

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
June 18, 2018

- CALL TO ORDER Vice Chair John Hodkinson called the June 18, 2018 meeting of the YVCOG Executive Committee to order at 1:31 p.m.
- ROLL CALL & INTRODUCTIONS
- Members present: John Hodkinson, Bill Moore, Mike Leita, Brad Hill, Dan Olson
 - Members present via teleconference: Chair Jim Restucci
 - Members absent: Janice Gonzales
 - YVCOG staff present: Larry Mattson, Lance Larsen, Tamara Hayward and Jodi Smith
 - Others present: Cliff Moore, Lowel Krueger, Andy Ferguson.
 - A quorum was present.
- *Indicates notice of absence received prior to meeting.*
- PUBLIC COMMENT POLICY It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.
- NEW BUSINESS
*Consent Agenda**
- A. Approval of Minutes: May 21, 24 and 31, 2018 YVCOG Executive Committee Meetings
 - B. Approval of Payroll: As of June 18, 2018, approve payroll vouchers JUN-18-001 through JUN-18-006 in the amount of \$91,235.00 through electronic fund transfers.
 - C. Approval of Accounts Payable Vouchers: As of June 18, 2018, approve claim vouchers numbered JUN-18-007 through JUN-18-057 in the total amount of \$343,991.70.
 - D. Monthly Budget Report, May 2018
 - E. Homeless Housing & Assistance Program Contract Modifications –
 - Reduce 2017-2018 contract amounts to rollover to 2018-2020 contracts
 - Catholic Charities CHG 2017-2018 Mod 3 (\$52,000.00)
 - Rod’s House Coordinated Entry Mod 1 (\$4,000.00)
- Brad Hill moved to approve the Consent Agenda. Bill Moore seconded the motion. Consent agenda is unanimously approved.***
- Executive Director’s Correspondence*
- Larry Mattson, Executive Director*
- Request for assistance – Generating Hope’s Wapato shelter operations. Emergency reserve policy states the fund to be used to reimburse a city, town or County. The emergency reserve fund has already been designated to the City of Yakima and has not yet been replenished. The City of Wapato has been made aware of the situation.
 - 2018 NARC Conference – Rural Broadband will also be presenting at the Association of Washington Cities (AWC) conference next week. This is an issue that Partners for Rural Washington is also bringing forward as a matter of public safety.
 - The Urban Institute will be visiting and attending the Executive Committee meeting in July. YVCOG has a Training and Technical Assistance contract for administrative data including pay for success contracts for homeless program - HMIS and PIT.
 - 2019 Regional Solutions Conference. April 17-19 in Tri-Cities. Agenda is being formulated. Other COGS are interested in partnering with us.
- Action: Information*
- Program Updates**
- Planning Program: Mike Shuttleworth reported on planning activities. Granger has an outdoor arena project, rezone application, application for subdivision. For Union Gap - meeting with applicants on future projects, boundary line adjustments, wetlands inventory. In Granger, Mike met with the City Council on Healthy City, Healthy Residents project and also heard about their new splash park which is fairly simple but has high usage.
- Homeless Program: Lance Larsen reported on the 2018 Point in Time (PIT) stakeholders report, which is a night in January where there is a nationwide effort to count the homeless population. Some differences this year include contracting with a professional firm to conduct the count. Mr. Leita thanked the

Homeless Housing & Assistance Program Contracts: Year One Funding

homeless program staff for the valuable PIT count based on solid methods used in this survey. This gives the Executive Committee solid data that we can use to make better decisions in the future.

Action: Informational

Larry Mattson and Lance Larsen presented RFP guidelines and the process used by the 7-member scoring committee. Questions and discussion and questions followed including use of additional 2163 funds, additional funds needed by City of Yakima for temporary and permanent homeless shelter site, and the need for community input for dispersing anticipated additional 2163 funds. Mr. Leita stated that there is an estimated \$1.1 million in 2163 reserves, without the extra fees that will be collected starting in July. Current Governance structure has the YVCOG Executive Committee requesting additional 2163 funds. Mr. Leita stated for the BOCC that they will not respond to a request made from the YVCOG General Membership, until they get direction for the excess funds from the YVCOG Executive Committee. YVCOG requests monthly 2163 receipts. A written request will be sent to Charles Ross, Auditor.

There was discussion regarding a request to Andy Ferguson for sending a written description of the electrical demands and the estimated funding needed.

Mike Leita moved to approve and authorize the Chair to sign after provider signature of the CHG contracts and local 2163 contracts without asterisks. Seconded by Dan Olson. Motion carried unanimously.

Mike Leita stated that Yakima County is hesitant about releasing additional anticipated 2163 funds without community input. The release of additional 2163 funds will be discussed after a broader community process and Homeless Program governance has been decided. He requested the issue of Governance be decided at the July 16th meeting of the Executive Committee.

OTHER BUSINESS

Homeless Housing & Assistance Program Governance – Larry Mattson recapped the last meeting regarding coming to agreement with Lowel Krueger, Sara Watkins, Larry, Chris and Crystal. Have met 3 times and are scheduled to meet again next week. Looking at by-laws, articles, interlocal agreement. Discussion scheduled to resume June 27th.

Mike Leita stated that the County position is that YVCOG cannot be removed as program administrator. They need an acceptable process for balanced community input. We have a working process in place. What is missing is the equivalent of the HPPC/Homeless Network.

Special Meeting was discussed for a date after the governance committee meets on June 27th.

Mike Leita discussed an Executive Committee vote on Governance and making a decision at the July 16th meeting. There was general agreement from the Executive Committee members.

Executive Session

Motion: I move the Executive Committee go into closed session under RCW 42.30.110 (1)(g) to discuss the performance of Larry Mattson, Executive Director

“The Yakima Valley Conference of Governments shall convene an Executive Session, pursuant to RCW 42.30.110(1)(g), for the purpose of discussing the performance of Executive Director, Larry Mattson. This session will begin at 3:19 o’clock and will be concluded at 3:29.”

PUBLIC COMMENT

None

ADJOURN

With no other business, Vice Chair Hodkinson adjourned the meeting at 3:29 p.m.

Respectfully submitted,


James A. Restucci, YVCOG Executive Committee Chair

7/16/18
Date signed

ATTEST:

Jodi Smith, Office Specialist