



Homeless Planning and Policy Council Meeting
Tuesday, December 12, 2017 10:00 a.m. – 10:15 a.m.
Yakima County First Street Conference Room
223 N. 1st Street, Yakima, WA 98901

CALL TO ORDER – The December 12, 2017 meeting of the YVCOG Homeless Planning and Policy Council will come to order promptly at 10:00 a.m.

- ❖ **INTRODUCTIONS / ROLL CALL (Please sign in)**
- ❖ **APPROVAL OF MINUTES** – November 14, 2017 regular meeting minutes
- ❖ **PUBLIC COMMENT POLICY** – *It is the policy of the YVCOG Homeless Planning and Policy Council to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting*

OLD BUSINESS

NEW BUSINESS

1. \$200,000 RFP for Transitional Housing Project **(10:00-10:05)**
Joshua Jackson
 - Scoring Rubric
 - Scoring Committee results*Action: Request approval for recommendation to YVCOG Executive Committee*

2. Emergency Reserve Policy Review **(10:05-10:10)**
Lowel Krueger
Action: Appoint committee to review reserve policy.

3. Emergency Winter Weather Program Updates (3 min max) **(10:10-10:15)**
Andy Ferguson, Transform Yakima Together
Janice Gonzales, NCAC
Annette Rodriguez, YNHS
Action: Informational

OTHER BUSINESS

PUBLIC COMMENT

ADJOURN promptly at _____ a.m.

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.
If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.

REQUEST FOR PROPOSAL (RFP) From interested developers for the Purchase and Development of Property Rubric

		10 Points	5 Points	0 Points	Awarded
A	Name and address of organization, name and title of person submitting letter and contact email and phone number	All requested info provided	Some information provided	No information provided	
		20 Points	10 Points	0 Points	Awarded
B	Background and/or history of the organization, including any experience in building operations and project management;	Background provided with evidence based practice info	Background provided but NO evidence based practice info		
		20 Points	10 Points	0 Points	Awarded
C	Organization's ability and qualifications to lease and operate a commercial structure (identify key members of the project operations team and briefly describe their relevant experience and duties)	Proposal demonstrates a) readiness to implement; b) budget to complete and operate the Facility.	Proposal is missing either a) readiness to implement; b) budget to complete and operate the Facility.	Proposal missing both aspects	
		20 Points		0 Points	Awarded
D	A description of buildings the applicant currently owns and or manages and how this Facility will impact the applicant's operational capacity; and	Proposal demonstrates the ability to create a building design that meets the city's conditions		Proposal does not demonstrate the ability to create a building design that meets the city's conditions	
		20 Points		0 Points	Awarded
E	Describe the services model that will be used to provide housing to the chronically homeless. (If the organization will be subcontracting, describe the services delivery system and contractual relationship that will be implemented).	Proposal demonstrates an alliance to HPPC's five year plan		Proposal does not demonstrate an alliance to HPPC's five year plan	
		50 Points		0 Points	Awarded
F	Attach a 5 year business plan to operate the Facility with anticipated income and expenses	Proposal demonstrates the ability to sustain costs to maintain the Facility		Proposal does not demonstrate the ability to sustain costs to maintain the Facility	
		50 Points	25 points	0 points	Awarded
G	Attach project budget to include available capital, plans for additional capital and/or operating funding. Include a complete list of all investors and their contribution	Includes a complete list of all investors and their contribution secured financing to develop real estate - own or ability to own/lease a facility - zoning complete - Survey complete - permits complete - plans drawn by architect contractor hired to perform construction and landscaping	Missing 1 or more of listed aspects	Missing 4 or more of listed aspects	

		5 Points		0 points	Awarded
H	Attach the most recent fiscal year-end organizational audit or financial statement on the audit agencies letterhead, signed by the auditor (completed by a CPA)	most recent fiscal year-end organizational audit or financial statement on the audit agencies letterhead, signed by the auditor attached		Not attached	

		5 Points		0 points	Awarded
F	Board of Director's roster and a list of principle partners	Attached		Not attached	

Score	Max Score
	200

Purchase and Development of Property RFP

Question	Scorer 1	Scorer 2	Scorer 3	Average/Overall	Max score
A	10	10	10	10.00	10
B	20	20	20	20.00	20
C	20	18	17	18.33	20
D	20	20	20	20.00	20
E	20	18	17	18.33	20
F	45	40	35	40.00	50
G	50	45	45	46.67	50
H	5	5	5	5.00	5
I	5	5	5	5.00	5
Total	195	181	174	183.33	200

REVENUE BALANCE SUMMARY

Providers	Award Amt	BEG DATE	EXP DATE
Consolidated Housing Grant	\$ 302,688	7/1/2017	6/30/2018
Housing and Essential Needs	\$ 655,666	7/1/2017	6/30/2018
Temporary Assistance for Needy Families	\$ 69,000	7/1/2017	6/30/2018
Emergency Solutions Grant	\$ 295,349	7/1/2017	12/31/2018
Local Filing Fees	\$ 1,103,842	1/1/2017	12/31/2017
	October Balance	Requested October	Balance November
2017 HOMELESS FUNDING			
Yakima Neighborhood Health	29.0% \$ 466,270	\$ 64,396	\$ 401,875
Yakima Valley Farm Workers Clinic	17.7% \$ 284,655	\$ 43,178	\$ 241,478
Entrust	5.4% \$ 87,423	\$ 6,580	\$ 80,842
Lower Valley Crisis	2.2% \$ 35,075	\$ 3,819	\$ 31,256
Rod's House	3.1% \$ 50,521	\$ 7,233	\$ 43,288
YWCA	5.2% \$ 82,894	\$ -	\$ 82,894
People for People	0.2% \$ 3,219	\$ 31	\$ 3,188
Catholic Charities	18.6% \$ 299,685	\$ 2,876	\$ 296,809
Transform Yakima	18.5% \$ 297,744	\$ 48,133	\$ 249,611
Contracts through YVCOG	\$ 1,607,486	\$ 176,245	\$ 1,431,240

Funds Passed Through YVCOG

REVENUE BALANCE NEW CONTRACTS - JULY 2017

Contract/GRANT	Award Amt	BEG DATE	EXP DATE	October AVAILABLE	October Requests	November AVAILABLE
Consolidated Housing Grant (CHG)	\$ 302,688	7/1/2017	6/30/2018	269,662.92	\$28,573.24	\$241,089.68
Housing and Essential Needs (HEN)	\$ 655,666	7/1/2017	6/30/2018	474,694.43	\$70,108.16	\$404,586.27
Temporary Assistance for Needy Families (TANF)	\$ 69,000	7/1/2017	6/30/2018	61,229.64	\$84.43	\$61,145.21
Emergency Solutions Grant (ESG)	\$ 295,349	7/1/2017	12/31/2018	223,494.19	\$21,239.44	\$202,254.75
Local Filing Fees (2163)	\$ 735,118	7/1/2017	6/30/2018	575,414.25	\$56,240.19	\$519,174.06
				1,604,495.43	\$176,245.46	\$1,428,249.97
2016 TO PROVIDERS						
FEDERAL PASS THROUGH						
Emergency Solutions Grant	\$ 50,000	7/1/2017	6/30/2018	37,422.51	\$6,580.19	\$30,842.32
Entrust Community Services	\$ 34,000	7/1/2017	6/30/2018	34,000.00	\$0.00	\$34,000.00
Catholic Charities	\$ 64,684	7/1/2017	6/30/2018	34,103.33	\$10,840.27	\$23,263.06
Yakima Valley Farm Workers Clinic	\$ 100,000	7/1/2017	6/30/2018	82,893.79	\$0.00	\$82,893.79
YWCA of Yakima	\$ 46,665	7/1/2017	6/30/2018	35,074.56	\$3,818.98	\$31,255.58
Lower Valley Crisis	\$ 295,349	7/1/2017	6/30/2018	223,494.19	\$21,239.44	\$202,254.75
Equals Award Amount	\$ 295,349					
STATE PASS THROUGH						
Consolidated Housing Grant	\$ 114,354	7/1/2017	6/30/2018	110,273.42	\$2,224.58	\$108,048.84
Catholic Charities	\$ 134,334	7/1/2017	6/30/2018	115,914.85	\$19,334.48	\$96,580.37
Yakima Valley Farm Workers Clinic	\$ 54,000	7/1/2017	6/30/2018	43,474.65	\$7,014.18	\$36,460.47
Rod's House	\$ 302,688	7/1/2017	6/30/2018	269,662.92	\$28,573.24	\$202,254.75
Equals Award Amount	\$ 302,688					
TANF						
STATE PASS THROUGH						
Catholic Charities	\$ 56,000	7/1/2017	6/30/2018	56,000.00	\$0.00	\$56,000.00
Yakima Valley Farm Workers Clinic	\$ 13,000	7/1/2017	6/30/2018	5,229.64	\$84.43	\$5,145.21
Equals Award Amount	\$ 69,000			61,229.64	\$84.43	\$61,145.21
HEN						
STATE PASS THROUGH						
Yakima Neighborhood Health	\$ 414,000	7/1/2017	6/30/2018	264,913.35	\$57,457.72	\$207,455.63
Catholic Charities	\$ 100,000	7/1/2017	6/30/2018	99,411.85	\$651.24	\$98,760.61
Yakima Valley Farm Workers Clinic	\$ 141,666	7/1/2017	6/30/2018	110,369.23	\$11,999.20	\$98,370.03
Equals Award Amount	\$ 655,666			474,694.43	\$70,108.16	\$404,586.27
LOCAL PASS THROUGH						
Local Filing Fees Committed 2017	\$ 120,000	7/1/2017	6/30/2018	120,000.00	\$0.00	\$120,000.00
Yakima Neighborhood Health Cap. Impr	\$ 84,000	7/1/2017	3/31/2018	66,477.95	\$4,391.21	\$62,086.74
Yakima Neighborhood Health WFF	\$ 3,378	8/1/2017	7/31/2018	3,218.99	\$31.33	\$3,187.66
People for People EFSP	\$ 50,000	7/1/2017	6/30/2018	50,000.00	\$0.00	\$50,000.00
Entrust	\$ 20,820	7/1/2017	6/30/2018	12,776.83	\$2,546.80	\$10,230.03
Yakima Neighborhood Health Access Intake	\$ 9,240	7/1/2017	6/30/2018	7,046.47	\$2,188.88	\$6,827.59
Rod's House Access Intake	\$ 9,240	7/1/2017	6/30/2018	7,046.47	\$2,188.88	\$6,827.59

Budget to Actual Reimbursement Request

