

YVCOG EXECUTIVE COMMITTEE MEETING MINUTES  
June 15, 2015

- CALL TO ORDER Mr. Hodkinson, Vice Chairman, called the June 15, 2015 meeting of the YVCOG Executive Committee to order at 2:04 p.m.
- ROLL CALL & INTRODUCTIONS Members present: John Hodkinson, Mike Leita, Mario Martinez, Dan Olson, and Jim Restucci (via telephone)  
Members Absent: \*Micah Cawley and \*Loren Belton  
YVCOG staff present: Larry Mattson, Chris Wickenhagen, Joseph Calhoun, and Tami Hayward  
Others present: Tim Sullivan  
A quorum was present.  
*\*Indicates notice of absence received prior to meeting.*
- APPROVAL OF MINUTES Mr. Restucci moved to approve the minutes\* of the May 18th, 2015 meeting. Mr. Olson seconded. The motion carried.
- PUBLIC COMMENT POLICY It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.
- OLD BUSINESS Telecommute Policy - Mr. Mattson provided a 90-day after-action review of the new telecommute policy. WCIA's contract attorneys have reviewed the policy and made some very minor changes to the policy. It has been working out great.
- NEW BUSINESS
- Correspondence* Mr. Mattson will be meeting with Don Gatchalian and Joe Stump (Yakima County) tomorrow morning to look at the Terrace Heights water system and discuss the possibility of YVCOG assisting with a water consolidations feasibility study, and what the scope of work might look like for Group A water systems within the Terrace Heights service system. Department of Health planning grants are available.
- Received kudos from DOT's planning office for the ACE's (Active Community Environments) Complete Streets program. Holding up our process as a model.
- Reminder to sign up for Patrick Ibarra event: Yakima Valley Museum on July 15<sup>th</sup>, 8:30 to noon. Sent an email out to the Clerks a couple of weeks ago.
- Program Updates* Mr. Calhoun reported:  
GMA updates – contracts with quite a few cities and towns to assist them with their GMA updates. First one to be complete will be the Town of Harrah – this will get them in compliance for the previous 2006 deadline. Compiling final draft documents.  
Have had several inquiries that we are following up on: Zillah – transportation and capital facilities elements; Grandview – administration and utilities elements have been presented to their planning commission, their physical character element will

be presented towards the end of the month; Selah – having an update kick off meeting at the end of the month.

Submitted comments to Yakima County on the draft GMA Implementation ILA. Will be holding joint meetings with Yakima County long-range planning staff on the second Tuesday of each month re UGA update process and how it will tie in with GMA updates. The next meeting will be July 14<sup>th</sup> at the Zillah Civic Center. Good turnout at the first meeting – representation from a good cross-section of the County. Due June 2017.

Board reviewed all comments received concerning county-wide planning ILA. YVCOG comments were seen as very beneficial, as well as those from various cities. Good insights. Need to build relations with City of Yakima – they were nonresponsive.

*Approval of Vouchers*

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Executive Committee.

As of this date, the Executive Committee approved for payment those claims and payroll vouchers in the list as follows: payroll vouchers numbered JUN-15-001 through JUN-15-006 in the total amount of \$62,825.00, and claim vouchers numbered JUN-15-007 through JUN-15-031 in the total amount of \$21,423.63. Mr. Olson moved to approve the June Vouchers;\* Mr. Leita seconded this motion. The motion carried.

*Monthly Budget Report*

Ms. Wickenhagen presented the Preliminary May 2015 Monthly Budget Report showing a revenue balance of \$51,292.40. Mr. Martinez moved to approve the Preliminary May 2015 Monthly Budget Report, seconded by Mr. Leita. The motion carried.

*New YVCOG Org Chart –  
Effective July 1, 2015*

Mr. Mattson presented the new YVCOG Organization Chart, which will become effective July 1, 2015, to the Executive Committee for approval.

Mr. Leita moved to approve the YVCOG Org Chart, as presented. Mr. Martinez seconded this motion. The motion carried.

*Naches Professional Service  
Agreement (GMA Updates)*

Mr. Mattson requested approval and authorization for the Chair to sign the Naches Professional Services Agreement for assistance with the Town of Naches' Growth Management Act Updates, in the amount of \$17,472.00.

Mr. Olson moved to approve and authorize the Chair to sign the Naches Professional Services Agreement for assistance with GMA updates. Mr. Leita seconded. The motion carried.

*Yakima County Professional  
Services Agreement  
(Management of Homeless  
Program)*

Mr. Mattson presented the Yakima County Professional Services Agreement to manage the Homeless Program to the Executive Committee for approval and authorization of the Chair to sign.

Mr. Leita moved to approve the Yakima County Professional Services Agreement to Manage Homeless Program, and authorize Chair to sign. Mr. Martinez seconded the motion. The motion carried.

*Yakima Valley Homeless  
Program Steering Committee*

Mr. Mattson introduced a list of nominees proposed to serve on the Homeless Program Steering Committee. After much discussion, the matter was tabled. Draft bylaws and operating procedures will be prepared before the July Executive Committee meeting, and emailed to the Executive Committee for review.

*September 16, 2015 General  
Membership Meeting*

The September 16<sup>th</sup> meeting will be held at the Ahtanum Park Youth Barn. Proposed program is a Legislative session summary with state legislative district.

*Executive Session*

Mr. Hodkinson read the following statement for an Executive Session:

“The Yakima Valley Conference of Governments shall convene an Executive Session, pursuant to RCW 42.30.110(1)(g), for the purpose of reviewing the performance of the Executive Director, Larry Mattson, during his first 6 months in said position. This session will begin at 3:10 p.m., and will be concluded at 3:25 p.m.”

YVCOG Regular Executive Committee meeting was called to order at 3:25 p.m.

OTHER BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURN

With no other business, Mr. Hodkinson adjourned the meeting at 3:26 p.m.

Respectfully submitted,

  
James A. Restucci, YVCOG Executive Committee Chair

  
Date signed

ATTEST:

  
Tamara Hayward, Executive Committee Secretary