

**CONSOLIDATED HOMELESS GRANT PROGRAM CONTRACT
FACE SHEET**

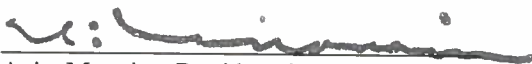
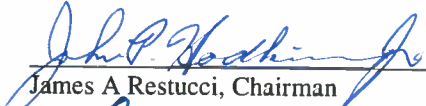


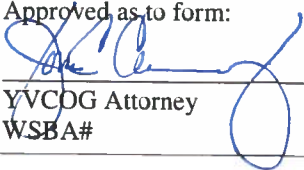
CONTRACTOR IS A <input type="checkbox"/> SUBRECIPIENT <input checked="" type="checkbox"/> VENDOR		CONTRACT NUMBER: PSA CE 17-18 YNHS (Mod 1)
1. NAME/ADDRESS: Anita Monoian, President & CEO Yakima Neighborhood Health Services 12 South 8th Street Yakima WA 98901	2. ORIGINAL CONTRACT AMOUNT: \$ 20,820	5. PREVIOUS CONTRACT AMOUNT: \$ 0.00
	3. CASH MATCH REQUIREMENT: \$ 0.00	6. MODIFICATION AMOUNT: \$ 12,000
	4. TOTAL CONTRACT AMOUNT: \$ 20,820	7. NEW TOTAL CONTRACT AMOUNT: \$ 32,820
8. CONTACT INFO: Rhonda Hauff, COO, Deputy CEO 509-574-5552 Rhonda.hauff@ynhs.org	9. YVCOG PROGRAM CONTACT INFO: Crystal Testerman, Program Manager 311 N 4 th Street, Suite 204 Yakima WA 98901 509-424-4695 crystal.testerman@yvco.org	10. YVCOG FISCAL CONTACT INFO: Christina Wickenhagen, Deputy Director 311 N 4 th St, Suite 204 Yakima WA 98901 509-759-7986 chris.wickenhagen@yvco.org
11. CONTRACT START DATE: July 1, 2017	12. CONTRACT END DATE: June 30, 2018	
13. FUNDING AUTHORITY: 2163 Local Filing Fees – Homeless Program		
14. STATE AND FEDERAL "BARS" CODE: n/a	15. CFDA NUMBER(S): n/a	
16. PURPOSE: Contractor shall perform professional services as defined by the Statement of Work incorporated herein		
EXHIBITS: When the box below is marked with an X, the following Exhibits are attached and are incorporated into this Contract by reference: <input checked="" type="checkbox"/> Exhibits (specify): EXHIBIT A – N/A EXHIBIT B – Scope of Work EXHIBIT C - Budget		
This Contract contains all of the terms and conditions agreed upon by the parties and all documents attached or incorporated by reference, include Basic Interagency Agreement or its successor. No other understandings or representations, oral or otherwise, regarding the subject matter of this Contract shall be deemed to exist or bind the parties. The parties signing below warrant that they have read and understand this Contract and have authority to enter into this Contract.		
YAKIMA NEIGHBORHOOD HEALTH SERVICES	YAKIMA VALLEY CONFERENCE OF GOVERNMENT	
 Anita Monoian, President & CEO	 James A Restucci, Chairman	
<u>3/21/18</u> Date	 Lauris C Mattson, Executive Director	
Attest:  Crystal Testerman, Program Manager	Approved as to form:  YVCOG Attorney WSBA#	

EXHIBIT C

COORDINATED ENTRY INTAKE & ASSESSMENT (Mod 1 Budget)

Yakima Neighborhood Health Services

BUDGET
(2017 - 2018)

Description	Amount
The purpose of this contract is for salaries and admin costs for staff performing the client assessment.	
Contractor shall perform professional services for a coordinated entry assessment for all program entries at participating agencies, except for domestic violence and other victim service providers.	
Staff Salary/Benefits (Direct cost)	\$ 31,835.00
Admin (Indirect cost)	\$ 985.00
See Scope of Work for a more detailed description of duties.	
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TOTAL CONTRACT AMOUNT**	\$32,820.00
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** Under "General Terms and Conditions," documentation of items in sections 11. and 18. must accompany the first invoice before payment will be made.

Invoicing Provisions:

A. Monthly invoices and documentation must be submitted in both the following two ways:

- Electronically: Submitted electronic invoices must be provided concurrently to the program manager and to your fiscal contact. Electronic invoices must be submitted no later than the 8th of the month. If the 8th falls on a Saturday or Sunday, invoices must be received by close of business the following Monday.
- Original invoice via delivery: A signed original hard copy of the invoice must be submitted to Yakima Valley Conference of Governments. The signed original invoice must be received no later than the 10th of the month to be paid on the next scheduled payable date at the following address:

Yakima Valley Conference of Governments
311 N 4th Street, Suite 204
Yakima, WA 98901

B. Under "General Terms and Conditions," documentation of Insurance as reflected section 16. Must accompany the first invoice before payment will be made.

EXHIBIT C (page 2)

- C. All late invoices will not be paid until the following month; the decision to approve or deny payment of claims for services submitted more than 45 days after the end of the end of the invoice period shall rest solely with the Executive Director; the Director's decision shall be final and not capable of right to appeal.
- D. The Contractor is responsible for ensuring submitted cost documentation is clearly associated with the allowable costs of the contract. Invoices not meeting this requirement will be returned for correction (All submission deadlines still apply to invoices in need of correction).
- E. Submitted costs ineligible for reimbursement or not properly supported will be deducted from the Contractor's reimbursement. Contractor will be provided a summary of deductions and may opt to submit a supplemental invoice providing additional documentation before the next month's invoicing deadline for these costs only. Should a contractor opt not to re-invoice, these costs will be considered void as of the close of the next invoicing period.
- F. Each invoice submitted must reconcile with client input into the Coordinated Entry system and in HMIS.
- G. All program or billing related questions must be submitted to the program manager directly at Yakima Valley Conference of Governments.