

YVCOG EXECUTIVE COMMITTEE MEETING MINUTES
June 20, 2016

CALL TO ORDER

Mr. Hodkinson, Vice Chairman, called the June 20, 2016 meeting of the YVCOG Executive Committee to order at 2:00pm

ROLL CALL &
INTRODUCTIONS

Members present John Hodkinson, Mike Leita, Dan Olson, and Janice Gonzales

Call in: Jim Restucci

Members Absent: Mario Martinez, Maureen Adkison

YVCOG staff present: Larry Mattson, Chris Wickenhagen, Shawn Conrad, Avery Zogelman, Tim Sullivan, and Jessica Hansen

Others present: Raquel Crowley, Senator Murray's Office; Lowell Krueger, Yakima Housing Authority.

A quorum was present.

**Indicates notice of absence received prior to meeting.*

APPROVAL OF MINUTES

Mr. Olson moved to approve the minutes from the May 16, 2016 minutes Mr. Leita seconded. The motion carried.

PUBLIC COMMENT POLICY

It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

OLD BUSINESS

Urban Institute Pay for Success Feasibility Study – Mr. Mattson reported that several people with the Urban Institute Team met June 7th and 8th. YVCOG and the Urban Institute had two meetings with local governments and the County Commissioners. The discussion in both meetings was the willingness to play a role as the end payer. There are still a lot of questions from the county and the cities so YVCOG will continue to look further into the process during the feasibility study.

Mr. Mattson asked the board to sign the partnership agreement with the Urban Institute. Mr. Leita moved and Ms. Gonzales seconded to allow Mr. Mattson to sign the Urban Institute feasibility contract subject to it being reviewed at by legal. Motion Carried.

NEW BUSINESS

Correspondence

RCDI (Rural Communities Development Initiative) grant update. Mr. Mattson reported that Ms. Conrad has been working with six different cities (Sunnyside, Grandview, Wapato, Mabton, Granger, and Naches) to gauge their interest in the RCDI grant. However, there may be some complications since USDA has more of an emphasis on training of people throughout those towns rather than provide a service for those cities to utilize.

Mr. Mattson reported on a Public Disclosure Request that was received from Northwest Justice Project to Yakima County regarding the homeless program. The County then reached out the YVCOG to see if there were any additional gaps that we needed to fill. The PDR was fulfilled and nothing further resulted.

State Auditor's Office: Accountability audit update. Mr. Mattson reported that the Accountability audit went really well. The exit audit will be sometime next for anyone who would like to attend.

May 27th Herald story: 'Run-down Rural Jails are Outliving Their Time' – Role for YVCOG? Mr. Mattson wondered if this would be a good option for YVCOG. After a short discussion it was determined that it wasn't an applicable program for COG to offer.

YVCOG hiring a Grant Accountant. This position was included in the budget.

Mr. Mattson reported that he will have a strategic plan draft to Executive Committee prior to the meeting in July.

There are two technical assistance amendments; one from Mabton and one from Wapato, both were for \$5,000 each. There was a PSA submitted by Tieton for \$23,000.

Mr. Leita moved to approve the two technical assistant amendments and the one professional service agreement. Ms. Gonzales seconded. Motion Carried.

Mr. Mattson reported his intention to reclassify employee Joseph Calhoun from planner to senior planner. This was budgeted for 2016.

Approval of Vouchers

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Executive Committee.

As of this date, the Executive Committee approved for payment those claims and payroll vouchers in the list as follows: payroll vouchers numbered JUN-16-001 through JUN-16-006 in the total amount of \$89,075.00, and claim vouchers numbered JUN-16-007 through JUN-16-041 in the total amount of \$34,352.21. Mr. Olson moved to approve the JUNE Vouchers;* Ms. Gonzales seconded this motion. Motion carried.

Monthly Budget Report

Ms. Wickenhagen presented the May 2016 Monthly Budget Report* showing a revenue balance of \$61,977.36. Mr. Olson moved to approve the monthly budget report. Mr. Leita seconded. Motion carried.

Homeless Program Update

Mr. Sullivan reported that the Point in Time data has been released to the media. There was also a Point in Time stakeholder's report that went out for all agencies.

Mr. Sullivan presented a visual of his whiteboard to show his timeline for the homeless programs 5-year plan. After the strategic meeting with the Homeless Planning and Policy Council there was enough information available to have staff start drafting the actual plan. Planning is underway. The timeline for getting the draft of the proposal is November 14th. The draft will be ready for the Executive Committee's review. If any changes are necessary, a second draft would then come back to the Executive Committee for final approval in December. The plan will be implemented January of 2017. Once the 5-year plan is in place, the homeless program would then start developing a comprehensive RFP process for all of the homeless programs funding sources.

Mr. Sullivan introduced Lowell Krueger, Chair of the Homeless Planning and Policy Committee. Mr. Krueger stated that the HPPC had a special meeting last week to review five proposals. All of those proposals are being presented today to the Executive Committee except for one.

Mr. Mattson stated that YVCOG does not recommend approving these proposals.

The HPPC decided to consider each of these proposals separately.

The three (3) City of Yakima proposals are:

Hurray!

DOH Reimbursement

YNHS permanent hygiene center

Each of these were passed to be recommended to the Executive Committee for approval.

The HPPC had a separate discussion about Noah's Ark RFP, who would have to close if they do receive this additional grant funding. It was determined that there could potentially be a push of people traveling to Yakima for services which could affect the homeless services in Yakima.

Under a separate motion, Noah's ark RFP also passed to be recommended to the Executive Committee for approval.

It was also decided, that a policy and procedure needs to be put in place for providers to ask for additional funding. Mr. Mattson informed the Committee for his plan is to provide a standardized form for any future RFP projects. His plan will require providers to have their RFP project vetted by the City within its jurisdiction and loop back to the 5-year plan.

Commissioner Leita does not believe it is a good practice to immediately respond to the City of Yakima's request because it may not be a fair practice for all of the other cities nor a good practice on how to present to the Executive Committee. Commissioner Leita stated that Homelessness has been an issue in this area for decades and that just because this has now become an issue for the City of Yakima does not make it an emergency. Mr. Leita told Mr. Krueger (HPPC Chair) that no other "emergency RFPs" are to be presented to the Executive Committee. The lack of planning does not create an emergency for the board. Long term solutions, permanent solutions, and other solutions are what should be presented to the Executive Committee not emergency funding for lack of planning.

Mr. Leita moved that the YVCOG Executive Committee will no longer allocate any more emergency funding until such a time that emergency funding procedures are established. There will be no other considerations for emergency funding requests by the Executive Committee until procedures have been established. Ms. Gonzales seconded the motion. Motion Carried.

Ms. Gonzales moved to approve the City of Yakima's Health District reimbursement for \$20,000. Mr. Leita seconded. Motion Carried.

Mr. Leita moved to approve Noah's Ark (Wapato) RFP. It has been noted that Noah's Ark RFP should not have been submitted Emergency solutions for the City of Yakima. However, it was stated if the issue at Noah's Ark wasn't rectified that the homeless population in Yakima would grow. Ms. Gonzales seconded the motion. Motion Carried.

Mr. Leita moved to open up the competitive bid process for a 12 month program for \$307,000 of ESG funds that would be a more permanent housing solution. Ms. Gonzales seconded. Motion Carried.

Mr. Leita moved to approve the Homeless hygiene station at Roy's market for \$150,022 with the provision that the Yakima City Council endorses said proposal. Mr. Olson seconded. Motion Carried.

Program Update

Mrs. Conrad offered the following updates:

- GMA updates – ongoing for Grandview, Selah, and Mabton. Anticipating GMA updates for Wapato, Union Gap, and Tieton
- RCDI Grant
- Homeless Program – COC grant

General Membership Meeting

Mr. Mattson reported that the General Membership meeting will be held in Sunnyside, WA. The program will be legislative updates.

OTHER BUSINESS

PUBLIC COMMENT

None.

ADJOURN

With no other business, Mr. Hodkinson adjourned the meeting at 3:50p.m.

Respectfully submitted,



James A. Restucci, YVCOG Executive Committee Chair

18 JUL 2016

Date signed

ATTEST:



Jessica Hansen, Executive Committee Secretary