

YVCOG EXECUTIVE COMMITTEE MEETING MINUTES
May 16, 2016

- CALL TO ORDER Mr. Hodkinson, Vice Chairman, called the April 18, 2016 meeting of the YVCOG Executive Committee to order at 2:00pm
- ROLL CALL & INTRODUCTIONS Members present John Hodkinson, Mike Leita, Mario Martinez, Dan Olson, Maureen Adkison, and Janice Gonzales
Call in: Jim Restucci
Members Absent:
YVCOG staff present: Larry Mattson, Chris Wickenhagen, Shawn Conrad, Avery Zoglman, Tim Sullivan, and Jessica Hansen
Others present: Raquel Crowley, Senator Murray's Office
A quorum was present.
**Indicates notice of absence received prior to meeting.*
- APPROVAL OF MINUTES Mr. Martinez moved to approve the minutes from the April 18, 2016 minutes Mr. Leita seconded. The motion carried.
- PUBLIC COMMENT POLICY It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.
- OLD BUSINESS Urban Institute Pay for Success Feasibility Study – Mr. Mattson reported that YVCOG held a webinar approximately 2 weeks ago. There were roughly 10 participants in the webinar. Everything has been moving forward primarily with non-profits that would be delivering the Pay For Success project should one ever come to the Yakima area. Urban Institute representatives will be in the YVCOG office on June 7th and 8th. YVCOG received a memorandum of understanding from the Urban Institute today. It will be on the agenda for the June 20th meeting.
- NEW BUSINESS
- Correspondence* Things are still transitioning with the Homeless Program and procedures between the HPPC (homeless planning and policy committee) YVCOG, and the County. Also under the transition, YVCOG switched over to the County tech services and that seems to be working well right now.
- A budget subcommittee needs to be formed again for the annual budget review. At the July Executive Committee, Mr. Mattson will be opening up the floor for nominations for that committee. Once the group is formed they would meet in July and bring back a recommendation in August to the Executive Committee.
- Mr. Mattson and Mrs. Wickenhagen have started a preliminary budget. On that budget, they have started looking at employee needs over the first of the year and in the future beyond that. Currently, there are several offices that have two employees in an office made for one. Mr. Mattson has reached out to Graff Investments to see if YVCOG could lease the former YVCOG space.
- YVCOG's three year audit has been scheduled. The auditor will be here from May 31st thru June 10th. They do like to speak to a board member or two so Mr. Mattson might be reaching out to board members for this. Mr. Mattson also stated that if anyone would like to participate in the audit to please let him know.

Downtown Yakima Public Restrooms 4-party agreement – Mr. Mattson met with Yakima Neighborhood Health Services, Joan Davenport with the City of Yakima and Verlynn Best with the Greater Yakima Chamber of Commerce to talk about the ongoing issue of public urination and defecation downtown on 6th and Chestnut. Currently, there isn't any solution in place to rectify the situation but all four agencies have been discussing solutions. More will be discussed within the next two weeks.

The Port of Grandview and the Port of Sunnyside will be meeting with YVCOG to discuss the potential RCDI grant. The Ports feel as though the RCDI grant may duplicate what they do.

Executive Session

Action: "The YVCOG Executive Committee will adjourn to executive session for the purpose of reviewing the performance of a public employee, per RCW 42.30.110(1)(g). The executive session will conclude at approximately 2:35 p.m."

For the record: Jim Restucci was present for the executive session via call in.

YVCOG Organization Chart

A new YVCOG Organization chart was present. A revised clean Organization chart will be presented at the next executive committee meeting.

National Association of Regional Councils (NARC)

Chairman Mr. Restucci has indicated his interest in being on the National Association of Regional council board. Mr. Olson moved to nominate Mr. Restucci as the representative for the NARC board. Mrs. Adkison seconded. Motion Carried.

Yakama Nation Membership Status

Mr. Mattson reported that the Yakama Nation currently is cited in the YVCOG Articles of Association. Yakama Nation Housing Authority and Pahto Public Passage are requesting our assistance but must be a member to receive YVCOG services. Mr. Mattson is seeking board approval to discuss membership fee with tribal administrator and/or Tribal Council. Mr. Olson moved to allow the YVCOG staff to meet and negotiate a membership fee with the Yakama Nation. Mr. Leita seconded. Motion carried.

Program Update

Mrs. Conrad offered the following updates:

- GMA activities – ongoing for Granger, Grandview, Selah, Naches, and Mabton. Working on Estimate for City of Tieton GMA update
- City of Wapato and City of Union Gap – was awarded CWBG Grants
- City of Wapato – finalizing the NEPA review for their sewer lift station
- Union Gap – just completed their safe routes to school grant.
- RCDI Grant – presenting to the City of Mabton tonight.
- Homeless Program – COC grant

Mr. Calhoun offered the following updates:

- RCO Grants – technical presentations today and tomorrow.
- DOH feasibility on water consolidation contract. First draft due June 15.
- Tieton – Completed the SEPA review
- Wapato – Received a SEPA review request for an elementary school
- City of Mabton – assisting an annexation.

Homeless Program Update

Mr. Sullivan introduced Lowel Krueger, Executive Director of Yakama and Kittitas Housing Authority and now the chair of the Homeless Planning and Policy Committee.

Mr. Sullivan reported that the HPPC met last week and one of the items that was talked about was the 5 year planning process. The HPPC has already gone thru a strategic planning retreat and have come up with a vision document. From that document, they are going to complete their 5 year plan. The first draft will be due to the Policy Council in September and hope to have a final draft to be voted on for the membership December. The brand new 5 year plan would then be ready to implement in January of 2017.

Mr. Mattson reported that he and Mr. Sullivan had a meeting with Joan Davenport, City of Yakima, that morning. The City of Yakima currently has a large problem with an encampment that has setup on 6th and Chestnut. Approximately 35 people are living on the sidewalk and defecating in the neighbor's yards. Currently, there is no code violation restricting camping so the City of Yakima is unable to move them. The City has located a lot more appropriate for the encampment that can be leased to a religious organization. The current organization looking at running the encampment is Sunrise Outreach. The other organization interested in running an encampment is Justice Housing project.

Mr. Sullivan reported that he has the 2016 Point in Time Stakeholders report that he will be presenting to the community. Once the report goes out they will have spiral bound books available with the data, online, and information within the media. The Point in Time survey is a count of the homeless people in the area. The local shelters count their unsheltered every night, 4 project homeless connects take place where the homeless are interviewed, and homeless are counted at food banks. The study shows that there is a large lack of affordable housing in the area and until there is more availability homelessness will always be an issue in Yakima.

Approval of Vouchers

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Executive Committee.

As of this date, the Executive Committee approved for payment those claims and payroll vouchers in the list as follows: payroll vouchers numbered MAY-16-001 through MAY-16-006 in the total amount of \$89,075.00, and claim vouchers numbered MAY-16-007 through MAY-16-038 in the total amount of \$20,678.09. Mrs. Gonzales moved to approve the May Vouchers;* Mr. Leita seconded this motion. Motion carried.

Monthly Budget Report

Ms. Wickenhagen presented the Preliminary April 2016 Monthly Budget Report* showing a revenue balance of \$43,200.95. Mr. Leita moved to approve the monthly budget report. Mrs. Gonzales seconded. Motion carried.

General Membership Meeting

Mr. Mattson reported that the General Membership meeting will be held in Zillah, WA at the Zillah Civic Center. The program will be YVCOG staff program updates.

OTHER BUSINESS

PUBLIC COMMENT

None.

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ADJOURN

With no other business, Mr. Hodkinson adjourned the meeting at 3:50p.m.

Respectfully submitted,



John Hodkinson Jr, YVCOG Executive Committee Vice-Chair

6/20/16

Date signed

ATTEST:



Jessica Hansen, Executive Committee Secretary