

Yakima Valley Homeless Planning & Policy Council Meeting
Wednesday March 14, 2017

Present: Sara Watkins, Joan Davenport, Annette Rodriguez & Rhonda Hauff (Yakima Neighborhood Health Services); Janice Gonzales (NCAC); Josh Jackson (Rod's House); Verlynn Best (Yakima Chamber of Commerce) Ryan Enright (Landmark Properties), Patrick Baldoz (SCWDC) David Helseth and Deb Sterling (Justice Housing – Yakima); Duane Monick (UWCW); Madelyn Carlson (People for People 211); Bryan Ketcham (Catholic Charities); Kelly Penfold (Alpha Team) TJ Mttingly (Triumph Treatment) Larry Mattson (YVCOG); Andy Ferguson and Bob Cook (Transform Yakima); Dan and Andy Marples (HDI); Danelle Fish (PFP); Lee Murdock (RRC) Maud Scott, Joan Souders (City of Granview).

Staff: Chris Wickenhagen, Crystal Testerman, and William Denton

Call to Order and Introductions Chairman, Lowell Krueger, called the Wednesday March 14, 2017, Yakima Valley Homeless Planning & Policy Council Meeting to order at 10:00 a.m. at the Yakima County Conference Room (223 N 1st St Yakima, WA 98901)

Approval of Minutes Mr. Helseth (JHY) moved to approve the minutes of the February 14, 2017 meeting. Ms. Penfold (Alpha Team) seconded. The motion passed with discussed amendments.

Public Comment Policy *It is the policy of the YVCOG Homeless Planning and Policy Council to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.*

Old Business

RFP Subcommittee Ms. Watkins informed the HPPC that the RFP subcommittee had reviewed and scored the 3 proposals that were submitted. The mini RFP which is \$100,000 was scored by 5 different agencies (City of Yakima, Yakima Housing Authority, People for People, Yakima County, NW Justice Project). The committee used new software for the named Zoom Grants. The subcommittee recommends that two \$50,000 grants be awarded to Transform Yakima and the other to Entrust.

Discussion: Ms. Best expressed concern for the plan of splitting the award to separate projects. Due to the shelters closing on March 21, 2017. Ms. Best stated that she believes only the Transform Yakima plan is the best fit to address the immediate need of the homeless and should be rewarded the entire grant. The method of scoring was also addressed and discussed on the errors with the scoring criteria. Ms. Best brought attention to the fact that both proposals state that they will provide mentoring but only the Transform Yakima proposal provides large scale shelter for the homeless. Questions were asked about the fact that there was one scorer that was way off from the rest of the scorers. Mr. Ferguson from Transform Yakima spoke about not being able to complete the proposal with only half being awarded to his organization and that Transform Yakima was involved with this project at the request of the city of Yakima. Mr. Ferguson stated that he felt there might be a scoring prejudice against his organization since one gave them an overall of 2 and the next lowest score was a 10. Ms. Best echoed Mr. Ferguson's concern about scoring prejudice. Mr. Ketcham wanted clarification on role of the board to overturn the recommendation of the RFP committee which lead into a discussion on the fact that Transform Yakima is a religious group and if there might be any issues with that but Ms. Watkins help explain that there would not be any concern since Transform Yakima does not require any religious participation.

Ms. Best moved to fund one project "Transform Yakima" the full \$100,000. Mr. Helseth seconded. Motion was carried. All voted yes on the motion.

Ms. Hauff moved for the RFP subcommittee to develop the criteria and weighed criteria for the RFP. Ms. Gonzales. Motion was carried. All voted yes on the motion.

Ms. Gonzales moved for the RFP be release with the changes with the weighting criteria included. Seconded by Ms. Best. Motion was carried. All Voted yes on the motion.

**Emergency
Winter Shelters**

Ms. Rodriguez reported that EWW bed night summary today was as follows; Englewood Mens 613, Central Lutheran Mens 1584 and Unitarian Women's 683. The total was 2880. Ms. Rodriguez also reported that 2880 meals were also served. Cosecha Court to date numbers are 1341 bed nights. The total bed nights for the hotel and motel vouchers are 2426.

Budget Update

Ms. Wickenhagen reported on the budget update and provided supporting documentation to the HPPC of the funding breakdown. Ms. Wickenhagen gave a detailed report of funds that enter Yakima County.

**2163 Earmarked
Funds**

Ms. Wickenhagen reported that the Executive Committee ask that the HPPC consider putting this \$200,000 earmarked for an emergency shelter through an official RFP process since the county has no official paperwork on file to support the claim that this \$200,000 has been awarded to YNHS. Since policy states that anything over \$25,000 should have a sealed bid process for the awarding of a grant of this amount. Ms. Wickenhagen expressed that the Executive Committee was concerned that the funds have been sitting unused for 3 years when they could be utilized and asked for this issue to be brought back up.

Ms. Souders moved to report back to the Executive Committee that the HPPC reaffirms that the funds are committed to YNHS for their shelter project. Ms. Gonzales seconded the motion. The motion passes with one nay and one voting member abstained.

**2017 Point in
Time Update**

Ms. Hauff reported that the numbers in the count will up from last year's count and that Yakima has lost a fair number of supportive housing units. Ms. Hauff also reported that the Point in Time numbers should be ready next month.

Discussion: Mr. Mattson asked Ms. Hauff about timeframe of YVCOG receiving per the contact that YVCOG would have the results by April 1st. Ms. Murdock stated that YVCOG would have the numbers by the end of March.

New Business

**Homeless
Navigator
Project**

Ms. Carlson and Ms. Fish both presented a project overview to the HPPC board on the success of the Navigator project.

*Homeless
Program
Manager's
Correspondence*

Ms. Testerman reported that YVCOG will be hosting the Informed Service Provider training for the Department of Commerce on April 12th. Ms. Testerman requested if the HPPC board wanted to move next month's meeting to Zillah.

Discussion: Board chair Mr. Krueger stated that due to the COC discussion that would be taking place at the next HPPC meeting he thought it would be best to have that meeting in the city of Yakima to ensure full attendance. It was then decided not to have the following meeting in the city of Zillah.

*Coordinated
Entry Update*

Mr. Denton reported he is continuing his HMIS training to become the lead for HMIS. Mr. Denton has also been working closely with the Department of Commerce and other counties in WA to develop Coordinated Entry Program for Yakima Valley. Mr. Denton stated that the pilot program should be up on March 27th.

*Yakima
Homeless
Network*

Ms. Rodriguez reported that the Yakima Homeless Network membership meeting are the third Thursday of every month. Ms. Rodriguez gave an overview of projects from the network. Ms. Rodriguez stated that the Armory dorms are ready and finished being remodeling.

*LV Homeless
Coalition*

Ms. Souders reported that the Lower Valley Homeless Coalition has meet a few times and have different proposals that are being talked about, including getting warming stations and serving hot meals 3-4 times a week. Ms. Souders also reported that they now have a donated school bus that they are considering turning into a mobile shelter that will use local churches for resource they cannot fit on the bus such as showers and cooking areas.

Other Business

**Public
Comment** None.

Announcements None

Adjourn adjourned the meeting at 12:25 p.m.


Respectfully
submitted,



Lowell Krueger, Chairman

Date signed: 7/5/2017

Attest:



William Denton, Homeless Program Coordinator