YVCOG GENERAL MEMBERSHIP MEETING AGENDA
Wednesday, May 17, 2017
Nana Kate's
432 E Goodlander Rd.
Selah, WA 98942

6:30 PM – Social Half-Hour
7:00 PM – Dinner - $20.00
7:30 PM – Program

- CALL TO ORDER – The May 17, 2017 General Membership meeting will come to order at _____ p.m.

- INTRODUCTIONS / ROLL CALL

- APPROVAL OF MINUTES – March 15, 2017 (pags 2-3)

- PUBLIC COMMENT POLICY – It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

I. WELCOMING REMARKS by Selah Mayor Sherry Raymond

II. YVCOG NEWS & ANNOUNCEMENTS
   - Christina Wickenhagen, Deputy Director
   - Director’s Message

III. Budget Amendment #1
    - James A. Restucci, Chair
      Action: Approve.

IV. PROGRAM
   - Mr. Duane Davidson, Washington State Treasurer
   - The ‘LOCAL’ Program: Financing Essential Real Estate and Equipment Purchases

V. September 20, 2017 GENERAL MEMBERSHIP MEETING IN TOPPENISH.

VI. PUBLIC COMMENT

VII. ADJOURN
PRESENT:
Grandview: Bill Moore-A
Granger: Maria Gonzalez-M, Lilia Villarreal-A
Harrah: Pat Krueger-A
Mabton: Sophie Sotelo-M, Arturo De La Fuente – A
Moxee: n/a
Naches: n/a
Selah: Russell Carlson –M
Sunnyside: Julia Hart-A
Tieton: Matt Johnson – M
Toppenish: Elpidia Saavedra-PC
Union Gap:
Wapato:
Yakima:
Yakima County: Ron Anderson - M
Zillah: Doug Stewart-A; Ardele Steele-PC/A

ABSENT:
Grandview: Norm Childress-M, Don Olmstead-PC,
Granger: Hilda Guzman-PC
Harrah: Gracie Wilson-M
Mabton:
Moxee: LeRoy Lenseigne-M, David Roy-A
Naches: Kit Hawver – M, Suzi Williams-A
Selah: Roger Bell -A, Lisa Smith -PC
Sunnyside: Jim Restucci –M, DeAnn Hochhalter-PC
Tieton: Dewane Ashbrooks-A
Toppenish: J. Eligio Jimenez-M, Gabriel Pinon-A
Union Gap: Roger Wentz-M, Mark Carney-A, Sandra Dailey-PC
Wapato: Goliath Elwell-M, Santos Valdez-A, Tim Thompson-PC
Yakima: Vacant-PC
Yakima County: J. Rand Elliott-M; Mike Leita-M
Zillah: Janice Gonzales-M;

Note: M=Member; A=Alternate; PC=Planning Commission

Additional Attendees: Grandview: Cus Arteaga, Santos Trevino, Joan Souders, Dennis McDonald, Gay Brewer Granger. n/a Harrah: n/a; Mabton: Oping Hutson, Vera Zavala, Mario Martinez Moxee: n/a; Naches: n/a Selah: Sherry Raymond Sunnyside: Francisco Guerrero Tieton: n/a Toppenish: Clara Jimenez; Lance Hoyt Union Gap: n/a Wapato: Jim Gerred; Peggie Gerred Yakima: n/a Zillah: n/a Others: Mary Anderson, Merry Daley, Ron Gruw, John Hodkinson, Sandee Hodkinson, Larry Krueger, Celina Martinez, Jim Sewell, Richard Shemyer, Jill Shuttleworth, Kevin Wickagen Speakers: Jay Hester, Jacki Skaught, Ann Thompson, and Jon Smith

YVCOG Staff: Jessica Hansen, Mike Shuttleworth, Larry Mattson, Chris Wickagen

CALL TO ORDER
INTRODUCTIONS
ROLL CALL

Vice Chairman John Hodkinson called the meeting to order at 7:05 p.m.
(Dinner break from 7:05 – 7:35 p.m.) The meeting was hosted by the City of Sunnyside at Bon Vino’s Bistro. A quorum was present.

PUBLIC COMMENT POLICY
It is the policy of the YVCOG General Membership to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

WELCOMING REMARKS
Councilwoman Julia Hart welcomed everyone to the City of Sunnyside.

BUSINESS

Executive Director’s Correspondence

Mr. Mattson welcomed the membership to the City of Sunnyside and informed them about YVCOG’s April classes that are attached to the agenda.

Amending Associate Membership Fees

Both the subcommittee and YVCOG Executive Committee recommend amending the associate membership fee from fifty dollars a year to a yearly fee to be determined by the budget subcommittee and approved by the General Membership in October. Mr. Anderson, Yakima County, moved to amend the associate membership fees. Ms. Sotelo, City of Mabton, seconded. Motion carried.

Approval of Minutes

Mr. Hodkinson entertained a motion to approve the minutes of the December 14, 2016 General Membership meeting. Ron Anderson, Yakima County, moved to approve the minutes and Bill Moore, City of Grandview, seconded. The motion carried.

PROGRAM

Jon Smith - YCDA

Mr. Smith reported that Yakima County Development Association (YCDA) along with several partnerships, helped contribute to the Yakima Valley in several big ways in the last five years. In 2016, SEID funded $2,224,000 in

YVCOG General Membership Meeting Minutes
A recording of this meeting is available.
March 15, 2016
public infrastructure improvements directly supporting over $6.4 million in private capital investment creating a projected 68 jobs. YCDA also helped with the $97 million dollar Darigold expansion at its Sunnyside plant adding a 35,000-square foot building for non-fat dry milk processing. This increased the plant's production capacity by 70% and added 35 jobs. YCDA also helped with the new Union Gap Beltway. This $3.64 million project will open over 400 acres to development and ease truck traffic congestion with new connectivity to interstate 82 at the U.S. 97 interchange.

Jacki Skaught – Cerb

Ms. Skaught explained to the membership that CERB was designed to finance public infrastructure construction for private business development. Public entities are eligible to apply for and receive loans and grants for public facilities linked to economic development outcomes such as private business investment and job creation. CERB also finances site-specific studies and plans.

How CERB works:
- First the board meets to review applications every two months.
- Applications are due 6-8 weeks prior to a meeting.
- The staff works with the client to vet the application and project.
- The applicant comes and presents to the board.
- The applicant will know at the meeting if their project is approved.
- Lastly, CERB staff tracks projects for up to five years after project completion.

Jay Hester – Port of Sunnyside

Mr. Hester let the membership know that the Port of Sunnyside has received the largest amount of funding in Yakima County and are the biggest supporters of CERB because of it. The Port of Sunnyside are large applicants for both CERB and SIED loans. Acquiring loans from both programs has allowed the Port of Sunnyside to complete an over $97 million-dollar project with Darigold, a rail spur with Bleyhl’s, the Carnation building demolition, and most recently a brewery in downtown Sunnyside.

OTHER BUSINESS

Ms. Thompson announced that Infrastructure Assistance Coordinating Council (IACC) conference will be held in Wenatchee on October 23-26.

LOCATION OF NEXT MEETING

The City of Selah volunteered to host the May 17, 2017 General Membership meeting. The City of Toppenish volunteered for the following meeting after that which would be the September 20, 2017 General Membership meeting.

PUBLIC COMMENT

ADJOURN

With no further business, Mr. Hodkinson adjourned the meeting at approximately 8:28 p.m.

Respectfully submitted,

John Hodkinson, YVCOG Vice Chairman

Date signed: ____________________________

Jessica Hansen, Office and Communication Specialist

YVCOG General Membership Meeting Minutes

A recording of this meeting is available.
March 15, 2016  Page 2 of 2
<table>
<thead>
<tr>
<th>Description</th>
<th>2017 Budget</th>
<th>2017 Line item Revision #1</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beginning Fund Balance - Unreserved</td>
<td>205,000</td>
<td></td>
</tr>
<tr>
<td><strong>Funding Sources</strong></td>
<td></td>
<td></td>
</tr>
<tr>
<td>FHWA- DOT Metro Pl Grant (PL)</td>
<td>350,000</td>
<td>350,000</td>
</tr>
<tr>
<td>STP- DOT Metro Pl Grant (PL)</td>
<td>5,760</td>
<td><strong>5,760</strong></td>
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<tr>
<td><strong>FTA - DOT Metro Plan Grant</strong></td>
<td>60,000</td>
<td>60,000</td>
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<tr>
<td>RTPO-RTPD LR - DOT</td>
<td>92,965</td>
<td>92,965</td>
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<tr>
<td>Human Services Transp. Plan</td>
<td>5,000</td>
<td>5,000</td>
</tr>
<tr>
<td>CTR Plans &amp; Progr - DOT</td>
<td>75,000</td>
<td>75,000</td>
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<tr>
<td>CMAQ Grant</td>
<td>103,750</td>
<td>103,750</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td><strong>$3,335,303</strong></td>
<td><strong>$3,549,105</strong></td>
</tr>
</tbody>
</table>

**Notes:**
- **$5,760** denotes new revenue in 2017.
- **$203,842** Homeless Local Filing Fees: 1,103,842
  - Homeless State Grant: 1,200,000
  - Homeless Federal Grant: 275,000
- **$4,200** Misc Revenue-copies, rebates, trainings:
  - Associate Membership Fees: 2,000
  - Sale of Scrap & Junk: 400
- **$4,200** increase due to Pcard rebates.

Denotes line item revision; Budg Amend #1
# Yakima Valley Conference of Governments
## Budget - Expenditures
### Proposed Budget Amendment #1 - May 17, 2017

<table>
<thead>
<tr>
<th>Description</th>
<th>2017 Budget</th>
<th>Proposed Amendment</th>
<th>Adj</th>
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<tbody>
<tr>
<td><strong>Salaries</strong></td>
<td></td>
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</tr>
<tr>
<td>Salaries and Wages</td>
<td>$ 839,000</td>
<td>$ 843,000</td>
<td>0.5% *</td>
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<tr>
<td>Salaries-Overtime</td>
<td>$ 8,000</td>
<td>$ 8,000</td>
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<tr>
<td>Salaries-Extra Help</td>
<td>$</td>
<td>$</td>
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<tr>
<td><strong>Total Salaries</strong></td>
<td>$ 847,000</td>
<td>$ 851,000</td>
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<tr>
<td><strong>Personnel Benefits</strong></td>
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<tr>
<td>Benefits-Direct</td>
<td>$ 294,000</td>
<td>$ 295,000</td>
<td>0.3% *</td>
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<tr>
<td>Benefits-Bank Accruals</td>
<td>$</td>
<td>$</td>
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<tr>
<td><strong>Total Personnel Benefits</strong></td>
<td>$ 294,000</td>
<td>$ 295,000</td>
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<tr>
<td><strong>Supplies</strong></td>
<td></td>
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<tr>
<td>Office &amp; Operating Supplies</td>
<td>$ 38,000</td>
<td>$ 38,000</td>
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<tr>
<td>Small Tools and Minor Equip</td>
<td>$ 17,000</td>
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<tr>
<td>Computer Software</td>
<td>$ 3,000</td>
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<tr>
<td>Small &amp; Attractive Items</td>
<td>$ 5,000</td>
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<tr>
<td><strong>Total Supplies</strong></td>
<td>$ 63,000</td>
<td>$ 63,000</td>
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<tr>
<td><strong>Other Services-Charges</strong></td>
<td></td>
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<tr>
<td>Homeless Provider Contracts</td>
<td>$ 1,729,753</td>
<td>$ 1,933,595</td>
<td>11.8% *</td>
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<tr>
<td>Professional Services</td>
<td>$ 84,000</td>
<td>$ 88,000</td>
<td>4.8% *</td>
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<td>Prof Serv-Tech Services</td>
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<tr>
<td>Communications-Telephone</td>
<td>$ 10,800</td>
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<tr>
<td>Communication-Postage</td>
<td>$ 1,800</td>
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<tr>
<td>Travel</td>
<td>$ 65,000</td>
<td>$ 65,000</td>
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<tr>
<td>Advertising</td>
<td>$ 12,000</td>
<td>$ 12,000</td>
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<tr>
<td>Operating Rentals and Leases</td>
<td>$ 122,000</td>
<td>$ 122,000</td>
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<tr>
<td>Insurance</td>
<td>$ 8,500</td>
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<tr>
<td>Utility Services</td>
<td>$ 500</td>
<td>$ 250</td>
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<tr>
<td>Repair and Maintenance</td>
<td>$ 5,500</td>
<td>$ 5,500</td>
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<tr>
<td>Misc. (registrations, dues, subscriptions)</td>
<td>$ 75,500</td>
<td>$ 76,460</td>
<td>1.3% *</td>
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<td><strong>Total Other Services - Charges</strong></td>
<td>$ 2,131,103</td>
<td>$ 2,339,905</td>
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<tr>
<td><strong>Capital Outlay</strong></td>
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<tr>
<td>Capital Expenditure</td>
<td>$</td>
<td>$</td>
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<tr>
<td><strong>Total Capital Outlay</strong></td>
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<td></td>
<td></td>
</tr>
<tr>
<td><strong>Debt Services-Interest</strong></td>
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</tr>
<tr>
<td>Interest</td>
<td>$ 200</td>
<td>$ 200</td>
<td></td>
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<tr>
<td><strong>Total Debt Service - Interest</strong></td>
<td>$ 200</td>
<td>$ 200</td>
<td></td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>$ 3,335,303</td>
<td>$ 3,549,105</td>
<td>6.4%</td>
</tr>
</tbody>
</table>

### Difference:

| Difference | $ 213,802 |

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**Proposed Amendment**

- New RFP Homeless Program: $100,000.00
- ESG Contracts 7/1-12/31/17 Homeless Program: $84,000.00
- EWWS Contract Nov 2017: $19,842.00
- Salary/Benefits: $5,000.00
- Prof Svts - Community Training Workshops: $4,000.00
- Misc: $960.00

**Proposed changes to 2017 Expenditure Budget:** $213,802.00