



YAKIMA VALLEY HOMELESS PLANNING & POLICY COUNCIL MEMBERSHIP APPLICATION

The Yakima Valley Homeless Planning & Policy Council (the 'Planning Council') is established as an advisory panel to the YVCOG Executive Committee to ensure inclusive countywide planning and strategic allocation of federal, state and local funds for the equitable provision of homeless services and housing resources to meet the unique needs of urban and rural homelessness.

The Planning Council strives to have broad-based representation from community members, non-profit organizations, government, businesses, faith communities and homeless or formally homeless individuals who want to impact the issue of homelessness in Yakima County. Members should be well-informed on current issues, with an eye toward understanding the broad-based 'big-picture' effects of homelessness and seize opportunities to affect decisions on those issues.

Council Member Roles and Responsibilities

Regularly attend meetings and participate on ad-hoc committees, which best reflect the member's area of specialty or interest

Develop, implement and annually update as needed a comprehensive countywide 5-year homeless plan.

Make recommendations to the Yakima Valley Conference of Governments Executive Committee as to the expenditure of public funds to support strategies identified under the 5-year homeless plan.

Regularly review and evaluate homeless and housing data and performance outcomes to determine the effectiveness of local strategies and objectives identified in the 5-year plan.

Establish and implement a transparent procurement process to solicit, screen, review, score and rank potential projects for funding.

Assist YVCOG in its role as the "Collaborative Applicant" for the HUD Continuum of Care (CoC) program by annually reviewing, scoring and prioritizing new and renewal projects.

Abide by and annually review the by-laws and recommend updates to the Executive Committee as needed.

Planning Council Membership Criteria:

- I have read and understand and support the Planning Council's bylaws
- I can commit to attending at least eight Planning Council meetings in the next 12-months
- I understand the term of office is four years
- I can commit to participate on ad-hoc committee's that I have expertise or interest in
- I have regular access to electronic mail, and am willing to accept this as the primary source of communication between meetings.

- When speaking on behalf of the Planning Council, I will limit comments to positions already affirmed by the Planning Council and the YVCOG Executive Committee
- I have read and will abide by the Planning Council's conflict of interest statement

Conflict of Interest

Planning Council members must be able to make independent decisions on behalf of the YVCOG Executive Committee without potential influence or perceived influence caused by a conflict of interest. Each member with an actual or perceived conflict of interest should disclose that conflict. In addition, each member should:

1. Refrain from voting on any issue that creates the potential to confer any financial benefit on the member or on any entity in which that individual has any significant interest as a stockholder, partner, director, officer, or employee.
2. In such situations, the individual should immediately disclose his or her interest and should take no action to influence a decision.
3. Disclose his or her affiliation with any organization considering applying for funding prior to a vote.
4. Avoid any situation where personal and business affiliations or relationships could have, or could give the appearance of having undue influence on the individual's judgment as to the matters under consideration.

Definition of "Conflict of Interest": Any situation in which an individual's personal or business relationships could conflict, or could give the appearance of conflicting, with the interests of the Planning Council.

I have received and read the foregoing roles and responsibilities, membership criteria and conflict of interest statement, and understand fully the Planning Council member requirements.

| Applicant Information | | |
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| Name: | | |
| Name of Organization (If Applicable): | | |
| Address: | | |
| City: | State: | ZIP Code: |
| Position Title (If Applicable): | | |
| Email: | Phone: | |
| What areas of Yakima County does your organization represent or serve? | | |
| Associations or boards I serve on: | | |
| What is your interest in serving on the Homeless Planning & Policy Council (HPPC)? | | |

What attributes such as skills, knowledge or influence can you bring to the HPPC?

Please describe any potential conflicts of interest you may have if you were to serve on the HPPC?

Agreement

In applying for membership, I have met the following guidelines:

- ✓ I have read and understand and support the mission and bylaws of the HPPC.
- ✓ I can commit to attending a majority of the meetings in the next 12-months.
- ✓ I can commit to serving on Ad-Hoc subcommittees.
- ✓ I have regular access to electronic mail, and am willing to accept this as the primary source of communication among members between HPPC meetings.

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| | |
| Member Signature | Date |

E-mail or mail completed application to:

Yakima Valley Conference of Governments
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Yakima, WA 98901
509-574-1550
crystal.testerman@yvcog.org