

YVCOG TRANSPORTATION
TECHNICAL ADVISORY COMMITTEE
Minutes of December 8, 2016

Present: Gary Ekstedt (Chair), Yakima County; Ardele Steele, City of Zillah; John Simmons, City of Zillah; Rocky Wallace, City of Toppenish; Lance Hoyt, City of Toppenish; Bill Preston, WSDOT; Jeff Ranger, City of Naches; Menglou Wang, City of Wapato; Joe Henne, City of Selah; Alan Adolph, Yakima County; Brett Sheffield, City of Yakima; Dennis Henne, City of Union Gap; Byron Adams, City of Moxee; Mike Battle, HLA; Stephanie Ray, HLA; Mike Meskimen, G&O; YVCOG Staff: Deb LaCombe, MPO/RTPO Manager; Brian Curtin, CTR Program Coordinator; Tami Hayward, Office Specialist.

- Call to Order and Introductions** Chairman, Gary Ekstedt, called the December 8, 2016, YVCOG Transportation TAC meeting to order at 10:03 a.m. at the YVCOG Offices (311 N. 4th Street, Yakima, WA 98901) and asked everyone to introduce themselves.
- Approval of Minutes** Mr. Dennis Henne moved to approve the minutes from the November 10, 2016 meeting. Mr. Joe Henne seconded. The motion passed.
- Old Business**
- STP Long-range Report* Mr. Curtin reported that there had been no changes in the STP progress report. A discussion of removing the Right of Way phase from STP and placing the burden on the project sponsor was tabled by the Chair to the January meeting.
- 2017-2020 M/RTIP - Amendment Schedule* Mr. Curtin introduced the draft 2017-2020 M/RTIP amendment schedule. He also reminded the group that the deadline for January 2017 TIP amendments was December 23, 2016.
- Regional Modeling Effort* Ms. LaCombe provided information regarding the Regional Model. There is a pressing need for the City of Yakima to have the model development done prior to their comp plan update. All land use should be turned in as soon as possible so she will be contacting individual jurisdictions to set up 1-on-1 visits to review the request if needed.
- Transportation Element Certifications – Town of Naches* Ms. LaCombe presented the Town of Naches Transportation Element (TE) and checklist to the group. The town of Naches is the second jurisdiction to process their Transportation Element through this process. All jurisdictions are required to have their Transportation Elements certified through this process before June 31, 2017. Ms. LaCombe requested that the TAC recommend for the Chair to sign this transportation element and forward it to the Transportation Policy Board for approval. Ms. Steele moved that the document be forwarded to the Transportation Policy Board for approval. Mr. Sheffield seconded the motion and the motion passed.
- New Business**
- STBG Set-aside Call for Projects* Ms. LaCombe led a discussion regarding the STBG Set-aside Call for Projects. Following the Call timeline, Ms. LaCombe requested the TAC to decide whether to convene an evaluation sub-committee before or after the Christmas holiday. The group prefers to meet as soon as possible before the Christmas break. She will send out a Doodle Poll and determine the best date/time for the evaluation committee to meet and prep the evaluation materials accordingly. Ms. LaCombe asked for volunteers to respond to email coordination.
- 2016 TAP Annual Report* Ms. LaCombe introduced a new annual report that we are required to provide WSDOT on an annual basis starting this year. The report details project description and status of TAP projects

WSDOT State and Regional Updates

Mr. Preston discussed the requirement that jurisdiction need to attach a resolution or similar document identifying a person that will be legally bound with authority to enter into a project. This document need to accompany the first bill on each project submitted to WSDOT Local Programs.

Member Jurisdiction Updates

Member jurisdictions provided updates on their various projects.

January 5, 2017 TAC Meeting Location

The January meeting will be held at the offices of YVCOG (311 N. 4th Street, Yakima, WA)

Other Business

None

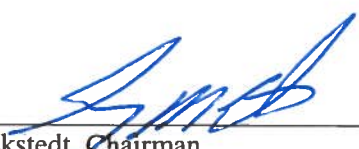
Public Comment

None.

Adjourn

Chairman Ekstedt adjourned the meeting at 12:02 p.m.

Respectfully submitted,



Gary Ekstedt, Chairman

Date signed: 1/5/17

Attest:



Deborah LaCombe, MPO/RTPO Manager

Date signed: 1/5/2017