

YVCOG EXECUTIVE COMMITTEE MEETING MINUTES
March 16, 2015

- CALL TO ORDER Mr. Hodkinson, Vice Chairman, called the March 16, 2015 meeting of the YVCOG Executive Committee to order at 2:15 p.m.
- PUBLIC COMMENT POLICY It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.
- ROLL CALL & INTRODUCTIONS Members present: John Hodkinson, Loren Belton, Mike Leita, Dan Olson, Mario Martinez, and Jim Restucci (by telephone).
Members Absent: Micah Cawley.
YVCOG staff present: Larry Mattson and Chris Wickenhagen.
Others present: Tim Sullivan
A quorum was present.
**Indicates notice of absence received prior to meeting.*
- APPROVAL OF MINUTES Mr. Olson moved to approve the minutes* of the February 18, meeting. Mr. Martinez seconded. The motion carried.
- NEW BUSINESS
- General Information and Correspondence* Mr. Mattson, Executive Director, touched briefly on various topics, including: weekly digest (updates to Executive Committee); possible revision to By-laws; increasing Tami Hayward's hours from 75% to 87.5%; 2015 Areas of Emphasis; evaluation of outside services and costs – met with Charles Ross and Eileen Thompson, and will be meeting with Linda Dixon. He, along with Chris Wickenhagen and John Rohrbaugh, met with George Helton of Tech Services, regarding possible services.
- He has visited several jurisdictions, and he will be meeting with Toppenish City Manager tomorrow. Will be talking about pursuing recreation grants – a three- or four-party interlocal agreement with Toppenish providing the Parks and Recreation program services, through James Cole, and the other cities contributing financially. A lot of potential there.
- Mr. Mattson also attended the Benton-Franklin COG meeting. They are set up a little differently than YVCOG and include Economic Development under their umbrella. Also met with Aging and Long-Term Care, and the Yakima Health District regarding potential partnerships.
- HOME Consortium amendment - increased our budget by \$5,000.
- Harrah PSA amendment – extended the ending date of the contract.
- Telecommuting Policy* Mr. Mattson introduced YVCOG's proposed Telecommuting Policy for discussion and approval.
- YVCOG has consulted with Yakima County Human Resources on the development of this policy. Ms. Wickenhagen explained that YVCOG's policy is

based on Yakima County's template, and on information obtained at an L&I training which addressed injuries in the home.

YVCOG has executed a 3-month Interim Telecommuting Agreement with Mr. Rohrbaugh.

Discussion followed regarding various liability issues related to telecommuting.

Mr. Leita moved that the Executive Committee grant conditional approval of this policy, subject to a three-month after-action review, with the provision that YVCOG obtain legal review of the policy, and that after a final review of the issues raised in this discussion, and given his satisfaction, the YVCOG Executive Director would approve the policy. Mr. Belton seconded the motion. The motion carried.

Approval of Vouchers

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Executive Committee.

As of this date, the Executive Committee approved for payment those claims and payroll vouchers in the list as follows: payroll vouchers numbered MAR-15-001 through MAR-15-006 in the total amount of \$62,825.00, and claim vouchers numbered MAR-15-007 through MAR-15-034 in the total amount of \$19,864.65. Mr. Olson moved to approve the February Vouchers;* Mr. Restucci seconded this motion. The motion carried.

Monthly Budget Report

Ms. Wickenhagen presented the Preliminary February 2015 Monthly Budget Report showing a revenue balance of -\$6,558.65. Typical for February. Mr. Leita moved to approve the Preliminary February 2015 Monthly Budget Report, seconded by Mr. Martinez. The motion carried.

Homeless Network Program Update

Mr. Mattson provided an update on the status of the Homeless Network. It is his goal to have an interlocal agreement before the Executive Committee at the April meeting, in order to have time to work out any details before the May General Membership meeting. Presently attempting to figure out the state and federal grant streams.

Tim Sullivan presented information on the progress being made toward securing funding for the purchase and operation of a permanent, year-round, homeless resource center and shelter.

Discussion on interlocal agreement hierarchy. There will be reorganization of the Homeless Network board.

Program Updates

Mr. Mattson commended Shawn Conrad's efforts in organizing the Funders' Forum and reported that it was a great success. He directed the Executive Committee members to page 20 of the agenda packet for program updates.

March 18 General Membership Meeting

The May General Membership Meeting will be held at the ~~Ahtanum Youth Barn~~ ^{Deart A} in Naches.

Program: Law and Justice update. Will be talking about the 3/10% law and justice sales tax, and their visions for their offices.

Looking ahead to May: Spoke with Jeff Ranger about the possibility of Naches hosting the meeting.

Program: Safe Yakima Valley and Dave McFadden would like to talk about two-county economic development.

OLD BUSINESS None.
OTHER BUSINESS
PUBLIC COMMENT None.
ADJOURN With no other business, Mr. Hodkinson adjourned the meeting at 2:48 p.m.

Respectfully submitted,



James A. Restucci, YVCOG Executive Committee Chair

20 APR 2015

Date signed

ATTEST:



Tamara Hayward, Executive Committee Secretary