

YVCOG EXECUTIVE COMMITTEE MEETING MINUTES
April 18, 2016

CALL TO ORDER Mr. Restucci, Chairman, called the April 18, 2016 meeting of the YVCOG Executive Committee to order at 2:30pm

ROLL CALL & INTRODUCTIONS Members present John Hodkinson, Mike Leita, Mario Martinez, Dan Olson, Maureen Adkison, Jim Restucci and Janice Gonzales
Call in:
Members Absent:
YVCOG staff present: Larry Mattson, Chris Wickenhagen, Deb LaCombe, Joseph Calhoun, Shawn Conrad, Avery Zoglman, Tim Sullivan, and Jessica Hansen
Others present: Janice Corbin, Sound Employment Solutions; Raquel Crowley, Senator Murray's Office
A quorum was present.
**Indicates notice of absence received prior to meeting.*

APPROVAL OF MINUTES Mr. Martinez moved to approve the minutes from the March 21, 2016 minutes Mr. Olson seconded. The motion carried.

PUBLIC COMMENT POLICY It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

OLD BUSINESS None.

NEW BUSINESS

Correspondence

Mr. Mattson reported that he and Mrs. Wickenhagen are currently working with Janice Corbin, Sound Employment Solutions, to implement a Human Resources contract for YVCOG.

YVCOG just received City of Toppenish's Technical Assistance contract. This is the year-to-year contract that YVCOG puts out near the end of the year. City of Toppenish was just late getting the contract back in. All Technical Assistant contracts were pre-approved at the November 16, 2015 Executive Committee meeting and will just need to be signed.

Lastly, Mr. Mattson reported on Human Services Transportation Contract, which is additional funding YVCOG received in the amount of \$14,000 (approximate) from WSDOT to help YVCOG with Special Needs Transportation Collation. YVCOG has taken this program back in house so this money provides for the coordination and facilitation of this program.

Mr. Mattson reported on a leadership training class titled: "Investment in Excellence" which will be in Seattle in late May. Mr. Leita moved to approve Mr. Mattson attending "Investment in Excellence." Mr. Hodkinson seconded. The motion carried.

Urban Institute Pay for Success Feasibility Study

Mr. Mattson reported that the outreach effort has been winding down. Mr. Mattson has predetermined about 40 potential stakeholders in the valley from the healthcare sector, to education, law enforcement, non-profit sector, private sector. There is a webinar scheduled for May 3rd at 9am at the Yakima Valley Community Foundation.

This will be a group viewing session but you can log in and have an individual screening as well.

Lastly, Mr. Mattson reported on meetings pending with cities and the county to discuss end-payer role. Mr. Mattson will have further discussions with cities and potential investors once he has done further research on the end-payer.

Program Update

Mrs. Conrad offered the following updates:

- GMA activities – ongoing for Granger, Grandview, Selah, Naches, and Mabton. Working on Estimate for City of Tieton GMA update
- City of Wapato – was awarded their planning only grant for their GMA update. Also working on their NEPA Review.
- Union Gap – Planning only grant.
- Home Consortium – Assisting with a grant.
- Homeless Program – working on an estimate for grant assistance for the Yakima Housing Authority
- Rural Community development initiative grant – still working on this but have met with four cities.
- Safe Routes to School – Meetings with Sunnyside School District, Martin Luther King – Union Gap, McClure and McKinley Elementary schools in Yakima, assisting Union Gap with Martin Luther Kind Safe Routes to School grant application.
- City of Mabton – school bus training from their Safe Routes to School grant.

Mr. Calhoun offered the following updates:

- RCO Grants – due May 2nd.
- Toppenish and Wapato are in discussions about the RCO Grants
- City of Mabton – have received an application for annexation.
- Department of Health Feasibility Study – water consolidation program is still moving along. Still collecting data.

Homeless Program Update

Mr. Sullivan reported that the planning council has been meeting and just went through the Strategic Planning retreat held by Chris Wickenhagen. Unfortunately, the strategic planning retreat hasn't been complete due to time constraint but the HPPC plans on having a draft of a 5 year plan to the executive committee board by October of 2016. The HPPC then hopes to publish their 5 year plan by January 1st of 2017. Once the 5 year plan has been published, they will then put an RFP out to the public and award funding based upon the 5 year timeline. All funding will adhere to the 5 year timeline and they will have projects funded by July 2017.

Emergency Solutions Grant (ESG) – this is a federal source of funding that is a pass through with the Department of Commerce/State of Washington. It provides funding for such things as rental assistance, shelter assistance, etc. The last time the County got this contract was in January of 2014. The Department of Commerce just unexpectedly issued a new contract for this year. With this new contract, YVCOG will have to do a competitive RFP process with the community for those dollars. The second thing is it requires a 100% match which Consolidated Housing Grant (CHG) program money allows. However, CHG funding won't be able to cover 100% of the match. Once the Homeless program is able to figure out how much more money they will need they will suggest to the County that they utilize these funds for this. Lastly, YVCOG Homeless Program needs to work with the County to determine who's going to sign the new contract with the State. The Homeless Program will also need

to have a conversation with the County to see if they can use the 2163 filing fees for a match.

Mr. Zoglman reported that he has a rough draft of the 2016 Point in Time Stakeholders Report ready but that the final is still not completed. The reason for the delay was the Homeless Planning and Policy Council decided to take out the subpopulation of 'couch surfers' out of the final report at their last meeting. The HPPC felt that this data no longer was applicable but has still been collected by the Homeless program.

YVCOG Strategic Retreat

Mr. Mattson reported that the YVCOG executive committee strategic planning retreat is set on April 28 and then a half day April 29th at the Greenway office.

Approval of Vouchers

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Executive Committee.

As of this date, the Executive Committee approved for payment those claims and payroll vouchers in the list as follows: payroll vouchers numbered APR-16-001 through APR-16-006 in the total amount of \$89,075.00, and claim vouchers numbered APR-16-007 through APR-16-033 in the total amount of \$25,457.06. Mr. Leita moved to approve the April Vouchers;* Mr. Hodkinson seconded this motion. Motion carried.

2015 Annual Financial Report

Mrs. Wickenhagen reported that by May 20th all government agencies are required to file with the state auditor their annual reports. Mrs. Wickenhagen provided the executive committee board a summary of the YVCOG financials and reminded the board that it is their responsibility to understand the financial condition of YVCOG.

Monthly Budget Report

Ms. Wickenhagen presented the Preliminary April 2016 Monthly Budget Report* showing a revenue balance of \$43,400.39. Mr. Leita moved to approve the monthly budget report. Mr. Hodkinson seconded. Motion carried.

General Membership Meeting

Mr. Mattson reported that the General Membership meeting will be held in Zillah, WA at the Zillah Civic Center. The program will be YVCOG staff program updates.

- Larry reminded the board that if they ever have a program or something they are interested in having present to please email Larry with the information.

Executive Session

Chairman Restucci announced an executive session as per RCW42.31.110 (1) (F) from 3:30pm to 3:45pm in order to evaluate complaints or charges brought against a public officer or employee. However, upon the request of such officer or employee, a public hearing or a meeting open to the public shall be conducted upon such complaint or charge.

OTHER BUSINESS

PUBLIC COMMENT

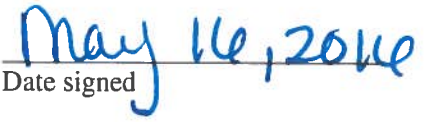
None.

ADJOURN


With no other business, Mr. Restucci adjourned the meeting at 3:45p.m.

Respectfully submitted,


James A. Restucci, YVCOG Executive Committee Chair


Date signed

ATTEST:


Jessica Hansen, Executive Committee Secretary