

YVCOG TRANSPORTATION POLICY BOARD
MEETING MINUTES
December 18, 2017

CALL TO ORDER

Vice Chair John Hodkinson called the December 18, 2017 meeting of the Transportation Policy Board to order at 1:31 p.m.

PUBLIC COMMENT
POLICY

It is the policy of the Transportation Policy Board to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

ROLL CALL &
INTRODUCTIONS

Members present: John Hodkinson, Janice Gonzales, Mike Leita, Maureen Adkison, Randy Giles for Todd Trepanier, Madelyn Carlson,

Call in: Jim Restucci.

Members Absent: Mario Martinez, Dan Olson, Jon Smith

YVCOG staff present: Larry Mattson, Alan Adolf, Mike Shuttleworth and Jodi Smith

Others present: Joan Davenport (City of Yakima); Lowel Krueger (Yakima Housing Authority)

**Indicates notice of absence received prior to meeting.*

APPROVAL OF MINUTES

Ms. Gonzales moved to approve the October 16, 2017 minutes. Mr. Leita seconded the motion. The motion carried.

OLD BUSINESS

*WSDOT Human Services
Transportation Plan (HSTP)
Implementation Agreement*

Mr. Mattson gave information about the HSTP Implementation agreement. Mr. Hodkinson considered a motion that the Policy Board approve and give authorization for the chairman to sign the WSDOT/HSTP Agreement. Ms. Carlson moved, and Mr. Leita seconded the motion. Motion carries.

*YVCOG 2018 CMAQ Program
Local Agency Agreement*

Mr. Mattson gave information on the 2018 Congestion Mitigation Air Quality Local Agency Agreement. Mr. Hodkinson considered a motion that the Policy Board approve and authorize for the chairman to sign the WSDOT/YVCOG (CMAQ) LAA. Mr. Leita moved, and Ms. Gonzales seconded the motion. Motion carries.

*Yakima Valley Regional ITS
Architecture Annual Update*

Mr. Adolf gave information on the annual update of the Yakima Valley Regional Intelligent Transportation Systems Plan. The Technical Advisory Committee recommends approval that included minor edits and text revisions that correspond with the 2017-2040 Yakima Valley Metropolitan and Regional Transit Plan. Mr. Hodkinson considered a motion to approve the ITS Plan Annual Update. Ms. Adkison moved, and Ms. Gonzales seconded the motion. Motion carries.

*YVCOG Commute Trip Reduction
(CTR) Administrative Work Plan*

Mr. Adolf gave an update of the Commute Trip Reduction program and YVCOG's new coordinator is Brian Galloway. WSDOT has approved the work plan that will be YVCOG's activity blueprint for the next two years. YVCOG has successfully updated contacts with existing CTR affected business and will

begin a voluntary effort with non-CRP affected businesses promoting the use of car pools, van pools, bike racks, and enhancing transit options. \$148,600 was received to fund CTR program through June 2019.

NEW BUSINESS

Correspondence

None to report.

2018-2021 M/RTIP Amendment Schedule

Mr. Mattson provided information on the new Amendment Schedule, reporting that there will be occasions when WSDOT deadlines come before the Policy Board meeting. Mr. Hodkinson considered a motion to approve the 2018-2021 M/RTIP Amendment Schedule. Mr. Leita moved, and Ms. Gonzales seconded the motion. The motion carries.

Human Services Transportation Plan (HSTP) Update Kickoff

Mr. Adolf and Mr. Shuttleworth provided information on the HSTP update process and how YVCOG and the Coordinated Grant Program will use the data gathered on the Coordinated Transit services in Yakima County.

Mr. Shuttleworth will be the lead for this project. Outreach includes talking with as many service providers and users as possible. The elected are key in getting the word out. New this year is an online survey component. We will have flyers, postcards and other announcements on websites and electronic distribution. YVCOG is available to work with cities to post this information and links to the survey.

CTR Strategic Plan Update

Mr. Mattson provided information on the Commute Trip Reduction Strategic Plan Update. Mr. Mattson was appointed to the State board and has been serving since June. The CTR Board has been exploring 3 options. One is local flexibility to explore alternative programs instead of traditional CTR. Second path is to explore traffic demand management outside of CTR, and the 3rd is an educational component to increase awareness of options other than driving alone.

OTHER BUSINESS

None.

PUBLIC COMMENT

None.

ADJOURN

With no other business, Mr. Hodkinson adjourned the meeting at 1:50 p.m.

Respectfully submitted,


John Hodkinson Jr.
YVCOG Transportation Policy Board Vice Chairman

1/17/18
Date signed

ATTEST:


Jodi Smith, Office Specialist

1/17/18
Date signed