



YAKIMA VALLEY CONFERENCE OF GOVERNMENTS

311 North 4th Street, Suite 204 • Yakima, Washington 98901

509-574-1550 • FAX 574-1551

website: www.yvcog.org

Agency Name: Transform Yakima Together
Contract #: TYT Camp Hope 2018-2020
Date: June 1, 2018

SOLE SOURCE JUSTIFICATION

1. What are you purchasing? 24 Hour Low-Barrier Emergency Shelter Operations
2. Is this product / service available only through one vendor? YES NO
 - a. If yes, attach documentation that supports the process you performed to confirm
 - b. In no, explain
3. Is this a one-time purchase YES NO
 - a. If no, explain
4. What efforts were made to assure YVCOG is receiving the lowest or best price possible?

YVCOG ran a competitive Request for Proposal (RFP) for a "24 Hour Low-Barrier Shelter – City of Yakima" in the 2018-2020 Homeless Housing and Assistance RFP that was open to public bidding from March 15, 2018 through April 9, 2018. There were no eligible applicants.

5. Are FEDERAL funds being used? YES NO

IF FEDERAL FUNDS ARE BEING USED, A COST PRICE ANALYSIS PRIOR TO REQUESTING SOLE SOURCE MUST BE ATTACHED

MEMBER JURISDICTIONS

Grandview • Granger • Harrah • Mabton • Moxee • Naches • Selah
Sunnyside • Tieton • Toppenish • Union Gap • Wapato • Yakima • Yakima County • Zillah

Below are eligible reasons for sole source. Check all boxes that apply to your situation and attach any useful documents to justify the sole source.

6. **Compatibility** to existing YVCOG standard or to existing equipment, inventory, systems, data, programs or service. Describe. List efforts to find other sources (attach documentation, e.g. Internet screenshots, etc.)

Transform Yakima Together has continued to manage a 24-hour low barrier shelter services project, in the form of a managed tent encampment through summer of 2017 and then indoors November 2017-March 2018.

Contracting for July 1, 2018 – June 30, 2020 would be a continuation of **Existing Services**.

7. **Patented product.** Attach documentation to confirm propriety (patent letter, etc)
8. **Only authorized Service Provider, Repair and/or Warranty Services.** Attach proof in writing from the MANUFACTURER (not the vendor).
a. Is written certification attached? YES NO
9. **Delivery Date.** Only one supplier/contractor can meet required delivery date: Describe why the delivery date is critical and list efforts to find other suppliers/contractors to meet the delivery date.

Critical Delivery Date: As of July 1, 2018, Yakima County will have no Low-Barrier shelter options in the Yakima Metro area if a timely contract is not awarded. Transform Yakima Together currently has a lease with the City of Yakima to allow for use of property as a "Temporary Shelter Encampment".

10. **Special Market conditions:** Can be used to purchase items at auction (RCW 39.30.045) or other items that are offered at a very favorable price and will be sold before the entity will have a chance to complete the bidding process or only one supplier and meet required delivery date. (describe why the delivery date is critical and lists efforts to find other supplies to meet the delivery date)

Critical Delivery Date: As of July 1, 2018, Yakima County will have no Low-Barrier shelter options in the Yakima Metro area if a timely contract is not awarded. Transform Yakima Together currently has a lease with the

City of Yakima to allow for use of property as a "Temporary Shelter Encampment".

11. **Other:** Please describe

Unique Design: Due to City ordinance, only faith-based organizations can manage temporary shelters. Transform Yakima Together is a faith-based organization.

The sole source is based upon an objective review of the good/service being acquired and appears to be in the best interest of YVCOG. YVCOG knows of no conflict of interest or personal involvement in any way with this request. No gratuities, favor or compromising action have taken place. There is no personal familiarity with specific brands, types of equipment, materials or firms been a deciding influence on the request to sole source this purchase when there are other known suppliers to exist.



Approved by Executive Director



Date

YAKIMA HERALD REPUBLIC

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-Ad Proof-

This is the proof of your ad scheduled to run on the dates indicated below.

Please confirm placement prior to deadline, by contacting your account rep at (509) 577-7740.

Date: 03/12/18 Account #: 110357 Company Name: YAKIMA VALLEY CONFERENCE OF GOVT Contact: Address: 311 N 4TH STREET, SUITE 204 YAKIMA, WA 98901 Telephone: (509) 574-1550 Fax:	Run Dates: Yakima Herald-Republic 03/14/18 Yakima Herald-Republic 03/15/18 Yakima Herald-Republic 03/16/18 YakimaHerald.com 03/14/18 YakimaHerald.com 03/15/18 YakimaHerald.com 03/16/18
Ad ID: 799831 Start: 03/14/18 Stop: 03/16/18 Total Cost: \$219.44 # of Inserts: 6 Lines: 31.0 Ad Class: 6021 Ad Class Name: Public Legal Notices Account Rep: Simon Sizer Phone #: (509) 577-7740 Email: ssizer@yakimaherald.com	

Ad Proof

REQUEST FOR PROPOSAL NOTICE

Yakima Valley Conference of Governments (YVCOG) is seeking Requests for Proposals for programs that align with Yakima County's 5-Year Homeless Plan and will address the immediate needs of the homeless population in Yakima County. The deadline to apply is April 9, 2018 at 11:59 pm. Awards will be determined approximately mid-May and funding will be available July 1, 2018. The funding will be for a two-year contract period (7/1/2018 – 6/30/2020). Please note this money is available for projects serving homeless populations only. To apply go to: <https://zoomgrants.com/gprop.asp?donorid=2257>. Contact Crystal Testerman, Program Manager at 509-424-4695 or crystal.testerman@yvcog.org for questions.

(799831) March 14, 15 and 16, 2018