	\$	132,207.78	\$0.00	\$132,207.78
Yakima Valley Conf of Govts HUD CoC Match	0%	\$	4,797	1/1/2017	\$	4,223.52	\$0.00	\$4,223.52
Yakima Neighborhood Health PHC/PIT	4%	\$	45,000	11/1/2016	\$	-	\$0.00	\$0.00
Yakima Neighborhood Health HURAY	21%	\$	217,510	1/1/2017	\$	132,207.78	\$28,046.22	\$104,161.56
Yakima Neighborhood Health ESG Match	2%	\$	21,804	1/1/2017	\$	8,042.48	\$6,841.38	\$1,201.10
Triump Treatment ESG Match	1%	\$	10,965	1/1/2017	\$	3,984.21	\$900.81	\$3,083.40
Yakima Valley Farm Workers Clinic ESG Matcl	1%	\$	12,157	1/1/2017	\$	8,214.36	\$3,124.56	\$5,089.80
Lower Valley Crisis ESG Match	1%	\$	9,063	1/1/2017	\$	4,777.14	\$0.00	\$4,777.14
ESG Match July - December Contracts	10%	\$	10,118	7/1/2017	\$	-	\$0.00	\$0.00
Transform Yakima Together	0%	\$	100,000	3/20/2017	\$	52,937.25	\$31,427.60	\$21,509.65
Unobligated		\$	-	1/1/2017	\$	-	\$0.00	\$0.00
		\$	1,028,000		\$		\$70,973.57	



# Funds NOT Funneled through YVCOG

## Direct HUD Funding

Yakima Neighborhood Health - Bright Futures	41%	\$207,325
Yakima Neighborhood Health - Blenestar PSH	14%	\$72,695
Next Step Housing - Sommerset Apartments	10%	\$51,343
Yakima Neighborhood Health - 904 Arlington P	10%	\$50,712
Next Step Housing - Pear Tree Place	9%	\$46,088
Yakima Neighborhood Health - YNHS PSH5	9%	\$44,562
Yakima Valley Conf - Planning Grant	4%	\$19,189
Yakima Neighborhood Health - 906 Arlington P	2%	\$11,382
		<b>\$503,296</b>

## DIRECT PEOPLE FOR PEOPLE - EFSP FUNDING

<b>Food Banks</b>		
Yakima Rotary Food Bank	3%	\$ 4,424
Seliah Food Bank	3%	\$ 4,424
SOC Yakima Food Pantry	13%	\$ 21,047
Saint Vincent Center	4%	\$ 5,949
St. Michahels Food Pantry	1%	\$ 1,375
Yakima SDA Food Pantry	1%	\$ 900
SOC Wapato Food Pantry	3%	\$ 4,765
Toppenish Food Pantry	4%	\$ 7,052
Granger Food Pantry	2%	\$ 3,050
SOC Sunnyside Food Pantry	5%	\$ 7,624
Sunnyside ACS Food Pantry	4%	\$ 6,290
Grandview SDA Food Pantry	2%	\$ 2,859
SOC Mabton Food Pantry	3%	\$ 4,956
Zillah Food Pantry	1%	\$ 1,525
Nah's Ark	2%	\$ 4,000
SOC Soup Klitch	2%	\$ 4,000
<b>Emergency Hotel / Motel Vouchers</b>		
Yakima Valley Farm Workers Clinic	3%	\$ 5,737
Saint Vincent Center	3%	\$ 5,737
Yakima Neighborhood Health	3%	\$ 5,737
Yakima Neighborhood Health Hospital Referral	3%	\$ 4,228
Yakima Valley Farm Workers Clinic	5%	\$ 8,605
Yakima Neighborhood Health	5%	\$ 8,605
Yakima Neighborhood Health Hospital Referral	3%	\$ 4,228
<b>Mass Shelter Assistance</b>		
Triumph Treatment Center	13%	\$ 21,209
Noah's Ark	10%	\$ 17,209
		<b>\$ 165,534</b>

GRAND TOTAL

**YVCOG Executive Committee Meeting June 19, 2017  
BUDGET REPORT  
May-17**

Prepared By Christina Wickenhagen, Deputy Director

**REVENUES RECEIVED:**

	2016	2017
January	\$ 85,638.48	\$ 687,448.01
February	\$ 112,354.71	\$ 222,612.72
March	\$ 200,453.73	\$ 143,691.60
April	\$ 108,418.53	\$ 360,562.37
<b>May</b>	\$ <b>120,008.63</b>	\$ <b>153,282.29</b>
June	\$ 58,623.14	
July	\$ 119,768.97	
August	\$ 55,619.87	
September	\$ 78,557.30	
October	\$ 119,732.27	
November	\$ 133,507.18	
December	\$ 112,858.99	
<b>Total Revenue MTD (through May)</b>	\$ <b>626,874.08</b>	\$ 1,567,596.99
<b>Total Revenue YTD</b>	\$ <b>1,305,541.80</b>	\$ 1,567,596.99

**EXPENDITURES:**

<b>Salaries</b>	January	\$ 64,453.00	\$ 122,091.96
	February	\$ 64,428.77	\$ 63,175.58
	March	\$ 65,621.22	\$ 57,893.72
	April	\$ 64,674.51	\$ 60,751.40
	<b>May</b>	\$ <b>69,115.38</b>	\$ <b>65,018.66</b>
	June	\$ 65,012.35	
	July	\$ 64,685.84	
	August	\$ 71,677.89	
	September	\$ 58,678.48	
	October	\$ 58,885.05	
	November	\$ 57,033.22	
	December	\$ -	
<b>Total Salaries MTD (through May)</b>		\$ <b>328,292.88</b>	\$ 368,931.32
<b>Total Salaries YTD</b>		\$ <b>704,265.71</b>	\$ 368,931.32

<b>Vouchers</b>	January	\$ 53,237.27	\$ 89,673.15
	February	\$ 67,919.72	\$ 319,068.93
	March	\$ 45,097.15	\$ 243,434.57
	April	\$ 46,943.47	\$ 276,628.38
	<b>May</b>	\$ <b>30,636.73</b>	\$ <b>254,611.89</b>
	June	\$ 45,778.90	
	July	\$ 41,865.23	
	August	\$ 41,479.03	
	September	\$ 56,292.17	
	October	\$ 47,815.44	
	November	\$ 33,749.75	
	December	\$ 52,040.44	
<b>Total Vouchers MTD (through May)</b>		\$ <b>243,834.34</b>	\$ 1,183,416.92
<b>Total Vouchers YTD</b>		\$ <b>562,855.30</b>	\$ 1,183,416.92

<b>TOTAL EXPENDITURES MTD (through May)</b>	\$572,127.22	\$1,552,348.24
<b>TOTAL EXPENDITURES YTD</b>	\$1,267,121.01	\$1,552,348.24
<b>Revenue Balance</b>	\$38,420.79	\$15,248.75

2017  
Yakima Valley Conference of Governments  
Revenue Budget

42%

Grants/Contracts <i>Beginning Fund Bal-Designated **</i>	May	YTD Actual Revenue	2017 Budget	205,000 **	Year-to-Date \$ Variance	Year-to-Date % Variance
<b>Administration</b>						
Admin-Gen'l Assessment	-	74,814.50	115,414		40,599.50	65%
Admin-Misc Revenue (copies, posters)	0.90	53.96	300		246.04	18%
Admin-Assoc Membership Fees	1,000.00	1,500.00	2,000		500.00	75%
Other Income (Rebates)	-	155.04	160 **		4.96	97%
Community Services	900.00	3,825.00	4,040 **		215.00	95%
Sale of Scrap & Junk	-	-	400		400.00	0%
<b>Total Administration</b>	<u>1,900.90</u>	<u>80,348.50</u>	<u>122,314</u>		<u>41,965.50</u>	<u>66%</u>
Intergov-Local Match WSDOT	-	39,165.00	40,449		1,284.00	97%
Intergov -Local Transit	-	6,000.00	6,000		0.00	100%
<b>Total Intergov-Local</b>	<u>-</u>	<u>45,165.00</u>	<u>46,449</u>		<u>1,284.00</u>	<u>97%</u>
<b>Fed Hwy - STP</b>	<u>-</u>	<u>5,753.43</u>	<u>5,760 **</u>		<u>6.57</u>	<u>100%</u>
FHWA-DOT-Metro Plan (PL)	-	62,767.17	350,000		287,232.83	18%
FTA-DOT-Metro Plan Grant	-	-	60,000		60,000.00	0%
RTPO-WSDOT	-	47,010.73	92,965		45,954.27	51%
<b>Total MPO/RTPO</b>	<u>-</u>	<u>109,777.90</u>	<u>502,965</u>		<u>393,187.10</u>	<u>22%</u>
<b>Human Services Transp Plan</b>	695.49	2,797.51	5,000		2,202.49	56%
<b>CTR - Plans &amp; Progr WSDOT</b>	7,335.23	32,707.75	75,000		42,292.25	44%
<b>CMAQ Grant</b>	5,351.73	36,114.66	103,750		67,635.34	35%
<b>Homeless Local Fees</b>	-	645,200.00	1,103,842 **		458,642.00	58%
<b>CHG State Grant</b>	31,039.60	131,800.68	500,000		368,199.32	26%
<b>TANF State Grant</b>	3,106.21	6,848.55	100,000		93,151.45	7%
<b>HEN State Grant</b>	66,517.72	251,384.60	600,000		348,615.40	42%
<b>ESG Federal Grant</b>	21,309.03	35,339.49	275,000		239,660.51	13%
<b>HUD CoC Federal Grant</b>	-	1,720.44	18,525		16,804.56	9%
<b>Total HOMELESS</b>	<u>121,972.56</u>	<u>1,072,293.76</u>				
<b>Intergov-Scholarship</b>	-	-	500		500.00	0%
<b>Intergov Serv-Exec Boards (TA Contr)</b>			90,000			
Member TA's 2016	-	110,731.29				
Grandview GMA PSA	-	884.70				
Granger TA 2017	-	215.41				
Granger GMA PSA	1,824.93	7,142.94				
Mabton GMA PSA	-	5,388.05				
Naches GMA PSA	-	427.24				
Selah GMA PSA	-	6,116.81				
Tieton GMA	4,390.82	11,579.70				
Union Gap TA 2017	536.26	1,111.21				
Union Gap GMA	6,235.81	24,949.17				
Wapato GMA Grant PSA	<u>3,038.56</u>	<u>14,091.96</u>				
<b>Total TA Contracts</b>	<u>16,026.38</u>	<u>182,638.48</u>	<u>90,000</u>		<u>-92,638.48</u>	<u>203%</u>
<b>Total Revenue</b>	<b>153,282.29</b>	<b>1,567,596.99</b>	<b>3,549,105</b>		<b>1,981,508.01</b>	<b>44%</b>

Pg. 11

2017  
**Yakima Valley Conference of Governments**  
**EXPENDITURE Budget**

42%

	May	YTD Actual	2017 Budget	Annual \$ Variance	YTD % Variance
<b>Salaries</b>					
Salaries and Wages	\$ 65,018.66	\$ 308,680.73	\$ 843,000 *	37%	\$ 534,319.27
Salaries-Overtime	\$ -	\$ -	\$ 8,000	0%	\$ 8,000.00
	\$ 65,018.66	\$ 308,680.73	\$ 851,000	36%	\$ 542,319.27
<b>Personnel Benefits</b>					
Benefits-Direct	\$ 21,445.43	\$ 102,089.92	\$ 295,000 *	35%	\$ 192,910.08
	\$ 21,445.43	\$ 102,089.92	\$ 295,000	35%	\$ 192,910.08
<b>Supplies</b>					
Office & Operating Supplies	\$ 507.30	\$ 4,906.86	\$ 38,000	13%	\$ 33,093.14
Small Tools and Minor Equip	\$ 1,266.18	\$ 5,763.01	\$ 17,000	34%	\$ 11,236.99
Computer Software	\$ -	\$ -	\$ 3,000	0%	\$ 3,000.00
Small & Attractive Items	\$ -	\$ -	\$ 5,000	0%	\$ 5,000.00
	\$ 1,773.48	\$ 10,669.87	\$ 63,000	17%	\$ 52,330.13
<b>Other Services-Charges</b>					
Professional Services	\$ 5,643.51	\$ 23,224.56	\$ 88,000 *	26%	\$ 64,775.44
Prof Serv-Tech Services	\$ 1,217.04	\$ 6,068.81	\$ 16,000	38%	\$ 9,931.19
Communications-Telephone	\$ 823.24	\$ 4,143.85	\$ 10,800	38%	\$ 6,656.15
Communication-Postage	\$ 87.14	\$ 234.49	\$ 1,800	13%	\$ 1,565.51
Travel	\$ 4,653.51	\$ 13,057.84	\$ 65,000	20%	\$ 51,942.16
Advertising	\$ 100.23	\$ 7,239.00	\$ 12,000	60%	\$ 4,761.00
Operating Rentals and Leases	\$ 6,403.85	\$ 38,877.07	\$ 122,000	32%	\$ 83,122.93
Insurance	\$ -	\$ 8,715.00	\$ 8,500	103%	\$ (215.00)
Utility Services	\$ 11.76	\$ 58.80	\$ 250	24%	\$ 191.20
Repair and Maintenance	\$ 393.71	\$ 1,826.22	\$ 5,500	33%	\$ 3,673.78
Homeless Provider Contracts	\$ 210,290.18	\$ 936,228.74	\$ 1,933,595 *	48%	\$ 997,366.26
Misc. (registrations, dues, sut	\$ 1,768.81	\$ 10,429.54	\$ 76,460 *	14%	\$ 66,030.46
Community Services	\$ -	\$ 900.00			
	\$ 231,392.98	\$ 1,051,003.92	\$ 2,339,905	45%	\$ 1,288,901.08
<b>Debt Services-Interest</b>					
Interest	\$ -	\$ -	\$ 200		\$ 200.00
	\$ -	\$ -	\$ 200		\$ 200.00
	\$ 319,630.55	\$ 1,472,444.44	\$ 3,549,105	41%	\$ 2,076,660.56

2016-17 Cash Flow Statement  
Yakima Valley Conference of Governments  
Preliminary

May 2017

(Cash Basis Accounting)

	May	June	July	August	September	October	November	December	Jan-17	Feb-17	Mar-17	April	May
<b>Beginning cash</b>	\$383,112.48	\$402,667.53	\$348,560.44	\$361,708.25	\$304,101.01	\$267,625.55	\$281,007.71	\$323,667.19	\$384,417.25	\$859,959.51	\$700,327.72	\$542,595.89	\$565,778.48
Fed Hwy Admin-WSDOT STP	2,552.49	4,595.23									5,753.43		
FHWA DOT-Metro Plan Grant	0.00	19,971.11	26,416.00		29,358.20		55,351.14	34,168.98	23,810.65	10,821.57		28,134.95	
FTA-DOT-Metro Plan Grant	21,359.06												
Human Svs Trap Plan Grant						2,925.49		5,608.97	502.63	900.16	635.14	64.09	695.49
DOT-RTPO & RTPO Long Range	16,461.72	7,010.52					14,158.07	13,930.80	1,574.45	12,735.52		32,700.76	
CMAQ Plans & Programs	10,130.68	13,905.75	9,872.11	6,662.90	15,843.11		5,438.22		16,900.99	7,966.72	5,895.22		5,351.73
STATE FUNDS - Homeless Grant										93,946.08		107,115.37	100,663.53
FEDERAL FUNDS - Homeless Grant											14,030.46		21,309.03
HUD CoC Grant												1,720.44	
CTR - Grant	6,081.09		6,140.73	6,089.87		12,472.63		12,233.77	6,052.70	6,043.36	6,620.06	6,656.40	7,335.23
Dept Health Grant	7,365.25	3,590.61	7,596.72		6,934.83								
Homeless 2163 Local Fees									500,600.00			144,600.00	
Intergov Serv-Exec Boards (TA Contr	55,794.58	6,499.92	39,246.66	45,667.10	42,264.27	77,770.79	58,365.05	46,900.75	45,193.61	87,197.73	8,592.40	25,628.36	16,026.38
Intergov-County/City Share-gen assess			30,496.75			10,720.25			62,288.50	1,784.00		10,742.00	
Intergov-Local Match WSDOT									30,496.00	1,193.00	7,476.00		
Intergov -Local FTA (Yakima Transit)											6,000.00		
Intergov -Scholarship	195.00												
Misc Revenue-copies, posters	18.76	3,000.00		-3,000.00			194.70	15.72	28.48	24.58	360.04	2,700.00	900.90
Associate Membership Fees	50.00	50.00		200.00								500.00	1,000.00
Scrap & Junk													
Non-revenue													
Expense Revenue Netted Back													
<b>Total Receipts</b>	\$120,008.63	\$58,629.14	\$119,768.97	\$55,619.87	\$78,557.30	\$119,732.27	\$133,507.18	\$112,858.99	\$687,448.01	\$222,612.72	\$143,691.60	\$360,562.37	\$153,282.29
<b>Available Cash</b>	\$503,121.11	\$461,290.67	\$468,329.41	\$417,328.12	\$382,658.31	\$387,357.82	\$414,514.89	\$436,526.18	\$1,071,865.26	\$1,082,572.23	\$844,019.32	\$903,158.26	\$719,060.77
<b>Use of Funds</b>													
Salaries	64,962.08	65,012.35	64,685.84	71,677.89	58,678.48	58,885.05	57,033.22		122,197.00	63,175.58	57,954.48	60,751.40	65,018.66
Personnel Benefits	21,412.82	21,426.18	21,320.88	20,902.72	19,359.50	19,387.79	18,102.34		40,532.89	20,098.16	19,206.34	20,530.29	21,445.43
Supplies	3,076.00	1,700.59	690.49	1,942.11	5,761.37	595.60	822.62	2,347.35	1,575.42	2,790.49	3,815.01	715.47	1,773.48
Other Services	10,301.21	22,652.13	19,853.86	18,634.20	31,171.30	27,832.05	14,824.79	49,693.09	47,600.44	296,180.28	220,447.60	255,382.62	231,392.98
Custodial Account													
Debt Service - Interest	701.47	1,938.98	70.09	70.19	62.11	-350.38	64.73	68.49	0.00	0.00	0.00	0.00	0.00
<b>Total Cash Out</b>	100,453.58	112,730.23	106,621.16	113,227.11	115,032.76	106,350.11	90,847.70	52,108.93	211,905.75	382,244.51	301,423.43	337,379.78	319,630.55
<b>Net Cash Flow</b>	\$402,667.53	\$348,560.44	\$361,708.25	\$304,101.01	\$267,625.55	\$281,007.71	\$323,667.19	\$384,417.25	\$859,959.51	\$700,327.72	\$542,595.89	\$565,778.48	\$399,430.22

Pg 13





## DRAFT CONFLICT OF INTEREST POLICY

### PURPOSE

This policy defines standards of conduct for board members, subcommittee members, advisory council members and employees of YVCOG. This policy is to avoid potential and actual conflicts of interest. This includes the perception of a conflict of interest.

### DEFINITIONS

**Confidential information** means information that is not a public document. The public may not be given this information.

**Conflict or Conflict of interest** relates to contracts. Board members, subcommittee members, advisory council members, or employees may not benefit or be perceived as benefiting financially from a contract. Conflict or Conflict of interest includes immediate family or a business partner that a person is associated with.

The term does not include an action having a de minimis economic impact.

**De minimis economic impact** means an economic consequence which has an insignificant effect.

**Immediate family** means a parent, parent-in-law, spouse, child, spouse of a child, brother, brother-in-law, sister, sister-in-law, or the domestic partner of a parent, child, brother or sister.

**Business partner** means a person who, along with another person, plays a significant role in owning, managing, or creating a company.

### DELEGATION OF RESPONSIBILITY

Each board member, committee member, advisory council member and employee is responsible to avoid conflicts of interest. The Yakima Valley Conference of Governments Executive Committee prohibits members of the Homeless Planning and Policy Council board, subcommittee members and employees from conduct outlined in this policy.

### GUIDELINES

All board members, subcommittee members and employees have access to this policy and acknowledge in writing that they have been made aware of it. Additional training shall be provided to designated individuals.



### **DISCLOSURE OF FINANCIAL INTERESTS**

Each board member, subcommittee members, advisory council members, or employee is required to sign and return to Yakima Valley Conference of Governments a signed disclosure of any conflict of interest or state they have no conflict.

### **STANDARDS OF CONDUCT**

The Yakima Valley Conference of Governments maintains the following standards of conduct covering conflicts of interest and governing the actions of its employees, subcommittee members, advisory council members and board members engaged in the selection, award and administration of contracts.

No employee, subcommittee member, advisory council member or board member may participate in the selection, award or administration of a contract supported by a federal award if a real or apparent conflict of interest exists.

The Yakima Valley Conference of Governments shall not have any contract with a board member, subcommittee member, advisory council member, or employee, the spouse or child, or business partner with a valued of \$500 or more; unless the Yakima Valley Conference of Governments Executive Committee has determined it is in the best interests of the Yakima Valley Conference of Governments to do so, and the contract has been awarded through an open and public process. If this happens, the board member, subcommittee member, advisory council member or employee shall not have any supervisory or overall responsibility for the implementation or administration of the contract.

When an advertised formal bidding is not required or used, an open and public process will include at a minimum:

1. Public notice of the intent to contract for goods or services;
2. A reasonable amount of time for potential contractors to consider whether to offer quotes; and
3. Public disclosure of who submitted bids or quotes and who was chosen.

Any board member, subcommittee member, advisory council member or employee who in the discharge of official duties will abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of interest as a public record.

No public official or public employee will accept a stipend.

Board members, subcommittee members, advisory council members and employees may not solicit or accept gratuities, favors or anything of monetary value from contractors or parties to subcontracts.

### **IMPROPER INFLUENCE**

No person can offer or give to a board member, subcommittee member, advisory council member, employee or nominee or candidate for the board, or family member or business partner anything of

monetary value, including a reward or promise of future employment based on the vote, official action or judgment of the board member, subcommittee member, advisory council member, or employee.

No board member, subcommittee member, advisory council member, employee or nominee or candidate for the board can solicit or accept anything of monetary value.

### **REPORTING**

Any perceived conflict of interest that is detected or suspected by any subcommittee member, advisory council member, employee or third party shall be reported to the Executive Director. If the Executive Director is the subject of the perceived conflict of interest, the subcommittee member, advisory council member, employee or third party shall report the incident to the Deputy Director.

No retaliations shall occur because of a good faith report of conflict of interest.

### **INVESTIGATION**

The Executive Director is responsible for the investigation based on reports of perceived violations of this policy will comply with state and federal laws and regulations. No person sharing in the potential conflict of interest being investigated will be involved in conducting the investigation or reviewing its results.

In the event an investigation determines that a violation of this policy has occurred, the violation shall be reported to the federal awarding agency in accordance with that agency's policies.

### **DISCIPLINARY ACTIONS**

If an investigation results in a finding that the complaint is factual and establishes a violation of this policy, Yakima Valley Conference of Governments will take prompt, corrective action to ensure that such conduct stops and will not happen again. Yakima Valley Conference of Governments staff shall document the corrective action taken and, when not prohibited by law, inform the complainant.

Violations of this policy may result in disciplinary action up to and including discharge, fines and possible imprisonment. Disciplinary actions shall be consistent with board policies, procedures, applicable interlocal agreements and state and federal laws.

### **REFERENCES:**

State Ethics Commission Regulations – 51 PA Code Sec. 15.2

Public Official and Employee Ethics Act – 65 Pa. C.S.A. Sec. 1101 et seq.

Uniform Administrative Requirements for Federal Awards, Title 2, Code of Federal Regulations – 2 CFR Sec. 200.318

board Policy – 004, 011, 317, 319, 322, 609, 702

### Conflict of Interest Disclosure Statement

Each board member, committee member, advisory council member, and employee are expected to use good judgment, adhere to high ethical standards, and avoid situations that create an actual or perceived conflict of interest.

While it is not possible to develop a comprehensive detailed set of rules to address every situation, the Conference will strictly enforce any applicable laws or regulations relating to conflicts of interest, appearance of fairness and ethics that apply to the Each board member, committee member, advisory council member, and employee of Yakima Valley Conference of Governments.

A potential or actual conflict of interest will be disclosed if the Each board member, committee member, advisory council member, and employee has an economic interest in or any personal, business or volunteer affiliations that may give rise to a real or apparent conflict of interest.

I have no conflict of interest to report

I have the following conflict of interest to report  
Disclose the conflict(s) of interest:

1. \_\_\_\_\_
2. \_\_\_\_\_

I hereby certify that the information set forth above is true and complete to the best of my knowledge.

Printed name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**TITLE:** CONFLICT OF INTEREST  
**Adopted:** 2/21/17  
**Revised:** 5/25/17  
**Proposed Revision Adoption:** 6/19/17

## DRAFT Homeless Program Fund Balance Reserve Policy

**Yakima Valley Conference of Governments (YVCOG) will maintain a Balance Reserve with the Yakima County Treasurer for the Local Filing Fees collected by the Yakima County Auditor's Office, for the Homeless Program.**

### DEFINITIONS

**Balance Reserve:** A minimum fund balance maintained for the purpose of supporting the Homeless Program contracts or emergencies identified in this policy.

**Document Recording Fees.** Fees paid by the public through the recording of documents with the County Auditor. Fees are then deposited with the County Treasurer to be used for reducing and eliminating homelessness in Yakima County. Also, known as, local funds and 2163 funds.

**Homeless Program.** The program first authorized by the General Membership in March 2015 to Manage and Administer contracts to serve the Valley's homeless population through Yakima Valley Conference of Governments.

**Cash Flow Reserve.** Funds held to assist in contract reimbursements.

**Emergency Reserve.** Funds held to assist with an unforeseen, serious, and unexpected dangerous situation requiring immediate action.

Due to annual revenue variations from document recording fees and grant funding sources, the following reserve amounts will be maintained for the Yakima Valley Conference of Governments Homeless Fund:

- A cash flow reserve balance of \$ 400,000 to protect against state and federal funding fluctuations.
  - This fund will be used to cover contract reimbursements to eligible service providers for up to 2 months, or until the fund is depleted.
  - Service providers will be notified when Yakima Valley Conference of Governments uses these funds to cover contract obligations.
  - Service providers will not be reimbursed for services provided if they were notified by Yakima Valley Conference of Governments that the cash flow reserve has been depleted. Providers are to stop services until funding is available for reimbursement, or they may opt to provide services within their own available funding. Providers will not be reimbursed for using their own funding unless local, state or federal funds are once again provided and if the reimbursement for previous expenditures is allowable under the local, state or federal grant rules.

- An emergency reserve fund of \$ 100,000 for one-time emergency projects
  - This fund will be used to reimburse a city, town or County if the mayor or commissioner has declared a state of emergency that will affect the homeless population
  - The fund will be used as a 1:1 match of municipal funds.
  - The fund is to be used solely for services to the homeless population
  - If multiple cities and towns within the Yakima County boundaries request emergency funds, the Executive Committee will determine the proportion of funds each entity receives.
  - Cities or Towns may only apply for these funds once every three years.

The Executive Committee will make the final determination and approval to use the cash flow and emergency reserve balances. Consideration to utilize these funds will happen if:

- YVCOG Staff notifies the Executive Committee that local, state or federal funds have not been received for the Homeless Program Service Provider's Contracts.
- A City, Town or County has submitted an emergency written request, signed by the Mayor or Commissioner of said municipality. Proper documentation will be required to be submitted to Yakima Valley Conference of Governments showing the 1:1 match requirements have been met.

Once the balance(s) of either of these funds have been requested and used, Yakima Valley Conference of Governments will not provide additional funding requests until the fund(s) balances are restored.

The Executive Committee has the authority to use the Cash Flow Reserve in an emergency, if the emergency follows the Emergency Guidelines.

If the Cash Flow Reserve is used, the Yakima Valley Conference of Governments will reimburse the Cash Flow Reserve with the grant funds received and the available contract balances will be appropriately adjusted.

If the Emergency Reserve is used, Yakima Valley Conference of Governments will determine a set-aside of local recording fees to build up the appropriate reserve balance. The set-aside amount will be presented to the Executive Committee for their review and approval.

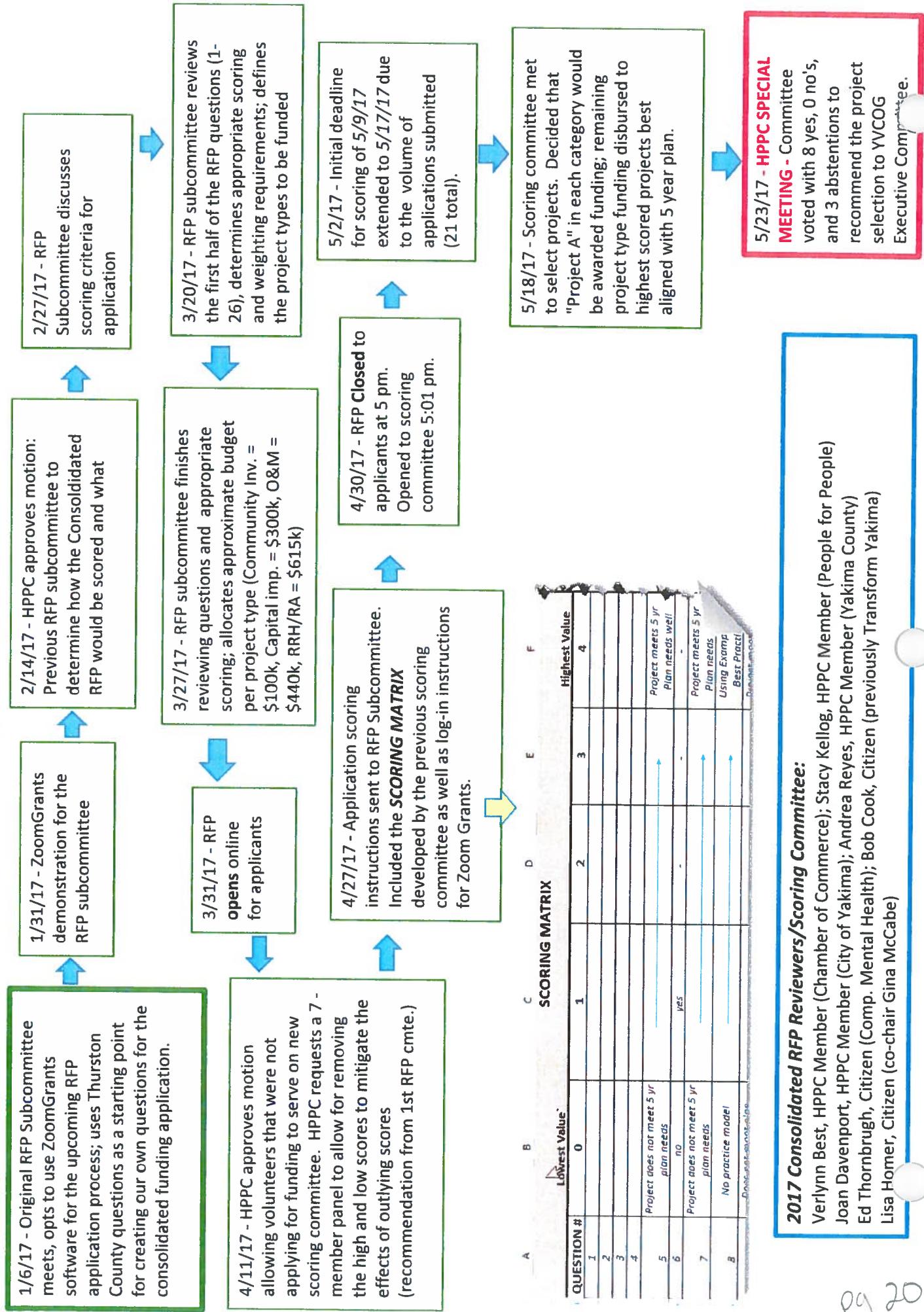
**TITLE:** Homeless Program Fund Balance Reserve Policy

**Adopted:**

**Revised:**

**Proposed Adoption:** 6/19/17

# 2017 Competitive Consolidated RFP Process Timeline & Flow Chart



**SCORING MATRIX**

QUESTION #	A	B	C	D	E	F
	Lowest Value		Highest Value			
1		0	1	2	3	4
2						
3						
4						
5						Project meets 5 yr plan needs well
6			yes			Project meets 5 yr plan needs Using Examp Best Pract
7						
8			No practice model			

**2017 Consolidated RFP Reviewers/Scoring Committee:**  
 Verlynn Best, HPPC Member (Chamber of Commerce); Stacy Kellog, HPPC Member (People for People)  
 Joan Davenport, HPPC Member (City of Yakima); Andrea Reyes, HPPC Member (Yakima County)  
 Ed Thornbrugh, Citizen (Comp. Mental Health); Bob Cook, Citizen (previously Transform Yakima)  
 Lisa Homer, Citizen (co-chair Gina McCabe)



**YAKIMA VALLEY CONFERENCE OF GOVERNMENTS  
AND  
HOMELESS AND PLANNING POLICY COUNCIL**

**CONSOLIDATED GRANT APPLICATION (RFP)**  
Contract Period: 7/1/17 - 6/30/18

<b>SCORING MATRIX</b>					
	<b>Lowest Value`</b>				<b>Highest Value</b>
<b>QUESTION #</b>	<b>0</b>	<b>1</b>	<b>2</b>	<b>3</b>	<b>4</b>
1					
2					
3					
4					
5	<i>Project does not meet 5 yr plan needs</i>			▶	<i>Project meets 5 yr Plan needs well</i>
6	<i>no</i>	<i>yes</i>	-	-	-
7	<i>Project does not meet 5 yr plan needs</i>			▶	<i>Project meets 5 yr Plan needs well</i>
8	<i>No practice model</i>			▶	<i>Using Examples of Best Practices</i>
9	<i>Does not meet plan population needs</i>			▶	<i>Project meets plan population needs well</i>
10	<i>No outreach</i>				<i>outreach plan addresses priority populations</i>
11	<i>no</i>	<i>yes</i>	-	-	-
12	<i>Services not accessible</i>			▶	<i>Services highly accessible</i>
13	<i>No case management</i>			▶	<i>High case management utilization</i>
14	<i>does not define who will provide services</i>			▶	<i>Gives great detail who will provide services and how</i>
15	<i>No collaboration</i>			▶	<i>high collaboration</i>
16	<i>No policies/procedures</i>			▶	<i>Strong policies and procedures</i>
17	<i>many findings</i>	<i>findings with acceptable explanation</i>	<i>up to 2 findings with explanation and proof of correction</i>	<i>Management Letter Only</i>	<i>No findings or management letters</i>
18	<i>weak financial condition</i>			▶	<i>Very strong financial condition</i>
19	<i>no fiscal mangement system</i>			▶	<i>Strong financial management system</i>
20	<i>no leveraged funds - need 100% funding</i>			▶	<i>High leverage capacity - can accept partial funding</i>
21	<i>no viable plan</i>	<i>have plan, but lack specifics</i>	<i>have a competant and feasible plan</i>		
22		<i>low, very low, or extremely low-income households, households at risk of homelessness, special needs populations (veterans, DD, CD, MI, DV)</i>	<i>Homeless families with children, homeless individuals, chronically homeless, and homeless youth/young adult</i>		
23					
24					
25					
26	<i>no</i>	<i>yes</i>			
27	<i>no</i>	<i>yes</i>			
28					

29	<i>no barriers</i>	<i>has plan</i>	<i>well organized thought out plan that identifies foreseeable issues</i>		
30					
31					
32	<i>no plan to manage relocation</i>	<i>has a plan</i>	<i>well organized plan that meets legal parameters</i>		
33	<i>not started</i>	<i>process started/complete</i>			
34					
35	<i>will not use volunteers</i>	<i>will use volunteers</i>			
36	<i>no participation</i>	<i>yes, will participate</i>			
37					
38	<i>no bed nights</i>	<i>&lt; 10</i>	<i>11-20</i>	<i>21-30</i>	<i>&gt;30</i>
39	<i>no</i>	<i>yes</i>			
40	<i>no additional services</i>				<i>many additional services</i>

**Community Investment Project**

50/50 State & Local

Agency Name	Average Score minus High/Low	Requested Amt.	Population	# served	Committee Recommendation
A Entrust	51.8	\$100,000.00	ALL	not definable	\$100,000
B YNHS	38.8	\$20,000.00	Youth	100	\$100,000.00

**Capital Improvement Project**

Agency Name	Average Score minus High/Low	Requested Amt.	Can be partially funded	Minimum Needed	Committee Recommendation
A Transform Yakima	58.6	\$236,000.00	Y	not stated	\$236,000
B YNHS	53.2	\$300,000.00	Y	\$230,000.00	\$120,000
C Justice Housing	50.6	\$142,500.00	not stated	not stated	\$356,000.00

**Agency and Program Operating Costs**

Project	Average Score minus High/Low	Requested Amt.	Population	# served	Committee Recommendation
A YWCA	58.2	\$100,000.00	DV Families	100 families/yr	\$100,000
B Catholic Charities	58.2	\$80,160.00	Families w/youth & young adult (18-24)	16-20 families	\$80,160
C Rod's House	58	\$54,000.00	Youth (13-24)	300	\$54,000
D Transform Yakima	57.8	\$217,200.00	CH - M & W> 18	54 units (70-80 beds)	
E Rod's House	56.8	\$18,000.00	Youth (13-24)	105	
F Triumph	52.2	\$286,652.00	Families w/youth under 18	46 families	\$234,160.00

**Rapid Rehousing & Rental Assistance**

Project	Average Score minus High/Low	Requested Amt.	Population	# served	Committee Recommendation
A NCAC	60.2	\$353,684.00	homeless families w/children, CHG, & HEN eligible	30 families, 4 CH, 15 HEN	\$353,684
B Catholic Charities	59.4	\$224,194.00	unaccompanied youth/homeless families w/children if parent is 18-24	16-20	\$224,194
C YNHS	46	\$1,035,382.00	CH, HH w/disability, homeless families w/children, at-risk, DSHS w/disability	1000 +	\$414,000

**Emergency Shelter**

Project	Average Score minus High/Low	Requested Amt.	Population	# served	Committee Recommendation
A LVCS	57.8	\$46,665.00	DV	40	\$46,665
B Transform Yakima (encampment)	56.4	\$205,000.00	CH - M & W> 18	60	\$180,000
C Transform Yakima (shelter)	55.6	\$335,000.00	CH - M & W> 18	70	
D Generating Hope	52.8	\$100,000.00	CH - M & W> 18	30	
E Triumph	52.6	\$167,608.00	Homeless Families w/children	12 units (85 people)	
F Transform Yakima (outreach team)	51.2	\$67,400.00	CH - M & W> 18	not definable	
YNHS	46	\$54,192.00	Literally Homeless	60	\$226,665.00

Page 2

**CONSOLIDATED HOMELESS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017-18 CHG Catholic Charities</b>
1. NAME/ADDRESS:  <b>Darlene Darnell President / CEO 5301 Tieton Drive, Suite C Yakima, WA 98908</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$270,354.00</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$0.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$0.00</b>	6. MODIFICATION AMOUNT: <b>\$0.00</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$270,354.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$0.00</b>
8. CONTACT INFO:  <b>Darlene Darnell President / CEO 5301 Tieton Drive, Suite C Yakima, WA 98908</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-759-7987 crystal.testerman@yvco.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvco.org</b>
11. CONTRACT START DATE: <b>July 1, 2017</b>	12. CONTRACT END DATE: <b>June 30, 2018</b>	
13. FUNDING AUTHORITY: <b>Washington State Dept of Commerce Consolidated Homeless Grant (CHG)</b>		
14. STATE AND FEDERAL "BARS" CODE: <b>N/A</b>	15. CFDA NUMBER(S): <b>N/A</b>	
16. PURPOSE: <b>This contract provides resources to address the needs of people who are homeless or at-risk of homelessness, as described in the YVCOG Local Homeless Plan in the county of Yakima where Grantee will provide services. CHG funds and supports a variety of activities, including: operation of facility-based support, rental assistance, data collection and reporting.</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  <input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>YAKIMA VALLEY FARM WORKERS CLINIC NCAC</b>	<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>	
_____ Darlene Darnell, President and CEO	_____ James A Restucci, Chairman	
_____ Date	_____ Lauris C Mattson, Executive Director	
Attest:  _____ Jessica Hansen, Office & Comm. Specialist	Approved as to form:  _____ YVCOG Attorney WSBA#	

pg 24

**BUDGET (7/1/2017 - 6/30/2018)**

**CATHOLIC CHARITIES FAMILIES (CCF)**

<b>CHG - BASE</b>				
<b>Project</b>	<b>Admin (7.5%)</b>	<b>Rent Assist. (for profit)</b>	<b>Operations</b>	<b>CHG Total</b>
RRH/RA	\$8,575.00	\$62,000*	\$43,779.00	<b>\$114,354.00</b>

*(\*) Indicates that 100% of line item will go to "For-Profit" landlord*

<b>CHG - TANF</b>				
<b>Project</b>	<b>Admin (7.5%)</b>	<b>Rent Assist. (includes utility &amp; EN)</b>	<b>Operations</b>	<b>TANF Total</b>
TANF Rent Assist.	\$4,200.00	\$31,800.00*	\$20,000.00	<b>\$56,000.00</b>

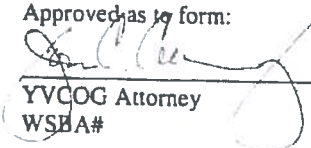
*(\*) Indicates that 100% of line item will go to "For-Profit" landlord*

<b>CHG - HEN</b>				
<b>Project</b>	<b>Admin (3.5%)</b>	<b>Rent/Util/EN</b>	<b>Operations</b>	<b>HEN Total</b>
YNH HEN	\$9,740.00	\$65,260	\$25,000.00	<b>\$100,000.00</b>

**TOTAL CONTRACT AMOUNT: \$270,354.00**

*pg. 25*

**CONSOLIDATED HOMELESS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER <b>2017-18 CHG NCAC</b>
1. NAME/ADDRESS:  <b>Juan Carlos Olivares, Exec Director Yakima Valley Farm Workers Clinic 601 N Keys Road Yakima WA 98901</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$289,000.00</b>	5. PREVIOUS CONTRACT AMOUNT <b>\$0.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$0.00</b>	6. MODIFICATION AMOUNT: <b>\$0.00</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$289,000.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$0.00</b>
8. CONTACT INFO:  <b>Janice Gonzales (509) 865-7630, ext 2743 Janiceg@yvfwc.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-759-7987 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org</b>
11. CONTRACT START DATE: <b>July 1, 2017</b>	12. CONTRACT END DATE: <b>June 30, 2018</b>	
13. FUNDING AUTHORITY: <b>Washington State Dept of Commerce Consolidated Homeless Grant (CHG)</b>		
14. STATE AND FEDERAL "BARS" CODE: <b>N/A</b>	15. CFDA NUMBER(S): <b>N/A</b>	
16. PURPOSE: <b>This contract provides resources to address the needs of people who are homeless or at-risk of homelessness, as described in the YVCOG Local Homeless Plan in the county of Yakima where Grantee will provide services. CHG funds and supports a variety of activities, including: operation of facility-based support, rental assistance, data collection and reporting.</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference.  <input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>YAKIMA VALLEY FARM WORKERS CLINIC NCAC</b>	<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>	
_____ Juan Carlos Oliveras, Executive Director	_____ James A Restucci, Chairman	
_____ Date	_____ Lauris C Mattson, Executive Director	
Attest:	Approved as to form:  _____ YVCOG Attorney WSBA#	
_____ Jessica Hansen, Office & Comm. Specialist		

PS. 26



**BUDGET (7/1/2017 – 6/30/2018)**

**YAKIMA VALLEY FARM WORKER'S CLINIC (NCAC)**

<b>CHG - BASE</b>				
<b>Project</b>	<b>Admin</b>	<b>Rent Assist. (for profit)</b>	<b>Operations</b>	<b>CHG Total</b>
RRH/RA	\$10,500.00	\$101,834.00*	\$22,000.00	\$134,334.00

*(\*) Indicates that 100% of line item will go to "For-Profit" landlord*

<b>CHG - TANF</b>				
<b>Project</b>	<b>Admin</b>	<b>Rent Assist. (includes utility &amp; EN)</b>	<b>Operations</b>	<b>TANF Total</b>
TANF Rent Assist.	\$900.00	\$6,100.00 *	\$6,000.00	\$13,000.00

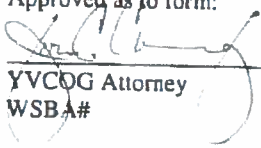
*(\*) Indicates that 100% of line item will go to "For-Profit" landlord*

<b>CHG - HEN</b>				
<b>Project</b>	<b>Admin</b>	<b>Rent/Util/EN</b>	<b>Operations</b>	<b>HEN Total</b>
RRH HEN	\$9,740.00	\$97,919.00	\$34,007.00	\$141,666.00

**TOTAL CONTRACT AMOUNT: \$289,000.00**

pg. 27

**CONSOLIDATED HOMELESS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017-18 CHG RH</b>
1. NAME/ADDRESS: <b>Joshua Jackson, Exec Director Rod's House 204 South Naches Avenue Yakima WA 98901</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$54,000.00</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$0.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$0.00</b>	6. MODIFICATION AMOUNT: <b>\$0.00</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$54,000.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$0.00</b>
8. CONTACT INFO: <b>509-895-2665 @rodshouse.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org</b>
11. CONTRACT START DATE: <b>July 1, 2017</b>		12. CONTRACT END DATE: <b>June 30, 2018</b>
13. FUNDING AUTHORITY: <b>Washington State Dept of Commerce Consolidated Homeless Grant (CHG)</b>		
14. STATE AND FEDERAL "BARS" CODE: <b>N/A</b>		15. CFDA NUMBER(S): <b>N/A</b>
16. PURPOSE: <b>This contract provides resources to address the needs of people who are homeless or at-risk of homelessness, as described in the YVCOG Local Homeless Plan in the county of Yakima where Grantee will provide services. CHG funds and supports a variety of activities, including: operation of facility-based support, rental assistance, data collection and reporting.</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  <input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>ROD'S HOUSE</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>
_____ Joshua Jackson, Executive Director		_____ James A Restucci, Chairman
_____ Date		_____ Lauris C Mattson, Executive Director
Attest:		Approved as to form: 
_____ Jessica Hansen, Office & Comm. Specialist		_____ YVCOG Attorney WSBA#

PS 28

**BUDGET (7/1/2017 - 6/30/2018)**

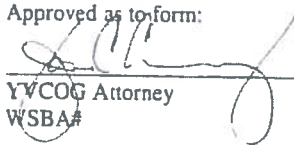
**ROD'S HOUSE (RH)**

<b>CHG - BASE</b>			
<b>Project</b>	<b>Admin (7.5%)</b>	<b>Operations</b>	<b>CHG Total</b>
Drop-In Resource Center	\$4,000.00	\$50,000.00	\$54,000.00

**TOTAL CONTRACT AMOUNT: \$54,000.00**

pg 29

**CONSOLIDATED HOMELESS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017-18 CHG YNHS</b>
1. NAME/ADDRESS: <b>Rhonda Hauff, Deputy CEO Yakima Neighborhood Health Services PO BOX 2605 Yakima, WA 98907</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$414,000.00</b>	5. PREVIOUS CONTRACT AMOUNT <b>\$0.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$0.00</b>	6. MODIFICATION AMOUNT <b>\$0.00</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$414,000.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$0.00</b>
8. CONTACT INFO: <b>Rhonda Hauff, Deputy CEO Yakima Neighborhood Health Services PO BOX 2605 Yakima, WA 98907</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-759-7987 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org</b>
11. CONTRACT START DATE: <b>July 1, 2017</b>		12. CONTRACT END DATE: <b>June 30, 2018</b>
13. FUNDING AUTHORITY <b>Washington State Dept of Commerce Consolidated Homeless Grant (CHG)</b>		
14. STATE AND FEDERAL "BARS" CODE: <b>N/A</b>		15. CFDA NUMBER(S). <b>N/A</b>
16. PURPOSE: <b>This contract provides resources to address the needs of people who are homeless or at-risk of homelessness, as described in the YVCOG Local Homeless Plan in the county of Yakima where Grantee will provide services. CHG funds and supports a variety of activities, including: operation of facility-based support, rental assistance, data collection and reporting.</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  <input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>YAKIMA VALLEY FARM WORKERS CLINIC NCAC</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>
_____ Rhonda Hauff, Deputy CEO		_____ James A Restucci, Chairman
_____ Date		_____ Lauris C Mattson, Executive Director
Attest:  _____ Jessica Hansen, Office & Comm. Specialist		Approved as to form:  _____ YVCOG Attorney WSBA#

**BUDGET (7/1/2017 - 6/30/2018)**

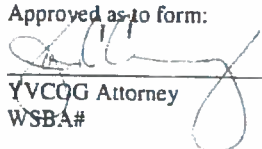
**YAKIMA NEIGHBORHOOD HEALTH SERVICES (YNHS)**

<b>CHG - HEN</b>				
<b>Project</b>	<b>Admin</b>	<b>Rent Assistance/ Utility Assist &amp; EN</b>	<b>Operations</b>	<b>HEN Total</b>
<b>YNH HEN</b>	<b>\$14,000.00</b>	<b>\$296,500.00</b>	<b>\$103,500.00</b>	<b>\$414,000.00</b>

**TOTAL CONTRACT AMOUNT: \$414,000.00**

Pg. 31

**EMERGENCY SOLUTIONS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017-18 ESG Catholic Charities</b>
1. NAME/ADDRESS: <b>Darlene Darnell, President and CEO Catholic Charities of the Diocese of Yakima 5301 Tietion Drive, Suite C Yakima, WA 98908</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$34,000.00</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$0.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$0</b>	6. MODIFICATION AMOUNT: <b>\$0.00</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$34,000.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$0.00</b>
8. CONTACT INFO: <b>Darlene Darnell, President and CEO Catholic Charities of the Diocese of Yakima 5301 Tietion Drive, Suite C Yakima, WA 98908</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org</b>
11. CONTRACT START DATE: <b>July 1, 2017</b>		12. CONTRACT END DATE: <b>June 30, 2018</b>
13. FUNDING AUTHORITY: <b>McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, 42 U.S.C. 11371-78</b>		
14. CFDA NUMBER(S): <b>14.231</b>		15. CFDA TITLE(S): <b>Emergency Solutions Grant Program</b>
16. PURPOSE: <b>The purpose of ESG is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are experiencing homelessness. The funds under this program are intended to target individuals and families who would be homeless but for this assistance. Modification to reflect various changes in budget, scope of work, special terms and to extend contract end date</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  <input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>LOWER VALLEY CRISIS &amp; SUPPORT SERVICES</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>
_____ Darlene Darnell, President and CEO		_____ James A Restucci, Chairman
_____ Date		_____ Lauris C Mattson, Executive Director
Attest:		
_____ Jessica Hansen, Office & Comm. Specialist		Approved as to form:  _____ YVCOG Attorney WSBA#

pg 32



**BUDGET**

**EMERGENCY SOLUTIONS GRANT**

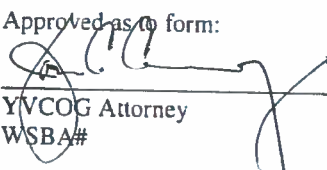
Catholic Charities Families

July 1, 2017 – June 30, 2018			
Project	Admin (3.5%)	RRH Case Management/ Housing Placement CM	Total
YAHP	\$1,190	\$32,810.00	\$34,000.00
<b>TOTAL CONTRACT AMOUNT**:</b> \$34,000.00			

**TOTAL CONTRACT AMOUNT: \$34,000.00**

pg 33

**EMERGENCY SOLUTIONS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017-18 ESG ENTRUST</b>
1. NAME/ADDRESS:  <b>Tom Gaulke, Chief Executive Officer Entrust Community Services PO Box 9727 Yakima, WA 98907</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$100,000.00</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$0.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$0</b>	6. MODIFICATION AMOUNT: <b>\$0.00</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$100,000.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$0.00</b>
8. CONTACT INFO:  <b>Tom Gaulke, Chief Executive Officer Entrust Community Services PO Box 9727 Yakima, Wa 98907</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvco.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvco.org</b>
11. CONTRACT START DATE: <b>July 1, 2017</b>	12. CONTRACT END DATE: <b>June 30, 2018</b>	
13. FUNDING AUTHORITY: <b>McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, 42 U.S.C. 11371-78</b>		
14. CFDA NUMBER(S): <b>14.231</b>	15. CFDA TITLE(S): <b>Emergency Solutions Grant Program</b>	
16. PURPOSE: <b>The purpose of ESG is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are experiencing homelessness. The funds under this program are intended to target individuals and families who would be homeless but for this assistance. Modification to reflect various changes in budget, scope of work, special terms and to extend contract end date</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  <input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>LOWER VALLEY CRISIS &amp; SUPPORT SERVICES</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>
_____ Tom Gaulke, Chief Executive Officer		_____ James A Restucci, Chairman
_____ Date		_____ Lauris C Mattson, Executive Director
Attest:  _____ Jessica Hansen, Office & Comm. Specialist		Approved as to form:  _____ YVCOG Attorney WSBA#

34

## BUDGET

### EMERGENCY SOLUTIONS GRANT

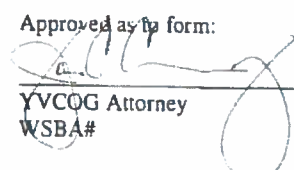
Entrust Community Services

July 1, 2017 – June 30, 2018					
	Admin		RRH/Prevention Case Mgmt		Totals
	<i>ESG</i>	<i>Match (2163)</i>	<i>ESG</i>	<i>Match (2163)</i>	
Project HOPE	\$1,750.00	\$1,750.00	\$48,250.00	\$48,250.00	\$100,000.00
<b>TOTAL CONTRACT AMOUNT**:</b> \$100,000.00					

**TOTAL CONTRACT AMOUNT: \$100,000.00**

P. 35

**EMERGENCY SOLUTIONS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017-18 ESG LVCSS</b>
1. NAME/ADDRESS <b>Leticia Garcia, Executive Director Lower Valley Crisis Support Services PO BOX 93 600 North Avenue Sunnyside, WA 98944</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$46,665.00</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$0.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$0</b>	6. MODIFICATION AMOUNT: <b>\$0.00</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$46,665.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$0.00</b>
8. CONTACT INFO <b>Leticia Garcia, Executive Director Lower Valley Crisis Support Services PO BOX 93 600 North Avenue Sunnyside, WA 98944</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvco.org</b>	10. YVCOG FISCAL CONTACT INFO <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvco.org</b>
11. CONTRACT START DATE: <b>July 1, 2017</b>	12. CONTRACT END DATE: <b>June 30, 2018</b>	
13. FUNDING AUTHORITY: <b>McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, 42 U.S.C. 11371-78</b>		
14. CFDA NUMBER(S): <b>14.231</b>	15. CFDA TITLE(S): <b>Emergency Solutions Grant Program</b>	
16. PURPOSE: <b>The purpose of ESG is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are experiencing homelessness. The funds under this program are intended to target individuals and families who would be homeless but for this assistance. Modification to reflect various changes in budget, scope of work, special terms and to extend contract end date</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  <input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>LOWER VALLEY CRISIS &amp; SUPPORT SERVICES</b>	<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>	
_____ Leticia Garcia, Executive Director	_____ James A Restucci, Chairman	
_____ Date	_____ Lauris C Mattson, Executive Director	
Attest:		
_____ Jessica Hansen, Office & Comm. Specialist	Approved as to form:  _____ YVCOG Attorney WSBA#	

*pg 36*

## BUDGET

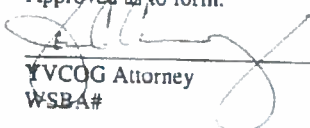
### EMERGENCY SOLUTIONS GRANT Lower Valley Crisis & Support Services

July 1, 2017 – June 30, 2018				
	Admin (3.5%)	Shelter Operations	Shelter CM	Total
DV Shelter	\$1,600	\$20,076	\$24,989.00	\$46,665.00
<b>TOTAL CONTRACT AMOUNT**:</b> \$46,665.00				

**TOTAL CONTRACT AMOUNT: \$46,665.00**

PJ 37

**EMERGENCY SOLUTIONS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017-18 ESG NCAC</b>
1. NAME/ADDRESS:  <b>Juan Carlos Olivares, Exec Director Yakima Valley Farm Workers Clinic 601 N Keys Road Yakima WA 98901</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$64,684.00</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$0.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$0</b>	6. MODIFICATION AMOUNT: <b>\$0.00</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$64,684.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$0.00</b>
	8. CONTACT INFO:  <b>Janice Gonzales (509) 865-7630, ext 2743 Janiceg@yvwfc.org</b>	
9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org</b>		10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org</b>
11. CONTRACT START DATE: <b>July 1, 2017</b>		12. CONTRACT END DATE: <b>June 30, 2018</b>
13. FUNDING AUTHORITY <b>McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, 42 U.S.C. 11371-78</b>		
14. CFDA NUMBER(S): <b>14.231</b>		15. CFDA TITLE(S): <b>Emergency Solutions Grant Program</b>
16. PURPOSE: <b>The purpose of ESG is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are experiencing homelessness. The funds under this program are intended to target individuals and families who would be homeless but for this assistance. Modification to reflect various changes in budget, scope of work, special terms and to extend contract end date</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  <input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A - Special Terms and Conditions Exhibit B - Scope of Work Exhibit C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>YAKIMA VALLEY FARM WORKERS CLINIC NCAC</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>
_____ Juan Carlos Oliveras, Executive Director		_____ James A Restucci, Chairman
_____ Date		_____ Lauris C Mattson, Executive Director
Attest:  _____ Jessica Hansen, Office & Comm. Specialist		Approved as to form:  _____ YVCOG Attorney WSBA#

*Pg 300*



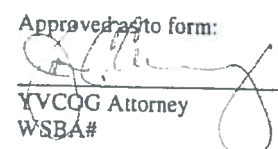
## BUDGET

### EMERGENCY SOLUTIONS GRANT Yakima Valley Farm Worker's Clinic (NCAC)

July 1, 2017 – June 30, 2018			
Project	Admin (3.5%)	RRH/Prevention/RA/CM	Total
RRH	\$2,264.00	\$62,420.00	\$64,684.00
<b>TOTAL CONTRACT AMOUNT**:</b> \$64,684.00			

**TOTAL CONTRACT AMOUNT: \$64,684.00**

**EMERGENCY SOLUTIONS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017-18 ESG YWCA</b>
1. NAME/ADDRESS: <b>Abigail Mott, Program Director                  YWCA Yakima Housing Program                  Operations                  818 West Yakima Avenue                  Yakima, WA 98902</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$100,000.00</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$0.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$0</b>	6. MODIFICATION AMOUNT: <b>\$0.00</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$100,000.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$0.00</b>
	8. CONTACT INFO: <b>Abigail Mott, Program Director                  YWCA Yakima Housing Program                  Operations                  818 West Yakima Avenue                  Yakima, WA 98902</b>	
9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr                  311 N 4<sup>th</sup> Street, Suite 204                  Yakima WA 98901                  509-424-4695                  crystal.testerman@yvco.org</b>		10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen                  311 N 4<sup>th</sup> St, Suite 204                  Yakima WA 98901                  509-759-7986                  chris.wickenhagen@yvco.org</b>
11. CONTRACT START DATE: <b>July 1, 2017</b>		12. CONTRACT END DATE: <b>June 30, 2018</b>
13. FUNDING AUTHORITY: <b>McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, 42 U.S.C. 11371-78</b>		
14. CFDA NUMBER(S): <b>14.231</b>		15. CFDA TITLE(S): <b>Emergency Solutions Grant Program</b>
16. PURPOSE: <b>The purpose of ESG is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are experiencing homelessness. The funds under this program are intended to target individuals and families who would be homeless but for this assistance. Modification to reflect various changes in budget, scope of work, special terms and to extend contract end date</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  <input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions                  Exhibit B – Scope of Work                  Exhibit C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>LOWER VALLEY CRISIS &amp; SUPPORT SERVICES</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>
_____ Abigail Mott, Program Director		_____ James A Restucci, Chairman
_____ Date		_____ Lauris C Mattson, Executive Director
Attest:		Approved as to form:
_____ Jessica Hansen, Office & Comm. Specialist		 _____ YVCOG Attorney WSBA#

pg. 40

**BUDGET**

**EMERGENCY SOLUTIONS GRANT**  
YWCA Yakima

July 1, 2017 – June 30, 2018			
Project	Admin (3.5%)	RRH/Prevention/Housing Placement Case Mgmt	Total
Housing Program	\$3,500.00	\$96,500.00	\$100,000.00
<b>TOTAL CONTRACT AMOUNT**:</b> \$100,000.00			

**TOTAL CONTRACT AMOUNT: \$100,000.00**

pg. 41

**PROFESSIONAL SERVICE AGREEMENT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017-18 PSA Transform Yakima</b>	
1. NAME/ADDRESS <b>Andrew Ferguson, Executive Director Sacred messengers DBA Transform Yakima Together PO BOX 363 Yakima, WA 98907</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$180,000.00</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$ 0.00</b>	
	3. CASH MATCH REQUIREMENT <b>\$ 0.00</b>	6. MODIFICATION AMOUNT: <b>\$ 0,000</b>	
	4. TOTAL CONTRACT AMOUNT: <b>\$ 180,000.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$ 0.00</b>	
8. CONTACT INFO. <b>Andrew Ferguson, Executive Director Sacred messengers DBA Transform Yakima Together PO BOX 363 Yakima, WA 98907</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvco.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-574-7986 chris.wickenhagen@yvco.org</b>	
11. CONTRACT START DATE: <b>July 1, 2017</b>		12. CONTRACT END DATE: <b>June 30, 2018</b>	
13. FUNDING AUTHORITY: <b>2163 Local Funds – Homeless Program</b>			
14. STATE AND FEDERAL "BARS" CODE:		15. CFDA NUMBER(S): <b>n/a</b>	
16. PURPOSE: <b>The Contractor shall perform professional services as defined by the Statement of Work incorporated herein.</b>			
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): <b>EXHIBIT A – N/A EXHIBIT B – Scope of Work EXHIBIT C - Budget</b>			
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.			
<b>YAKIMA NEIGHBORHOOD HEALTH SERVICES YNHS</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENTS</b>	
_____ Andrew Ferguson, Executive Director		_____ James A Restucci, Chairman	
_____ Date		_____ Lauris C Mattson, Executive Director	
Attest:		Approved as to form:	
_____ Jessica Hansen, Office & Communications Specialist		_____ YVCOG Attorney WSBA#	

*PG 42*

**BUDGET**

*Transform Yakima Together*

EMERGENCY HOMELESS ENCAMPMENT PROJECT

<i>July 1, 2017 – June 30, 2018</i>			
<b>Project</b>	<b>Admin (6%)</b>	<b>Operations</b>	<b>Total</b>
Emergency Encampment Program	\$10,800.00	\$169,200.00	<b>\$180,000.00</b>

**TOTAL CONTRACT AMOUNT: \$180,000.00**

pg 43

**PROFESSIONAL SERVICE AGREEMENT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/>		VENDOR		CONTRACT NUMBER: <b>2017-18 PSA EHE Transform Yakima</b>	
1. NAME/ADDRESS: <b>Andrew Ferguson, Executive Director Sacred messengers DBA Transform Yakima Together PO BOX 363 Yakima, WA 98907</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$236,000.00</b>		5. PREVIOUS CONTRACT AMOUNT: <b>\$ 0.00</b>		
	3. CASH MATCH REQUIREMENT: <b>\$ 0.00</b>		6. MODIFICATION AMOUNT: <b>\$ 0,000</b>		
	4. TOTAL CONTRACT AMOUNT: <b>\$ 236,000.00</b>		7. NEW TOTAL CONTRACT AMOUNT: <b>\$ 0.00</b>		
8. CONTACT INFO: <b>Andrew Ferguson, Executive Director Sacred messengers DBA Transform Yakima Together PO BOX 363 Yakima, WA 98907</b>	9. YVCOG PROGRAM CONTACT INFO: Crystal Testerman 311 N 4 <sup>th</sup> St, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org		10. YVCOG FISCAL CONTACT INFO: Christina Wickenhagen 311 N 4 <sup>th</sup> St, Suite 204 Yakima WA 98901 509-574-7986 chris.wickenhagen@yvcog.org		
11. CONTRACT START DATE: <b>July 1, 2017</b>		12. CONTRACT END DATE: <b>June 30, 2018</b>			
13. FUNDING AUTHORITY: <b>2163 Local Funds – Homeless Program</b>					
14. STATE AND FEDERAL "BARS" CODE:			15. CFDA NUMBER(S): <b>n/a</b>		
16. PURPOSE: <b>The Contractor shall perform professional services as defined by the Statement of Work incorporated herein.</b>					
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): <b>EXHIBIT A – N/A EXHIBIT B – Scope of Work EXHIBIT C - Budget</b>					
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.					
<b>YAKIMA NEIGHBORHOOD HEALTH SERVICES YNHS</b>			<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENTS</b>		
_____ Andrew Ferguson, Executive Director			_____ James A Restucci, Chairman		
_____ Date			_____ Lauris C Mattson, Executive Director		
Attest:			Approved as to form:		
_____ Jessica Hansen, Office & Communications Specialist			_____ YVCOG Attorney WSBA#		

Pg 44



**BUDGET**

***Transform Yakima Together***

**THE COMMUNITY OF HOPE TINY HOMES PROJECT – CAPITAL IMPROVEMENT PROJECT**

<i>July 1, 2017 – June 30, 2018</i>			
<b>Project</b>	<b>Admin (6%)</b>	<b>Operations</b>	<b>Total</b>
Tiny Homes Project – Cap Imp.	\$14,160.00	\$221,840.00	<b>\$236,000.00</b>

**TOTAL CONTRACT AMOUNT: \$236,000.00**

45

**PROFESSIONAL SERVICE AGREEMENT**

**FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2017-18 PSA YNHS</b>	
1. NAME/ADDRESS:  <b>Anita Monoian, President &amp; CEO                  Yakima Neighborhood Health                  Services                  12 South 8<sup>th</sup> Street                  Yakima, WA 98901</b>	2. ORIGINAL CONTRACT AMOUNT: <p align="center"><b>\$ 120,000.00</b></p>	5. PREVIOUS CONTRACT AMOUNT: <p align="center"><b>\$ 0.00</b></p>	
	3. CASH MATCH REQUIREMENT: <p align="center"><b>\$ 0.00</b></p>	6. MODIFICATION AMOUNT: <p align="center"><b>\$ 0,000</b></p>	
	4. TOTAL CONTRACT AMOUNT: <p align="center"><b>\$ 120,000.00</b></p>	7. NEW TOTAL CONTRACT AMOUNT: <p align="center"><b>\$ 0.00</b></p>	
8. CONTACT INFO:  <b>Rhonda Huff, YNHS Chief Operating                  Officer/Deputy CEO                  (509)574-5552                  Rhonda.hauff@ynhs.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman                  311 N 4<sup>th</sup> St, Suite 204                  Yakima WA 98901                  509-424-4695                  crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen                  311 N 4<sup>th</sup> St, Suite 204                  Yakima WA 98901                  509-574-7986                  chris.wickenhagen@yvcog.org</b>	
11. CONTRACT START DATE: <p align="center"><b>July 1, 2017</b></p>		12. CONTRACT END DATE: <p align="center"><b>June 30, 2018</b></p>	
13. FUNDING AUTHORITY: <p align="center"><b>2163 Local Funds – Homeless Program</b></p>			
14. STATE AND FEDERAL "BARS" CODE:		15. CFDA NUMBER(S): <p align="center"><b>n/a</b></p>	
16. PURPOSE: <b>The Contractor shall perform professional services as defined by the Statement of Work incorporated herein.</b>			
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): <b>EXHIBIT A – N/A                  EXHIBIT B – Scope of Work                  EXHIBIT C - Budget</b>			
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.			
<b>YAKIMA NEIGHBORHOOD HEALTH SERVICES                  YNHS</b>		<b>YAKIMA VALLEY CONFERENCE OF                  GOVERNMENTS</b>	
_____ Anita Monoian, CEO		_____ James A Restucci, Chairman	
_____ Date		_____ Lauris C Mattson, Executive Director	
Attest:		Approved as to form:	
_____ Jessica Hansen, Office & Communications Specialist		_____ YVCOG Attorney WSBA#	

*Handwritten initials: PJ 4/6*

**BUDGET**

***Yakima Neighborhood Health Services***

**COMMUNITY SERVICES RESOURCE CENTER – CAPITAL IMPROVEMENT PROJECT**

<i>July 1, 2017 – June 30, 2018</i>			
<b>Project</b>	<b>Admin (6%)</b>	<b>Operations</b>	<b>Total</b>
Capital Improvement Project	\$7,200.00	\$112,800.00	<b>\$120,000.00</b>

**TOTAL CONTRACT AMOUNT: \$120,000.00**

pg. 47

**PROFESSIONAL SERVICE AGREEMENT  
FACE SHEET**

CONTRACTOR IS A <input type="checkbox"/> SUBRECIPIENT <input checked="" type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>PSA WFF YNHS 17-18</b>
1. NAME/ADDRESS: <b>Anita Monoian, President &amp; CEO Yakima Neighborhood Health Services 12 South 8<sup>th</sup> Street Yakima, WA 98901</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$ 84,000</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$ 0.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$ 0.00</b>	6. MODIFICATION AMOUNT: <b>\$ 0.00</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$ 84,000</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$ 84,000</b>
8. CONTACT INFO: <b>Rhonda Huff, YNHS Chief Operating Officer/Deputy CEO (509)574-5552 Rhonda.hauff@ynhs.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-454-4695 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-574-7986 chris.wickenhagen@yvcog.org</b>
11. CONTRACT START DATE: <b>July 1, 2017</b>	12. CONTRACT END DATE: <b>March 31, 2018</b>	
13. FUNDING AUTHORITY: <b>2163 Local Funds – Homeless Program</b>		
14. STATE AND FEDERAL "BARS" CODE: <b>565-XX-XXX</b>	15. CFDA NUMBER(S): <b>n/a</b>	
16. PURPOSE: <b>The Contractor shall perform professional services as defined by the Statement of Work incorporated herein. This contract represents year 10 of 10 (FINAL) for the Match Dollars for Fiestas WFF Project.</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): <b>EXHIBIT A – N/A EXHIBIT B – Scope of Work EXHIBIT C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>YAKIMA NEIGHBORHOOD HEALTH SERVICES YNHS</b>	<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENTS</b>	
_____ Anita Monoian, CEO	_____ James A Restucci, Chairman	
_____ Date	_____ Lauris C Mattson, Executive Director	
Attest:	Approved as to form:	
_____ Jessica Hansen, Office & Communications Specialist	_____ YVCOG Attorney WSBA#	

Pg. 48

**MATCH DOLLARS FOR FIESTAS WFF PROJECT**  
Yakima Neighborhood Health Services

**BUDGET**  
(Year 10 of 10 Match - FINAL)

<b>Description</b>	<b>Amount</b>
Contractor shall provide services toward the operation of the Building Changes FIESTAS Washington Families Fund for the purpose of salaries for case managers and child advocates, utilization of the Children's Equality Fund, and administration of the FIESTAS grant*	
Comprehensive and individualized case management services, referrals to mental health and substance abuse treatment, training in living skills, parenting education, childcare, and transportation assistance for a total not to exceed:	\$84,000.00
See Scope of Work for a more detailed description of duties.	
<hr/> <b>TOTAL CONTRACT AMOUNT**</b> <b>\$84,000.00</b> <hr/>	

\*\* Under "General Terms and Conditions," documentation of items in sections 11. and 18. must accompany the first invoice before payment will be made.

\*Contractor shall submit copies of invoices for total WFF-Building Changes Program Costs and shall be reimbursed at an amount not to exceed 50% of the billed eligible expenses.

pg 49