

YVCOG EXECUTIVE COMMITTEE MEETING MINUTES
April 17, 2017

CALL TO ORDER

Mr. Hodkinson, Vice-Chairman, called the April 17, 2017 meeting of the YVCOG Executive Committee to order at 2:00pm

ROLL CALL &
INTRODUCTIONS

Members present: John Hodkinson, Maureen Adkison, Mike Leita, Dan Olson, and Janice Gonzales
Members Absent: Mario Martinez, unexcused
Call in: Jim Restucci
YVCOG staff present: Larry Mattson, Jessica Hansen, Chris Wickenhagen, Crystal Testerman, and Mike Shuttleworth
Others present: Rhonda Hauff (YNHS), Leah Ward (YNHS); Sara Watkins (City of Yakima), Joan Davenport (City of Yakima), Cliff Moore (City of Yakima) Deb Sterling (Justice Housing of Yakima); Tom Gaulke (Entrust); Lowel Krueger (Yakima Housing Authority); Andy Ferguson (Transform Yakima) A quorum was present.
**Indicates notice of absence received prior to meeting.*

APPROVAL OF MINUTES

Mr. Olson moved to approve the minutes from the March 20, 2017 meeting and March 29, 2017 special meeting. Ms. Adkison seconded. The motion carried.

PUBLIC COMMENT POLICY

It is the policy of the Yakima Valley Executive Committee to accept public comment on agenda items at the time the item is being discussed. Public comments regarding items not on the agenda will be heard at the end of the meeting.

OLD BUSINESS

Governance Agreement

Mr. Mattson presented the same Governance Agreement presented at the previous months Executive Committee meeting. Ms. Gonzales moved to forward the Governance Agreement to the General Membership for review. Ms. Adkison seconded. The motion carried.

NEW BUSINESS

*Executive Director's
Correspondence*

Mr. Mattson reported that health consortiums, throughout Washington State, are receiving Medicaid transformation waivers to decrease the costs of Medicaid. Preventative care is one way to drive down medical costs. Yakima County is part of the Great Columbia Accountable Communities of Health (GCACH). Millions of dollars will begin flowing to fund specific projects within the GCACH soon.
Mr. Mattson has applied for a grant to fund phase 2 of 'Pay for Success' and should know if the application was successful by May 1, 2017.
Mr. Mattson explained to the board that YCDA, YVCOG and Yakima Valley Community Foundation are working on a community indicator website that would be created by Eastern Washington University.
Mr. Mattson discussed upcoming ideas about staff supervision and performance reviews. On April 25 Department of Commerce is hosting a listening session in Sunnyside. Lastly, HUD will be providing technical assistance for the YVCOG Homeless Program and the Homeless Network of Yakima County.

*General Membership Meeting
Policy*

Mr. Mattson informed the board about the general membership meeting policy. While it might be a verbal policy it isn't something that has been official adopted. Mr. Leita moved to adopt the general membership meeting policy. Mr. Olson seconded. Motion carried.

Approval of Vouchers

Vouchers were audited and certified by the Auditing Officer as required by RCW 42.24.080, those expense reimbursement claims certified as required by RCW 42.24.090, and have been recorded on a listing which has been made available to the Executive

Committee.

As of this date, the Executive Committee approved for payment those claims and payroll vouchers in the list as follows: payroll vouchers numbered APR-17-001 through APR-17-006 in the total amount of \$90,575.00 and claim vouchers numbered APR-17-007 through APR-17-054 in the total amount of \$321,199.05. Mr. Leita moved to approve the April Vouchers with provision for future amendments as expressed by the Deputy Director. Mr. Olson seconded. Motion carried.

Contracts

Mr. Mattson presented contract modification #2 for Yakima Neighborhood Health Services in the amount of \$70,000. Ms. Gonzales moved to approve contract 2016-2017 CHG for YNHS (Mod 2.) Mr. Leita seconded. Motion Carried.

Mr. Leita moved to keep the \$200,000, of the 2163 filing fees fund, frozen for a future designated emergency shelter grant. These funds will be frozen for a period of one year and will need to be reviewed periodically. Mr. Olson seconded. Motion carried. Ms. Gonzales opposed the motion.

Monthly Budget Report

Ms. Wickenhagen presented the Homeless Program March 2017 Budget Report. Mr. Hodkinson asked for a column that will show a subtotal of what funding is going thru YVCOG.

Ms. Wickenhagen presented the March 2017 Monthly Budget Report* showing a revenue balance of \$152,014.26 Mr. Leita moved to approve the monthly budget report. Ms. Adkison seconded. Motion carried.

2017 Annual Report Review

Ms. Wickenhagen presented the 2017 annual report review. Mr. Leita moves for the chair to sign the annual report certification, if there are no significant recommended changes after reviewed by the independent consultant, and for the Deputy Director to submit the report to the State Auditor's office. Ms. Gonzales seconded. Motion carried.

Program Updates

Ms. Testerman reported that YVCOG will be hosting a training for the Department of Commerce called Trauma Informed Service Provider Training on April 12th. Ms. Testerman also gave an update on Camp Hope.

Mr. Shuttleworth reported on several updated comprehensive plans. Mr. Shuttleworth also informed the Executive Committee that YVCOG employee, Brian Galloway, just got back from a grant training.

Upcoming Workshops

Mr. Mattson reported on the upcoming April workshops.
April 18, 2017 from 8:30am-5pm - \$75 Writing in Plain Talk – Jordan Peabody
April 19, 2017 from 9am-12pm - \$75 Jurassic Parliament – Robert's Rules of Order
April 20, 2017 from 8am-3:30pm – Free Tools for funding future infrastructure projects
April 26, 2017 from 6:15pm 9:15pm – Free Short Course on Local Planning.
June 2, 2017 from 9am-11:30 & 1:00pm-3:30pm – Free Course on Public Records 101

General Membership Meeting

Mr. Mattson reported the May 17, 2017 the general membership meeting will be in Selah. The State Treasurer Duane Davidson will be presenting his agency's 'LOCAL' program.

OTHER BUSINESS

PUBLIC COMMENT

ADJOURN

With no other business, Mr. Hodkinson adjourned the meeting at 3:42 p.m.

Respectfully submitted,



John Hodgkinson, YVCOG Executive Committee Vice-Chair

5/15/17

Date signed

ATTEST:



Jessica Hansen, Office and Communication Specialist