

YVCOG EXECUTIVE COMMITTEE MEETING MINUTES

September 18, 2017

CALL TO ORDER

Vice Chairman Hodkinson, called the September 18, 2017 meeting of the YVCOG Executive Committee to order at 1:50pm

ROLL CALL &
INTRODUCTIONS

Members present: John Hodkinson, Janice Gonzales, and Mike Leita
Members Absent: Dan Olson and Maureen Adkison
Call in: Jim Restucci and Mario Martinez
YVCOG staff present: Larry Mattson, Jessica Hansen, Crystal Testerman, Chris Wickenhagen and Mike Shuttleworth
Others present: Lowel Krueger (Yakima Housing Authority)
A quorum was present.
**Indicates notice of absence received prior to meeting.*

APPROVAL OF MINUTES

Ms. Gonzales moved to approve the minutes from the August 21, 2017. Mr. Leita seconded. The motion carried.

PUBLIC COMMENT POLICY

It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

OLD BUSINESS

2018 YVCOG Preliminary Budget

Mr. Mattson and Ms. Wickenhagen presented on the 2018 preliminary budget. After some discussion, Mr. Leita moved to approve and forward the 2018 preliminary budget to the General Membership for review. Ms. Gonzales seconded the motion. The motion carried.

NEW BUSINESS

Executive Director's Correspondence

Mr. Mattson updated the board on the governance agreement and the next steps for the document.

Monthly Budget Report

Ms. Wickenhagen presented the August 2017 Monthly Budget Report* showing a revenue balance of \$377,180.92. Mr. Leita moved to approve the monthly budget report. Ms. Gonzales seconded. Motion carried.

Approval of Vouchers

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Executive Committee.

As of this date, the Executive Committee approved for payment those claims and payroll vouchers in the list as follows: payroll vouchers numbered SEP-17-001 through SEP-17-006 in the total amount of \$90,575.00 and claim vouchers numbered SEP-17-007 through AUG-17-059 in the total amount of \$243,507.82. Mr. Leita moved to approve the September Vouchers with provision for future amendments as expressed by the Deputy Director. Ms. Gonzales seconded. Motion carried.

Program Updates

Mr. Shuttleworth gave an update on the planning program and progress with a potential grant program.

Ms. Testerman update the board on the homeless program including the collaborative application status, extreme winter weather shelter RFP, and the \$200,000 transitional housing sets-aside RFP.

Ms. Wickenhagen presented the homeless program budget and provided detailed reports.

Mr. Mattson reported that the September 20, 2017 YVCOG general membership meeting

will take place in Toppenish at the Mount Adams Country Club and the program will be on our local legislators: 2017 Session Wrap-up & 2018 Session Look-Ahead

Executive Director – Annual Performance Review

Chairman Restucci requested that the executive director performance review be postponed until next executive committee meeting. Mr. Leita moved to postpone the Executive Director's annual performance review. Ms. Gonzales seconded the motion. The motion carried.

OTHER BUSINESS

PUBLIC COMMENT

ADJOURN

With no other business, Mr. Hodkinson adjourned the meeting at 2:57 p.m.

Respectfully submitted,



John Hodkinson Jr, YVCOG Executive Committee Vice Chair

Date signed

ATTEST:



Jessica Hansen, Office and Communication Specialist