

**YAKIMA VALLEY TRANSPORTATION
TECHNICAL ADVISORY COMMITTEE
Minutes of September 8, 2016**

Present: Gary Ekstedt (Chair), Yakima County; Santos Trevino (Vice Chair), City of Grandview; Terry Alapeteri, HLA; Brad Cooper, Jacobs Engineering Group; Rocky Wallace, City of Toppenish; Menglou Wang, City of Wapato; Paul Gonseth, WSDOT; Brett Sheffield, City of Yakima; Alan Adolf, Yakima County; YVCOG Staff; Deb LaCombe, MPO/RTPO Manager; Brian Curtin, CTR Program Coordinator; Shawn Conrad, Sr. Planner and Tami Hayward, Office Specialist.

Call to Order and Introductions Chairman, Gary Ekstedt, called the September 8, 2016, Yakima Valley Transportation TAC meeting to order at 10:03 a.m. at the YVCOG Offices (311 N. 4th Street, Yakima, WA 98901)

Approval of Minutes Mr. Trevino moved to approve the updated minutes of the August 11, 2016 meeting. Mr. Adolf seconded. The motion passed.

Old Business

Transportation Element Certifications - update Ms. Conrad brought TAC members up-to-date on the progress staff is making on various Transportation Elements. YVCOG is required to certify all Transportation Elements within the region.

She also noted that 8 cities have adopted Complete Streets ordinances, making them eligible for being nominated by WSDOT Local Programs, Yakima Health District, or YVCOG for Complete Street award program (TIB's implementation of the Complete Streets enabled by the legislature). This is not a Call for Projects, it is by nomination only. Please contact Ms. Conrad if you are interested in being nominated. She will send out an email with more information later today.

Ms. Conrad announced the September 29th Infrastructure Funding webinar at 10 a.m.. Flyers are available for anyone interested.

STP Progress Report – Review of Long-range STP worksheet Mr. Curtin provided an update on the STP Progress Report. The numbers are a little skewed due to the Cheyne Road project – we started off with the wrong number – instead of \$503,000, it should have been around \$559,000. The report is accurate down to the Vintage Valley Parkway project, and no 2020 projects should be pushed into 2021. The \$559,000 does include the \$19,000 received for Naches, but Mr. Ekstedt pointed out that it actually shouldn't be included because it was legislative earmarked and doesn't go against the STP obligation.

Fair Booth Volunteers Ms. LaCombe circulated the fair booth sign-up sheet. She will be providing an orientation on September 16th.

New Business

Director's Updates None.

Review ITS Plan Projects Ms. LaCombe and Mr. Curtin will retrieve all current projects from database, for review, on Friday. Will need the information back in October, and it will go before the TAC and Policy Board in November. Mr. Curtin will be updating the database in December. Coincides with the Consolidated Grant call for projects.

Self certification is required before we can submit the TIP, which is updated annually.

Ms. LaCombe will send out a copy of the adopted TAC Bylaws.

SFY 2016 UPWP Annual Report The UPWP (Unified Planning Work Program) lays out what we plan to do in the coming fiscal year. At the end of each fiscal year, we are required to do a UPWP Annual Report, *which tells what we actually accomplished*. The report is due 90 days after the end of the state fiscal year, so it is due to WSDOT at the end of September.

Ms. LaCombe asked for approval to present the updated UPWP Annual Report to the Policy Board. Mr. Gonseth moved to recommend the SFY 2016 UPWP Annual Report to the Policy Board for approval. Mr. Trevino seconded the motion. The motion carried.

*September M/RTIP
Amendment*

Mr. Curtin reviewed the September M/RTIP Amendment. The public comment period September amendment ended on September 7, 2016 – no comments received. The amendment involves 1 WSDOT project: 509706B39 – US 97/SR 22 Vicinity to W Wapato Road Vicinity for ADA compliance.

Ms. Steele moved to approve recommending the September M/RTIP Amendment to the Policy Board for approval. Mr. Adolf seconded. The motion carried.

October will be the last amendment for 2016. The deadline date for amendment submittals is September 16, 2016. The next amendment will then be January 2017.

2016 Self-Certification

Ms. LaCombe directed the TAC's attention to the table copies of the MPO 2016 Self-Certification. This process must be completed before the new TIP (Transportation Improvement Program) can be completed. This document provides our reason for existence. Updated each year. WSDOT headquarters used to ask for the entire document, plus all of the attachments, but have now returned to the policy of only having to turn in the signature sheet. We retain the entire document for our records. It may be posted on our website in the future.

Mr. Gonseth moved to approve recommendation of the 2016 Self-Certification to the Transportation Policy Board for approval. Mr. Adolf seconded the motion. The motion carried.

*CMAQ Call for Projects
– Prioritized List*

Joe Henne, who was absent from today's meeting, was scheduled to report to the TAC on the results of the CMAQ subcommittee meeting and their prioritized list of projects.

Mr. Ekstedt mentioned his concerns over YVCOG's CTR project being ranked in the top four prioritized projects, due to the fact that the program has such a minimal impact on air quality. He stated that he feels the TAC may want to reconsider the rankings recommended by the subcommittee's prioritized list, possibly replacing the CTR project with another qualified project.

After much discussion, Ms. Steele moved to table the CMAQ Call for Project Prioritized List to the October meeting. Mr. Trevino seconded the motion. The motion carried.

**WSDOT State and
Regional Updates**

Mr. Gonseth reported that paving has begun on Highway 12. Shawn Conrad has done a great job in getting our cities to adopt Complete Streets ordinances.

**Member Jurisdiction
Updates**

Jurisdictions provided updates on their various projects.

**October 13, 2016
TAC Meeting
Location**

The October meeting will be held at the YVCOG offices (311 N. 4th Street, Yakima, WA).

Other Business

Mr. Adolf mentioned the 9/21/2016 DRYVE/TRANS-Action meeting will be held at WSDOT SCR. He also asked that TAC members speak with their elected officials about signing up to staff the fair booth.

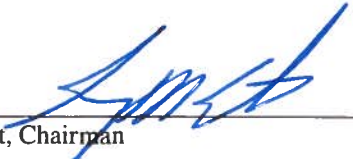
Public Comment

None.

Adjourn

Chairman Ekstedt adjourned the meeting at 11:40 a.m.

Respectfully submitted,



Gary Ekstedt, Chairman

Date signed: 10/13/16

Attest:



Deborah LaCombe, MPO/RTPO Manager

Date signed: 10/13/2016