

YAKIMA VALLEY TRANSPORTATION
TECHNICAL ADVISORY COMMITTEE
Minutes of November 10, 2016

Present: Gary Ekstedt (Chair), Yakima County; Ardele Steele, City of Zillah; Rocky Wallace, City of Toppenish; Bill Preston, WSDOT; Jeff Ranger, City of Naches; Joe Henne, City of Selah; Alan Adolph, Yakima County; Randy Tabert, City of Yakima; Ben Arnen, HLA; YVCOG Staff: Larry Mattson, Executive Director; Deb LaCombe, MPO/RTPO Manager; Brian Curtin, CTR Program Coordinator.

- Call to Order and Introductions** Chairman, Gary Ekstedt, called the November 10, 2016, Yakima Valley Transportation TAC meeting to order at 10:03 a.m. at the YVCOG Offices (311 N. 4th Street, Yakima, WA 98901)
- Approval of Minutes** Mr. Adolf moved to approve the minutes from the October 13, 2016 meeting. Ms. Steele seconded. The motion passed.
- Old Business**
STP Project Progress Report Mr. Curtin reported that there had been no changes in the STP progress report. A discussion of removing the Right of Way phase from STP and placing the burden on the project sponsor was tabled by the Chair to the December meeting.
- ITS Plan Update* Ms. LaCombe delivered an update to the ITS plan and requested that the plan be forwarded to the Transportation Policy Board for approval. Mr. Adolf moved to forward the ITS plan to the Transportation Policy Board for approval. Mr. Ranger seconded the motion. The motion passed.
- STBG Set Aside* Ms. Lacombe led a discussion regarding the STBG Set Aside call for projects. The application materials and timeline have been developed by the sub-committee and it was requested that they be forwarded to the Transportation Policy Board for approval. Mr. Ranger moved to forward the application materials and timeline to the Transportation Policy Board for approval. Ms. Steele seconded the motion. The motion passed.
- FFC Change E-W Corridor* Mr. Adolf presented the County's request for a Federal Functional Class change to the E-W Corridor from Urban Minor Arterial (UMA) to Urban Principle Arterial (UPA). Request that the change be forwarded to the Transportation Policy Board for approval. Mr. Henne moved that the request be forwarded to Transportation Policy Board. Ms. Steele seconded the motion. The motion passed.
- New Business**
Director's Updates Mr. Mattson reported on his trip to the Association Metropolitan Planning Organization (AMPO). Highlights being; Local, on ground solutions; needs assessment of underserved communities and merit evaluation process for projects. He also discussed the upcoming WSDOT conference "Innovations and Partnerships" being held in Tacoma on December 1, 2016. Mr. Mattson also gave an update on YVCOG. Senior Planners Joseph Calhoun and Shawn Conrad both left YVCOG to pursue career opportunities. Mike Shuttleworth was hired as a senior planner and will start December 1.
- Regional Corridor Identification* Mr. Adolf and Ms. LaCombe discussed the possibility of examining regional corridors. Develop an internal tool for evaluating how projects affect other projects within the region. Overview and asking for next steps. Prompted by discovery of map that has been around for years. No action requested.

Asset Management Plans

Ms. LaCombe provided information about Title VI Plan priorities. YVCOG has its own Title VI plan but all jurisdictions are required to have on as well and we need to ensure that the do. Also, a jurisdiction is required to maintain an Asset Management Plan for their Capital Assets.

WSDOT State and Regional Updates

Mr. Preston discussed the requirement that jurisdiction need to attach a resolution or similar document identifying a person that will be legally bound with authority to enter into a project. This document need to accompany the first bill on each project.

Member Jurisdiction Updates

Member jurisdictions provided updates on their various projects.

November 10, 2016 TAC Meeting Location

The December meeting will be held at the offices of YVCOG (311 N. 4th Street, Yakima, WA)

Other Business

None

Public Comment

None.

Adjourn

Chairman Ekstedt adjourned the meeting at 12:02 p.m.

Respectfully submitted,



Gary Ekstedt, Chairman

Date signed: 12/8/16

Attest:


Deborah LaCombe, MPO/RTPO Manager

Date signed: 12/8/2016