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YV Conference of Governments  
Housing and Homeless Program

### YVCOG Homeless Programs Revised 3-15-2017

4/30/2017 deadline

## Lower Valley Crisis and Support Services Emergency Shelter - Victims of Domestic and Sexual Violence

**\$ 46,665.00** Requested

Submitted: 4/29/2017 8:07:59 PM (Pacific)

#### Project Contact

Leticia Garcia

[lgarcia@lvcss.org](mailto:lgarcia@lvcss.org)

Tel: 509-837-6689

#### Additional Contacts

dwarren@lvcss.org

#### Lower Valley Crisis and Support Services

PO Box 93  
600 North Avenue  
Sunnyside, WA 98944

#### Executive Director

Leticia Garcia

[lgarcia@lvcss.org](mailto:lgarcia@lvcss.org)

Telephone 509-837-6689

Fax 509-837-6918

Web not applicable

EIN 911046041

### Application Questions

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #24.

#### 1. What Type of Organization are you?

- Private/Non-Profit
- Governmental Entity
- Corporation
- Limited Liability Corporation (LLC)
- Sole Proprietorship
- Other:

#### 2. Please indicate which of the following is true with regard to the types of funding your organization receives:

Select all that apply

- Will Accept Federal Funds
- Will accept State Funds
- Will be serving TANF families
- Local Funds
- None of the Above

### 3. What are your Business Hours?

*Please provide the hours when services will be provided (as applicable); and the name and primary contact person for questions about this application.*

Hours of Operation are Monday to Thursday 8am to 5pm. Fridays we open 8am to 4pm

## PROJECT/PROGRAM DESCRIPTION, SERVICES & POPULATION SERVED

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### 4. What is the Project Address (list all that apply):

*Please indicate if and what services will be provided at each location.*

The intended Project is for Emergency Domestic Violence Shelter. This project will serve victims of domestic violence and sexual assault who are fleeing an unsafe situation and have no other housing options available to them. This project was selected because of our geographic location in Eastern Washington, where we continue to see victims and survivors struggle to find shelter and housing options. The majority of the victims/survivors prefer to stay in their communities of Eastern Washington regardless of the safety implications. In addition, transportation is an issue as some of our clients do not know how to drive and the option of public transportation is not available. LVCSS's services for domestic violence and sexual assault victims includes a crisis line, crisis intervention, legal, medical and general advocacy, emergency domestic violence shelter for victims of intimate partner, support groups, education, and information about community resources. Our office is located in Sunnyside. However, the service region includes Lower Yakima Valley, South of Union Gap to Grandview. Because of transportation clients may face, advocates are able to travel to meet them where they are. In addition, we have two advocates stationed at local community services office in Sunnyside and Toppenish. Our services are free, confidential, and available by Spanish speaking staff. No appointment is necessary.

### 5. What is the specific Problem/Issue that the project or program will solve or address? Please explain how this addresses the 5 year plan. (0-4 pts)

The specific problem that the project will address is accessing stable housing as quickly as possible and then providing the necessary support as victims rebuild their lives. For many of us, words like family, safety, and security come to mind. Unfortunately, for too many women, home is a reason to stay in an abusive relationship. For many survivors of domestic violence, the alternative is homelessness, which can be just as unsafe and scary. No one should become homeless because they are fleeing domestic and/or sexual violence. This project will ensure that people quickly get the help they need to be safe and stable, offer supportive and nurturing environments for clients and their children. This project will address the need for flexible, survivor-driven, trauma-informed, and culturally relevant advocacy and support to survivors of domestic violence in combination with providing financial assistance to help survivors in securing and overcoming barriers to permanent, affordable housing. The Domestic Violence Housing First (DVHF) approach will help victims of domestic or sexual violence transition in place and avoid having to go to the shelter as they overcome barriers to self-sufficiency and independence. This project address the 5 year plan by, 1) defining the core problems facing the residents of Yakima County, 2) identifying gaps in the housing market for low-income and very low-income citizens, 3) assessing additional needs for prevention and service provider assistance for the homeless and at-risk populations, and 4) ensure that people quickly get the help they need to be safe and stable.

### 6. Is this project eligible to execute a contract within 90 days? (0-1 pt)

Yes

No

### 7. Please summarize this funding request. What do you want to do? Describe the project in detail: (0-4 pts)

The funding request will focus on getting survivors of domestic or sexual violence into a place of supportive services and safe, temporary lodging offered on a twenty-four hour, seven-day per week basis to victims of domestic violence and their dependent children. The project will promote advocacy in a bilingual/bicultural manner when needed, mobile advocacy, and flexibility in serving survivors of domestic and sexual violence in rural Lower Yakima Valley. Advocates will provide flexible, survivor-driven, trauma-informed, and culturally relevant advocacy and support to survivors of domestic violence and their children, utilizing the Domestic Violence First Housing (DVHF) Approach. DVHF supports survivors as they gain stability and rebuild their lives. The four pillars of DVHF include; 1. Flexible Financial Assistance, in which funds are free to be used in whatever way will best help survivors retain housing: Rent and utilities, as well as costs like child care, transportation, and employee uniforms, 2. Housing Stability - Advocates accompany survivors to housing appointments, act as a liaison with landlords, and negotiate leases, 3. Community Engagement - advocates reach out to landlords, law enforcement, housing/homeless providers, and employment programs, encouraging them to support survivors, 4.

Survivor-Driven Advocacy – advocates are able to meet clients where it is safe and convenient for survivors and survivors lead the process and choose their own goals,

The goals of the DVHF program are to increase safety, stability, self-sufficiency, and empowerment to support survivors in creating lives free from violence. Advocates will work closely with their respective Housing Authorities, local landlords and property management services to identify housing opportunities for those women whose only alternative to staying in the emergency shelter is returning to their abuser, moving to another shelter, or living on the street. This advocacy is aimed at being more responsive to the unique needs of each survivor and will include working in collaboration with other community partners in rural areas where marginalized Native American and immigrant/migrant/farm-worker survivors live and work, and will include partnerships with organizations such as Tribal Programs such as Yakima Nation Behavior Health Victims Assistance Program.

#### Description of Projects Goals and Objectives

Goal: Provide flexible, survivor-driven, trauma-informed, and culturally relevant advocacy and support to survivors of domestic violence.

Objective: Increase knowledge and skills of survivors, reduce obstacles to survivors obtaining or retaining housing, increase access for survivors to community resources and supports, and increase confidence and hopefulness of survivor.

Goal: Provide culturally relevant advocacy and support to immigrant/migrant/farmer survivors of domestic violence in rural areas through advocacy from a bi-lingual and bi-cultural advocate.

Objective: Reduce isolation and increase options for immigrant/migrant/farmer survivors of domestic violence in rural areas, as well as increase knowledge and skills, and increase confidence and hopefulness of immigrant/migrant/farmer survivors.

Goal: Provide financial assistance to survivors of domestic violence to overcome barriers to and securing permanent, affordable housing.

Objective: Increase safety, stability, self-sufficiency, and empowerment of survivors of domestic or sexual violence .

Goal: Create a dynamic network of advocates within our region in which advocates will be able to help clients from Yakima county in navigating the resources and systems, provide case-management to survivors.

Objective: Reduce barriers and isolation and increase options for survivors, particularly immigrant/migrant/farmer survivors of domestic violence in rural areas, whom work in one county and live in another, that have to move from one county to another to flee for safety, to be closer to family or other community supports or to seek affordable housing or other employment opportunities.

Goal: Provide systems change work by creating, strengthening and maintaining relationships with landlords and Housing Authorities

Objective: Increase housing stock and access to and retention of safe and affordable housing for survivors as landlords become more flexible and willing to work with DV program/survivors.

#### **8. What best practice models will be used in this project? What informed the design of your project? (0-4 pts)**

The best practice model that will be used is the DVHF approach. Housing First is a proven approach that is focused on rapidly getting people who are homeless into permanent housing. The evidence shows that issues that may have contributed to an individual or family becoming homeless, can best be addressed after they are in a stable housing situation. Emphasis is on the shortest timeline possible to permanent housing.

Housing First programs generally include rental assistance to get people into permanent housing quickly. Participants are then offered a range of tailored services, such as financial literacy, job-training programs, through partnerships with local financial institutions, Employment Security Department agencies, in addition to the advocacy services, to help them be self-sufficient and stay in that housing.

DVHF is a program that the Washington State Coalition Against Domestic Violence, in collaboration with the Bill & Melinda Gates Foundation, has piloted with diverse populations across Washington State for five years. With a focus on placing and keeping survivors and their children in permanent housing, domestic violence advocates provide the tailored services and mobile advocacy needed for families to safely stay in stable housing.

DVHF prioritizes the unique safety needs of domestic violence survivors and their children. Safety, self-determination, and healing from trauma are the driving factors, rather than the shortest possible timeline to permanent housing.

DVHF does NOT replace domestic violence shelters. Emergency housing solutions for domestic violence victims and their children are critical and life-saving. DVHF strategies have been used both to help survivors in emergency shelter access permanent housing and to help survivors bypass shelter altogether.

Five years of evaluative data with a highly diverse population has shown that DVHF effectively improves the safety, stability, and well-being of survivors and their children. 96% of survivors retained their housing 18 months after entering the DVHF program.

Very low-income people usually need rent vouchers or other housing subsidies to maintain permanent housing. Our agency is not able to provide housing subsidies, therefore, rely on the partnership from other community resources. There continues to be a need for more low-income, affordable housing options in our communities.

LVCSS will utilize the DVHF approach to offer: survivor-driven advocacy, flexible financial assistance, housing stability, and community engagement.

Findings from other programs that provide emergency domestic violence shelters suggest that survivors and children are safer, more stable, and more self-sufficient after working with an advocate that can provide the support and resources for survivors.

**Housing Stability:** 96% of survivors retained their housing 18 months after entering the DVHF program. Flexible financial assistance and services driven by participants' unique needs allowed advocates to help survivors stay in their current home or access other housing, and then retain that housing.

**Safety and Independence:** 84% of survivors surveyed strongly agreed that DVHF increased their safety and the safety of their children. At final follow-up with participants, 76% were receiving minimal services from the DVHF program at a low cost to the agency.

**Supportive, Nurturing Environments for Children:** Safe, secure homes allowed survivors to normalize life for their children who had experienced trauma. Children were able to stay in the same school, have their own rooms, and play without fear.

**Improved Health and Well-Being:** When in permanent, stable homes, survivors no longer had to focus their energy on day-to-day survival. Having a home allowed them to heal from trauma and address other barriers to their health and well-being, such as substance abuse.

**Restored Dignity and Self-Worth:** 99% of survivors reported that advocacy helped to restore their sense of dignity. After retaining housing, survivors showed progress toward their goals, as well as increased sense of confidence and self-worth.

**Culturally Appropriate and Adaptable Services:** Participants reported that working with an advocate who culturally and linguistically understood them was critical to getting the support they needed to become stable. Culturally-specific programs provided flexible services, which made survivors feel comfortable, understood, and accepted.

## **9. What populations identified in the 5 year plan do you intend to serve; how many individuals or households will you anticipate serving; and what needs will be met by the program? (0-4 pts)**

We serve all women and children who are victims of domestic and sexual violence, with a very high percentage of Latina survivors – nearly 50%. In Yakima County, the Latino population is 45%, compared to just 11.2% Statewide. Yakima County is among the poorest counties in the state; the county unemployment rate of 12.1% is well above the state rate of 8.9%. Also, the percentage of persons living below the poverty level in the county is 21.8%, compared to 12.1% statewide and 15.1% nationally.

The target population is families and individuals who are victims of domestic and sexual violence, with an emphasis on marginalized populations which are historically underserved. This includes immigrant, migrant and farm-worker Latina survivors in rural areas and Native-American survivors. Our region has 48% Hispanic population, compared to 11.2% Statewide. In addition, LVCSS provide housing and services to members of the Yakama Indian Tribe, as the Yakama Nation currently does not provide shelter or housing services for DV Survivors.

We anticipate serving 40 individuals for emergency shelter with a total of 1,100 bed nights. The opportunity to transform a survivors' social and economic life conditions means to provide a safe, place for her family and assist to overcome barriers

to permanent housing. Through the LVCSS DV Housing First Program, many women, for the very first time, will break the devastating cycle of living in extreme poverty, homelessness and socioeconomic exclusion. With this solid infrastructure in place, we will positively influence a violence-free, successful outcome for the families we serve, thus creating a safer, more vital community.

**10. What is your outreach plan and who is your intended audience? (0-4 pts)**

We will create a county-wide organizational chart with contact information of housing/homeless providers, housing authorities, low income housing developments (include trailer parks and farmworker housing), and organizations that provide rental assistance or other housing-related services.

We will also create a timeline for community engagement, outreach and education events and visits with local funders, landlords, and property management companies. Connecting with Realtors, Landlord Associations, Property Management Companies, Low Income and Subsidized Housing lists, will allow for personal and community connections to help find solutions to housing instability and invest in the health of the community.

When meeting with these entities, LVCSS can discuss the opportunity of partnerships with them such as; providing support for survivors who are tenants, including advocacy and financial assistance for deposit or a few months' rent. We will also regularly contact landlords, ask them about unit openings, and let them know we are working with folks who will be great tenants.

**11. Where will your project be located and where will services be provided? (0-1 pt)**

Our office is located in Sunnyside, with a service region in Lower Yakima Valley, South of Union Gap to Grandview. Advocates travel to meet clients where they are. Two advocates stationed at local community services office in Sunnyside and Toppenish.

**12. How will services be accessible to persons with disabilities or who have special needs? (0-4 pts)**

Provisions will be made for non-or limited-English-speaking clients. Court certified interpreters must be utilized for legal advocacy in the court system. For direct services, the AT&T Language line is used when there is no advocate available that speaks the client's language. There are currently 8 Spanish speaking advocates, including Executive Director that can respond to Spanish speaking callers 24 hours a day, seven days a week.

For deaf or hearing-impaired clients, either the TTY/TTD or Washington Relay will be accessed. Sign Language interpreters are available through the Southeastern Service Center for the Deaf. In accordance with ADA (Americans with Disabilities Act), LVCSS does not discriminate against persons with disabilities. We do offer statements about what LVCSS can do for participants:

Explain our accommodations. This allows the person with the disability to decide if he/she can use our services. Describe the physical access of our building. Let each potential participant know that they are free to accept or reject any of our services. Encourage all persons to request their necessary accommodations.

Sample Access questions:

- Are there any accommodations that we should know about to help us better serve you?
- Is there anything I should know about you to be able to provide the best possible services?
- Are there any accommodations you or your children will need in order to participate in our program?

**13. Will your project provide case management services? (0-4 pts)**

- Yes
- No
- Not Applicable - Capital Improvement Project

**PERSONNEL & MONITORING**

**14. Who will provide services (as applicable), supervise the project or program, and be responsible for compliance reporting requirements? Is there Internal staff capacity or how will you provide these**

**services? (0-4 pts)**

*Upload resumes and job descriptions of project staff or description of experience with similar projects; OR provide the Consultant/Management firm name, scope of services, and describe how they were selected/hired.*

One Case Manager & four Advocates to provide advocacy, case management, follow up, networking and building connections for resources. Executive Director will manage all aspects of the program, including implementation, supervision, and reporting.

**15. Will you be collaborating with other programs/agencies to complete the project/program for which you are seeking funding? (0-4 pts)**

*Upload any MOU's or Letters of Support relating to your project.*

There is a need for dedicated and mobile advocates to work closely with the Housing Authority, local landlords and property management services to identify housing opportunities for those women whose only alternative to staying in the emergency shelter is returning to their abuser, moving to another shelter, or living on the street.

LVCSS partners with the following organizations that provide longer term housing for the purpose of identifying longer term housing options for the clients we serve, developing partnerships and streamlined referral process:

Yakima Neighborhood Health Services (Homeless and Outreach Program), Northwest Community Action Committee through Yakima Valley Farmworkers Clinic, and our local housing authorities including Yakama Nation Housing Authority.

The agency has also connected with DK Bain and Hearth & Home Realty, two local real estate agencies for the purpose of establishing a connection with private landlords to educate them about our services and how we can work together to provide safe and affordable housing for our clients. Both of these agencies are familiar with our services and can help us network. LVCSS has also continued to collaborate with these entities to provide training opportunities for our staff and volunteers on the services that are offered in our communities.

We also have a strong partnership with Catholic Charities and Housing Program. Lastly, our agency updates our low income housing list once a year.

## **FISCAL MANAGEMENT**

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**16. Please describe how the organization will assure proper use and safeguarding of public funds. Does your organization have policies and procedures regarding the financial operations of the organization? (0-4 pts)**

Budgets are set forth at the beginning of each fiscal year according to the contractual agreements and are observed accordingly throughout the year. LVCSS has fiscal policies and oversight in place to assure that guidelines are being observed.

**17. Have recent reviews or audits of the organization by a certified public accountant (CPA) or other financial professional identified weaknesses or findings in the organization's financial internal controls? Please explain below: (0-4 pts)**

*Please provide a copy of your most recent audited financial statements under the Documents tab and provide an explanation below of how the organization has resolved any negative findings identified in the report.*

An independent audit is performed each year to assure that controls are in place. There have been no findings or material weaknesses found in the last 8 years of audits.

**18. Please describe your organization's current and anticipated financial condition: (0-4 pts)**

*If the organization is facing financial challenges, describe what steps are being taken to strengthen the organization's financial condition.*

Cash Position has increased by 84% since 2012 and continues to trend in a positive direction. In fiscal 2016 LVCSS had approximately \$12 in assets to each \$1 of liability. As revenue has increased, expenses have remained consistent without trending upward. Program expense ratio is positive with approximately 83% devoted to programs. LVCSS has no long term debt.

**19. Describe the organization's fiscal management systems. (0-4 pts)**

LVCSS's fiscal policies are in accordance with accounting principles generally accepted in the United States. The Fiscal

Manager maintains general ledger (QuickBooks) and budgets (Excel) with the oversight of the Executive Director and Board of Directors, quarterly reviewed by an independent CPA and annually by independent auditors. The financial policies are also reviewed periodically by an accreditation auditor. All audited financial policies and management systems have been found to be compliance with each independent entity.

**20. What additional dollars are you leveraging for the project/program and what would be the impact of not receiving full funding for the project? (0-4 pts)**

DSHS Shelter contract budget for fiscal 2018 is \$203,119. Administration funds are being considered for capital improvements to the shelter in an approximate amount of \$20,000.

If full funding is not received for this project it would greatly effect the amount of bednights offered to families who are victims of domestic violence or sexual assault.

**21. How are you going to determine and document client eligibility for your proposed project? (0-2 pts)**

LVCSS strives to make our services as accessible and as barrier free as possible. The screening process consists of an in-depth conversation between advocates and the survivor requesting our support. During the screening process, our goal is to screen survivors in, (not out) of our services.

Through our verbal screening process, the survivors unique and individualized needs are identified and assessed based on current resources and/or support our agency or our partner agencies are able to provide. We believe a participant meets our eligibility if he/she is a victim of domestic violence or sexual assault and there is an agreement that the applicant can benefit from our domestic violence and sexual assault services.

For all our programs, the following Eligibility/Screening Tools apply: Eligibility for our Emergency Domestic Violence Shelter is based on self-certification, survivors own statement of her experience of domestic violence, and no fees are charged for emergency shelter or advocacy services. Documentation of client eligibility will include a shelter intake application that will be included in the client's file.

**22. Indicate the population(s) served: (0-2 pts)**

*Select all that apply. Refer to Library for definitions and additional information.*

- Low Income Households (<80% AMI)
- Very Low-Income Households (<50% AMI)
- Extremely Low-Income Households (<30% AMI)
- Homeless Individuals
- Homeless Families with Children
- Households at Risk of Homelessness
- Special Needs Populations (Veterans, DD, CD, MI, DV)
- Homeless Youth/Young Adults
- Chronically Homeless

**23. Indicate if Funding Requested is to:**

- Fund a Current Program
- Expand an Established Program
- Start a New Program

**PROJECT/PROGRAM SPECIFIC INFORMATION**

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**24. PLEASE INDICATE THE PROJECT OR PROGRAM TYPE FOR WHICH YOU ARE SUBMITTING THIS APPLICATION:**

*Please choose only one. If you are requesting funding from more than one of the following choices, you must submit a separate application for each. Disregard number sequencing, as different questions will be omitted depending on your answer below:*

- Capital Improvement Project - Questions #25-33

- ⊖ Community Investment Project (CIP) - Questions #34 & 35
- ⊖ Rapid Re-Housing/Rent Assistance - Questions #36 & 37
- ⊖ Operations & Maintenance - Question #36
- ✓ Emergency Shelter - Questions #38-40

**25. Indicate the Program Type:**

*-answer not presented because of the answer to #24-*

**26. Do you have site control? (0-1 pt)**

*-answer not presented because of the answer to #24-*

**27. Does proposed use comply with zoning code? (0-1 pt)**

*-answer not presented because of the answer to #24-*

**28. Is this a phased project?**

*-answer not presented because of the answer to #24-*

**29. Describe in detail your plan for overcoming barriers and achieving a timely and successful completion of the project: (0-2 pts)**

*-answer not presented because of the answer to #24-*

**30. Can your project be partially funded?**

*-answer not presented because of the answer to #24-*

**31. Describe your current plan for completing this project, including responsible parties, phase dates, and all sources of funds.**

*-answer not presented because of the answer to #24-*

**32. Are owners or residential or business tenants currently occupying the site. If applicable, will anyone be required to move, either temporarily or permanently, as a result of this project? How will you manage relocation? (0-2 pts)**

*-answer not presented because of the answer to #24-*

**33. If an Environmental Review (ER) has been commenced or completed, please indicate the name of the firm that conducted the ER, the type of review conducted and date of review, and the determination of that ER: (0-1 pt)**

*-answer not presented because of the answer to #24-*

**34. Indicate the Priority Goal for the Funding being requested:**

*-answer not presented because of the answer to #24-*

**35. Indicate the number of and briefly describe the roles of volunteers needed to help achieve Program objectives and outcomes: (0-1 pt)**

*-answer not presented because of the answer to #24-*

**36. Will your program participate in Coordinated Entry? (0-1)**

*-answer not presented because of the answer to #24-*

**37. Indicate the type of program you will implement:**

*-answer not presented because of the answer to #24-*

**38. Complete the table below. Attach additional documentation or explanation as needed under the 'Documents' tab. (0-4 pts)**

1,100	How many bednights will you provide? (#)
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1,100.00	<b>TOTAL</b>
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**39. Have you operated an Emergency Shelter program before? (0-1 pt)**





<b>ALL OTHER PROGRAM TYPES BUDGET</b>	<b>CIP Funding</b>	<b>Rapid Re-Housing/Rental Assistance Funding</b>	<b>Operations &amp; Maintenance Funding</b>	<b>Emergency Shelter Funding</b>	<b>Private or Other Funding</b>
Personnel Costs					
Case Management Costs				\$ 24,989.00	
Rent/Mortgage					
Insurance				\$ 3,000.00	
Operating Supplies(phone, printing/copying, etc.)				\$ 9,251.00	
Facilities				\$ 4,000.00	
Equipment					
Transportation				\$ 280.00	
Utilities				\$ 2,145.00	
Rental Assistance					
Services					
Administrative Costs					
Indirect Costs					
In-Kind Donations					
Other: Motel Vouchers				\$ 3,000.00	
<b>Total</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 0.00</b>	<b>\$ 46,665.00</b>	<b>\$ 0.00</b>

### Budget Narrative

The requested budget of \$46,665 represents approximately 19% of our overall DV shelter budget, and approximately 8% of the overall expected agency budget for fiscal year 2018.

The case management cost of \$24,989 represents 50% (.50 FTE) dv shelter advocate. The amount also covers taxes and benefits for shelter advocate. Benefits include health, dental, vision, and life insurance.

Liability Insurance of \$3,000 represents 25% of total liability insurance for the shelter, shared costs with Administration and DSHS Shelter.

Operating costs are comprised of Supplies, Telephone/Internet, Postage, and Printing and Publishing. These expenses are shared costs with Administration, DSHS Shelter and Sexual Assault services which represent 7 FTE. (Full Time Employees)

Facilities cost represents shelter maintenance and security. Shelter maintenance includes landscaping, cleaning, small repairs, and pest control.

Transportation is the expected mileage reimbursed to advocate at .50/mile and is based on intrinsic and historical data.

Utilities include: Electric, Gas, Water, Sewer, Garbage. The costs is shared with DV and SA services.

Motel Vouchers have been used throughout the year for clients who can not enter shelter services and yet are considered homeless victims of domestic violence.

### Logic Models

#### ALL OTHER PROGRAM TYPES LOGIC MODEL

<b>PROGRAM PLAN, OUTCOME PLAN &amp; MEASUREMENT PLAN</b>	<b>Program Plan: Inputs- What we have)</b>	<b>Program Plan: Activities- What we do)</b>	<b>Program Plan: Target Group (Who we serve)</b>	<b>Outcome Plan: What we will accomplish (and how we will measure it) after 6 months and after</b>	<b>Measurement Plan: Key Measurements and Measurement Tools (How we will know)</b>

At 6 months	<p>1. Emergency Shelter</p> <p>2. Advocacy Services</p> <p>3. Flexible Financial Assistance</p> <p>4. Housing and other Community Resources</p>	<p>1. Emergency shelter that meets the needs of survivors and their children.</p> <p>2. Survivor-driven advocacy.</p> <p>3. Flexible Financial Assistance.</p> <p>4. Community engagement - meeting w/landlords, housing authority, other agencies providing housing assistance.</p>	<p>The target population is families and individuals who are victims of domestic and sexual violence, with an emphasis on marginalized populations which are historically underserved. This includes immigrant, migrant and farm-worker Latina survivors in rural areas and Native-American survivors.</p>	<p>Increased knowledge and skills of survivors, reduce obstacles to survivors obtaining or retaining housing, increase access for survivors to community resources and supports, and increase confidence and hopefulness of survivor.</p> <p>Reduced barriers and isolation and increase options for survivors, particularly immigrant/migrant/farmer survivors of domestic violence in rural areas.</p> <p>Increased safety, stability, self-sufficiency, and empowerment of survivors.</p> <p>Increased housing stock and access to and retention of safe and affordable housing for survivors as landlords become more flexible and willing to work with DV program/survivors.</p> <p>LVCSS will measure the effectiveness of this program by inviting clients to fill out a confidential survey.</p>	<p>1. Client surveys</p> <p>2. Service Logs</p> <p>3. DVHF financial tracker</p> <p>4. Outreach efforts - sign in sheets, presentation form</p>
At 12 months	<p>1. Emergency Shelter</p> <p>2. Advocacy Services</p> <p>3. Flexible Financial Assistance</p> <p>4. Housing and other Community Resources</p>	<p>1. Emergency shelter that meets the needs of survivors and their children.</p> <p>2. Survivor-driven advocacy.</p> <p>3. Flexible Financial Assistance.</p> <p>4. Community engagement - meeting w/landlords, housing authority, other agencies providing housing assistance.</p>	<p>The target population is families and individuals who are victims of domestic and sexual violence, with an emphasis on marginalized populations which are historically underserved. This includes immigrant, migrant and farm-worker Latina survivors in rural areas and Native-American survivors.</p>	<p>Increased knowledge and skills of survivors, reduce obstacles to survivors obtaining or retaining housing, increase access for survivors to community resources and supports, and increase confidence and hopefulness of survivor.</p> <p>Reduced barriers and isolation and increase options for survivors, particularly immigrant/migrant/farmer survivors of domestic violence in rural areas.</p> <p>Increased safety, stability, self-sufficiency, and empowerment of survivors.</p> <p>Increased housing stock and access to and retention of safe and affordable housing for survivors as landlords become more flexible and willing to work with DV program/survivors.</p> <p>LVCSS will measure the effectiveness of this program by inviting clients to fill out a confidential survey.</p>	<p>1. Client surveys</p> <p>2. Service Logs</p> <p>3. DVHF financial tracker</p> <p>4. Outreach efforts - sign in sheets, presentation form</p>

## ALL OTHER PROGRAM TYPES LOGIC MODEL

PROGRAM PLAN, OUTCOME PLAN & MEASUREMENT PLAN	Program Plan: Inputs- What we have)	Program Plan: Activities- What we do)	Program Plan: Target Group (Who we serve)	Outcome Plan: What we will accomplish (and how we will measure it) after 6 months and after	Measurement Plan: Key Measurements and Measurement Tools (How we will know)
At 6 months					
At 12 months					

### Documents

Documents Requested *	Required?	Attached Documents *
Commitment letters for all leveraged funds/Letters of Support	✓	<a href="#">Letters of Support</a>
Verification and Signature <a href="#">download template</a>	✓	<a href="#">Verification and Signature</a>
Project Map/Program Service Area		
For Non-Profits: IRS Form 990	✓	<a href="#">LVCSS 990</a>
For Non-Profits: Board Documentation (List of Board Members, Charter, ByLaws)	✓	<a href="#">LVCSS Board of Directors</a> <a href="#">By-laws</a>
For Non-Profits: 501(c)3 Tax Exempt Letter	✓	<a href="#">Tax Exempt Letter</a>
General Liability Insurance Certificate	✓	<a href="#">General Liability Insurance</a>
Agency's Audit Report for the most recent Fiscal Year	✓	<a href="#">FY 16 Independent Auditor's Report</a>
Purchase or Option Agreement (if applicable)		
Uniform Relocation Act (URA) compliance Documentation (if applicable)		
Project Management Capacity Documentation (if applicable)		
Environmental Review Checklist and Other Information/Documentation (if applicable/available) <a href="#">download template</a>		
Other (Photos, program brochure, etc.)		<a href="#">Case Manager Job Description</a> <a href="#">DV Advocate Job Description</a> <a href="#">DVLA Advocate Job Description</a> <a href="#">Executive Director Job Description</a> <a href="#">Agency Brochure</a> <a href="#">Sexual Assault Advocate Job Description</a>

\* ZoomGrants™ is not responsible for the content of uploaded documents.

