

YVCOG EXECUTIVE COMMITTEE MEETING MINUTES
April 23, 2018

CALL TO ORDER

Chair James Restucci called the April 23, 2018 meeting of the YVCOG Executive Committee to order at 1:48 p.m.

ROLL CALL &
INTRODUCTIONS

- Members present: James Restucci, John Hodkinson, Bill Moore, Brad Hill, Janice Gonzales, Mike Leita
- Members absent: Dan Olson*
- YVCOG staff present: Larry Mattson, Chris Wickenhagen, Crystal Testerman and Jodi Smith
- Others present: Kathy Coffey, Sara Watkins, Andy Ferguson
- A quorum was present.

**Indicates notice of absence received prior to meeting.*

PUBLIC COMMENT POLICY

It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

NEW BUSINESS

*Executive Director's
Correspondence**

Mr. Mattson reported on:

- Regional Summit – Initial survey results have positive feedback
- Innovative Broadband Solutions is a concept that Partners for Rural Washington is promoting to help rural areas grow and prosper.
- Homeless Program Contract Compliance – email from citizen Kay Funk. Encouraged her to attend Executive Committee meeting, and to voice her concerns at the Yakima City Council meetings. Mr. Hill has stated that private citizen statements have been encouraged to use the appropriate channels.
- Interagency Multijurisdictional System Improvement Team (IMSIT) – State looking at public works board and common revenue streams that help local cities and the County with infrastructure. They are looking at a more holistic funding approach that dovetails with the YVCOG's Healthy Cities initiative.

Action: Information

*Consent Agenda**

Mr. Leita moved to approve the Consent Agenda.

Mr. Hodkinson seconded the motion. The Consent Agenda was approved 6-0 as presented. Motion to move consent agenda to Item #1 for future meetings was approved without objection. So ordered by the Chair.

*Ratification of Vouchers**

Ms. Wickenhagen presented information on the revision of March 2018 Voucher Register to include payment to New Suncadia, LLC for MAR-19-055 in the amount of \$10,126.30. Motion to ratify voucher MAR-19-055. Mr. Leita moved to ratify approval. Ms. Gonzales seconded. Voucher was ratified.

*2017 Annual Report Review**

Ms. Wickenhagen reported on YVCOG financial statements as submitted to the State Auditor. They review financial transactions, contract, policies and procedures, SAS 115. The Executive Committee is the body that is responsible for the financial health of YVCOG. Although the Executive Committee is responsible, YVCOG also submits the report to a CPA for review. YVCOG is pleased to report that this is the 28th year of 0 Findings.

Ms. Wickenhagen provided a summary of the report. The CPA has reviewed the report and has found no issues. There was a recommendation to provide additional support

documentation.

Motion to authorize chair to sign after reviewed by independent consultant was made by Ms. Gonzales and seconded by Mr. Leita. Motion passes.

Program Updates

Planning Program: Mr. Mattson reported on program updates in the absence of Mr. Shuttleworth, including: subdivisions in Mabton, a rezone in Grandview, a subdivision and several permit activities in Granger, and several big projects in Union Gap. Kudos from City Manager Arlene Fisher for a great job by Mike Shuttleworth.

Homeless Program: Ms. Testerman reported on the following -

- RFP application process. Contracts will be executed on July 1st for one year of funding. These will be modified later to include year two as reasonably expected funding becomes available.
- CHG monitoring report from Department of Commerce found YVCOG in complete compliance, with one discrepancy for HMIS data entry from one provider. YVCOG is working with the provider and they have corrected the issue.
- Subgrantee monitoring audits have been completed for 2 more providers. Funds are being withheld from one agency until compliance standards are met. Appropriate training has been setup to assist with compliance.
- Community impact visits – staff are making site visits and portfolios are being compiled
- Tiny Homes Development Update: Andy Ferguson reported on pioneering and piloting a project for Tiny Homes. Members of the Executive Committee discussed the status of homeless housing, services and resources.

Ms. Coffey stated that Yakima City Council has full confidence in Mr. Hill and his representation on the Executive Committee of YVCOG.

At the end of discussion, Mr. Leita stated that he saw a general consensus that we need to find a permanent site.

Advisory Committee: Mr. Mattson reported that the chair of the Committee, Lowell Krueger, has requested Thursday, May 24th to report on their work. A quorum of the Executive Committee is available to meet at 1:30 p.m. With no objections, Chair Restucci so ordered. A Special Meeting notice will be published.

Action: Information

May 2018 YVCOG General Membership Meeting

May 16, 2018 General Membership meeting in Union Gap at The Barn.

OTHER BUSINESS

Mr. Mattson invited Bill Moore and Brad Hill to meet for an orientation 11:30 a.m.- 1:00 p.m. on May 21st, with lunch provided. Anyone is welcome to join them.

PUBLIC COMMENT

Ms. Watkins had a question regarding the portion of the RFP that had no qualified applicants. Mr. Mattson stated that YVCOG will meet with the City of Yakima in the next week. A determination will be made afterward.

ADJOURN

With no other business, Chair Restucci adjourned the meeting at 3:48 p.m.

Respectfully submitted,


James A. Restucci, YVCOG Executive Committee Chair

5/24/18
Date signed

ATTEST:


Jodi Smith, Office Specialist