



YVCOG GENERAL MEMBERSHIP MEETING AGENDA

Wednesday, May 17, 2017

Nana Kate's

432 E Goodlander Rd.

Selah, WA 98942

6:30 PM – Social Half-Hour

7:00 PM – Dinner - **\$20.00**

7:30 PM – Program

❖ **CALL TO ORDER** – The May 17, 2017 General Membership meeting will come to order at ____ p.m.

❖ **INTRODUCTIONS / ROLL CALL**

❖ **APPROVAL OF MINUTES** – March 15, 2017 (pgs 2-3)

❖ **PUBLIC COMMENT POLICY** – *It is the policy of the YVCOG Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.*

I. **WELCOMING REMARKS** by Selah Mayor Sherry Raymond

II. **YVCOG NEWS & ANNOUNCEMENTS**

- *Christina Wickenhagen, Deputy Director*

- Director's Message

III. **Budget Amendment #1**

- *James A. Restucci, Chair*

Action: Approve.

IV. **PROGRAM**

- *Mr. Duane Davidson, Washington State Treasurer*

- The 'LOCAL' Program: Financing Essential Real Estate and Equipment Purchases

V. **September 20, 2017 GENERAL MEMBERSHIP MEETING IN TOPPENISH.**

VI. **PUBLIC COMMENT**

VII. **ADJOURN**

YVCOG ensures full compliance with Title VI of the Civil Rights Act of 1964 by prohibiting discrimination against any person on the basis of race, color, national origin, or sex in the provision of benefits and services resulting from its federally assisted programs and activities. For questions regarding YVCOG's Title VI Program, you may contact the Title VI Coordinator at 509.574.1550.

If you need special accommodations to participate in this meeting, please call us at 509.574.1550 by 10:00 a.m. three days prior to the meeting. For TDD users, please use the state's toll-free relay service, 800.833.6388 and ask the operator to dial 509.574.1550.

YVCOG GENERAL MEMBERSHIP MEETING MINUTES
March 15, 2017

PRESENT:

Grandview: Bill Moore-A
Granger: Maria Gonzalez-M, Lilia Villarreal-A
Harrah: Pat Krueger-A
Mabton: Sophie Sotelo-M, Arturo De La Fuente – A
Moxee: n/a
Naches: n/a
Selah: Russell Carlson –M
Sunnyside: Julia Hart-A
Tieton: Matt Johnson – M
Toppenish: Elpidia Saavedra-PC
Union Gap:
Wapato:
Yakima:
Yakima County: Ron Anderson - M
Zillah: Doug Stewart-A; Ardele Steele-PC/A

ABSENT:

Grandview: Norm Childress-M, Don Olmstead-PC,
Granger: Hilda Guzman-PC
Harrah: Gracie Wilson-M
Mabton:
Moxee: LeRoy Lenseigne-M, David Roy-A
Naches: Kit Hawver – M, Suzi Williams-A
Selah: Roger Bell -A, Lisa Smith -PC
Sunnyside: Jim Restucci –M, DeAnn Hochhalter-PC
Tieton: Dewane Ashbrooks-A
Toppenish: J. Eligio Jimenez-M, Gabriel Pinon-A
Union Gap: Roger Wentz-M, Mark Carney-A, Sandra Dailey-PC
Wapato: Goliath Elwell-M, Santos Valdez-A, Tim Thompson-PC
Yakima: Vacant-PC
Yakima County: J. Rand Elliott-M; Mike Leita-M
Zillah: Janice Gonzales-M;

Note: M=Member; A=Alternate; PC=Planning Commission

Additional Attendees: Grandview: Cus Arteaga, Santos Trevino, Joan Souders, Dennis McDonald, Gay Brewer Granger: n/a Harrah: n/a; Mabton: Oping Hutson, Vera Zavala, Mario Martinez Moxee: n/a; Naches: n/a Selah: Sherry Raymond Sunnyside: Francisco Guerrero Tieton: n/a Toppenish: Clara Jimenez; Lance Hoyt Union Gap: n/a Wapato: Jim Gerred; Peggie Gerred Yakima: n/a Zillah: n/a Others: Mary Anderson; Merry Daley, Ron Grow, John Hodkinson, Sandee Hodkinson, Larry Krueger, Celina Martinez, Jim Sewell, Richard Shenyer, Jill Shuttleworth, Kevin Wickenhagen Speakers: Jay Hester, Jacki Skaught, Ann Thompson, and Jon Smith
YVCOG Staff: Jessica Hansen, Mike Shuttleworth, Larry Mattson, Chris Wickenhagen

CALL TO ORDER
INTRODUCTIONS
ROLL CALL

Vice Chairman John Hodkinson called the meeting to order at 7:05 p.m. (Dinner break from 7:05 – 7:35 p.m.) The meeting was hosted by the City of Sunnyside at Bon Vino's Bistro. A quorum was present.

PUBLIC COMMENT POLICY

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WELCOMING REMARKS

Councilwoman Julia Hart welcomed everyone to the City of Sunnyside.

BUSINESS

Executive Director's Correspondence

Mr. Mattson welcomed the membership to the City of Sunnyside and informed them about YVCOG's April classes that are attached to the agenda.

Amending Associate Membership Fees

Both the subcommittee and YVCOG Executive Committee recommend amending the associate membership fee from fifty dollars a year to 'a yearly fee to be determined by the budget subcommittee and approved by the General Membership in October. Mr. Anderson, Yakima County, moved to amend the associate membership fees. Ms. Sotelo, City of Mabton, seconded. Motion carried.

Approval of Minutes

Mr. Hodkinson entertained a motion to approve the minutes of the December 14, 2016 General Membership meeting. Ron Anderson, Yakima County, moved to approve the minutes and Bill Moore, City of Grandview, seconded. The motion carried.

PROGRAM

Jon Smith - YCDA

Mr. Smith reported that Yakima County Development Association (YCDA) along with several partnerships, helped contribute to the Yakima Valley in several big ways in the last five years. In 2016, SEID funded \$2,224,000 in

public infrastructure improvements directly supporting over \$6.4 million in private capital investment creating a projected 68 jobs. YCDA also helped with the \$97 million dollar Darigold expansion at its Sunnyside plant adding a 35,000-square foot building for non-fat dry milk processing. This increased the plant's production capacity by 70% and added 35 jobs. YCDA also helped with the new Union Gap Beltway. This \$3.64 million project will open over 400 acres to development and ease truck traffic congestion with new connectivity to interstate 82 at the U.S. 97 interchange.

Jacki Skaught – Cerb

Ms. Skaught explained to the membership that CERB was designed to finance public infrastructure construction for private business development. Public entities are eligible to apply for and receive loans and grants for public facilities linked to economic development outcomes such as private business investment and job creation. CERB also finances site-specific studies and plans.

How CERB works:

- First the board meets to review applications every two months.
- Applications are due 6-8 weeks prior to a meeting.
- The staff works with the client to vet the application and project.
- The applicant comes and presents to the board.
- The applicant will know at the meeting if their project is approved.
- Lastly, CERB staff tracks projects for up to five years after project completion.

Jay Hester – Port of Sunnyside

Mr. Hester let the membership know that the Port of Sunnyside has received the largest amount of funding in Yakima County and are the biggest supporters of CERB because of it. The Port of Sunnyside are large applicants for both CERB and SIED loans. Acquiring loans from both programs has allowed the Port of Sunnyside to complete an over \$97 million-dollar project with Darigold, a rail spur with Bleyhl's, the Carnation building demolition, and most recently a brewery in downtown Sunnyside.

OTHER BUSINESS

Ms. Thompson announced that Infrastructure Assistance Coordinating Council (IACC) conference will be held in Wenatchee on October 23-26.

LOCATION OF NEXT MEETING

The City of Selah volunteered to host the May 17, 2017 General Membership meeting. The City of Toppenish volunteered for the following meeting after that which would be the September 20, 2017 General Membership meeting.

PUBLIC COMMENT

ADJOURN

With no further business, Mr. Hodkinson adjourned the meeting at approximately 8:28 p.m.

Respectfully submitted,

Date signed: _____

John Hodkinson, YVCOG Vice Chairman

Jessica Hansen, Office and Communication Specialist

YVCOG General Membership Meeting Minutes

*A recording of this meeting is available.
March 15, 2016*

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2017
Yakima Valley Conference of Governments
Budget - Revenue
Proposed Budget Amendment #1 - May 17, 2017

	Description	2017 Budget	2017 Budget Line item Revision #1
	Beginning Fund Balance - Unreserved	205,000	
#1	FHWA- DOT Metro PI Grant (PL)	350,000	350,000
	\$5,760 STP- DOT Metro PI Grant (PL)	***	5,760 Received 2016 Revenue in 2017
	FTA - DOT Metro Plan Grant	60,000	60,000
	RTPO-RTPO LR - DOT	92,965	92,965
	Human Services Transp. Plan	5,000	5,000
	CTR Plans & Progr - DOT	75,000	75,000
	CMAQ Grant	103,750	103,750
#2	\$203,842 Homeless Local Filing Fees	900,000	*** 1,103,842 Release earmark funds/ New RFP ESG Contracts 7/1-12/31/17 Match EWWS begin in Nov 2017
	Homeless State Grant	1,200,000	1,200,000
	Homeless Federal Grant	275,000	275,000
	HUD CoC Grant	18,525	18,525
	Intergov Serv-Exec Boards (TA Contr)	90,000	90,000
	Intergov-County/City Share-gen'l assessm	115,414	115,414
	Intergov-Local Match WSDOT	40,449	40,449
	Intergov -Local FTA (Yakima Transit)	6,000	6,000
	Intergov -Scholarship	500	500
#3	\$4,200 Misc Revenue-copies, rebates, trainings	300	*** 4,500 Increase due to Pcard rebates Community training workshops
	Associate Membership Fees	2,000	2,000
	Sale of Scrap & Junk	400	400
	Total	\$ 3,335,303	\$ 3,549,105

*** Denotes line item revision; Budg Amend #1

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2017
Yakima Valley Conference of Governments
Budget - Expenditures
Proposed Budget Amendment #1 - May 17, 2017

Description	2017 Budget	Proposed 2017 Amendment	Adj	
Salaries				
Salaries and Wages	\$ 839,000	\$ 843,000	0.5%	*
Salaries-Overtime	\$ 8,000	\$ 8,000		
Salaries-Extra Help	\$ -	\$ -		
Total Salaries	\$ 847,000	\$ 851,000		
Personnel Benefits				
Benefits-Direct	\$ 294,000	\$ 295,000	0.3%	*
Benefits-Bank Accruals	\$ -	\$ -		
Total Personnel Benefits	\$ 294,000	\$ 295,000		
Supplies				
Office & Operating Supplies	\$ 38,000	\$ 38,000		
Small Tools and Minor Equip	\$ 17,000	\$ 17,000		
Computer Software	\$ 3,000	\$ 3,000		
Small & Attractive Items	\$ 5,000	\$ 5,000		
Total Supplies	63,000	63,000		
Other Services-Charges				
Homeless Provider Contracts	\$ 1,729,753	\$ 1,933,595	11.8%	*
Professional Services	\$ 84,000	\$ 88,000	4.8%	*
Prof Serv-Tech Services	\$ 16,000	\$ 16,000		
Communications-Telephone	\$ 10,800	\$ 10,800		
Communication-Postage	\$ 1,800	\$ 1,800		
Travel	\$ 65,000	\$ 65,000		
Advertising	\$ 12,000	\$ 12,000		
Operating Rentals and Leases	\$ 122,000	\$ 122,000		
Insurance	\$ 8,500	\$ 8,500		
Utility Services	\$ 250	\$ 250		
Repair and Maintenance	\$ 5,500	\$ 5,500		
Misc. (registrations, dues, subscriptions)	\$ 75,500	\$ 76,460	1.3%	*
Total Other Services - Charges	\$ 2,131,103	\$ 2,339,905		
Capital Outlay				
Capital Expenditure	\$ -	\$ -		
Total Capital Outlay	-	-		
Debt Services-Interest				
Interest	\$ 200	\$ 200		
Total Debt Service - Interest	200	200		
Total	\$ 3,335,303	\$ 3,549,105	6.4%	
	<i>Difference:</i>	\$ 213,802		
* Proposed Amendment				
New RFP Homeless Program	\$100,000.00			
ESG Contracts 7/1-12/31/17 Homeless Program	\$84,000.00			
EWWS Contract Nov 2017	\$19,842.00			
Salary/Benefits	\$5,000.00			
Prof Svs - Community Training Workshops	\$4,000.00			
Misc	\$960.00			
Proposed changes to 2017 Expenditure Budget	\$213,802.00			

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