

YVCOG TRANSPORTATION
TECHNICAL ADVISORY COMMITTEE
Minutes of January 5, 2017

Present: Gary Ekstedt (Chair), Yakima County; John Simmons, City of Zillah; Jodie Luke, Granger; Rocky Wallace and Lance Hoyt, City of Toppenish; Shane Fisher, Sunnyside; Peggy Allen, WSDOT; Jeff Ranger, City of Naches; Joe Henne, City of Selah; Alan Adolf, Yakima County; Brett Sheffield, City of Yakima; Dennis Henne, City of Union Gap; Mike Henderson, City of Tieton; Ben Annon, Mike Battle, and Stephanie Ray, HLA; Mike Meskimen, G&O; Naeem Kara, Yakima Transit; YVCOG Staff: Deb LaCombe, MPO/RTPO Manager; Brian Curtin, CTR Program Coordinator; Mike Shuttleworth Land Use Manager.

Call to Order and Introductions

Chairman, Gary Ekstedt, called the January 5, 2017, YVCOG Transportation TAC meeting to order at 10:05 a.m. at the Yakima County 1st Street Conference Room, 223 N. 1st Street Yakima, WA 98901) and asked everyone to introduce themselves.

Approval of Minutes

Mr. Lance Hoyt moved to approve the minutes from the December 8, 2016 meeting. Mr. Brett Scheffield seconded. The motion passed.

Old Business

STP Long-range Report

Mr. Curtin reported that there had been no changes in the STP progress report. A discussion of removing the Right of Way phase from STP and placing the burden on the project sponsor was tabled by the Chair to the February meeting.

2017-2020 M/RTIP - Amendment Schedule

Mr. Curtin introduced the draft 2017-2020 M/RTIP amendment schedule. He also reminded the group that the deadline for February 2017 TIP amendments was January 20, 2017.

2017 Traffic Count Schedule

Ms. LaCombe discussed the 2017 Traffic Count Schedule and encouraged jurisdictions to get on the calendar.

Regional Modeling Effort

Ms. LaCombe provided information regarding the Regional Model. There is a pressing need for the City of Yakima to have the model development done prior to their comp plan update. All land use should be turned in as soon as possible She will be contacting individual jurisdictions to check whether or not they are close to completion by the end of the month.

**Old Business:
Action Item**

Transportation Element Certifications – City of Selah

Ms. LaCombe presented the City of Selah Transportation Element (TE) and checklist to the group. The City of Selah is the third jurisdiction to process their Transportation Element through this process. All jurisdictions are required to have their Transportation Elements certified through this process before June 30, 2017. Ms. LaCombe requested that the TAC recommend for the Chair to sign this transportation element and forward it to the Transportation Policy Board for approval. Mr. Jeff Ranger moved that the document be forwarded to the Transportation Policy Board for approval. Mr. Alan Adolf seconded the motion and the motion passed.

**New Business:
Discussion Items**

Title VI Annual Report

Ms. LaCombe provided information regarding Title VI Annual Report that she is currently preparing. This will be a February Action Item at the Transportation Policy Board in February.

**New Business:
Action Items**

*January 2017
M/RTIP Amendment*

Mr. Curtin explained that the January 2017 M/RTIP Amendment was currently out for public comment until January 11, 2017. Mr. Curtin requested that the January 2017-2020 M/RTIP Amendment be forwarded to Transportation Policy Board for approval provided that no substantive comments are received that would cause a delay in the processing of these projects. Mr. Sheffield moved to forward the January 2017-2020 M/RTIP to the Transportation Policy Board assuming that no comments are received from the public. Mr. Joe Henne seconded the motion and the motion passed. Mr. Curtin reminded the TAC that the due date for the February TIP Amendment is January 20, 2017.

*SFY 2018 UPWP
development*

Ms. LaCombe introduced the purpose of the Unified Planning Work Program (UPWP). This is the annual plan that outlines the MPO/RTPO tasking that will be accomplished this year, estimates the budgeting for the tasking, and meets the federal and state regulations as outlined in the guidance that is provided by WSDOT. One part of developing YVCOG's UPWP is the inclusion of regionally vetted unfunded needs. Ms. LaCombe shared examples of unfunded needs to assist in creating submissions. The Please submit any proposals for inclusion into the SFY 2018 UPWP by February 1st. The TAC will take action on any received submittals during the February meeting.

**WSDOT State and
Regional Updates**

Mr. Preston was absent from the meeting and Ms. Allen did not provide WSDOT updates.

**Member
Jurisdiction Updates**

Member jurisdictions provided updates on their various projects.

**February 09, 2017
TAC Meeting
Location**

The February meeting will be held at the offices of YVCOG (311 N. 4th Street, Yakima, WA)

Other Business

None

Public Comment

None.

Adjourn

Chairman Ekstedt adjourned the meeting at 12:02 p.m.

Respectfully
submitted,



Gary Ekstedt, Chairman

Date signed: 2/9/17

Attest:



Deborah LaCombe, MPO/RTPO Manager

Date signed: 2/9/2017