

YVCOG EXECUTIVE COMMITTEE MEETING MINUTES
April 20, 2015

- CALL TO ORDER Mr. Restucci, Chairman, called the April 20, 2015 meeting of the YVCOG Executive Committee to order at 1:59 p.m.
- PUBLIC COMMENT POLICY It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.
- ROLL CALL & INTRODUCTIONS Members present: Jim Restucci, John Hodkinson, Mike Leita, Mario Martinez, and Dan Olson.
Members Absent: *Loren Belton and Micah Cawley.
YVCOG staff present: Larry Mattson, Chris Wickenhagen, Shawn Conrad, Joseph Calhoun, and Tami Hayward.
Others present: Tim Sullivan
A quorum was present.
**Indicates notice of absence received prior to meeting.*
- APPROVAL OF MINUTES Mr. Leita moved to approve the minutes* of the March 16th, 2015 meeting, pending a correction to the location of the May General Membership meeting, noted by Mr. Olson. Mr. Martinez seconded. The motion carried.
- NEW BUSINESS
Correspondence
- Mr. Mattson and Mr. Sullivan, and his staff, met last week with the Greenway and Yakima County Sheriff's representatives regarding bringing the Homeless program under the YVCOG umbrella and other issues regarding the homeless. Mr. Mattson is attempting to get on Yakima Valley Police Chief's monthly meeting agenda.
- Homeless program staff, and land use staff, are looking into regulations relating to establishing a temporary encampment location, and a longer-term solution.
- Mr. Mattson met last week with Linda Moore and AnnaMarie Dufault, of Yakima Valley Community Foundation – meeting was an outcome of the Toppenish recreation ILA discussion at Toppenish. He and Linda discussed with AnnaMarie how the COG could partner with the Foundation to aggregate resources to more effectively serve the citizens of the Lower Valley. The Foundation has extensive financial resources, but they need people. They would like to partner with organizations, like YVCOG, to work on the implementation side.
- Mr. Mattson attended New Vision's board meeting last week. He took this opportunity to explain what YVCOG is focusing on and the future direction. He spoke to them about the reality of our crumbling infrastructure and the Federal and State transportation funding shrinking. Mario Martinez, Mayor of Mabton, encouraged members of the group to contact Senator Honeyford regarding the Public Works Trust Fund, asking them to restore the funding to its original intent.
- Mr. Mattson had the opportunity to listen to Patrick Ibarra – speaker at an AWC event a couple of months ago – he was very engaging, humorous, and high energy. Mr. Mattson is attempting to schedule him for a speaking event on July 15th – it

would be sponsored by YVCOG and WCIA –he will work with WCIA to publicize the event.

Mr. Mattson will be attending the Washington/Oregon Executive Director’s retreat next week at Hood River.

Contracts

2016 ILA for Professional Services with Yakima County Auditor (Payroll and Accounts Payable) – this will require quite a lot more of Ms. Wickenhagen’s time. YVCOG would prefer to keep things as they are now, but it is looks like this will be workable. It appears that individual agreements between service districts and County departments are the way things are progressing.

Ms. Wickenhagen will be scheduling time with the Treasurer’s office to talk about investing YVCOG funds into an investment pool. We have not invested in the past.

2016 ILA for Professional Services with Yakima County Tech Services – contracting with the County would enable John Rohrbaugh’s time to be more concentrated on GIS, rather than troubleshooting IT problems. The changes will be invisible to membership. Two year “pilot project.” Internet speed would substantially increase. Enormous cost savings. Discussed benefits of Office 365.

Program Updates

Shawn Conrad –

- HOME Consortium – currently working on an environmental review for new rehab project.
- A lot of Growth Management Act-related things are going on – reviewing the County’s proposed interlocal agreement they have for all of the cities. Will have comments for that by May 20th deadline.
- Grandview – working on comp plan updates.
- Selah requested an estimate for GMA update services contract – expecting to hear back from them on that soon. Working on estimate for Naches this week.
- Presenting on GMA Updates and Comprehensive Planning – at the Short Course in Local Planning – Thursday night in West Richland. Spaces still available.
- May 5th – GMA workshop. Department of Commerce and Yakima County will be presenting there. Deadline for GMA updates is June 30, 2017.

Joseph Calhoun –

- Harrah Comp Plan – drafted development regulations and several elements for the comp plan. Drafts have been delivered for review.
- Wapato – requested an estimate on updating their Parks and Recreation comprehensive plan. Estimate has been agreed to – awaiting signed agreement.
- Granger – providing general land-use training for city clerk tomorrow. Finishing up work on a short plat and a couple SEPA reviews for the school district.
- Grandview – received documents to assist with an annexation.

Approval of Vouchers

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW

42.24.090, and have been recorded on a listing which has been made available to the Executive Committee.

As of this date, the Executive Committee approved for payment those claims and payroll vouchers in the list as follows: payroll vouchers numbered APR-15-001 through APR-15-006 in the total amount of \$62,825.00, and claim vouchers numbered APR-15-007 through APR-15-033 in the total amount of \$14,632.97. Mr. Leita moved to approve the April Vouchers;* Mr. Hodkinson seconded this motion. The motion carried.

Monthly Budget Report

Ms. Wickenhagen presented the Preliminary March 2015 Monthly Budget Report showing a revenue balance of \$42,197.19. Mr. Olson moved to approve the Preliminary March 2015 Monthly Budget Report, seconded by Mr. Leita. The motion carried.

2014 SAO Annual Report Review

Ms. Wickenhagen reviewed the 2014 SAO Annual Report, and requested approval and authorization for the Chair to sign Certification for submittal. The Report is due to State Auditor by the end of May.

All YVCOG funds are unreserved. Liabilities are strictly staff – no loans, no assets.

Mr. Olson moved to approve the 2014 SAO Annual Report and to authorize the Chair to sign the Certification for submittal. Mr. Hodkinson seconded. The motion carried.

Homeless Program Update

Mr. Mattson reported that he has been meeting weekly with Tim Sullivan and Chris Wickenhagen, preparing a draft professional services agreement for the Homeless Program. The agreement will be finalized by the May 18th Executive Committee meeting, and brought before the General Membership for approval at the May 20th meeting.

Mr. Sullivan explained the Five-Month Implementation Timeline handout, along with the Proposed TAC Members handout. Committee members recommended several additional TAC members to be added to the list.

May 20th General Membership Meeting

The May General Membership Meeting will be held at the Depot in Naches. Meeting program and business items were discussed.

OLD BUSINESS

None.

OTHER BUSINESS

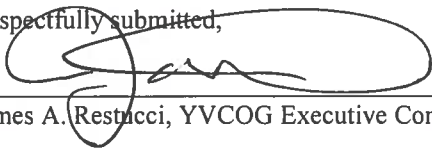
PUBLIC COMMENT

None.

ADJOURN

With no other business, Mr. Restucci adjourned the meeting at 2:48 p.m.

Respectfully submitted,

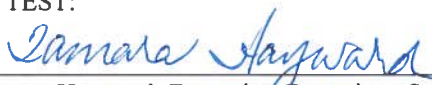


James A. Restucci, YVCOG Executive Committee Chair

18 MAY 2015

Date signed

ATTEST:



Tamara Hayward, Executive Committee Secretary