

YVCOG EXECUTIVE COMMITTEE MEETING MINUTES
August 17, 2015

- CALL TO ORDER Mr. Restucci, Chairman, called the August 17, 2015 meeting of the YVCOG Executive Committee to order at 2:03 p.m.
- ROLL CALL & INTRODUCTIONS Members present: Jim Restucci, John Hodkinson, Mike Leita, Mario Martinez, and Micah Cawley
Members Absent: *Loren Belton and *Dan Olson
YVCOG staff present: Larry Mattson, Chris Wickenhagen, Tim Sullivan, Shawn Conrad, Avery Zoglman, and Tami Hayward
Others present: Erin Black (YWCA), Beth Dannhardt (Triumph Treatment Services), Annette Rodriguez (YNHS), Amy Flynn (YWCA), Lowel Krueger (Yakima Housing Authority), Geoff Baker (Noah's Ark/Generating Hope), Kelly Penfold (ALPHA Team), and Ellie Lambert (Homeless Network of Yakima County)
A quorum was present.
**Indicates notice of absence received prior to meeting.*
- APPROVAL OF MINUTES Mr. Leita moved to approve the minutes* of the July 20, 2015 meeting. Mr. Cawley seconded. The motion carried.
- PUBLIC COMMENT POLICY It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.
- OLD BUSINESS None.
- NEW BUSINESS
- Correspondence* Mr. Mattson attended Executive Director's Training in Austin, Texas last week. Great sessions and a lot of new ideas to bring back.

Mr. Mattson and Mr. Sullivan met in late July with Rick Phillips of Union Gospel Mission. Toured the facility. Mr. Phillips gave them an update on the Medical Clinic expansion plans. Very educational.

Mr. Mattson and Mr. Sullivan met with Noah's Ark Board last week. He learned more about Generating Hope's Noah's Ark facility in Wapato. YVCOG would like to broker a negotiated agreement between Wapato and Generating Hope to align interests – there is a lot of overlap in interests.

Mr. Mattson and Mr. Sullivan will also be meeting with faith community leaders in a couple of weeks. The objective is to get them up to speed on the Program transition from the County to YVCOG. A couple of the main topics will be extreme winter weather sheltering, and future strategic concepts, such as micro housing/transitional housing.
- Contracts* None.
- Program Updates*
- Continuing to assist Commerce in developing a Short Course in Local Planning focused on economic development– probably September 29th.
 - GMA activities - Working with Yakima County - doing monthly meetings with jurisdictions on UGA update process. 2nd Tuesday of each month at 10 a.m. Next

meeting is 9/8 at Granger Community Center.

- Assisting Mabton with UGA updates.
- Working with Grandview, Selah and Naches Comp Plan updates.
- Zillah - Capital Facilities and Transportation element updates.
- Mabton, Wapato and Granger – potential contracts on GMA updates.
- Harrah GMA updates – wrapping up. Public hearing on August 25th.
- Wapato Parks Plan – survey results are in. Finalizing first 3 chapters.
- Developing a Scope of Work for the Department of Health water consolidation grant.

Executive Session

At 2:14 p.m., Chairman Restucci called a 10-minute Executive Session, pursuant to RCW 42.30.110(1)(iii) to discuss '*Litigation or legal risks of a proposed action or current practice that the agency has identified when public discussion of the litigation or legal risks is likely to result in an adverse legal or financial consequence to the agency.*' All public and staff, except YVCOG Executive Director, Larry Mattson, were asked to leave the room. At 2:24, Mr. Cawley invited the public and staff to rejoin the meeting.

Homeless Assistance Program

Mr. Zoglman provided an update on the modifications to the Consolidated Homeless Grant (CHG) contract from the Washington State Department of Commerce. The modifications will provide the subcontractors the remainder of their contract funds.

Mr. Mattson thanked the members of the Homeless Network for attending the meeting. Mr. Mattson has been attending some of their recent General Membership and Executive Committee meetings and has met with various members of the Network. Mr. Mattson recently sent emails to various agencies involved with the Network to extend the invitation that he would be willing to come to any of the Homeless Network agencies and meet with their boards.

Mr. Restucci invited comments from the public. Speakers were limited to 5 minutes each. Several members of the audience, including Lowel Krueger, Erin Black, Geoff Baker, Ellie Lambert, and Beth Dannhardt, spoke about various concerns on the changes resulting from YVCOG taking responsibility of the Homeless Programs. Greatest concern is regarding who will be included on the Steering Committee, and that the Network members will lose connection with their general membership. The Homeless Network would like to see continued staff support from the Homeless Programs staff at YVCOG. The Homeless Network greatly relies on Program staff.

Mr. Sullivan then provided an overview of changes to the draft bylaws. After discussion, Mr. Leita moved to postpone approval of the Steering Committee bylaws to the September meeting. Mr. Hodkinson seconded the motion. The motion carried.

Review of the Steering Committee nominees list was also postponed to the September meeting.

Approval of Vouchers

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Executive Committee.

As of this date, the Executive Committee approved for payment those claims and payroll vouchers in the list as follows: payroll vouchers numbered AUG-15-001 through AUG-15-006 in the total amount of \$80,650.00, and claim vouchers numbered

AUG-15-007 through AUG-15-032 in the total amount of \$17,611.02. Mr. Leita moved to approve the August Vouchers;* Mr. Cawley seconded this motion. The motion carried.

(Mr. Cawley and Mr. Leita then left the meeting due to other commitments.)

Monthly Budget Report

Ms. Wickenhagen presented the Preliminary July 2015 Monthly Budget Report showing a revenue balance of \$70,323.42. Due to lack of a quorum, the July 2015 Budget report will be approved at the September meeting.

2016 Budget Development

Ms. Wickenhagen provided an overview of the 2016 YVCOG Budget Development handout. The Budget Subcommittee met earlier this month and approved presentation to the Executive Committee for their review of the 2016 Draft Budget.

YVCOG Pay Plan (effective 1/1/2016)

Ms. Wickenhagen reviewed the current YVCOG Org Chart, included in the agenda packet. She asked the Executive Committee to review the Proposed Pay Plan for YVCOG positions, effective 1/1/2016. After discussion, Mr. Restucci moved to postpone approval of the pay plan until the September meeting, pending receipt of documentation supporting salary increases to the current pay plan. Mr. Leita seconded the motion. The motion carried.

A brief discussion followed on the possibility of YVCOG moving toward providing in-house HR services, rather than contracting with Yakima County.

September 16, 2015 General Membership Meeting

The September 16th meeting will be held at the Ahtanum Park Youth Barn. Mr. Mattson spoke with Madelyn Carlson, People for People CEO, and she would be delighted to be part of the speaker panel. Mr. Mattson will invite our state legislators to provide a legislative update, providing they are not in session.

OTHER BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURN

With no other business, Mr. Restucci adjourned the meeting at 3:24 p.m.

Respectfully submitted,


James A. Restucci, YVCOG Executive Committee Chair

9/21/15
Date signed

ATTEST:


Tamara Hayward, Executive Committee Secretary