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YV Conference of Governments
Housing and Homeless Program

YVCOG Homeless Programs Revised 3-15-2017

4/30/2017 deadline

Entrust Community Services Project HOPE

\$ 100,000.00 Requested

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Project Contact

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Application Questions

Some answers will not be presented because they are not part of the selected group of questions based on the answer to #24.

1. What Type of Organization are you?

- Private/Non-Profit
- Governmental Entity
- Corporation
- Limited Liability Corporation (LLC)
- Sole Proprietorship
- Other:

2. Please indicate which of the following is true with regard to the types of funding your organization receives:

Select all that apply

- Will Accept Federal Funds
- Will accept State Funds
- Will be serving TANF families
- Local Funds
- None of the Above

3. What are your Business Hours?

Please provide the hours when services will be provided (as applicable); and the name and primary contact person for questions about this application.

Monday-Friday 8:00-5:00 are our office hours. However, Entrust operates project HOPE outside of office hours depending on the need of the clients. Tom Gaulke is the Primary Contact.

PROJECT/PROGRAM DESCRIPTION, SERVICES & POPULATION SERVED

4. What is the Project Address (list all that apply):

Please indicate if and what services will be provided at each location.

Yakima Office
1510 S. 36th Ave
and 427 S 47th Ave

Sunnyside
520 S. 7th Street

Both locations will provide services.

5. What is the specific Problem/Issue that the project or program will solve or address? Please explain how this addresses the 5 year plan. (0-4 pts)

Entrust has created the Homeless Opportunities, Peer-mentoring and Engagement (HOPE) project to reduce chronic homelessness in Yakima County by increasing self-sufficiency and improving overall coordination of services.

According to the 5-year plan, the main causes of homelessness are:

- Alcohol/drug use
- Inability to pay rent or mortgage
- Family breakup or crisis
- Job Loss

Project HOPE will demonstrate how the application of the Supported Life model (a nationally recognized model) across the entire service system can address not only the acute needs, but the long-term needs of people impacted by the four main causes identified above. The specific goals HOPE aligns with are:

- Goal 1.1 – Coordinated Entry System. Coordinated entry is great, coordinated response is key! HOPE will work with current providers and identified points of entry to select possible project participants. Once identified, project staff will work with all agencies or services involved with the individual/family to develop the LIFE plan and coordinate the systems response.
- Goal 1.6 – Prioritize Services. Once the prioritization is completed and urgent needs are met, HOPE will begin its work to increase self-sufficiency in each of the domains identified using the Arizona Self-Sufficiency Matrix (ASSM) such as employment and training, health, childcare, transportation, etc.
- Goal 1.9- Encourage participation in the Coordinated Entry system. Through the use of the Alpha Team, HOPE will reach out to the population through the use of Peer Mentors. Peer Mentors are uniquely suited to educate people about the benefits of participation in the Coordinated Entry System.
- Goal 4.4- Case Management for those in Rapid Rehousing- HOPE Peer Mentors will work with staff in Rapid Rehousing Programs to develop LIFE Plans and Coordinate next steps.
- Goal 6- Data Collection and Sharing- Entrust will enter data into the HMIS system. Entrust will also utilize its own Outcome Database System – Efforts to Outcomes (ETO), to combine data from HMIS, EJAS with our own data to report overall outcomes for the project and support COG staff.
- Goal 8.3 - Engage business and faith based communities- Entrust has a network of over 200 employers engaged in providing employment. Entrust has also signed an MOU to work with Camp Hope to provide Employment Assistance and Life Planning Services to Camp residents.
- Goal 8.5 – Engage with Homeless Individuals- We will hire 4 Peer Mentors from the Homeless Community and the Alpha Team to specifically engage with homeless individuals
- Goal 9 – HOPE will provide vocational services to youth using existing our contract with the Division of Vocational Rehabilitation and through collaboration with Rod's House and ESD 105.
- Goal 10 – Entrust has over 40 years' experience in vocational rehabilitation. We also have staff trained on SOAR and Social

6. Is this project eligible to execute a contract within 90 days? (0-1 pt)

- Yes
 No

7. Please summarize this funding request. What do you want to do? Describe the project in detail: (0-4 pts)

Project HOPE has 2 main strategies:

1. Certified Peer Mentoring to conduct outreach, address trust issues and gain access and cooperation;
2. Use of the Supported Life model - support the development of a holistic person-centered plan and support people as they move from the street into a home, onto self-sufficiency in employment and all areas of self-sufficiency per ASSM; Assignment of Mentors.

The project will reduce the number of people that are chronically homeless and improve conditions within the community overall. What we learn through this project can then be shared with others aligned with the elimination of chronic homelessness.

Since 1971, Entrust Community Services has provided supported services to populations that typically struggle with full community inclusion. In pursuit of our Mission to “enhance the lives of those we serve”, we have helped thousands of individuals and families achieve their life goals through self-sufficiency. During this time, we have also learned a fair amount about what it takes to support people to accomplish their goals.

We have learned that you cannot make anyone do anything they do not want to do and as a wise man once said “a carrot works far better than a stick”. Current systems serving the homeless tend to act more like a stick than a carrot. Forcing nonconforming people to conform to societal norms and various program rules and regulations. You can't stay here, you can't stay there, you must do this and you must do that. What we need are flexible solutions capable of meeting people's needs.

Entrusts approach is to help people identify their carrot, their “why”. We believe everyone has hopes, dreams, and assets and it is their own dreams that become the carrot when nurtured and developed in to realistic plan. Getting them to tell you those hopes and dreams and discovering those assets requires developing a trusting relationship and relationship building takes time. Unfortunately, they may not have the time. Through the Peer Mentoring program, we will cut that time down significantly by utilizing the Alpha Team who are people they may already know and who also understand their situation because they have experienced it.

Sharing common experiences is key to building trust. Research and experience has taught us that people who are homeless place a great value on “street cred”. If they know and respect you, they will open up. This begins a relationship built on trust and shared common experiences and provides the opportunity to share and learn from each other. It opens the door. Using the Alpha Team for outreach and connection makes sense as they have that street cred. The HOPE project will hire (4) three Alpha Team Members as Certified Peer Mentors to serve as our core team. Entrust will develop the training curriculum and then hold a 3-day Certification boot camp.

Once this trust relationship is forged, we can then focus on gathering information about individual or family strengths and assets, no matter how well concealed. It is important to note that for the purposes of this project, family units are often non-traditional and often form in camps where a group of people will band together for a variety of reasons. Identifying assets is critical for success. For instance, an individual or family that has been living in the open for months or years at a time, must possess incredible survival skills. What are those skills, can they teach others, can those skills be turned into a way to make money or contribute to the community?

Utilizing the first key component of the supported employment model, a process we call “Discovery” (see phases of service delivery attachment), together the family unit or individual gather others involved in their lives together to begin mapping their assets. Assets include not only financial resources (SSI, etc.), but skill set, people in their circle of support, services they are currently receiving, and anything that they value. Their asset map can then help them create a vision of how to make those assets work for them. Helping them turn that vision into an Individual Life Plan (ILP) that they believe in is key.

Evidence supports, that building on those hopes dreams and assets is key but comes only after we have built trust, listened, and engaged those we support to design a life plan that they control. Once they have a plan that they believe in, the chances that the plan will be successful increase significantly.

Combining the supported employment and supported living models we utilize today with the Housing First philosophy is key. But we must also have the housing available to move them off the streets. Only then, can we rapidly begin moving to get them off the street and progressing through their plans. HOPE embraces the Housing First model.

We need to have real-time housing availability information to move quickly when limited housing options open up. HOPE will set up a system to monitor housing assets that become available daily and will begin a dialog about how we can create

a real time monitoring system that can be used by all those working with people who are homeless or are at risk of homelessness.

HOPE will also look at non-traditional means of creating more appropriate housing capacity. Can we find a way to convert abandoned homes into homes for the homeless? How can we create a homeownership program out of those homes? Can we rent those homes from the city once rehabilitated? The Project Coordinator will begin a process to get answers to some of these questions.

Entrust serves over 400 families each year in Central Washington. With service centers in Yakima and Sunnyside, we provide services to six counties. We are accredited by the Commission on Rehabilitation Facilities (CARF).

Entrust has participated in various homeless initiatives in Yakima and Kittitas County. We designed and operated the following programs for the homeless in Kittitas County:

- Homeless Rapid Rehousing and Employment Supports,
- Housing and Essential needs (HEN),
- 24/7 Homeless Hotline
- Winter Shelter Voucher Program
- Our HEARTH program worked with local landlords to prevent eviction and provided assistance to help families stay off, and get off, the streets.

In fact, during the 6 years (2009-2014) we ran these programs, Point in Time Counts in Kittitas County dropped from 60 chronically homeless to (1) one (See department of Commerce Point In Time Data). In 2015, Kittitas County decided to consolidate all funding for homeless programs with one agency, HopeSource. In 2015, Entrust handed those programs over to HopeSource. It should be noted that the 2016 Point in Time count for Chronically Homeless was 5 indicating that while there has been an increase, the programs we created and handed over are still working effectively. Entrust was also instrumental in forming the Kittitas County Homeless Network and staff chaired the committee for several years.

Entrust has the unique core competencies and experience to lead this effort to bring new solutions that can be sustained and replicated throughout the homeless continuum of care.

8. What best practice models will be used in this project? What informed the design of your project? (0-4 pts)

Supported Employment and Supported Living have been identified in a number of studies to be best practice models. In 2010, the Substance Abuse and Mental Health Services Administration (SAMSHA) issued its Supported Employment Evidence Based Practices Kit for providers looking to increase employment outcomes for their clients. In 2013, the Journal of Integrated Care published its report citing Supported Living and Person Centered Planning as evidence based best practices in assisting people with chronic mental health and substance abuse issues to move from transitional and emergency housing to long-term subsidized and unsubsidized housing.

Entrust has provided supported employment and person centered planning services since 1987. In fact, Washington State is considered a leader in supported employment consistently ranking #1 in the nation in supported employment outcomes. Entrust is also recognized by the Commission on Accreditation of Rehabilitation Facilities as an accredited Supported Employment Agency.

Entrust contracts with the Division of Vocational Rehabilitation to provide a variety of vocational services.

In 2000, Entrust staff participated in a national demonstration project to review the effectiveness of Person Centered Planning in increasing employment and supported living outcomes and Entrust is also contracted by the state of Washington and Medicaid to provide Person Centered Planning.

It is Entrusts unique experience with both models and our access to funding resources that first led us to begin looking at the application of these practices to serve people experiencing homelessness. in 2009 we designed the REITH program in response to request for projects in Kittitas County. This project and subsequent projects resulted in a drop in chronically homeless PIT counts from 60 in 2009 to 1 in 2014. In 2015, we worked with HopeSource to transition our program and the HEN program to them as part of the Counties desire to consolidate all programs to one agency. The evidence from those PIT counts over a 5 year period seems to indicate the efficacy of the model as applied to Chronic Homelessness.

Housing First remains the highest priority. Nothing will be successful if people are not safe and provided with adequate shelter. Having said that, it cannot be Housing First - figure everything else out second. Once stable, we must move to Person Centered Planning and goal setting. Once set, supports must be wrapped around the individual and those supports must be coordinated. HOPE Peer Mentors will be critical to ensuring all organizations work together and understand the persons plan.

9. What populations identified in the 5 year plan do you intend to serve; how many individuals or households will you anticipate serving; and what needs will be met by the program? (0-4 pts)

The Project Coordinator will work with current providers and COG staff to identify 30 people per year to participate in the project that are currently in the system. The Peer Mentors and the Alpha Team will recruit 10 additional people living unsheltered each year for a total of 40 people each year.

The Peer Mentors will recruit and orient project participants. All participants will have an Arizona Self-Sufficiency Matrix (ASSM) completed at time of entry to the project and every six months thereafter. A Person Centered Planning Team will be gathered for each individual or family comprised off individuals invited by the participant, staff from agencies providing current services and/or supports, and a Peer Mentor. The plan is developed to include specific goals for each area of the ASSM as directed by the participants and taking into consideration plans already in place by other service providers or organizations.

Each participant then will have the support of the Peer Mentor to support them to achieve their goals and gather resources necessary to complete their plans. Entrust will also screen each plan for the availability of funding to support aspects of the plan that are not currently funded such as employment and training.

10. What is your outreach plan and who is your intended audience? (0-4 pts)

We will create 2 Peer Mentor Staff positions in Yakima and 2 in Sunnyside to conduct outreach and education to the target groups. Entrust will work with COG staff and Coordinated Entry Agencies to provide information about HOPE and set up interagency referral systems to facilitate people in the system from each target group for application for the project.

The Alpha Team will be instrumental in providing the project with Peer Mentor Candidates. Entrust will hire 4 part time Peer Mentors from the Homeless Community. The Yakima Alpha Team will take the lead in recruiting, educating, and training a new Alpha Team for the Lower Valley.

11. Where will your project be located and where will services be provided? (0-1 pt)

Yakima and Sunnyside Offices will be the base of operations. Peer Mentors, the Project Coordinator and Entrust Employment staff will work in the community as well at locations such as Camp Hope and the Depot.

12. How will services be accessible to persons with disabilities or who have special needs? (0-4 pts)

Entrust has 40 years experience providing services that are accessible to people with disabilities. On a daily basis, we provide services to over 300 people with disabilities. We will provide services that barrier free and will work to help our partner organizations learn to provide not only physically barrier free environments, but also environments that attitudinally barrier free.

Entrust staff have training in adapted computer systems and American Sign Language. We have contracts in place with Certified Sign Language Interpreters. Entrust also works with several disability advocacy groups and has its own Disability Advisory Committee. People with disabilities sit on the board of directors. Tom Gaulke CEO has over 35 years experience in working with people with disabilities and has served 3 terms as President of the Community Employment Alliance, a statewide association for rehabilitation providers. The agency is intimately familiar with the ADA.

13. Will your project provide case management services? (0-4 pts)

- Yes
- No
- Not Applicable - Capital Improvement Project

PERSONNEL & MONITORING

14. Who will provide services (as applicable), supervise the project or program, and be responsible for compliance reporting requirements? Is there Internal staff capacity or how will you provide these services? (0-4 pts)

Upload resumes and job descriptions of project staff or description of experience with similar projects; OR provide the Consultant/Management firm name, scope of services, and describe how they were selected/hired.

Services will be provided by the Peer Mentor Team and the Project Coordinator. The Project Director will be Albert Almanza who will be responsible for program compliance and reporting.

15. Will you be collaborating with other programs/agencies to complete the project/program for which you are seeking funding? (0-4 pts)

Upload any MOU's or Letters of Support relating to your project.

We will be collaborating with Yakima Neighborhood Health, Camp HOPE, and the Alpha Team.

FISCAL MANAGEMENT

16. Please describe how the organization will assure proper use and safeguarding of public funds. Does your organization have policies and procedures regarding the financial operations of the organization? (0-4 pts)

Entrust has annual audits conducted by Peterson CPA. We have established accounting policies and procedures and use a fund accounting system to ensure funds are used for the purposes established by contract or grant agreement.

17. Have recent reviews or audits of the organization by a certified public accountant (CPA) or other financial professional identified weaknesses or findings in the organization's financial internal controls? Please explain below: (0-4 pts)

Please provide a copy of your most recent audited financial statements under the Documents tab and provide an explanation below of how the organization has resolved any negative findings identified in the report.

No. Entrust has received clean audits for each of its years in operation since establishment in 1971.

18. Please describe your organization's current and anticipated financial condition: (0-4 pts)

If the organization is facing financial challenges, describe what steps are being taken to strengthen the organization's financial condition.

Entrust maintains a profitable position YTD, and has a reserve fund as established in policy of 1 months operating capital at all times. The organization has multiple funding streams and an active fundraising program. Entrust also engages in grant writing for funding that aligns to and supports the expansion or improvement of programs and services that meet our mission directives.

Entrust is in the process of downsizing its facilities to reduce overhead as well. In 2016 we became a completely community based service organization. This meant that all of our services are now delivered in the community where people with disabilities are integrated with their non-disabled peers. Our current campus built in 1978 has 22,500 sq. feet of space with 50% of that space being the original sheltered workshop manufacturing space. We no longer need that space. It is estimated that moving to smaller, more efficient space will save the organization 25% in operational costs each year.

19. Describe the organization's fiscal management systems. (0-4 pts)

Entrust uses QuickBooks Enterprise Non-Profit edition. We utilize a fund accounting system. The organization has a Fiscal Policy Manual reviewed by the board and an independent auditor each year. Staff time and billing systems are in place through our Database software and timesheets indicated time and effort by programs. Entrust has

20. What additional dollars are you leveraging for the project/program and what would be the impact of not receiving full funding for the project? (0-4 pts)

Entrust will leverage Division of Vocational Rehabilitation, RISE and BFET, and the Developmental Disabilities Administration funds to provide much of the support for self-sufficiency and employment as outlined in the projects description and logic model. We estimate that 60-70% of the projects participants will qualify for one or more of these funding streams.

If we were to not receive full funding, we would scale back the number of clients served and the number of Peer Mentors hired accordingly. We would also look at our fundraising initiatives and develop specific fundraising events and activities to offset any program costs not provided through the RFP.

It is our goal to sustain this program eventually without relying so heavily on funding through the COG.

21. How are you going to determine and document client eligibility for your proposed project? (0-2 pts)

The Project Coordinator and the Peer Mentors will educate our partners on the screening criteria for program

participation. We will work with those agencies to identify possible candidates as well as conduct our own outreach and screening for people outside or new to the system. We will use our current Navigator screens from our database to determine the initial ASSM scores and possible eligibility for vocational or training funding. Data will also be retrieved from the HMIS system for participants that are already in the system. That data can then be uploaded into our system for tracking progress and outcomes.

Participants will be chosen based on their willingness to participate in the process and desire to move into stable unsubsidized housing. Ten participants will be chosen who are chronically homeless or have had difficulty succeeding in existing transitional housing programs. The Peer Mentors and Alpha Teams will be critical to educate and advocate for people to participate that otherwise may not respond.

22. Indicate the population(s) served: (0-2 pts)

Select all that apply. Refer to Library for definitions and additional information.

- Low Income Households (<80% AMI)
- Very Low-Income Households (<50% AMI)
- Extremely Low-Income Households (<30% AMI)
- Homeless Individuals
- Homeless Families with Children
- Households at Risk of Homelessness
- Special Needs Populations (Veterans, DD, CD, MI, DV)
- Homeless Youth/Young Adults
- Chronically Homeless

23. Indicate if Funding Requested is to:

- Fund a Current Program
- Expand an Established Program
- Start a New Program

PROJECT/PROGRAM SPECIFIC INFORMATION

24. PLEASE INDICATE THE PROJECT OR PROGRAM TYPE FOR WHICH YOU ARE SUBMITTING THIS APPLICATION:

Please choose only one. If you are requesting funding from more than one of the following choices, you must submit a separate application for each. Disregard number sequencing, as different questions will be omitted depending on your answer below:

- Capital Improvement Project - Questions #25-33
- Community Investment Project (CIP) - Questions #34 & 35
- Rapid Re-Housing/Rent Assistance - Questions #36 & 37
- Operations & Maintenance - Question #36
- Emergency Shelter - Questions #38-40

25. Indicate the Program Type:

-answer not presented because of the answer to #24-

26. Do you have site control? (0-1 pt)

-answer not presented because of the answer to #24-

27. Does proposed use comply with zoning code? (0-1 pt)

-answer not presented because of the answer to #24-

28. Is this a phased project?

-answer not presented because of the answer to #24-

29. Describe in detail your plan for overcoming barriers and achieving a timely and successful completion of the project: (0-2 pts)

-answer not presented because of the answer to #24-

30. Can your project be partially funded?

-answer not presented because of the answer to #24-

31. Describe your current plan for completing this project, including responsible parties, phase dates, and all sources of funds.

-answer not presented because of the answer to #24-

32. Are owners or residential or business tenants currently occupying the site. If applicable, will anyone be required to move, either temporarily or permanently, as a result of this project? How will you manage relocation? (0-2 pts)

-answer not presented because of the answer to #24-

33. If an Environmental Review (ER) has been commenced or completed, please indicate the name of the firm that conducted the ER, the type of review conducted and date of review, and the determination of that ER: (0-1 pt)

-answer not presented because of the answer to #24-

34. Indicate the Priority Goal for the Funding being requested:

Check all that apply.

- Creation of additional shelter beds
- Rapid Rehousing
- Permanent Supportive Housing
- Prevention of Homelessness
- Youth Homelessness
- Employment Opportunities
- Other: Supported Living and Person Centered Planning

35. Indicate the number of and briefly describe the roles of volunteers needed to help achieve Program objectives and outcomes: (0-1 pt)

No volunteers are needed. However, Dr. Mary Pellicer will be volunteering her time for outcome measurement and the healthy living components.

36. Will your program participate in Coordinated Entry? (0-1)

-answer not presented because of the answer to #24-

37. Indicate the type of program you will implement:

-answer not presented because of the answer to #24-

38. Complete the table below. Attach additional documentation or explanation as needed under the 'Documents' tab. (0-4 pts)

-answer not presented because of the answer to #24-

39. Have you operated an Emergency Shelter program before? (0-1 pt)

-answer not presented because of the answer to #24-

40. Are you providing any additional services other than overnight shelter? (0-4 pts)

If so, please describe:

NO

Budget

CAPITAL IMPROVEMENT PROJECT BUDGET	Responsible Parties, Methods	This Request	Other Federal	State/Local	Private or Other	TOTAL
Design & Inspection Project						\$ 0.00
Manager/Consultants						\$ 0.00
Relocation Costs (if applicable)						\$ 0.00
Title Insurance						\$ 0.00
Environmental Review						\$ 0.00
Permits & Fees						\$ 0.00
Land Acquisition						\$ 0.00
Site Development & Landscape						\$ 0.00
Utilities						\$ 0.00
Other:						\$ 0.00
Total	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00

ALL OTHER PROGRAM TYPES BUDGET	CIP Funding	Rapid Re-Housing/Rental Assistance Funding	Operations & Maintenance Funding	Emergency Shelter Funding	Private or Other Funding
Personnel Costs	\$ 39,068.00				
Case Management Costs	\$ 46,038.00				\$ 35,000.00
Rent/Mortgage					\$ 2,400.00
Insurance	\$ 1,020.00				
Operating Supplies(phone, printing/copying, etc.)	\$ 4,500.00				
Facilities	\$ 158.00				
Equipment	\$ 360.00				
Transportation	\$ 4,800.00				
Utilities	\$ 456.00				
Rental Assistance	\$ 0.00				
Services					
Administrative Costs					
Indirect Costs					
In-Kind Donations					
Other:Household supplies	\$ 3,600.00				
Total	\$ 100,000.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 37,400.00

Budget Narrative

Personnel costs are for Project Manager salary and benefits.

Case Management Costs are for 4 Peer mentor positions at 15 hours a week at \$12.47 per hour.

Transportation costs are for fuel for fleet vehicles or mileage for use of personal vehicles at state rate.

Other household supplies are for personal items for clients needed to prepare for and go to work.

Entrust will provide 1 Placement Specialist using DVR and DDA funding.

Logic Models

ALL OTHER PROGRAM TYPES LOGIC MODEL

PROGRAM PLAN, OUTCOME PLAN & MEASUREMENT PLAN	Program Plan: Inputs-What we have)	Program Plan: Activities-What we do)	Program Plan: Target Group (Who we serve)	Outcome Plan: What we will accomplish (and how we will measure it) after 6 months and after	Measurement Plan: Key Measurements and Measurement Tools (How we will know)
At 6 months	Alpha Team, 4 Peer Mentors hired, Training Boot Camp, Project Coordinator Hired, Placement Specialists briefed, Yakima and Sunnyside Service Centers ready to accept and process new clients, Outreach materials developed and in place, HMIS and Apricot databases synced, Program Manger Oversight in place, Monitoring systems and outcome reports created , cell phones, computers, fleet vehicles, administrative support, DVR Funding, DDA Funding, RISE staff, 3 placement specialists, 4 job coaches.	Peer outreach workers interact & advocate with homeless clients to connect them with available community resources and the project through a process of discovery, assessment, skill building & creating opportunities. Life Plans are developed and resource team in place. Employment Readiness and Marketing begins	Clients who start off living in camps or transitional housing programs. Clients who moved into stable housing. Additional clients from Camps and other transitional housing programs enter project.	Clients live in safe stable housing and employment or other income	# of clients placed into stable housing. # of clients with employment or other income compared to clients without Supported Life Plans and support.
At 12 months	Job Coaches in place and supporting, Alpha Team in Sunnyside in place. Data systems producing reports and outcome data. Peer Mentor career path and training curriculum published.	Clients begin learning and implementing their plans with peer mentor and team support. Alpha Team up and running in Yakima and Sunnyside. Employment staff arrange for Work Based Learning sites and Jobs are secured. Job Coaches begin to support on the Job. Peer Mentors support in home to achieve goals as indicated in the plan.	Clients have moved into stable housing. Additional clients from Camps and other transitional housing programs enter project.	Clients are self-sufficient and maintain stable unsubsidized housing	ASSM scores indicate improvement in key domains. Client has secured stable unsubsidized housing.

ALL OTHER PROGRAM TYPES LOGIC MODEL

PROGRAM PLAN, OUTCOME PLAN & MEASUREMENT PLAN	Program Plan: Inputs- What we have)	Program Plan: Activities- What we do)	Program Plan: Target Group (Who we serve)	Outcome Plan: What we will accomplish (and how we will measure it) after 6 months and after	Measurement Plan: Key Measurements and Measurement Tools (How we will know)
At 6 months					
At 12 months					

Documents

Documents Requested *

Required? Attached Documents *

Commitment letters for all leveraged funds/Letters of Support	✓	YVNH Letter
		Alpha Team Endorsement
		Camo HOPE MOU
Verification and Signature download template	✓	Verification Signature
Project Map/Program Service Area		
For Non-Profits: IRS Form 990	✓	990
For Non-Profits: Board Documentation (List of Board Members, Charter, ByLaws)	✓	Board list
For Non-Profits: 501(c)3 Tax Exempt Letter	✓	IRS Letter
General Liability Insurance Certificate	✓	Certificate of Ins.
Agency's Audit Report for the most recent Fiscal Year	✓	Audit
Purchase or Option Agreement (if applicable)		
Uniform Relocation Act (URA) compliance Documentation (if applicable)		
Project Management Capacity Documentation (if applicable)		
Environmental Review Checklist and Other Information/Documentation (if applicable/available) download template		
Other (Photos, program brochure, etc.)		Phases of Service Delivery

* ZoomGrants™ is not responsible for the content of uploaded documents.

Application ID: 80418