

YVCOG EXECUTIVE COMMITTEE
MEETING MINUTES
July 16, 2018

- CALL TO ORDER** Vice Chair John Hodkinson called the July 16, 2018 meeting of the YVCOG Executive Committee to order at 2:07 p.m.
- ROLL CALL & INTRODUCTIONS**
- Members present: Vice Chair John Hodkinson, Bill Moore, Mike Leita and Janice Gonzales
 - Members present via teleconference: Chair Jim Restucci and Brad Hill
 - Members absent: Dan Olson*
 - YVCOG staff present: Larry Mattson, Chris Wickenhagen, Mike Shuttleworth, Crystal Testerman Lance Larsen and Jodi Smith,
 - Others present: Andy Ferguson, Joan Davenport, Sara Watkins, Rhonda Hauff, Josh Jackson, Lee Murdoc, Dennis Crane, Matt Eldridge, Martha Galvez and Brian Bieretz
 - A quorum was present.
- *Indicates notice of absence received prior to meeting.*
- PUBLIC COMMENT POLICY** It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.
- NEW BUSINESS**
*Consent Agenda**
- A. Approval of Minutes: June 18, 2018 YVCOG Executive Committee Meetings
 - B. Approval of Payroll: As of July 16, 2018, approve payroll vouchers JUL-18-001 through JUL-18-006 in the amount of \$91,235.00 through electronic fund transfers.
 - C. Approval of Accounts Payable Vouchers: As of July 16, 2018, approve claim vouchers numbered JUL-18-007 through JUL-18-049 in the total amount of \$222,636.03.
 - Approval of the 2-year contracts for Year One funding: \$15,000.00 to Rod's House for outreach, \$15,000.00 to Transform Yakima Together for outreach and \$125,000 to Rod's House for capital contract
- Mike Leita moved to approve the Consent Agenda. Janice Gonzales seconded the motion. Consent agenda is approved.*
- City of Yakima Permanent Shelter Funding Request**
- Larry Mattson, Executive Director, presented information on funds needed for design and utilities for a temporary/permanent site for Homeless shelter. Discussion and questions regarding the availability of funds followed. An RFP, or Request for Proposals, is being issued to ensure an open process.
Action: Mike Leita moved to authorize YVCOG to issue an RFP for up to \$250,000 additional for sewer and water utilities for a permanent shelter. Brad Hill seconded. Motion carries.
- Homeless Housing and Assistance Program Governance**
- Mr. Mattson gave background information in trying to come to consensus regarding program structure. After meeting several times with the Governance subcommittee, we were unable to come to agreement. We present two proposals. Mr. Mattson presented YVCOG staff's recommendation. Sara Watkins presented the Governance subcommittee's proposal.
- Further questions and options were discussed. Mike Leita, on behalf of the Board of County Commissioners, invited YVCOG and the Governance subcommittee to present their proposals for consideration.
- Action: Informational.*
- Executive Director's Correspondence*
- Mr. Mattson reported on the Urban Institute's administrative data training and technical assistance. Matt, Brian and Martha are here to gather information and conduct interviews, focusing on homelessness data.
- Staff Reports**
- Budget:** Chris Wickenhagen presented the budget for June 2019, with a revenue balance of \$ 93,509.54
Planning: Mike Shuttleworth presented information on Land Use projects from member jurisdictions. Granger has turned a project over to the Hearing Examiner.
Homeless: Crystal Testerman presented information on the Homeless Housing and Assistance Program.
Action: Informational.

*2019 Budget Process** Mr. Mattson asked for 3 Executive Committee members to volunteer to work on the 2019 budget process. Budget Subcommittee: Janice Gonzales, Brad Hill and John Hodkinson were nominated. Alternate: Bill Moore.

Action: Jim Restucci moved to approve the 2019 Budget Subcommittee. Mike Leita seconded. Motion carried.

Action: Janice Gonzales moved to approve the 2019 Budget Schedule. Bill Moore seconded. Motion carried.

*September 19, 2018
General Membership
Meeting*

Mr. Mattson reported on the September General Membership meeting in Zillah for a legislative update.

OTHER BUSINESS None.

PUBLIC COMMENT None

ADJOURN With no other business, Vice Chair Hodkinson adjourned the meeting at 3:23 p.m.

Respectfully submitted,




James A. Restucci, YVCOG Executive Committee Chair



Date signed

ATTEST:



Jodi Smith, Office Specialist