YAKIMA VALLEY
CONFERENCE OF GOVERNMENTS
311 North 4th Street, Suite 204 • Yakima, Washington 98901
509-574-1550 • FAX 574-1551
website: www.yvcog.org

Agency Name: Transform Yakima Together
Contract #: TYT Camp Hope 2018-2020
Date: June 1, 2018

SOLE SOURCE JUSTIFICATION

1. What are you purchasing? 24 Hour Low-Barrier Emergency Shelter Operations

2. Is this product / service available only through one vendor? ☑ YES ☐ NO
   a. If yes, attach documentation that supports the process you performed to confirm
   b. In no, explain

3. Is this a one-time purchase ☑ YES ☐ NO
   a. If no, explain

4. What efforts were made to assure YVCOG is receiving the lowest or best price possible?

   YVCOG ran a competitive Request for Proposal (RFP) for a "24 Hour Low-Barrier Shelter – City of Yakima" in the 2018-2020 Homeless Housing and Assistance RFP that was open to public bidding from March 15, 2018 through April 9, 2018. There were no eligible applicants.

5. Are FEDERAL funds being used? ☐ YES ☑ NO

IF FEDERAL FUNDS ARE BEING USED, A COST PRICE ANALYSIS PRIOR TO REQUESTING SOLE SOURCE MUST BE ATTACHED

MEMBER JURISDICTIONS
Grandview • Granger • Harrah • Mabton • Moxee • Naches • Selah
• Sunnyside • Tieton • Toppenish • Union Gap • Wapato • Yakima • Yakima County • Zillah
Below are eligible reasons for sole source. Check all boxes that apply to your situation and attach any useful documents to justify the sole source.

6. ☒ Compatibility to existing YVCOG standard or to existing equipment, inventory, systems, data, programs or service. Describe. List efforts to find other sources (attach documentation, e.g. Internet screenshots, etc.)

Transform Yakima Together has continued to manage a 24-hour low barrier shelter services project, in the form of a managed tent encampment through summer of 2017 and then indoors November 2017-March 2018.

Contracting for July 1, 2018 – June 30, 2020 would be a continuation of Existing Services.

7. ☐ Patented product. Attach documentation to confirm propriety (patent letter, etc)

8. ☐ Only authorized Service Provider, Repair and/or Warranty Services. Attach proof in writing from the MANUFACTURER (not the vendor).
   a. Is written certification attached? ☒ YES ☐ NO

9. ☒ Delivery Date. Only one supplier/contractor can meet required delivery date: Describe why the delivery date is critical and list efforts to find other suppliers/contractors to meet the delivery date.

   Critical Delivery Date: As of July 1, 2018, Yakima County will have no Low-Barrier shelter options in the Yakima Metro area if a timely contract is not awarded. Transform Yakima Together currently has a lease with the City of Yakima to allow for use of property as a “Temporary Shelter Encampment”.

10. ☒ Special Market conditions: Can be used to purchase items at auction (RCW 39.30.045) or other items that are offered at a very favorable price and will be sold before the entity will have a chance to complete the bidding process or only one supplier and meet required delivery date. (describe why the delivery date is critical and lists efforts to find other supplies to meet the delivery date)

   Critical Delivery Date: As of July 1, 2018, Yakima County will have no Low-Barrier shelter options in the Yakima Metro area if a timely contract is not awarded. Transform Yakima Together currently has a lease with the
City of Yakima to allow for use of property as a "Temporary Shelter Encampment".

11. Other: Please describe

**Unique Design:** Due to City ordinance, only faith-based organizations can manage temporary shelters. Transform Yakima Together is a faith-based organization.

The sole source is based upon an objective review of the good/service being acquired and appears to be in the best interest of YVCOG. YVCOG knows of no conflict of interest or personal involvement in any way with this request. No gratuities, favor or compromising action have taken place. There is no personal familiarity with specific brands, types of equipment, materials or firms been a deciding influence on the request to sole source this purchase when there are other known suppliers to exist.

Approved by Executive Director

Date
This is the proof of your ad scheduled to run on the
dates indicated below.
Please confirm placement prior to deadline,
by contacting your
account rep at (509) 577-7740.

Date: 03/12/18
Account #: 110357
Company Name: YAKIMA VALLEY CONFERENCE
OF GOVT
Contact:
Address: 311 N 4TH STREET, SUITE 204
YAKIMA, WA 98901
Telephone: (509) 574-1550
Fax:

Run Dates:
Yakima Herald-Republic 03/14/18
Yakima Herald-Republic 03/15/18
Yakima Herald-Republic 03/16/18
YakimaHerald.com 03/14/18
YakimaHerald.com 03/15/18
YakimaHerald.com 03/16/18

Ad ID: 799831
Start: 03/14/18
Stop: 03/16/18
Total Cost: $219.44
# of Inserts: 6
Lines: 31.0
Ad Class: 6021
Ad Class Name: Public Legal Notices
Account Rep: Simon Sizer
Phone #: (509) 577-7740
Email: ssizer@yakimaherald.com