

## MEMORANDUM

April 9, 2010

TO: Joe Henne, City of Selah; Dennis Henne, City of Union Gap; Brett Sheffield and Joan Davenport, City of Yakima; Gary Ekstedt, Yakima County; Ken Mehin, Yakima Transit.

FROM: Deb LaCombe, Senior Transportation Planner

SUBJECT: FFY 2010-2011 CMAQ Call for Projects

The Yakima Valley MPO/RTPO has issued its federal fiscal years (FFYs) 2010-2011 Congestion Mitigation / Air Quality (CMAQ) call for projects. CMAQ provides funding that may be used by states, local agencies, non-profits and private businesses for projects and programs that reduce transportation related emissions in federally designated non-attainment and maintenance areas. There are specific federal requirements that must be satisfied prior to implementing a CMAQ project by a private entity.

Funds are allocated to eligible MPOs by WSDOT for regional prioritization and selection.

### **AIR QUALITY MODELING REQUESTS DUE TO YVCOG - APRIL 19, 2010**

Please call YVCOG to arrange a pre-application meeting to discuss whether your project will require a YVCOG modeling request.

### **PROJECT APPLICATIONS DUE TO YVCOG – April 30, 2010**

#### **Program Requirements**

To be eligible for federal CMAQ funding in the Yakima Valley region, the project or program must take place within the boundary of, or provide measurable air quality benefits within, the PM<sub>10</sub> limited maintenance area and demonstrate a contribution to PM<sub>10</sub> emission reductions. Some of the projects or programs eligible for CMAQ funding are, but not limited to:

- Traffic Flow Improvements
- Hard Surfacing of Gravel Roads
- Transit Improvement Projects
- Bicycle and Pedestrian Facilities and Programs
- Travel Demand Management Strategies
- Outreach and Rideshare Activities
- Diesel Retrofits

- Idle-reduction Technologies
- Experimental Pilot Projects

Legislative prohibitions exclude vehicle retirement programs and capacity expansion projects. Some project examples can be found at:

<http://www.fhwa.dot.gov/environment/cmaqpgs>

### **Funding**

WSDOT Highways and Local Programs has advised us to program CMAQ funded projects for FFY2010 and FFY2011 based on the actual FFY 2006 CMAQ allocation to the Yakima Valley region. Approximately **\$695,236** in federal funds should be programmed for the 2010-2011 funding cycle. The TAC recommends that no single project application submitted for consideration may request more than one-year's funding amount or **\$347,618** in federal CMAQ funds.

### **Match requirement**

The lead agency/jurisdiction will be responsible to provide a minimum required 13.5% match for CMAQ funds; the maximum federal CMAQ participation on any project is 86.5%.

### **Selection Process**

All proposals will be reviewed to ensure that they are complete, eligible for funding, and ranked in order by YVCOG staff based on the established scoring criteria. The scoring results will be shared with the MPO/RTPO Technical Advisory Committee (TAC) sub-committee for review. The TAC will make a prioritized list of projects and funding distribution recommendation during the May 13, 2010 meeting and submit the list to the MPO/RTPO Executive Committee. The MPO/RTPO Executive Committee will make final determinations on projects and grant awards at their regularly scheduled meeting on May 17, 2010. Announcements are expected by May 21, 2010.

### **Project Proposals**

Proposals must include the following in order to be considered:

- A completed and signed application
- One-page project vicinity map (8.5" x 11" or 11" x 17")
- Any necessary supporting documentation
- The CMAQ application asks for detailed modeling of the estimated PM<sub>10</sub> emission reductions. Project sponsors must provide verifiable PM<sub>10</sub> emission reductions at their own expense for projects that cannot be modeled using YVCOG's travel demand model. **Modeling requests for projects that can be modeled by YVCOG are due to the YVCOG office by April 19, 2010.**
- **Because the CMAQ application timeline is abbreviated this year, the applicant can provide documentation (e.g. Council meeting minutes, a letter from the Mayor or City Manager, or some other evidence that the legislative body is aware that STP funds are being applied for) in lieu of the signature required on the application. YVCOG must receive the documentation by May 12, 2010 in order to be considered as part of the TAC recommendation.**

### Submittal Process

**Paper or electronic applications will be accepted.** Paper application materials must be submitted with one (1) original signed copy and one (1) additional copy. Electronically submitted applications must have all application materials attached electronically. YVCOG must receive applications and all materials by **12 p.m. (noon), April 30, 2010.**

Completed applications may be mailed, delivered or emailed to YVCOG at the following address:

Yakima Valley Conference of Governments  
311 North 4th Street, Suite 202  
Yakima, WA 98901  
email: [lacombed@yvcog.org](mailto:lacombed@yvcog.org)

### Timeline

Date	Action
4/9/10	Call for projects issued. Application materials distributed.
4/19/10	Air quality modeling requests due to YVCOG.
4/28/10	YVCOG staff returns modeling results and completed application to project lead for review.
<b>4/30/10 at 12 p.m. (noon)</b>	<b>Completed applications with modeling data due to YVCOG.</b>
5/6/10	YVCOG staff reviews/scores applications based on scoring criteria.
5/13/10	TAC meeting to formulate recommendation to MPO/RTPO Executive Committee.
5/17/10	MPO/RTPO Executive Committee meeting to consider TAC recommendations.
Target by 5/21/10	Award letters mailed to funded project applicants.

### Program Contacts

Deb LaCombe at 509-574-1550 or [lacombed@yvcog.org](mailto:lacombed@yvcog.org)

JPS:DL  
Enclosure

Cc: Roger Arms, WSDOT SCR Local Programs