



## YVCOG EXECUTIVE COMMITTEE AGENDA

Tuesday, February 21, 2017  
1:30 p.m.

The 300 Building  
311 North 4<sup>th</sup> St, Suite 204, Yakima

### YVCOG EXECUTIVE COMMITTEE MEMBERS:

Jim Restucci, Chair, Mayor, City of Sunnyside,  
John Hodkinson, Vice-Chair, Member-at-Large  
Mike Leita, Commissioner, Yakima County  
Maureen Adkison, Council Member, City of Yakima  
Dan Olson, Council Member, City of Union Gap  
Janice Gonzales, Council Member, City of Zillah  
Mario Martinez, Mayor, City of Mabton

- ❖ **CALL TO ORDER** – The February 21, 2017 meeting of the YVCOG Executive Committee will come to order at \_\_\_\_ p.m.
- ❖ **INTRODUCTIONS / ROLL CALL**
- ❖ **APPROVAL OF MINUTES** – January 18, 2017 (pgs 3-4)
- ❖ **PUBLIC COMMENT POLICY** – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting*

### OLD BUSINESS

1. YVCOG 2017 Organization Chart (pg 5).  
*Larry Mattson, Executive Director*
  - Updated to reflect Transportation Policy Board reporting relationships, new YVCOG staff, and advisory committees. Draft governance agreement  
*Action: Approval*
2. Conflict of Interest statement  
*Larry Mattson, Executive Director*
  - Need signed statements from Mr. Leita and Mr. Restucci, and Ms. Adkison.  
*Action: Approval*
3. Executive Director – Annual Performance Review  
*Jim Restucci, Chairman*

Continuation of discussion from 19 December Executive Committee meeting. Possible executive session as well, to finalize performance review. If so: “The Yakima Valley Conference of Governments shall convene an Executive Session, pursuant to RCW 42.30.110(1)(g) (“review the performance of a public employee”) for the purpose of reviewing the performance of the Executive Director Larry Mattson. This session will begin at \_\_\_\_\_ o’clock, and will be concluded at \_\_\_\_\_ o’clock.”

*Action: Approval*

## NEW BUSINESS

1. Executive Director's Correspondence

*Larry Mattson, Executive Director*

- Personnel: Introduce William Denton, Homeless Program
- Programs: Grant research, writing, and management services

2. Approval of Vouchers

*Christina Wickenhagen, Deputy Director*

*Action: Review, approval and authorization of signatures*

3. 2017 DE MINIMIS Indirect Cost Rate (pg. 6)

*Christina Wickenhagen, Deputy Director*

- 2 CFR 200: Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards
- YVCOG has never had a negotiated ICR
- Indirect Cost Rate is 10%

*Action: Approval of Resolution 2017-1 to implement the De Minimis rate for 2017*

4. Monthly Budget Report (pg. 7-10)

*Christina Wickenhagen, Deputy Director*

- Preliminary January 2017 Budget Report

*Action: Approval*

- January 2017 Cash Flow Statement.

*Action: Approval*

5. Program Updates

*Homeless Program – Crystal Testerman*

- Project Workshops
- RFP Timeline
- CHG Application for 7/1/17-6/30/19 Contracts

*Action: Informational.*

*Planning Program – Mike Shuttleworth*

*Action: Informational.*

6. Homeless Program (pgs 11-23)

*Larry Mattson, Executive Director*

- January – June 2017 CHG Contract mods (pgs. 11-15)
  - 2016-17 CHG NCAC (mod 1); 2016-17 CHG RH (mod 1); 2016-17 CHG TTS (mod 1); 2016-17 CHG YWCA (mod 1); 2016-17 CHG YNHS (mod 1)
- January – June 2017 ESG Contract mods (pgs 16-20)
  - 2016-2017 YNHS HURAY, 2016-17 ESG NCAC (mod 1); 2016-17 ESG TTS (mod 1); 2016-17 ESG LVCS (mod 1); 2016-17 ESG YNHS (mod 1)

- January – December 2017 HAF Contracts (pg. 21)

○ PSA HAF YNHS 17

- WFF Contract (pgs 22-23)

○ PSA WFF YNHS 16-17; PSA WFF NCAC

*Action: Approve and authorize Chair to sign contract modifications when initiated by members.*

- HPPC motion:
  - *Ms. Davenport moves that this body recommend to the Executive Committee that the HPPC would like to release the \$100,000 that was originally earmarked for a demonstration project. Ms. Davenport asks that the process be sent to the RFP subcommittee so they can more expediently award the funds based on a letter of intent outside the RFP that will be issued for new contracts. She also states the letter of intent should include that the money be spent within 6 months so that it is not just sitting there unused like it had previously been. Ms. Souders seconds the motion. Motion carried. 12 for the motion, 4 abstain from the motion. Motion carried.*

*Action: Review and approval*

- HPPC Leadership Discussion  
*Action: Informational*

7. YVCOG March 15, 2017 General Membership Meeting in Sunnyside; Bon Vino Restaurant  
*Larry Mattson, Executive Director*

- Speakers: Joe Schmitt, YCDA; Jacki Skaught, CERB; Jay Hester, Port of Sunnyside  
*Action: Informational.*

**OTHER BUSINESS**  
**PUBLIC COMMENT**  
**ADJOURN**

*YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.*

*If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.*

YVCOG EXECUTIVE COMMITTEE MEETING MINUTES  
January 18, 2017

CALL TO ORDER

John Hodkinson Vice Chairman, called the December 19, 2016 meeting of the YVCOG Executive Committee to order at 1:50pm

ROLL CALL &  
INTRODUCTIONS

Members present: John Hodkinson, Mike Leita, Janice Gonzales, and Maureen Adkison.  
Members Absent: Mario Martinez, Dan Olson, and Jim Restucci

Call in:

YVCOG staff present: Larry Mattson, Tami Hayward, Jessica Hansen, Chris Wickenhagen, and Crystal Testerman

Others present: Joan Davenport (City of Yakima); Sara Watkins (City of Yakima) Rhonda Hauff (Yakima Neighborhood Housing Services); Lowel Krueger (Yakima Housing Authority) Raquel Crowley (Eastern WA Director, US Senator Patty Murray)

A quorum was present.

*\*Indicates notice of absence received prior to meeting.*

APPROVAL OF MINUTES

Ms. Adkison moved to approve the minutes from the Nov. 29, 2016 and the December 19, 2016 meeting. Mr. Leita seconded. The motion carried.

PUBLIC COMMENT POLICY

It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

OLD BUSINESS

*Homeless Program 5-Year Plan*

Ms. Wickenhagen reported that a HPPC subcommittee was formed and went through the YVCOG Homeless Program's 5-year plan. They added areas where they felt needed more explanation to the plan in order to make it more transparent. The Homeless program 5-year plan was presented to the HPPC and they have recommended that it be brought to the Executive Committee for adoption. Commissioner Leita expressed his appreciation for the effort made. Mr. Leita moved to approve the Homeless Programs 5-year plan. Ms. Adkison seconded the motion. Motion Carried.

NEW BUSINESS

*Executive Director's  
Correspondence*

Mr. Mattson reported that YVCOG has hired Brian Galloway as the new Associate Planner. The planning department is now fully staffed.

Mr. Mattson reported the Avery Zoglman's last day was the 9<sup>th</sup> of January. Mr. Zoglman has accepted a position with Catholic Charities – Families division. Ms. Wickenhagen has been recruiting for a Homeless Office Assistant position and will be hiring for this positions as soon as possible.

Mr. Mattson presented the YVCOG strategic plan for approval. This plan was presented last Executive Committee meeting but unfortunately the plan presented was the incorrect version. Mr. Leita moved to approve the presented strategic plan. Ms. Gonzales seconded. Motion Carried.

*Ratification of Vouchers*

Ms. Hayward reported on ratifying last month's vouchers list that will increase amounts of (DEC-16-051) Washington Cities Insurance Authority Liability Assessment from \$8124.00 to \$8,715.00; Increasing (DEC-16-022) US Bank P-card from \$2,500 to \$6,416.90, to include the purchase of ZoomGrants subscription; and Adding (DEC-16-056) Yakima Neighborhood Health Services \$5,006.45. Mr. Leita moves to approve the ratification of vouchers. Ms. Gonzales seconded. Motion Carried.

*Approval of Vouchers*

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Executive Committee.

As of this date, the Executive Committee approved for payment those claims and payroll vouchers in the list as follows: payroll vouchers numbered JAN-17-001 through JAN-17-006 in the total amount of \$90,575.00, and claim vouchers numbered JAN-17-007 through JAN-17-047 in the total amount of \$271,8290.92. Mr. Leita moved to approve the January Vouchers with provision for future amendments as expressed by the Deputy Director. \* Ms. Gonzales seconded this motion. Motion carried.

*Homeless Program update*

Ms. Testerman reported on a forum that was held on January 4, 2017 with Representative Gina McCabe. Representative McCabe is interested in helping the Valley receive some funding to do a capital project. Representative McCabe has received 6 or 7 project requests for funding and is asking that everyone come together and submit one request. There was a subcommittee meeting held to figure out what project would be the best fit for Yakima County. Mr. Mattson attending the meeting and gave an update that Representative McCabe expressed an interest in the Tiny House concept. Since that meeting, there have been several additional meetings to put a proposal together which have included capital and design costs. Representative McCabe is interested in figuring out sustainable funding for this project. Justice Housing – Yakima will be the lead on putting the application together and will have to submit the document by February 3<sup>rd</sup>. This proposal compliments the recently adopted YVCOG Homeless Program 5-year plan.

Ms. Crowley (Eastern WA Director, US Senator Patty Murray) reported that on January 31, 2017 the career and technical educators across the State will be convening in Olympia and outside the Capital Building the constructions and trade students will be performing a live demonstration building of tiny homes. This is a component of career and technical education and Yakima Valley Community College will be sending students over to have them participate in the construction building.

Mr. Hodkinson stated that he is a “consultant” for Justice Housing – Yakima and wanted to disclose that he is looking for property to purchase for the not-for-profit.

Mr. Mattson reported that Yakima Housing Authority is pursuing capital budget requests for the Armory. Yakima Housing Authority has a project designed to serve Veterans in the Armory on 16<sup>th</sup> Avenue in Yakima.

*Homeless Program, HPPC  
New Members*

Ms. Testerman reported that the HPPC recommends Joan Souders, City of Grandview council member; Verlynn Best, Yakima Chamber of Commerce CEO; and Bryan Ketchum, Catholic Charities Housing Services Director as new members of the HPPC. Mr. Leita moved to approve the new members to the Homeless Planning and Policy Council. Ms. Adkison seconded. Motion Carried.

*Homeless Program HAF  
Contract Renewals*

Ms. Gonzales recused herself and left the room at 2:07pm as NCAC is one of the agencies potentially receiving the HAF contract. With Ms. Gonzales exiting the room the Executive Committee no longer had a quorum.

Ms. Testerman reported on the HAF Contract renewal. YNHS will receive \$10,000 to serve the Upper Valley and NCAC will receive \$10,00 to serve the Lower Valley. Mr. Leita moved to approve the HAF contract renewals for both YNHS and NCAC. Ms. Adkison seconded.

Ms. Wickenhagen stated that YVCOG has a policy that will allow Executive Members to vote through email if it is sent out. All Executive Members currently present voted to

approve the contracts.

Ms. Gonzales returned to the meeting at 2:13pm.

Mr. Leita stated that he has two requests for the Homeless Program. His first request is that RFPs will be published and sent out in March. Ms. Wickenhagen stated that the RFPs contracts won't be available until July. The current providers who have contracts are good through June 30<sup>th</sup> and so the new funding cycle begins July 1<sup>st</sup>. The RFPs will go out in March, which will give YVCOG time to score and then create the contracts with Executive Committees approval, and the contract will begin July 1<sup>st</sup>. The RFP subcommittee is still meeting to work out what RFPs coincide with the approved YVCOG Homeless Program 5-year plan. YVCOG will then inform the cities about what services can be provided using each of the different funding sources. YVCOG wants to have the cities communicate with the providers so they are informed as to what services are already being offered in their city and then have the cities express what types of services they would like to see in their cities to the providers. Ms. Testerman reported that YVCOG has city/provider funding workshops scheduled in February 15<sup>th</sup> and 16<sup>th</sup> to start the communication.

Mr. Leita second request stated that the 2163 funds are diminishing and it is starting to raise some concerns for him. He wants to have staff look over what would be an adequate 2163 reserve amount, and if they would wish to continue previous earmarks.

Ms. Testerman reported that she is excited to be using new software (Zoomgrants) that manages the RFPs online and transparently show funding for anyone interested.

#### *Monthly Budget Report*

Ms. Wickenhagen presented the December 2016 Monthly Budget Report\* showing a revenue balance of \$-44,483.01. Mr. Leita moved to approve the monthly budget report. Mr. Gonzales seconded. Motion carried.

#### *YVCOG January 2017 General Membership Meeting in Sunnyside*

Mr. Mattson reported that tonight's General Membership meeting was cancelled due to weather. Mr. Mattson's suggestion to the Executive Board is that they carry the meeting location and topic over to the scheduled March 15, 2017 General Membership meeting. The Executive Committee agreed.

#### *YVCOG 2017 Organization Chart*

Mr. Mattson presented a new Organizational Chart because of changes in programs offered along with staffing changes. The Executive Board had a question about whether the Transportation Policy Board reports to the General Membership, and asked that a new Organizational Chart be presented at the next Executive Committee Meeting.

#### OTHER BUSINESS

Mr. Mattson reported that Lowel Krueger, Yakima Housing Authority, was able to have a waiver granted from the Department of Agriculture that allows homeless families to stay in seasonal farmworker housing during the winter while this housing is unoccupied. Currently, there are 8 families that have been housed, who are managed by both YNHS and NCAC.

#### PUBLIC COMMENT

#### ADJOURN

With no other business, Mr. Hodkinson adjourned the meeting at 2:36 p.m.

Respectfully submitted,

\_\_\_\_\_  
John Hodkinson, YVCOG Vice Chairman

\_\_\_\_\_  
Date signed

ATTEST:

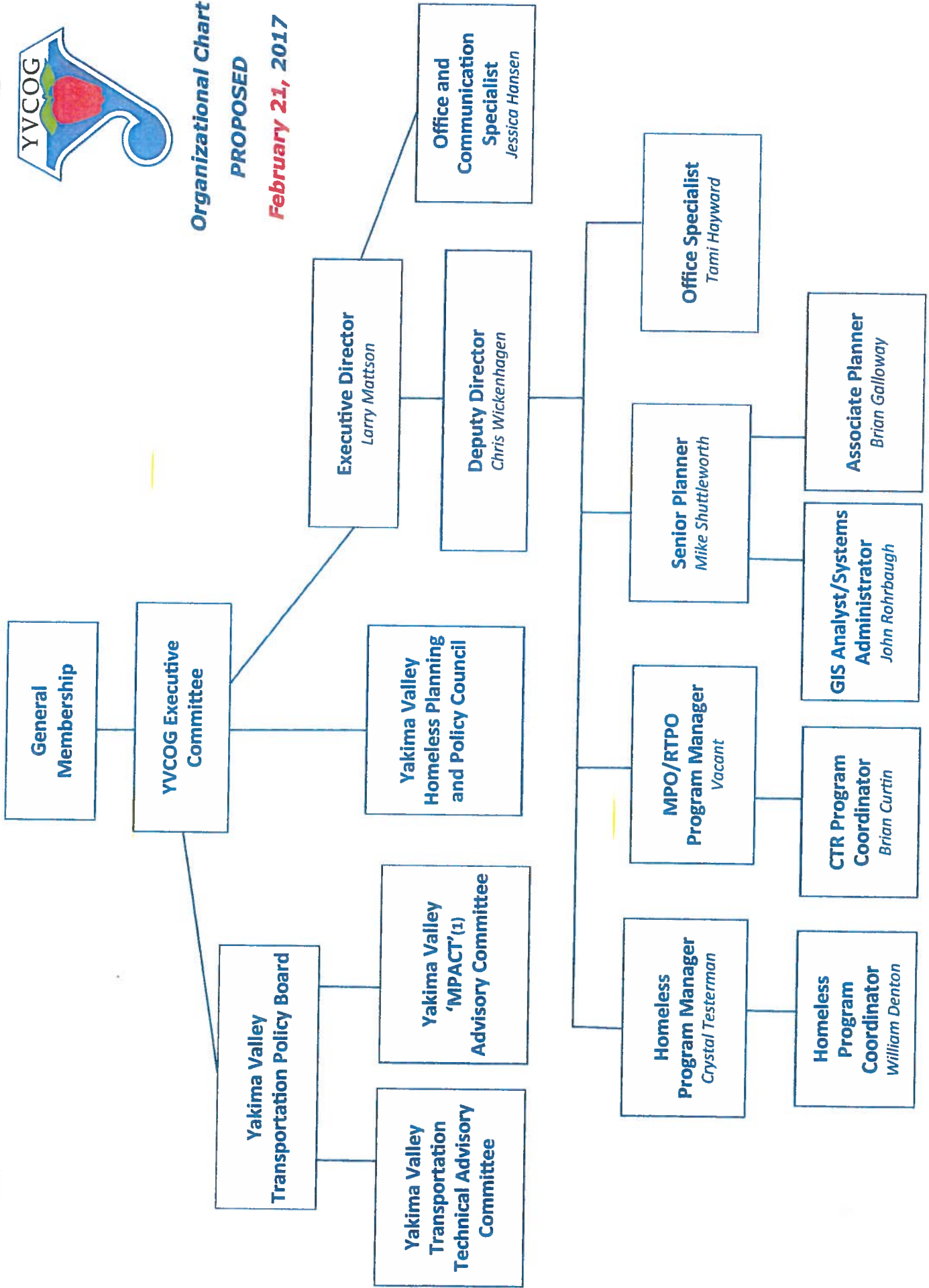
\_\_\_\_\_  
Jessica Hansen, Office and Communication Specialist



**Organizational Chart**

**PROPOSED**

**February 21, 2017**



(1) Mobilizing Public Access to Countywide Transportation (MPACT)



**RESOLUTION 2017-1**  
**ADOPTION OF UNIFORMED GUIDANCE DE MINIMIS USE RATE**

WHEREAS, the Yakima Valley Conference of Governments is a municipal jurisdiction established under RCW Section 36.70.060 and Section 36.64.080, and required by law to follow 2 CFR 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; and,

WHEREAS, it has come to the attention of the Executive Committee the ability to streamline and ease administrative burden for Federal Awards and strengthen oversight over Federal funds to reduce the risks of waste, fraud, and abuse; and,

WHEREAS, the Yakima Valley Conference of Governments has never had a federally negotiated indirect rate or cost allocation plan, in accordance with the New Uniform Guidance issued by OMB December 26, 2013; and,

WHEREAS, under the direction of the State Auditor's Office, this De Minimis Rate is a flat 10% of the modified total direct costs;

THEREFORE, BE IT RESOLVED, that the Yakima Valley Conference of Governments hereby approves and adopts for 2017 the use of the De Minimis Indirect Cost Rate of 10%.

DATED, this 21st day of February 2017.

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James A. Restucci, Chair  
Yakima Valley Conference of Governments

ATTEST:

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Jessica Hansen, Communications and Office Specialist

**YVCOG Executive Committee Meeting February 21, 2017**  
**BUDGET REPORT**  
**Jan-17**

Prepared By Christina Wickenhagen, Deputy Director

<b>REVENUES RECEIVED:</b>		2016	2017
January		\$ 85,638.48	\$ 680,892.68
February		\$ 112,354.71	
March		\$ 200,453.73	
April		\$ 108,418.53	
May		\$ 120,008.63	
June		\$ 58,623.14	
July		\$ 119,768.97	
August		\$ 55,619.87	
September		\$ 78,557.30	
October		\$ 119,732.27	
November		\$ 133,507.18	
December		\$ 112,858.99	
<b>Total Revenue MTD (through January)</b>		<b>\$ 85,638.48</b>	<b>\$ 680,892.68</b>
<b>Total Revenue YTD</b>		<b>\$ 1,305,541.80</b>	<b>\$ 680,892.68</b>
<b>EXPENDITURES:</b>			
<b>Salaries</b>	<b>January</b>	<b>\$ 64,453.00</b>	<b>\$ 122,197.00</b>
	February	\$ 64,428.77	
	March	\$ 65,621.22	
	April	\$ 64,674.51	
	May	\$ 69,115.38	
	June	\$ 65,012.35	
	July	\$ 64,685.84	
	August	\$ 71,677.89	
	September	\$ 58,678.48	
	October	\$ 58,885.05	
	November	\$ 57,033.22	
	December	\$ -	
<b>Total Salaries MTD (through January)</b>		<b>\$ 64,453.00</b>	<b>\$ 122,197.00</b>
<b>Total Salaries YTD</b>		<b>\$ 704,265.71</b>	<b>\$ 122,197.00</b>
<b>Vouchers</b>	<b>January</b>	<b>\$ 53,237.27</b>	<b>\$ 89,573.73</b>
	February	\$ 67,919.72	
	March	\$ 45,097.15	
	April	\$ 46,943.47	
	May	\$ 30,636.73	
	June	\$ 45,778.90	
	July	\$ 41,865.23	
	August	\$ 41,479.03	
	September	\$ 56,292.17	
	October	\$ 47,815.44	
	November	\$ 33,749.75	
	December	\$ 52,040.44	
<b>Total Vouchers MTD (through January)</b>		<b>\$ 53,237.27</b>	<b>\$ 89,573.73</b>
<b>Total Vouchers YTD</b>		<b>\$ 562,855.30</b>	<b>\$ 89,573.73</b>
<b>TOTAL EXPENDITURES MTD (through January)</b>		<b>\$117,690.27</b>	<b>\$211,770.73</b>
<b>TOTAL EXPENDITURES YTD</b>		<b>\$1,267,121.01</b>	<b>\$211,770.73</b>
<b>Revenue Balance</b>		<b>\$38,420.79</b>	<b>\$469,121.95</b>

**MONTHLY CASH FLOW (estimate)**

Salaries	\$ 122,197.00	REIMB (SAL)	\$ 122,197.00	ADMIN	\$ -
Vouchers	\$ 89,573.73	REIMBURSED	\$ 69,238.58	ADMIN	\$ 20,335.15

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2017  
Yakima Valley Conference of Governments  
REVENUE Budget

8%

Sub-Departments Grants/Contracts	JANUARY	YTD Actual Revenue	2017 Budget	Year-to-Date \$ Variance	Year-to-Date % Variance
<b>Beginning Fund Bal-Designated **</b>			205,000.00 **	195,000.00	
<b>Administration</b>					
Admin-Gen'l Assessment	62,288.50	62,288.50	115,414.00	53,125.50	54%
Admin-Misc Revenue (copies, posters)	28.48	28.48	300.00	271.52	9%
Admin-Assoc Membership Fees	-	-	2,000.00	2,000.00	0%
Sale of Scrap & Junk	-	-	400.00	400.00	0%
<b>Total Administration</b>	<b>62,316.98</b>	<b>62,316.98</b>	<b>118,114.00</b>	<b>55,797.02</b>	<b>53%</b>
Intergov-Local Match WSDOT	30,496.00	30,496.00	40,449.00	9,953.00	75%
Intergov -Local Transit	-	-	6,000.00	6,000.00	0%
<b>Total Intergov-Local</b>	<b>30,496.00</b>	<b>30,496.00</b>	<b>46,449.00</b>	<b>15,953.00</b>	<b>66%</b>
<b>MPO/RTPO</b>					
FHWA-DOT-Metro Plan (PL)	23,810.65	23,810.65	350,000.00	326,189.35	7%
FTA-DOT-Metro Plan Grant	-	-	60,000.00	60,000.00	0%
RTPO-WSDOT	1,574.45	1,574.45	92,965.00	91,390.55	2%
<b>Total MPO/RTPO</b>	<b>25,385.10</b>	<b>25,385.10</b>	<b>502,965.00</b>	<b>477,579.90</b>	<b>5%</b>
Human Services Transp Plan	-	-	5,000.00	5,000.00	0%
CTR - Plans & Progr WSDOT	-	-	75,000.00	75,000.00	0%
CMAQ Grant	16,900.99	16,900.99	103,750.00	86,849.01	16%
Homeless Local Fees	500,600.00	500,600.00	900,000.00	399,400.00	56%
CHG State Grant	-	-	500,000.00	500,000.00	0%
HEN State Grant	-	-	700,000.00	700,000.00	0%
ESG Federal Grant	-	-	275,000.00	275,000.00	0%
HUD CoC Federal Grant	-	-	18,525.00	18,525.00	0%
Intergov-Scholarship	-	-	500.00	500.00	0%
<b>Intergov Serv-Exec Boards (TA Contr)</b>			90,000.00		
Member TA's 2016	37,365.55	37,365.55			
Grandview TA 2017	-	-			
Grandview GMA PSA	884.70	884.70			
Granger TA 2017	-	-			
Granger GMA PSA	94.90	94.90			
Harrah PSA 2014	-	-			
Mabton TA 2017	-	-			
Mabton GMA PSA	1,776.17	1,776.17			
Moxee TA 2017	-	-			
Naches TA 2017	-	-			
Naches GMA PSA	-	-			
Selah TA 2017	-	-			
Selah GMA PSA	2,043.55	2,043.55			
Tieton TA 2017	-	-			
Tieton GMA	2,531.78	2,531.78			
Toppenish TA 2017	-	-			
Union Gap TA 2017	-	-			
Union Gap GMA	-	-			
Wapato TA 2017	-	-			
Wapato GMA Grant PSA	496.96	496.96			
YC HOME Cons PSA 15-19	-	-			
<b>Total TA Contracts</b>	<b>45,193.61</b>	<b>45,193.61</b>	<b>90,000.00</b>	<b>44,806.39</b>	<b>50%</b>
<b>Total Revenue</b>	<b>680,892.68</b>	<b>680,892.68</b>	<b>3,335,303</b>	<b>2,654,410.32</b>	<b>20%</b>

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2017  
Yakima Valley Conference of Governments  
EXPENDITURE Budget

8%

	January	YTD Actual	2017 Budget	Annual \$ Variance	YTD % Variance	
<b>Salaries</b>						
Salaries and Wages	\$ 122,197.00	\$ 122,197.00	\$ 839,000	15%	\$ 716,803.00	
Salaries-Overtime	\$ -	\$ -	\$ 8,000	0%	\$ 8,000.00	
	\$ 122,197.00	\$ 122,197.00	\$ 847,000	14%	\$ 724,803.00	
<b>Personnel Benefits</b>						
Benefits-Direct	\$ 40,541.85	\$ 40,541.85	\$ 294,000	14%	\$ 253,458.15	
	\$ 40,541.85	\$ 40,541.85	\$ 294,000	14%	\$ 253,458.15	
<b>Supplies</b>						
Office & Operating Supplies	\$ 674.55	\$ 674.55	\$ 38,000	2%	\$ 37,325.45	
Small Tools and Minor Equip	\$ 756.89	\$ 756.89	\$ 17,000	4%	\$ 16,243.11	
Computer Software	\$ -	\$ -	\$ 3,000	0%	\$ 3,000.00	
Small & Attractive Items	\$ -	\$ -	\$ 5,000	0%	\$ 5,000.00	
	\$ 1,431.44	\$ 1,431.44	\$ 63,000	2%	\$ 61,568.56	
<b>Other Services-Charges</b>						
Professional Services	\$ 4,028.00	\$ 4,028.00	\$ 84,000	5%	\$ 79,972.00	
Prof Serv-Tech Services	\$ 1,200.65	\$ 1,200.65	\$ 16,000	8%	\$ 14,799.35	
Communications-Telephone	\$ 812.05	\$ 812.05	\$ 10,800	8%	\$ 9,987.95	
Communication-Postage	\$ 58.29	\$ 58.29	\$ 1,800	3%	\$ 1,741.71	
Travel	\$ 1,384.04	\$ 1,384.04	\$ 65,000	2%	\$ 63,615.96	
Advertising	\$ 1,053.00	\$ 1,053.00	\$ 12,000	9%	\$ 10,947.00	
Operating Rentals and Leases	\$ 12,844.16	\$ 12,844.16	\$ 122,000	11%	\$ 109,155.84	
Insurance	\$ 8,715.00	\$ 8,715.00	\$ 8,500	103%	\$ (215.00)	
Utility Services	\$ 11.76	\$ 11.76	\$ 250	5%	\$ 238.24	
Repair and Maintenance	\$ 332.05	\$ 332.05	\$ 5,500	6%	\$ 5,167.95	
Homeless Provider Contracts	\$ 15,240.91	\$ 15,240.91	\$ 1,729,753	1%	\$ 1,714,512.09	
Misc. (registrations, dues, subscrip	\$ 1,920.53	\$ 1,920.53	\$ 75,500	3%	\$ 73,579.47	
	\$ 47,600.44	\$ 47,600.44	\$ 2,131,103	-	2%	\$ 2,083,502.56
<b>Debt Services-Interest</b>						
Interest	\$ -	\$ -	\$ 200		\$ 200.00	
	\$ -	\$ -	\$ 200	-	\$ 200.00	
	\$ 211,770.73	\$ 211,770.73	\$ 3,335,303	\$ -	6%	\$ 3,123,532.27

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**2016-17 Cash Flow Statement  
Yakima Valley Conference of Governments  
Preliminary**

January 2017

For the Mo Ended:

	January	February	March	April	May	June	July	August	September	October	November	December	Jan-17
<b>Yakima County Treasurer</b>													
<b>Key Bank Custodial Account</b>													
<b>Beginning cash</b>	\$414.84	\$259,820.08	\$296,112.97	\$385,846.66	\$383,112.48	\$402,667.53	\$348,560.44	\$361,708.25	\$304,101.01	\$267,625.55	\$281,007.71	\$323,667.19	\$384,417.25
<b>Fed Hwy Admin-WSDOT STP</b>	4,986.76	1,256.97	828.89	1,828.00	2,552.49	4,595.23							
<b>FHWA DOT-Metro Plan Grant</b>	13,450.38	47,695.75	31,069.44	28,550.31	0.00	19,971.11	26,416.00		29,358.20		55,351.14	34,168.98	23,810.65
<b>FTA-DOT-Metro Plan Grant</b>					21,359.06								
<b>Human Svcs Trasp Plan Grant</b>									2,925.49			5,608.97	
<b>DOT-RTPO &amp; RTPO Long Range</b>	15,549.58	7,710.42	29,540.83	9,436.69	16,461.72	7,010.52	9,872.11	6,662.90		15,843.11	14,158.07	13,930.80	1,574.45
<b>CMAQ Plans &amp; Programs</b>	9,055.81	6,003.36	6,102.11	5,972.78	6,081.09	13,905.75	6,140.73	6,089.87			5,438.22		16,900.99
<b>DOT - CTR</b>	17,761.61				7,365.25	3,590.61	7,596.72		6,934.83	12,472.63		12,233.77	
<b>Dept Health Grant</b>													
<b>Homeless 2163 Local Fees</b>													
<b>Intergov Serv-Exec Boards (TA Contr</b>	1,458.37	9,929.91	78,782.22	51,838.10	55,794.58	6,499.92	39,246.66	45,667.10	42,264.27	77,770.79	58,365.05	46,900.75	500,600.00
<b>Intergov-County/City Share-gen asse</b>	15,376.00	48,735.75	-1,063.00	10,720.25			30,496.75			10,720.25			45,193.61
<b>Intergov-Local Match WSDOT</b>	7,593.00	38,679.00	-860.00										62,288.50
<b>Intergov -Local FTA (Yakima Transit)</b>													30,496.00
<b>Intergov -Scholarship</b>					195.00								
<b>Misc Revenue-copies, posters</b>	20.42	39.30	14.32		18.76	3,000.00		-3,000.00			194.70	15.72	28.48
<b>Associate Membership Fees</b>				50.00	50.00	50.00		200.00					
<b>Scrap &amp; Junk</b>	386.55												
<b>Non-revenue</b>	280,000.00	56,409.93		22.40									
<b>Expense Revenue Netted Back</b>	12,681.98												
<b>Total Receipts</b>	\$378,320.46	\$168,764.64	\$200,453.73	\$108,418.53	\$120,008.63	\$58,623.14	\$119,768.97	\$55,619.87	\$78,557.30	\$119,732.27	\$133,507.18	\$112,858.99	\$680,892.68
<b>Available Cash</b>	\$378,735.30	\$428,584.72	\$496,566.70	\$494,265.19	\$503,121.11	\$461,290.67	\$468,329.41	\$417,328.12	\$382,658.31	\$387,357.82	\$414,514.89	\$436,528.18	\$1,065,309.93
<b>Use of Funds</b>													
<b>Salaries</b>	64,453.00	64,428.77	65,621.22	64,674.51	64,962.08	65,012.35	64,685.84	71,677.89	58,678.48	58,885.05	57,033.22		122,197.00
<b>Personnel Benefits</b>	19,538.08	34,884.63	21,581.89	21,357.02	21,412.82	21,426.18	21,320.88	20,902.72	19,359.50	19,387.79	18,102.34		40,541.85
<b>Supplies</b>	1,296.25	1,803.38	8,190.63	11,188.21	3,076.00	1,700.59	690.49	1,942.11	5,761.37	595.60	822.62	2,347.35	1,431.44
<b>Other Services</b>	33,102.94	31,231.71	15,324.63	14,398.24	10,301.21	22,652.13	19,853.86	18,634.20	31,171.30	27,832.05	14,824.79	49,693.09	47,600.44
<b>Custodial Account</b>	500.00												
<b>Debt Service - Interest</b>	24.95	123.26	1.67	-465.27	701.47	1,938.98	70.09	70.19	62.11	-350.38	64.73	68.49	0.00
<b>Total Cash Out</b>	118,815.22	132,471.75	110,720.04	111,152.71	100,453.58	112,730.23	106,621.16	113,227.11	115,032.76	106,350.11	90,847.70	52,108.93	211,770.73
<b>Net Cash Flow</b>	\$259,920.08	\$296,112.97	\$385,846.66	\$383,112.48	\$402,667.53	\$348,560.44	\$361,708.25	\$304,101.01	\$267,625.55	\$281,007.71	\$323,667.19	\$384,417.25	\$853,539.20

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**CONSOLIDATED HOMELESS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2016-17 CHG NCAC (mod 1)</b>
1. NAME/ADDRESS: <b>Juan Carlos Olivares, Exec Director Yakima Valley Farm Workers Clinic 601 N Keys Road Yakima WA 98901</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$1,000</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$1000.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$0.00</b>	6. MODIFICATION AMOUNT: <b>\$180,238.23</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$1000.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$181,238.23</b>
8. CONTACT INFO: <b>Janice Gonzales (509) 865-7630, ext 2743 Janiceg@yvfwc.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-759-7987 crystal.testerman@yvco.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvco.org</b>
11. CONTRACT START DATE: <b>January 1, 2017</b>	12. CONTRACT END DATE: <b>June 30, 2017</b>	
13. FUNDING AUTHORITY: <b>Washington State Dept of Commerce Consolidated Homeless Grant (CHG)</b>		
14. STATE AND FEDERAL "BARS" CODE: <b>N/A</b>	15. CFDA NUMBER(S): <b>N/A</b>	
16. PURPOSE: <b>This contract provides resources to address the needs of people who are homeless or at-risk of homelessness, as described in the YVCOG Local Homeless Plan in the county of Yakima where Grantee will provide services. CHG funds and supports a variety of activities, including: operation of facility-based support, rental assistance, data collection and reporting.</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:		
<input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>YAKIMA VALLEY FARM WORKERS CLINIC NCAC</b>	<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>	
_____ Juan Carlos Oliveras, Executive Director	_____ James A Restucci, Chairman	
_____ Date	_____ Lauris C Mattson, Executive Director	
Attest:	Approved as to form:	
_____ Jessica Hansen, Office & Comm. Specialist	_____ YVCOG Attorney WSBA#	

pg 11

## BUDGET

### YAKIMA VALLEY FARM WORKER'S CLINIC (NCAC)

CHG							
Project	Admin	Rent Assist. (for profit)	Facility Support (for profit)	Operations	TANF FP Rent	TANF Operations	CHG Total
YNH RRH	\$2,965.91	\$52,392.88	\$0	\$6,395.20	\$12,411.67	\$6,641.31	\$80,806.97

HEN FY17				
Project	Admin	Rent/Utilities /EN	Operations	HEN Total
YNH HEN	\$1,267.80	\$78,455.09	\$20,708.37	\$100,431.26

#### Invoicing Provisions:


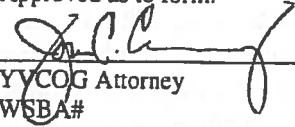
A. Monthly invoices and documentation must be submitted in both the following two ways:

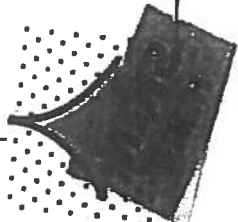
- Electronically: Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
- Original invoice via delivery: A signed original hard copy of the invoice must be submitted to Yakima Valley Conference of Governments Financial Services. The signed original invoice must be received no later than the 10th of the month to be paid on the next scheduled payable date at the following address:

Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

- B. Under "General Terms and Conditions," documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.
- C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end

**CONSOLIDATED HOMELESS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2016-17 CHG RH (mod 1)</b>
1. NAME/ADDRESS:  <b>Joshua Jackson, Exec Director Rod's House 204 South Naches Avenue Yakima WA 98901</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$1,000</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$1000.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$0.00</b>	6. MODIFICATION AMOUNT: <b>\$7,032.63</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$1000.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$8,032.63</b>
8. CONTACT INFO:  <b>509-895-2665 @rodshouse.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org</b>
11. CONTRACT START DATE: <b>January 1, 2017</b>	12. CONTRACT END DATE: <b>June 30, 2017</b>	
13. FUNDING AUTHORITY: <b>Washington State Dept of Commerce Consolidated Homeless Grant (CHG)</b>		
14. STATE AND FEDERAL "BARS" CODE: <b>N/A</b>	15. CFDA NUMBER(S): <b>N/A</b>	
16. PURPOSE: <b>This contract provides resources to address the needs of people who are homeless or at-risk of homelessness, as described in the YVCOG Local Homeless Plan in the county of Yakima where Grantee will provide services. CHG funds and supports a variety of activities, including: operation of facility-based support, rental assistance, data collection and reporting.</b>		
<p><b>EXHIBITS:</b> When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:</p> <p><input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b></p>		
<p>This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.</p>		
<b>ROD'S HOUSE</b>   Joshua Jackson, Executive Director  <u>2/10/2017</u> Date		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>  _____ James A Restucci, Chairman  _____ Lauris C Mattson, Executive Director
Attest:  _____ Jessica Hansen, Office & Comm. Specialist		Approved as to form:  _____ YVCOG Attorney WSBA#





## BUDGET

### Rod's House

<i>Line Item</i>	<i>Amount</i>
Admin	285.28
Operations	7747.35
<b>TOTAL</b>	<b>\$8,032.63</b>

### Invoicing Provisions:


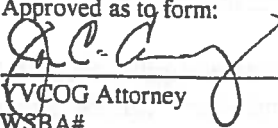
A. Monthly invoices and documentation must be submitted in both the following two ways:

- Electronically: Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
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311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

- B. Under "General Terms and Conditions," documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.
- C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end of the invoice period shall rest solely with the Executive Director; the Director's decision shall be final and not capable of right to appeal.
- D. Submitted invoices must explicitly allocate costs by contracted line items. The Contractor is responsible for ensuring submitted cost documentation is clearly associated with contracted line items. Invoices not meeting this requirement will be returned for correction (All submission deadlines still apply to invoices in need of correction).
- E. Submitted costs ineligible for reimbursement or not properly supported will be deducted from the Contractor's reimbursement. Contractor will be provided a summary of deductions and may opt to submit a supplemental invoice providing additional documentation before the next month's invoicing deadline for these costs only. Should a

**CONSOLIDATED HOMELESS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2016-17 CHG TTS (Mod 1)</b>	
<b>I. NAME/ADDRESS:</b>  Beth Dannhardt, Exec Director Triumph Treatment Services 102 S Naches Avenue Yakima WA 98901-2947	<b>2. ORIGINAL CONTRACT AMOUNT:</b> \$1,000	<b>5. PREVIOUS CONTRACT AMOUNT:</b> \$1000.00	
	<b>3. CASH MATCH REQUIREMENT:</b> \$0.00	<b>6. MODIFICATION AMOUNT:</b> \$35,998.88	
	<b>4. TOTAL CONTRACT AMOUNT:</b> \$1000.00	<b>7. NEW TOTAL CONTRACT AMOUNT:</b> \$36,998.88	
<b>8. CONTACT INFO:</b>  509-248-1800 bdannhardt@triumphtx.org	<b>9. YVCOG PROGRAM CONTACT INFO:</b> Crystal Testerman, Program Mgr 311 N 4 <sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org	<b>10. YVCOG FISCAL CONTACT INFO:</b> Christina Wickenhagen 311 N 4 <sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org	
<b>11. CONTRACT START DATE:</b> January 1, 2017		<b>12. CONTRACT END DATE:</b> June 30, 2017	
<b>13. FUNDING AUTHORITY:</b> Washington State Dept. of Commerce Consolidated Homeless Grant (CHG)			
<b>14. STATE AND FEDERAL "BARS" CODE:</b> N/A		<b>15. CFDA NUMBER(S):</b> N/A	
<b>16. PURPOSE:</b> This contract provides resources to address the needs of people who are homeless or at-risk of homelessness, as described in the YVCOG Local Homeless Plan in the county of Yakima where Grantee will provide services. CHG funds and supports a variety of activities, including: operation of facility-based support, rental assistance, data collection and reporting.			
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This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.			
<b>TRIUMPH TREATMENT SERVICES</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>	
 Beth Dannhardt, Executive Director		_____ James A Restucci, Chairman	
_____ Date                   2/9/17		_____ Lauris C Mattson, Executive Director	
Attest:		Approved as to form:	
_____ Jessica Hansen, Office & Comm. Specialist		 _____ YVCOG Attorney WSBA#	

## BUDGET

### TRIUMPH TREATMENT SERVICES

Project	Admin	Facility Support	Operations	CHG Total
Family Housing	\$6,025.00	\$30,973.88	\$0	\$36,998.88
<b>TOTAL</b>	<b>\$6,025.00</b>	<b>\$30,973.88</b>	<b>\$0</b>	<b>\$36,998.88</b>

### Invoicing Provisions:

A. Monthly invoices and documentation must be submitted in both the following two ways:

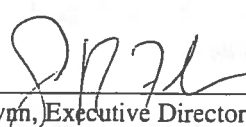
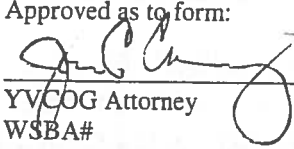
- Electronically: Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
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**CONSOLIDATED HOMELESS GRANT PROGRAM CONTRACT**

**FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2016-17 CHG YWCA (mod 1)</b>	
1. NAME/ADDRESS:  <b>Amy Flynn, Exec Director                  YWCA of Yakima                  818 West Yakima Avenue                  Yakima WA 98902-3049</b>	2. ORIGINAL CONTRACT AMOUNT: <p align="center"><b>\$1,000</b></p>	5. PREVIOUS CONTRACT AMOUNT: <p align="center"><b>\$1000.00</b></p>	
	3. CASH MATCH REQUIREMENT: <p align="center"><b>\$0.00</b></p>	6. MODIFICATION AMOUNT: <p align="center"><b>\$29,270.03</b></p>	
	4. TOTAL CONTRACT AMOUNT: <p align="center"><b>\$1000.00</b></p>	7. NEW TOTAL CONTRACT AMOUNT: <p align="center"><b>\$30,270.03</b></p>	
8. CONTACT INFO:  <b>509-248-5552                  @ywcayakima.org</b>	9. YVCOG PROGRAM CONTACT INFO: Crystal Testerman, Program Mgr 311 N 4 <sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org	10. YVCOG FISCAL CONTACT INFO: Christina Wickenhagen 311 N 4 <sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org	
11. CONTRACT START DATE: <p align="center"><b>January 1, 2017</b></p>		12. CONTRACT END DATE: <p align="center"><b>June 30, 2017</b></p>	
13. FUNDING AUTHORITY: <b>Washington State Dept of Commerce Consolidated Homeless Grant (CHG)</b>			
14. STATE AND FEDERAL "BARS" CODE: <p align="center"><b>N/A</b></p>		15. CFDA NUMBER(S): <p align="center"><b>N/A</b></p>	
16. PURPOSE: <b>This contract provides resources to address the needs of people who are homeless or at-risk of homelessness, as described in the YVCOG Local Homeless Plan in the county of Yakima where Grantee will provide services. CHG funds and supports a variety of activities, including: operation of facility-based support, rental assistance, data collection and reporting.</b>			
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<b>YWCA</b>   _____ Amy Flynn, Executive Director		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>  _____ James A Restucci, Chairman	
_____ Date <b>2/7/16</b>		_____ Lauris C Mattson, Executive Director	
Attest:  _____ Jessica Hansen, Office & Comm. Specialist			
Approved as to form:  _____ YVCOG Attorney WSBA#			

## BUDGET

### YWCA

<b>Project</b>	<b>Admin</b>	<b>Facility Support</b>	<b>Operations</b>	<b>CHG Total</b>
Bring it Home	\$1,377.50	\$6,408.97	\$22,483.56	\$30,270.03
<b>TOTAL</b>	<b>\$1,377.50</b>	<b>\$6,408.97</b>	<b>\$22,483.56</b>	<b>\$30,270.03</b>

### Invoicing Provisions:

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Yakima, WA 98901
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**CONSOLIDATED HOMELESS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A  SUBRECIPIENT  VENDOR CONTRACT NUMBER: **2016-17 CHG YNHS (mod 1)**

1. NAME/ADDRESS: <b>Anita Monoian, CEO Yakima Neighborhood Health Svcs PO BOX 2605 Yakima WA 98907-2605</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$1,000</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$1000.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$0.00</b>	6. MODIFICATION AMOUNT: <b>\$312,862.61</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$1000.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$313,862.61</b>
	8. CONTACT INFO: <b>Rhonda Hauff, COO/Dep CEO 509-574-5552 rhonda.hauff@ynhs.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-759-7987 crystal.testerman@yvcog.org</b>

11. CONTRACT START DATE: **January 1, 2017** 12. CONTRACT END DATE: **June 30, 2017**

13. FUNDING AUTHORITY: **Washington State Dept of Commerce Consolidated Homeless Grant (CHG)**

14. STATE AND FEDERAL "BARS" CODE: **N/A** 15. CFDA NUMBER(S): **N/A**

16. PURPOSE: **This contract provides resources to address the needs of people who are homeless or at-risk of homelessness, as described in the YVCOG Local Homeless Plan in the county of Yakima where Grantee will provide services. CHG funds and supports a variety of activities, including: operation of facility-based support, rental assistance, data collection and reporting.**

EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  
 Exhibits (specify): **Exhibit A – Special Terms and Conditions  
Exhibit B – Scope of Work  
Exhibit C - Budget**

This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.

**YAKIMA NEIGHBORHOOD HEALTH SVS** **YAKIMA VALLEY CONFERENCE OF GOVERNMENT**

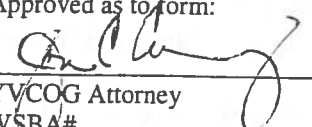
  
Anita Monoian, CEO

\_\_\_\_\_  
James A Restucci, Chairman

**2-7-17**  
\_\_\_\_\_  
Date

\_\_\_\_\_  
Lauris C Mattson, Executive Director

Attest:  
  
\_\_\_\_\_  
Jessica Hansen, Office & Comm. Specialist

Approved as to form:  
  
\_\_\_\_\_  
YVCOG Attorney  
WSBA#

## BUDGET

### YAKIMA NEIGHBORHOOD HEALTH SERVICES (YNHS)

<b>CHG</b>							
Project	Admin	Rent Assist. (for profit)	Facility Support (for profit)	Operations	TANF FP Rent	TANF Operations	CHG Total
YNH RRH	\$2,393.25	\$58,706.09	\$0	\$7,239.86	\$26,372.00	\$9,037.00	<b>\$103,748.20</b>
YNH Respite	\$0	\$0	\$9,948.00	\$0	\$0	\$0	<b>\$9,948.00</b>
	<b>\$2,393.25</b>	<b>\$58,706.09</b>	<b>\$9,948.00</b>	<b>\$7,239.86</b>	<b>\$26,372.00</b>	<b>\$9,037.00</b>	<b>\$113,696.20</b>

<b>HEN FY17</b>				
Project	Admin	Rent/Utilities /EN	Operations	HEN Total
YNH HEN	\$2,075.56	\$165,263.75	\$32,827.10	<b>\$200,166.41</b>

### Invoicing Provisions:

A. Monthly invoices and documentation must be submitted in both the following two ways:

- **Electronically:** Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
- **Original invoice via delivery:** A signed original hard copy of the invoice must be submitted to Yakima Valley Conference of Governments Financial Services. The signed original invoice must be received no later than the 10th of the month to be paid on the next scheduled payable date at the following address:

Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

- B. Under "General Terms and Conditions," documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.
- C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end

**EMERGENCY SOLUTIONS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A  SUBRECIPIENT  VENDOR      CONTRACT NUMBER: **2016-17 YNHS HURAY**

1. NAME/ADDRESS: <b>Anita Monoian, CEO Yakima Neighborhood Health Services PO Box 2605 Yakima, WA 98907-2605</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$1,000.00</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$1,000.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$0</b>	6. MODIFICATION AMOUNT: <b>\$216,509.53</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$1,000.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$217,509.53</b>
8. CONTACT INFO: <b>Rhonda Hauff, COO/Deputy CEO (509)574-5552 Rhonda.hauff@ynhs.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvco.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvco.org</b>

11. CONTRACT START DATE: **January 1, 2017**      12. CONTRACT END DATE: **June 30, 2017**

13. FUNDING AUTHORITY:  
**Local 2163 funds – Homeless Program**

14. CFDA NUMBER(S): **14.231**      15. CFDA TITLE(S): **Emergency Solutions Grant Program**

16. PURPOSE: **The contractor shall perform professional services as defined by the Scope of Work incorporated herin.**

EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this contract by reference:

Exhibits (specify):    **Exhibit A – Special Terms and Conditions**  
   **Exhibit B – Scope of Work**  
   **Exhibit C - Budget**

**This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.**

**YAKIMA NEIGHBORHOOD HEALTH SERVICES  
YNHS**

**YAKIMA VALLEY CONFERENCE OF  
GOVERNMENT**



James A Restucci, Chairman

Anita Monoian, CEO  
**2/7/17**

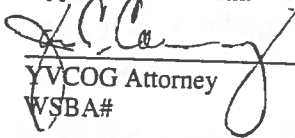
Lauris C Mattson, Executive Director

Date

Attest:

Approved as to form:

Jessica Hansen, Office & Comm. Specialist

  
YVCOG Attorney  
WSBA#



## BUDGET

### HURAY PROJECT – LOCAL 2163 FUNDS

Yakima Neighborhood Health Services (YNHS)

January 1, 2017 – June 30, 2017				
	Admin	Rental Assistance (RRH)	Shelter Operations	Totals
RRH	\$5,800	\$211,709.53	\$0	\$217,509.53
<b>TOTAL CONTRACT AMOUNT**:</b>				<b>\$217,509.53</b>

#### Invoicing Provisions:

A. Monthly invoices and documentation must be submitted in both the following two ways:

- Electronically: Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
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Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

B. Under "General Terms and Conditions," documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.

C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end of the invoice period shall rest solely with the Executive Director; the Director's decision shall be final and not capable of right to appeal.

D. Submitted invoices must explicitly allocate costs by contracted line items. The Contractor is responsible for ensuring submitted cost documentation is clearly associated with contracted line items. Invoices not meeting this requirement will be returned for correction (All submission deadlines still apply to invoices in need of correction).

**EMERGENCY SOLUTIONS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2016-17 ESG NCAC (mod 1)</b>	
1. NAME/ADDRESS:  <b>Juan Carlos Olivares, Exec Director Yakima Valley Farm Workers Clinic 601 N Keys Road Yakima WA 98901</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$1,000.00</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$1,000.00</b>	
	3. CASH MATCH REQUIREMENT: <b>\$0</b>	6. MODIFICATION AMOUNT: <b>\$29,651.18</b>	
	4. TOTAL CONTRACT AMOUNT: <b>\$1,000.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$30,651.18</b>	
8. CONTACT INFO:  <b>Janice Gonzales (509) 865-7630, ext 2743 Janiceg@yvwfc.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org</b>	
11. CONTRACT START DATE: <b>January 1, 2017</b>		12. CONTRACT END DATE: <b>June 30, 2017</b>	
13. FUNDING AUTHORITY: <b>McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, 42 U.S.C. 11371-78</b>			
14. CFDA NUMBER(s): <b>14.231</b>		15. CFDA TITLE(S): <b>Emergency Solutions Grant Program</b>	
16. PURPOSE: <b>The purpose of ESG is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are experiencing homelessness. The funds under this program are intended to target individuals and families who would be homeless but for this assistance. Modification to reflect various changes in budget, scope of work, special terms and to extend contract end date</b>			
<b>EXHIBITS:</b> When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  <input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b>			
<b>This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.</b>			
<b>YAKIMA VALLEY FARM WORKERS CLINIC NCAC</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>	
_____ Juan Carlos Oliveras, Executive Director		_____ James A Restucci, Chairman	
_____ Date		_____ Lauris C Mattson, Executive Director	
Attest:		Approved as to form:	
_____ Jessica Hansen, Office & Comm. Specialist		_____ YVCOG Attorney WSBA#	

## BUDGET

### EMERGENCY SOLUTIONS GRANT

Yakima Valley Farm Worker's Clinic/NCAC

January 1, 2017 – June 30, 2017							
	Admin		Rental Assistance (RRH)		Shelter Operations		Totals
	<i>ESG</i>	<i>Match</i>	<i>ESG</i>	<i>Match</i>	<i>ESG</i>	<i>Match</i>	
RRH	\$959.98	\$222.04	\$17,533.79	\$11,935.37	\$0	\$0	\$30,651.18
<b>TOTAL CONTRACT AMOUNT**:</b>							<b>\$30,651.18</b>

#### Invoicing Provisions:

A. Monthly invoices and documentation must be submitted in both the following two ways:

- Electronically: Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
- Original invoice via delivery: A signed original hard copy of the invoice must be submitted to Yakima Valley Conference of Governments Financial Services. The signed original invoice must be received no later than the 10th of the month to be paid on the next scheduled payable date at the following address:


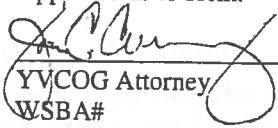
Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

B. Under "General Terms and Conditions," documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.

C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end of the invoice period shall rest solely with the Executive Director; the Director's decision shall be final and not capable of right to appeal.

D. Submitted invoices must explicitly allocate costs by contracted line items. The Contractor is responsible for ensuring submitted cost documentation is clearly associated with contracted line items. Invoices not meeting this requirement will be returned for correction (All submission deadlines still apply to invoices in need of correction).

**EMERGENCY SOLUTIONS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A <input checked="" type="checkbox"/> SUBRECIPIENT <input type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>2016-17 ESG TTS (mod 1)</b>
1. NAME/ADDRESS:  <b>Beth Dannhardt, Executive Director Triumph Treatment Services 102 S. Naches Avenue Yakima, WA 98901-2947</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$1,000.00</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$1,000.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$0</b>	6. MODIFICATION AMOUNT: <b>\$26,996.92</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$1,000.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$27,996.92</b>
8. CONTACT INFO:  <b>(509)248-1800 phone bdannhardt@triumphctx.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org</b>
11. CONTRACT START DATE: <b>January 1, 2017</b>	12. CONTRACT END DATE: <b>June 30, 2017</b>	
13. FUNDING AUTHORITY: <b>McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, 42 U.S.C. 11371-78</b>		
14. CFDA NUMBER(S): <b>14.231</b>	15. CFDA TITLE(S): <b>Emergency Solutions Grant Program</b>	
16. PURPOSE: <b>The purpose of ESG is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are experiencing homelessness. The funds under this program are intended to target individuals and families who would be homeless but for this assistance. Modification to reflect various changes in budget, scope of work, special terms and to extend contract end date</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  <input checked="" type="checkbox"/> Exhibits (specify): <b>Exhibit A – Special Terms and Conditions Exhibit B – Scope of Work Exhibit C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
<b>TRIUMPH TREATMENT SERVICES</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>
 Beth Dannhardt, Executive Director		_____ James A Restucci, Chairman
Date	<u>2/9/17</u>	_____ Lauris C Mattson, Executive Director
Attest:		Approved as to form:
_____ Jessica Hansen, Office & Comm. Specialist		 _____ YVCOG Attorney WSBA#

## BUDGET

### EMERGENCY SOLUTIONS GRANT

Triumph Treatment Services

January 1, 2017 – June 30, 2017							
	Admin		Rental Assistance (RRH)		Shelter Operations		Totals
	<i>ESG</i>	<i>Match</i>	<i>ESG</i>	<i>Match</i>	<i>ESG</i>	<i>Match</i>	
Shelter	\$1414.00	\$328.00	\$0	\$0	\$15,618.34	\$10,636.58	\$27,996.92
<b>TOTAL CONTRACT AMOUNT**:</b>							<b>\$27,996.92</b>

#### Invoicing Provisions:

A. Monthly invoices and documentation must be submitted in both the following two ways:

- Electronically: Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
- Original invoice via delivery: A signed original hard copy of the invoice must be submitted to Yakima Valley Conference of Governments Financial Services. The signed original invoice must be received no later than the 10th of the month to be paid on the next scheduled payable date at the following address:

Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

- B. Under “General Terms and Conditions,” documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.
- C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end of the invoice period shall rest solely with the Executive Director; the Director’s decision shall be final and not capable of right to appeal.
- D. Submitted invoices must explicitly allocate costs by contracted line items. The Contractor is responsible for ensuring submitted cost documentation is clearly associated with contracted line items. Invoices not meeting this requirement will be returned for correction (All submission deadlines still apply to invoices in need of correction).

**EMERGENCY SOLUTIONS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A  SUBRECIPIENT  VENDOR CONTRACT NUMBER: **2016-17 ESG LVCS (mod 1)**

1. NAME/ADDRESS: <b>Leticia Garcia, Executive Director Lower Valley Crisis &amp; Support Services PO Box 93 Sunnyside, WA 98944</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$1,000.00</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$1,000.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$0</b>	6. MODIFICATION AMOUNT: <b>\$21,636.76</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$1,000.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$22,636.76</b>
8. CONTACT INFO: <b>(509)837-6689 phone lgarcia@lvcss.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvco.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvco.org</b>

11. CONTRACT START DATE: **January 1, 2017** 12. CONTRACT END DATE: **June 30, 2017**

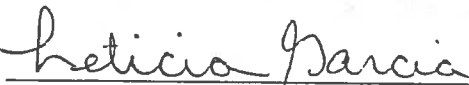
13. FUNDING AUTHORITY:  
**McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, 42 U.S.C. 11371-78**

14. CFDA NUMBER(s): **14.231** 15. CFDA TITLE(S): **Emergency Solutions Grant Program**

16. PURPOSE: **The purpose of ESG is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are experiencing homelessness. The funds under this program are intended to target individuals and families who would be homeless but for this assistance. Modification to reflect various changes in budget, scope of work, special terms and to extend contract end date**

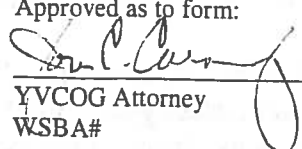
**EXHIBITS:** When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  
  
 Exhibits (specify): **Exhibit A – Special Terms and Conditions  
Exhibit B – Scope of Work  
Exhibit C - Budget**

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<b>LOWER VALLEY CRISIS &amp; SUPPORT SERVICES</b>	<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>
	
Leticia Garcia, Executive Director	James A Restucci, Chairman
<u>2-8-17</u>	
Date	Lauris C Mattson, Executive Director

Attest:

\_\_\_\_\_  
Jessica Hansen, Office & Comm. Specialist

Approved as to form:  
  
\_\_\_\_\_  
YVCOG Attorney  
WSBA#

# BUDGET

## EMERGENCY SOLUTIONS GRANT

Lower Valley Crisis & Support Services

January 1, 2017 – June 30, 2017							
	Admin		Rental Assistance (RRH)		Shelter Operations		Totals
	ESG	Match	ESG	Match	ESG	Match	
DV Shelter	\$410.91	\$96.59	\$0	\$0	\$13,163.00	\$8,966.26	\$22,636.76
<b>TOTAL CONTRACT AMOUNT**:</b>							<b>\$22,636.76</b>

### Invoicing Provisions:

A. Monthly invoices and documentation must be submitted in both the following two ways:

- **Electronically:** Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
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Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

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**EMERGENCY SOLUTIONS GRANT PROGRAM CONTRACT  
FACE SHEET**

CONTRACTOR IS A  SUBRECIPIENT  VENDOR CONTRACT NUMBER: **2016-17 ESG YNHS (mod 1)**

1. NAME/ADDRESS: <b>Anita Monoian, CEO Yakima Neighborhood Health Services PO Box 2605 Yakima, WA 98907-2605</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$1,000.00</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$1,000.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$0</b>	6. MODIFICATION AMOUNT: <b>\$53,924.60</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$1,000.00</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$54,924.60</b>

8. CONTACT INFO: <b>Rhonda Hauff, COO/Deputy CEO (509)574-5552 Rhonda.hauff@ynhs.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman, Program Mgr 311 N 4<sup>th</sup> Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvcog.org</b>
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11. CONTRACT START DATE: <b>January 1, 2017</b>	12. CONTRACT END DATE: <b>June 30, 2017</b>
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13. FUNDING AUTHORITY:  
**McKinney-Vento Homeless Assistance Act of 1987, Title IV, as amended, 42 U.S.C. 11371-78**

14. CFDA NUMBER(s): <b>14.231</b>	15. CFDA TITLE(S): <b>Emergency Solutions Grant Program</b>
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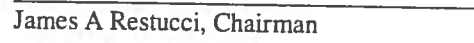
16. PURPOSE: **The purpose of ESG is to provide homelessness prevention assistance to households who would otherwise become homeless and to provide assistance to rapidly re-house persons who are experiencing homelessness. The funds under this program are intended to target individuals and families who would be homeless but for this assistance. Modification to reflect various changes in budget, scope of work, special terms and to extend contract end date**

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Exhibits (specify): **Exhibit A – Special Terms and Conditions  
Exhibit B – Scope of Work  
Exhibit C - Budget**

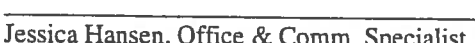
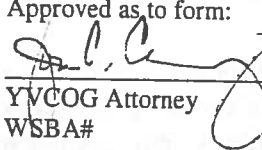
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.

<b>YAKIMA NEIGHBORHOOD HEALTH SERVICES YNHS</b>	<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENT</b>
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 Anita Monoian, CEO	 James A Restucci, Chairman
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Date <b>2-7-17</b>	Lauris C Mattson, Executive Director
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Attest:

 Jessica Hansen, Office & Comm. Specialist	Approved as to form:  YVCOG Attorney WSBA#
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## BUDGET

### EMERGENCY SOLUTIONS GRANT Yakima Neighborhood Health Services (YNHS)


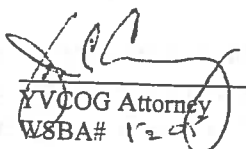
January 1, 2017 – June 30, 2017							
	Admin		Rental Assistance (RRH)		Shelter Operations		Totals
	<i>ESG</i>	<i>Match</i>	<i>ESG</i>	<i>Match</i>	<i>ESG</i>	<i>Match</i>	
RRH/Shelter	\$1,660.36	\$383.49	\$17,035.10	\$11,598.65	\$14,425.00	\$9,822.00	\$54,924.60
<b>TOTAL CONTRACT AMOUNT**:</b>							<b>\$54,924.60</b>

#### Invoicing Provisions:

- A. Monthly invoices and documentation must be submitted in both the following two ways:
- Electronically: Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
  - Original invoice via delivery: A signed original hard copy of the invoice must be submitted to Yakima Valley Conference of Governments Financial Services. The signed original invoice must be received no later than the 10th of the month to be paid on the next scheduled payable date at the following address:
 

Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901
- B. Under “General Terms and Conditions,” documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.
- C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end of the invoice period shall rest solely with the Executive Director; the Director’s decision shall be final and not capable of right to appeal.
- D. Submitted invoices must explicitly allocate costs by contracted line items. The Contractor is responsible for ensuring submitted cost documentation is clearly associated with contracted line items. Invoices not meeting this requirement will be returned for correction (All submission deadlines still apply to invoices in need of correction).

**PROFESSIONAL SERVICE AGREEMENT  
FACE SHEET**

CONTRACTOR IS A <input type="checkbox"/> SUBRECIPIENT <input checked="" type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>PSA HAF YNHS 17</b>
1. NAME/ADDRESS:  Anita Monoian, President & CEO Yakima Neighborhood Health Services 12 South 8 <sup>th</sup> Street Yakima, WA 98901	2. ORIGINAL CONTRACT AMOUNT: \$ 10,000	5. PREVIOUS CONTRACT AMOUNT: \$ 0.00
	3. CASH MATCH REQUIREMENT: \$ 0.00	6. MODIFICATION AMOUNT: \$ 0,000
	4. TOTAL CONTRACT AMOUNT: \$ 10,000	7. NEW TOTAL CONTRACT AMOUNT: \$ 10,000
8. CONTACT INFO:  Rhonda Huff, YNHS Chief Operating Officer/Deputy CEO (509)574-5552 Rhonda.hauff@ynhs.org	9. YVCOG PROGRAM CONTACT INFO: Crystal Testerman 311 N 4 <sup>th</sup> St, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org	10. YVCOG FISCAL CONTACT INFO: Christina Wickenhagen 311 N 4 <sup>th</sup> St, Suite 204 Yakima WA 98901 509-574-7986 chris.wickenhagen@yvcog.org
11. CONTRACT START DATE: January 1, 2017	12. CONTRACT END DATE: December 31, 2017	
13. FUNDING AUTHORITY:  2163 Local Funds – Homeless Program		
14. STATE AND FEDERAL "BARS" CODE:	15. CFDA NUMBER(S):  n/a	
16. PURPOSE: <b>The Contractor shall perform professional services as defined by the Statement of Work incorporated herein.</b>		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference:  <input checked="" type="checkbox"/> Exhibits (specify): <b>EXHIBIT A – N/A</b> <b>EXHIBIT B – Scope of Work</b> <b>EXHIBIT C - Budget</b>		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
YAKIMA NEIGHBORHOOD HEALTH SERVICES YNHS		YAKIMA VALLEY CONFERENCE OF GOVERNMENTS
 Anita Monoian, CEO		_____ James A Restucci, Chairman
Date  2/6/17		_____ Lauris C Mattson, Executive Director
Attest:		Approved as to form:
_____ Jessica Hansen, Office & Communications Specialist		 _____ YVCOG Attorney WSBA# 12012

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## BUDGET

### ***HOMELESS ASSISTANCE FUND***

<i>Line Item</i>	<i>Amount</i>
Direct Emergency Assistance and Client Coordination and Referral	\$10,000.00
<b>TOTAL</b>	<b>\$10,000.00</b>

### **Invoicing Provisions:**



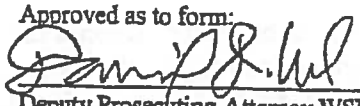
A. Monthly invoices and documentation must be submitted in both the following two ways:

- Electronically: Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
- Original invoice via delivery: A signed original hard copy of the invoice must be submitted to Yakima Valley Conference of Governments Financial Services. The signed original invoice must be received no later than the 10th of the month to be paid on the next scheduled payable date at the following address:

Yakima Valley Conference of Governments  
311 N 4<sup>th</sup> Street, Suite 204  
Yakima, WA 98901

- B. Under "General Terms and Conditions," documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.
- C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end of the invoice period shall rest solely with the Executive Director; the Director's decision shall be final and not capable of right to appeal.
- D. Submitted invoices must explicitly allocate costs by contracted line items. The Contractor is responsible for ensuring submitted cost documentation is clearly associated with contracted line items. Invoices not meeting this requirement will be returned for correction (All submission deadlines still apply to invoices in need of correction).
- E. Submitted costs ineligible for reimbursement or not properly supported will be deducted from the Contractor's reimbursement. Contractor will be provided a summary of deductions and may opt to submit a supplemental invoice providing additional documentation before the next month's invoicing deadline for these costs only. Should a

**PROFESSIONAL SERVICE AGREEMENT  
FACE SHEET**

CONTRACTOR IS A <input type="checkbox"/> SUBRECIPIENT <input checked="" type="checkbox"/> VENDOR		CONTRACT NUMBER: PSA WFF YNHS 16-17
1. NAME/ADDRESS: Anita Monoian, President & CEO Yakima Neighborhood Health Services 12 South 8 <sup>th</sup> Street Yakima, WA 98901	2. ORIGINAL CONTRACT AMOUNT: \$ 1,000	5. PREVIOUS CONTRACT AMOUNT: \$ 0.00
	3. CASH MATCH REQUIREMENT: \$ 0.00	6. MODIFICATION AMOUNT: \$ 38,968.68
	4. TOTAL CONTRACT AMOUNT: \$ 1,000	7. NEW TOTAL CONTRACT AMOUNT: \$ 39,968.68
8. CONTACT INFO: Rhonda Huff, YNHS Chief Operating Officer/Deputy CEO (509)574-5552 Rhonda.hauff@ynhs.org	9. YVCOG PROGRAM CONTACT INFO: Crystal Testerman 311 N 4 <sup>th</sup> St, Suite 204 Yakima WA 98901 509-454-4695 crystal.testerman@yvco.org	10. YVCOG FISCAL CONTACT INFO: Christina Wickenhagen 311 N 4 <sup>th</sup> St, Suite 204 Yakima WA 98901 509-574-7986 chris.wickenhagen@yvco.org
11. CONTRACT START DATE: January 1, 2017	12. CONTRACT END DATE: March 31, 2017	
13. FUNDING AUTHORITY: 2163 Local Funds – Homeless Program		
14. STATE AND FEDERAL "BARS" CODE: 565-XX-XXX	15. CFDA NUMBER(S): n/a	
16. PURPOSE: The Contractor shall perform professional services as defined by the Statement of Work incorporated herein. This contract represents year 9 of 10 for the Match Dollars for Fiestas WFF Project.		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): EXHIBIT A – N/A EXHIBIT B – Scope of Work EXHIBIT C - Budget		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
YAKIMA NEIGHBORHOOD HEALTH SERVICES YNHS		YAKIMA VALLEY CONFERENCE OF GOVERNMENTS
 Anita Monoian, CEO		 James A Restucci, Chairman
Date <u>2/9/2017</u>		Lauris C Mattson, Executive Director
Attest:		Approved as to form:  Deputy Prosecuting Attorney WSBA# 35901
Jessica Hansen, Office & Communications Specialist		

## MATCH DOLLARS FOR FIESTAS WFF PROJECT

Yakima Neighborhood Health Services

### BUDGET (Year 9 of 10 Match)

Description	Amount
Contractor shall provide services toward the operation of the Building Changes FIESTAS Washington Families Fund for the purpose of salaries for case managers and child advocates, utilization of the Children's Equality Fund, and administration of the FIESTAS grant*	
Comprehensive and individualized case management services, referrals to mental health and substance abuse treatment, training in living skills, parenting education, childcare, and transportation assistance for a total not to exceed:	\$39,968.68
See Scope of Work for a more detailed description of duties.	
<hr/>	
<b>TOTAL CONTRACT AMOUNT**</b>	<b>\$39,968.68</b>

\*\* Under "General Terms and Conditions," documentation of items in sections 11. and 18. must accompany the first invoice before payment will be made.

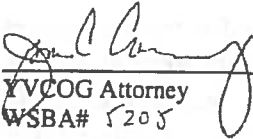
\*Contractor shall submit copies of invoices for total WFF-Building Changes Program Costs and shall be reimbursed at an amount not to exceed 50% of the billed eligible expenses.

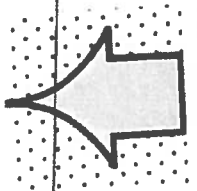
### Invoicing Provisions:

A. Monthly invoices and documentation must be submitted in both the following two ways:

- **Electronically:** Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
- **Original invoice via delivery:** A signed original hard copy of the invoice must be submitted to Yakima Valley Conference of Governments Financial Services. The

**PROFESSIONAL SERVICE AGREEMENT  
FACE SHEET**

CONTRACTOR IS A <input type="checkbox"/> SUBRECIPIENT <input checked="" type="checkbox"/> VENDOR		CONTRACT NUMBER: <b>PSA HAF NCAC 17</b>
1. NAME/ADDRESS:  <b>Carlos Oliveras, Executive Director Yakima Valley Farm Workers Clinic 601 N. Keys Road Yakima WA 98901</b>	2. ORIGINAL CONTRACT AMOUNT: <b>\$ 10,000</b>	5. PREVIOUS CONTRACT AMOUNT: <b>\$ 0.00</b>
	3. CASH MATCH REQUIREMENT: <b>\$ 0.00</b>	6. MODIFICATION AMOUNT: <b>\$ 0,000</b>
	4. TOTAL CONTRACT AMOUNT: <b>\$ 10,000</b>	7. NEW TOTAL CONTRACT AMOUNT: <b>\$ 10,000</b>
8. CONTACT INFO:  <b>Janice Gonzales (509) 865-7630, ext 2743 Janiceg@yvfwc.org</b>	9. YVCOG PROGRAM CONTACT INFO: <b>Crystal Testerman 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvcog.org</b>	10. YVCOG FISCAL CONTACT INFO: <b>Christina Wickenhagen 311 N 4<sup>th</sup> St, Suite 204 Yakima WA 98901 509-574-7986 chris.wickenhagen@yvcog.org</b>
11. CONTRACT START DATE: <b>January 1, 2017</b>	12. CONTRACT END DATE: <b>December 31, 2017</b>	
13. FUNDING AUTHORITY: <p align="center"><b>2163 Local Funds – Homeless Program</b></p>		
14. STATE AND FEDERAL "BARS" CODE:	15. CFDA NUMBER(S): <p align="center">n/a</p>	
16. PURPOSE: <b>The Contractor shall perform professional services as defined by the Statement of Work incorporated herein.</b>		
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<b>YAKIMA VALLEY FARM WORKERS CLINIC NCAC</b>		<b>YAKIMA VALLEY CONFERENCE OF GOVERNMENTS</b>
_____ Carol Oliveras, Executive Director		_____ James A Restucci, Chairman
_____ Date		_____ Lauris C Mattson, Executive Director
Attest:		Approved as to form:
_____ Jessica Hansen, Office & Communications Specialist		_____  YVCOG Attorney WSBA# 5205



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## BUDGET

### ***HOMELESS ASSISTANCE FUND***

<i>Line Item</i>	<i>Amount</i>
Direct Emergency Assistance and Client Coordination and Referral	\$10,000.00
<b>TOTAL</b>	<b>\$10,000.00</b>

### Invoicing Provisions:

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Yakima, WA 98901

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